Stellar MLS

INCOME LISTING DATA ENTRY FORM

☐ Indicates Multiple Choice ◯ Indicates Single Choice * Indicates Required Field

LISTING INFORMATION

Office Exclusive*
◯ Yes ◯ No

Office Exclusive with Temporary Exclusion*
◯ Yes ◯ No

Temporary Exclusion Date

Listing Contract Date*

List Price*

Expiration Date*

Special Sale Provision*
☐ Auction ☐ Bank-Owned/REO
☐ Government Owned ☐ None
☐ Probate Listing
☐ Short Sale

Listing Type*
◯ Exclusive Agency ◯ Exclusive Right to Sell
◯ Exclusive Right with Exception

Listing Service Type*
◯ Full Service
◯ Limited Service

Seller Representation*
◯ No Brokerage Relationship
◯ Single Agent
◯ Single Agent w/ Consent to Transition
◯ Transaction Broker

ADDRESS

Street Number* **Street Dir Pre** **Street Name*** **Street Type** **Street Dir Post**

Unit Number No Unit # ☐ **City*** **State*** **Zip*** **Zip + 4**

County* **Country***

GeoLocation

Between US1 & River
◯ Yes ◯ No

No Drive Beach

Building Name/Number

Total # of Buildings*

Developments & Subdivisions

Development

Subdivision/Condo Name

SOUTHWEST

SW Subdv Community Name

SCHOOLS

Elementary School

Middle School

High School

AUCTION

Auction Type
◯ Absolute ◯ Reserve

Auction Property Access
◯ Yes ◯ No

Buyer's Premium

Auction Firm/Auction Website

FINANCIAL INFORMATION

Annual Gross Income

Annual Net Income*

Est Annual Market Income

Annual Expenses

Total Monthly Rent

Total Monthly Expenses

Lease Term
◯ >6 Months <12 ◯ 12 Months
◯ 24 Months ◯ 3 to 5 Years
◯ 6+ Years

Terms of Lease
☐ Gross Lease ☐ Net Lease ☐ Other ☐ Pass Throughs ☐ Purchase Option ☐ Renewal Option

Tenant Pays
☐ Association Fees ☐ Electricity ☐ Gas ☐ Parking Fee ☐ Sewer ☐ Trash Collection ☐ Water

Financial Source
☐ Accountant ☐ Broker ☐ Owner ☐ Tax Return

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POOL

Private Pool* ◯ Yes ◯ No

Pool Dimensions

Spa ◯ Yes ◯ No

Pool Features

☐ Above Ground	☐ In Ground	☐ Auto Cleaner	☐ Child Safety Fence
☐ Chlorine Free	☐ Deck	☐ Diving Board	☐ Fiberglass
☐ Fiber Optic Lighting	☐ Gunite/Concrete	☐ Heated - Electric	☐ Heated - Gas
☐ Heated - Solar	☐ Indoor	☐ Infinity	☐ Lap Pool
☐ Lighting	☐ Other	☐ Outside Bath Access	☐ Pool Alarm
☐ Pool Sweep	☐ Salt Water	☐ Screen Enclosure	☐ Self Cleaning
☐ Solar Cover	☐ Solar Power Pump	☐ Tile	☐ Vinyl
☐ Waterfall			

Spa Features

☐ Above Ground
☐ Heated
☐ In Ground
☐ Other
☐ Swim Spa

EXTERIOR INFORMATION

Property Style* ◯ Duplex ◯ Quadruplex ◯ Triplex

Prop Attached ◯ Yes ◯ No

New Construction* ◯ Yes ◯ No

Property Condition ◯ Completed ◯ Fixer ◯ Pre-Construction ◯ Under-Construction

Permit Number

Builder Name

Builder License #

Builder Model

Proj. Completion Date

Number Water Meters

Number Electric Meters

Audio Surveillance Notice Y/N ◯ Yes ◯ No

Property Description

☐ Corner Unit	☐ Studio/Efficiency	☐ Elevated	☐ End Unit	☐ High Rise
☐ In MH Community	☐ Mid Rise	☐ Modular	☐ Out of MH Community	☐ Penthouse
☐ Stilt Home	☐ Walk-Up			

View

☐ City	☐ Garden	☐ Golf Course	☐ Greenbelt	☐ Mountain(s)
☐ Park	☐ Pool	☐ Tennis Court	☐ Trees/Woods	☐ Water

Lot Features

☐ Cleared	☐ Coastal Construction Control Line	☐ Conservation Area	☐ Corner Lot	☐ Cul-De-Sac
☐ Drainage Canal	☐ Farm	☐ Flag Lot	☐ Flood Insurance Required	☐ Flood Zone
☐ Greenbelt	☐ Highway	☐ Hilly	☐ Historic District	☐ In City Limits
☐ In County	☐ Irregular Lot	☐ Key Lot	☐ Landscaped	☐ Level/Flat
☐ Mountainous	☐ Near Golf Course	☐ Near Marina	☐ Near Public Transit	☐ On Golf Course
☐ Oversized Lot	☐ Pasture/Agriculture	☐ Private	☐ Rectangle	☐ Rolling Slope
☐ Sidewalks	☐ Sloped	☐ Split Possible	☐ Street Brick	☐ Street Dead-End
☐ Street One Way	☐ Street Paved	☐ Street Private	☐ Street Unpaved	☐ Tip Lot
☐ Unincorporated	☐ Zoned For Horses			

Other Structures

☐ Barn(s)	☐ Boathouse	☐ Cabana	☐ Corral(s)	☐ Finished RV Port
☐ Gazebo	☐ Guest House	☐ Kennel/Dog Run	☐ Other	☐ Outdoor Kitchen
☐ Outhouse	☐ Shed(s)	☐ Storage	☐ Tennis Court(s)	☐ Workshop

Exterior Features*

☐ Awning(s)	☐ Balcony	☐ Basketball Court	☐ Dog Run	☐ Courtyard
☐ Fire Pit	☐ French Doors	☐ Garden	☐ Gray Water System	☐ Hurricane Shutters
☐ Irrigation System	☐ Kennel	☐ Lighting	☐ Misting System	☐ Other
☐ Outdoor Grill	☐ Outdoor Kitchen	☐ Outdoor Shower	☐ None	☐ Permeable Paving
☐ Playground	☐ Private Entrance	☐ Private Yard	☐ Rain Barrel/Cistern(s)	☐ Rain Gutters
☐ RV Hookup	☐ Sauna	☐ Shade Shutter(s)	☐ Sidewalk	☐ Sliding Doors
☐ Smart Irrigation	☐ Smart Locks	☐ Sprinkler Metered	☐ Storage	☐ Tennis Court(s)

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Patio and Porch Features

☐ Covered ☐ Deck ☐ Enclosed ☐ Front Porch ☐ None
☐ Other ☐ Patio ☐ Porch ☐ Rear Porch ☐ Screened
☐ Side Porch ☐ Wrap Around

Exterior Construction*

☐ Aluminum Siding ☐ Asbestos ☐ Block ☐ Brick ☐ Cedar
☐ Cement Siding ☐ Concrete ☐ HardiPlank Type ☐ ICFs (Insulated Concrete Forms) ☐ Log
☐ Metal Frame ☐ Metal Siding ☐ Other ☐ SIP (Structurally Insulated Panel) ☐ Stone
☐ Stucco ☐ Tilt Up Walls ☐ Vinyl Siding ☐ Wood Frame ☐ Wood Frame (FSC)
☐ Wood Siding

Roof*

☐ Built-Up ☐ Cement ☐ Concrete ☐ Membrane ☐ Metal ☐ Other
☐ Roof Over ☐ Shake ☐ Shingle ☐ Slate ☐ Tile

Garage* ◯ Yes ◯ No

Attached Garage ◯ Yes ◯ No

Garage SqFt

Garage Dimensions

Carport* ◉ Yes ◉ No

 # Of Carport Attached

 # Of Garage Attached

 # Of Garage Detached

 # Assigned Spaces

 # Of Carport Detached

Garage/Parking Features

☐ Assigned Parking ☐ Bath in Garage ☐ Boat Parking ☐ Circular Drive ☐ Common
☐ Covered Parking ☐ Curb Parking ☐ Deeded ☐ Driveway ☐ Electric Vehicle Charging Station(s)
☐ Garage Door Opener ☐ Garage Faces Rear ☐ Garage Faces Side ☐ Golf Cart Garage ☐ Golf Cart Parking
☐ Ground Level ☐ Guest Parking ☐ None ☐ Off Street Parking ☐ On Street Parking
☐ Open Parking ☐ Other ☐ Oversized ☐ Parking Pad ☐ Portico
☐ Reserved ☐ RV Carport ☐ RV Garage ☐ RV Parking ☐ Tandem Parking
☐ Under Building ☐ Underground ☐ Valet ☐ Workshop in Garage

Number of Assigned Parking Spaces

◯ 1 ◯ 2 ◯ 3 ◯ 4 ◯ 5
◯ 6 ◯ 7 ◯ 8 ◯ 9

Foundation*

☐ Basement ☐ Block ☐ Brick/Mortar ☐ Concrete Perimeter ☐ Crawlspace
☐ Other ☐ Pillar/Post/Pier ☐ Slab ☐ Stem Wall ☐ Stilt/On Piling

Basement

☐ Bath/Stubbed ☐ Crawl Space ☐ Daylight ☐ Exterior Entry ☐ Finished
☐ Full ☐ Interior Entry ☐ Other ☐ Partial ☐ Unfinished

Road Surface Type*

☐ Asphalt ☐ Brick ☐ Chip And Seal ☐ Concrete ☐ Dirt
☐ Gravel ☐ Limerock ☐ Other ☐ Paved ☐ Unimproved

Road Responsibility

☐ Private Maintained Road ☐ Public Maintained Road ☐ Road Maintenance Agreement

LEGAL

Tax ID (Parcel Number)*

Tax Year*

Taxes (Annual Amount)*

Additional Parcels* ◯ Yes ◯ No

Total Number of Parcels

Additional Tax IDs (Separate additional Tax IDs with a comma)

Year Built*

Zoning*

Related MLS Number(s)

Legal Description (1000 character limit)*

Section*

Township*

Range*

Plat Book/Page*

Block/Parcel*

Lot #*

Alt Key/Folio

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STELLAR MLS INCOME LISTING DATA ENTRY FORM

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Legal Subdivision Name*

Complex/Community Name | **Census Tract** | **Census Block**

LOT AND BUILDING INFORMATION

Flood Zone Code* | **Flood Zone Date** | **Flood Zone Panel**

Total Acreage*

◯ 0 to less than 1/4 ◯ 1/4 to less than 1/2 ◯ 1/2 to less than 1 ◯ 1 to less than 2 ◯ 2 to less than 5
◯ 5 to less than 10 ◯ 10 to less than 20 ◯ 20 to less than 50 ◯ 50 to less than 100 ◯ 100 to less than 200
◯ 200 to less than 500 ◯ 500+ Acres ◯ Non-Applicable

Lot Dimensions | **Lot Size Square Footage*** | **Lot Size Acres***

PARCEL

Homestead ◯ Yes ◯ No

Other Exemptions ◯ Yes ◯ No

CDD* ◯ Yes ◯ No

Annual CDD Fee

Total # of Units*

Future Land Use

Planned Unit Development ◯ Yes ◯ No

Land Lease* ◯ Yes ◯ No

INTERIOR INFORMATION

SqFt Heated* | **SqFt Total**

Floors in Unit/Home
◯ Multi/Split ◯ One
◯ Three or More ◯ Two

Fireplace* ◯ Yes ◯ No

Fireplace Description
☐ Basement ☐ Circulating
☐ Decorative ☐ Electric
☐ Family Room ☐ Free Standing
☐ Gas ☐ Insert
☐ Living Room ☐ Masonry
☐ Primary Bedroom ☐ Non-Wood Burning
☐ Other Room ☐ Outside
☐ Stone ☐ Ventless
☐ Wood Burning

SqFt Heated Source*
◯ Appraisal ◯ Builder
◯ Measured ◯ Owner Provided
◯ Public Records

SqFt Total Source
◯ Appraisal ◯ Builder
◯ Measured ◯ Owner provided
◯ Public Records

Additional Rooms
☐ Attic ☐ Bonus Room ☐ Breakfast Room Separate ☐ Den/Library/Office ☐ Family room
☐ Florida Room ☐ Formal Dining Room Separate ☐ Formal Living Room Separate ☐ Garage Apartment ☐ Great Room
☐ Inside Utility ☐ Interior In-Law Suite w/No Private Entry ☐ Interior In-Law Suite w/Private Entry ☐ Loft ☐ Media room
☐ Storage Rooms

Appliances Included*
☐ Bar Fridge ☐ Cooktop ☐ Cooktop - Electric ☐ Cooktop - Gas ☐ Cooktop - Induction
☐ Dishwasher ☐ Disposal ☐ Downdraft ☐ Dryer ☐ Electric Water Heater
☐ Exhaust Fan ☐ Freezer ☐ Gas Water Heater ☐ Ice Maker ☐ Indoor Grill
☐ Kitchen Reverse Osmosis System ☐ Microwave ☐ None ☐ Other ☐ Oven - Built-In
☐ Oven - Convection ☐ Oven - Electric ☐ Oven - Gas ☐ Range ☐ Range - Electric
☐ Range - Gas ☐ Range Hood ☐ Refrigerator ☐ Solar Hot Water ☐ Solar Hot Water Owned
☐ Solar Hot Water Rented ☐ Smart Appliances ☐ Tankless Water Heater ☐ Touchless Faucet ☐ Trash Compactor
☐ Washer ☐ Water Filtration System ☐ Water Purifier ☐ Water Softener ☐ Whole House R.O. System
☐ Wine Refrigerator

Interior Features*
☐ Accessibility Features ☐ Attic Fan ☐ Attic Ventilator ☐ Beamed Ceilings ☐ Built-In Features
☐ Carbon Mono/Detector ☐ Cathedral Ceiling(s) ☐ Ceiling Fan(s) ☐ Central Vacuum ☐ Chair Rail
☐ Coffered Ceiling(s) ☐ Crown Molding ☐ Dry Bar ☐ Dumbwaiter ☐ Eating Space in Kitchen
☐ Elevator ☐ High Ceiling(s) ☐ In Wall Pest System ☐ Kitchen/Family Room Combo ☐ Laminate Counters
☐ L Dining ☐ Living Room/Dining Room Combo ☐ None ☐ Open Floorplan ☐ Other
☐ Pest Guard System ☐ Primary Bedroom Main Floor ☐ Primary Bedroom Upstairs ☐ Pull Down Stairs ☐ Sauna
☐ Skylight(s) ☐ Smart Home ☐ Smart Lights ☐ Smart Thermostat ☐ Solid Surface Counters
☐ Solid Wood Cabinet ☐ Split Bedroom ☐ Stone Counters ☐ Thermostat ☐ Thermostat Attic Fan
☐ Tile Counters ☐ Tray Ceiling(s) ☐ Vaulted Ceiling(s) ☐ Walk-In Closet(s) ☐ Wet Bar
☐ Window Treatment

Door Features
☐ Accessible Doors ☐ Double Entry ☐ French Doors ☐ Sliding Doors

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Laundry Features*

- ☐ Common Area
- ☐ Corridor Access
- ☐ Electric Dryer Hookup
- ☐ Gas Dryer Hookup
- ☐ Inside
- ☐ In Garage
- ☐ In Kitchen
- ☐ Laundry Chute
- ☐ Laundry Closet
- ☐ Laundry Room
- ☐ None
- ☐ Other
- ☐ Outside
- ☐ Same Floor as Condo Unit
- ☐ Sink
- ☐ Upper
- ☐ Washer/Dryer Stacked
- ☐ Washer Hookup

Furnishings

- ☐ Furnished
- ☐ Negotiable
- ☐ Partial
- ☐ Turnkey
- ☐ Unfurnished

Accessibility Features Y/N

◯ Yes ◯ No

Accessibility Features

- ☐ Accessible Approach
- ☐ Accessible Bedroom
- ☐ Accessible Closets
- ☐ Accessible Common Room
- ☐ Accessible Elec. and Envir. Controls
- ☐ Accessible Elevator Installed
- ☐ Accessible Entrance
- ☐ Accessible Full Bath
- ☐ Accessible for Hearing Impairment
- ☐ Accessible Guest Bathroom
- ☐ Accessible Hallway(s)
- ☐ Accessible Kitchen
- ☐ Accessible Kitchen Appliances
- ☐ Accessible Living Area
- ☐ Accessible Stairway
- ☐ Accessible Washer/
- ☐ Ceiling Track for Chair Lift
- ☐ Central Living Area
- ☐ Customized Wheelchair Accessible
- ☐ Enhanced Accessible
- ☐ Exterior Wheelchair Lift
- ☐ Grip-Accessible Features
- ☐ Stair Lift

Window Features

- ☐ Aluminum Frames
- ☐ Bay
- ☐ Blinds
- ☐ Display Window(s)
- ☐ Double Hung
- ☐ Double Pane Windows
- ☐ Drapes
- ☐ ENERGY STAR Qualified Windows
- ☐ Insulated Windows
- ☐ Low Emissivity Windows
- ☐ Rods
- ☐ Shades
- ☐ Shutters
- ☐ Solar Screens
- ☐ Storm Window(s)
- ☐ Thermal Windows
- ☐ Tinted Windows
- ☐ Window Treatments
- ☐ Wood Frames

Floor Covering

- ☐ Bamboo
- ☐ Brick/Stone
- ☐ Carpet
- ☐ Ceramic Tile
- ☐ Concrete
- ☐ Cork
- ☐ Engineered Hardwood
- ☐ Epoxy
- ☐ Forestry Stewardship Certified
- ☐ Granite
- ☐ Laminate
- ☐ Linoleum
- ☐ Luxury Vinyl
- ☐ Marble
- ☐ Other
- ☐ Parquet
- ☐ Porcelain Tile
- ☐ Quarry Tile
- ☐ Reclaimed Wood
- ☐ Recycled/Composite Flooring
- ☐ Slate
- ☐ Terrazzo
- ☐ Tile
- ☐ Travertine
- ☐ Vinyl
- ☐ Wood

Security Features

- ☐ Closed Circuit Camera(s)
- ☐ Entry Phone/Intercom
- ☐ Fire Alarm
- ☐ Fire Sprinkler System
- ☐ Gated Community
- ☐ Key Card Entry
- ☐ Medical Alarm
- ☐ Security Fencing/Lighting/Alarms
- ☐ Secured Garage/Parking
- ☐ Security Gate
- ☐ Security Lights
- ☐ Security System
- ☐ Security System Leased
- ☐ Security System Owned
- ☐ Smart Security
- ☐ Smoke Detector(s)
- ☐ Touchless Entry

Individually Metered

- ☐ Cable
- ☐ Electric
- ☐ Gas
- ☐ Internet
- ☐ Sewer
- ☐ Trash
- ☐ Water

Utilities*

- ☐ BB/HS Internet Available
- ☐ Cable Available
- ☐ Cable Connected
- ☐ Electricity Available
- ☐ Electricity Connected
- ☐ Electricity Not Available
- ☐ Emergency Power
- ☐ Fiber Optics
- ☐ Fire Hydrant
- ☐ Mini Sewer
- ☐ Natural Gas Available
- ☐ Natural Gas Connected
- ☐ Other
- ☐ Phone Available
- ☐ Private
- ☐ Propane
- ☐ Public
- ☐ Sewer Available
- ☐ Sewer Connected
- ☐ Sewer Nearby
- ☐ Solar
- ☐ Sprinkler Meter
- ☐ Sprinkler Recycled
- ☐ Sprinkler Well
- ☐ Street Lights
- ☐ Telephone Nearby
- ☐ Underground Utilities
- ☐ Water - Multiple Meters
- ☐ Water Available
- ☐ Water Connected
- ☐ Water Nearby

Sewer*

- ☐ Aerobic Septic
- ☐ None
- ☐ Other
- ☐ Private Sewer
- ☐ Public Sewer
- ☐ PEP-Holding Tank
- ☐ Septic Needed
- ☐ Septic Tank

Water*

- ☐ Canal/Lake for Irrigation
- ☐ Private
- ☐ Public
- ☐ See Remarks
- ☐ Shared Well
- ☐ Well

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Heating and Fuel*

☐ Baseboard	☐ Central	☐ Electric	☐ Exhaust Fans	☐ Gas
☐ Heat Pump	☐ Heat Recovery Unit	☐ Natural Gas	☐ None	☐ Oil
☐ Other	☐ Partial	☐ Propane	☐ Radiant Ceiling	☐ Reverse Cycle
☐ Solar	☐ Space Heater	☐ Wall Furnace	☐ Wall/Window Unit(s)	☐ Zoned

Air Conditioning*

☐ Central Air	☐ Gas	☐ Humidity Control	☐ Mini-Split Unit(s)	☐ None
☐ Other	☐ Wall/Window Unit(s)	☐ Zoned		

UNITS

Choices for **Units** are:

Apartments	Efficiency	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom Or More
Loft	Manager's Unit	Multi-Level	Penthouse	Studio	

Unit Type*	# of Units	Beds / Unit	Full Baths / Unit	Half Baths / Unit	# Occupied	Expected Rent	SqFt Heated	Garage Spaces	Garage Att.

WATER INFORMATION

Water Access*

◯ Yes ◯ No

Water Access

☐ Bay/Harbor	☐ Bayou	☐ Beach - Access Deeded	☐ Beach	☐ Brackish Water
☐ Canal - Brackish	☐ Canal - Freshwater	☐ Canal - Saltwater	☐ Creek	☐ Freshwater Canal w/ Lift to Saltwater Canal
☐ Gulf/Ocean	☐ Gulf/Ocean to Bay	☐ Intracoastal Waterway	☐ Lagoon/Estuary	☐ Lake
☐ Lake - Chain of Lakes	☐ Limited Access	☐ Marina	☐ Pond	☐ River

Water View*

◯ Yes ◯ No

Water View

☐ Bay/Harbor - Full	☐ Bay/Harbor - Partial	☐ Bayou	☐ Beach	☐ Canal
☐ Creek	☐ Gulf/Ocean - Full	☐ Gulf/Ocean - Partial	☐ Gulf/Ocean to Bay	☐ Intracoastal Waterway
☐ Lagoon/Estuary	☐ Lake Front	☐ Lake - Chain of Lakes	☐ Marina	☐ Pond
☐ River				

Water Extras*

◯ Yes ◯ No

Water Extras

☐ Assigned Boat Slip	☐ Boat Port	☐ Boat Ramp - Private	☐ Boathouse	☐ Boats - None Allowed
☐ Bridges - Fixed	☐ Bridges-No Fixed Bridges	☐ Davits	☐ Deck	☐ Fishing Pier
☐ No Wake Zone	☐ Lift	☐ Lift - Covered	☐ Lock	☐ Minimum Wake Zone
☐ Powerboats-None Allowed	☐ Private Lake Dues Req	☐ Riprap	☐ Sailboat Water	☐ Seawall - Concrete
☐ Seawall - Other	☐ Skiing Allowed			

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Water Frontage*
◯ Yes ◯ No

Water Frontage

☐ Bay/Harbor		Footage	☐ Bayou		Footage
☐ Beach		Footage	☐ Brackish Water		Footage
☐ Canal - Brackish		Footage	☐ Canal - Freshwater		Footage
☐ Canal Front		Footage	☐ Canal - Saltwater		Footage
☐ Creek		Footage	☐ Freshwater Canal w/ Lift to Saltwater Canal		Footage
☐ Gulf/Ocean		Footage	☐ Gulf/Ocean to Bay		Footage
☐ Intracoastal Waterway		Footage	☐ Lagoon/Estuary		Footage
☐ Lake Front		Footage	☐ Lake - Chain of Lakes		Footage
☐ Marina		Footage	☐ Pond		Footage
☐ Riparian Rights		Footage	☐ River		Footage

Water Name(s)

Additional Water Information

DOCK INFORMATION

Dock Y/N
◯ Yes ◯ No

Dock Description

☐ 2 Point Moorage	☐ 3 Point Moorage	☐ 4 Point Moorage	☐ CATV	☐ Clubhouse
☐ Dock - Composite	☐ Dock - Concrete	☐ Dock - Covered	☐ Dock - Open	☐ Dock - Slip 1st Come
☐ Dock - Slip Deeded Off-Site	☐ Dock - Slip Deeded On-Site	☐ Dock - Wood	☐ Dock w/Electric	☐ Dock w/o Electric
☐ Dock w/o Water Supply	☐ Dock w/Water Supply	☐ Dry Dock	☐ Fish Cleaning Station	☐ Floating Dock
☐ Harbormaster	☐ Internet	☐ Lift	☐ None	☐ Other
☐ Restroom/Shower	☐ Wet Dock			

Dock Lift Capacity | **Dock Year Built** | **Dock Dimensions** | **Dock Maintenance Fee**

Dock Maint. Fee Frequency
◯ Annual ◯ Monthly
◯ N/A ◯ Quarterly

GREEN INFORMATION

Choices for Green Building Verification Type are below.

Certified Passive Home	EarthCraft House	ENERGY STAR Certified Homes	EnerPHit
EPA Indoor Air Quality Plus	FGBC Green Certified Building	FGBC Green Certified Home	FGBC Remodel
Florida Certified Yard	Florida Friendly Landscape	Florida Friendly Yard Recognition	Florida Green Lodging
Florida Water Star	FORTIFIED for Safer Living	Geothermal HVAC	HERS Index Score
Home Performance with ENERGY STAR	Home Energy Upgrade Certificate of Energy Efficiency Improvements	Home Energy Upgrade Certificate of Energy Efficiency Performance	Home Energy Score
LEED Certified Building	LEED For Homes	LEED Neighborhood Development	Living Building Challenge
NAHB Certification	NGBS New Construction	NGBS Small Projects Remodel	NGBS Whole-Home Remodel
Other - Specify in Remarks	Pearl Certification	PHIUS+	WaterSense
Zero Energy Ready Home			

Choices for Green Verification Source are below

Administrator	Assessor	Builder	Contractor or Installer	Other - See Remarks
Owner	Program Sponsor	Program Verifier	Public Records	

Choices for Green Verification Status are below

Complete	In Process

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Building Verification Type	Status	Year	Version	Body	Metric	Rating	Source	URL

Green Sustainability

☐ Conserving Methods ☐ Onsite Recycling Center ☐ Recyclable Materials ☐ Recycled Materials ☐ Regionally-Sourced Materials
☐ Renewable Materials ☐ Salvaged Materials

Green Energy Generation Y/N*

◯ Yes ◯ No

Green Energy Generation

☐ Hydro Power ☐ Solar ☐ Wind

Solar Panel Ownership

◯ Financed ◯ Leased ◯ Owned Outright ◯ Utility Owned

Solar Lease/Finance Terms

◯ Assumable ◯ Non-Assumable ◯ To Be Paid By Seller At Closing

Green Energy Features

☐ Appliances ☐ Construction ☐ Doors ☐ Energy Monitoring System ☐ Exposure/Shade
☐ HVAC ☐ Incentives ☐ Insulation ☐ Lighting ☐ Pool
☐ Roof ☐ Solar Energy Storage On Site ☐ Thermostat ☐ Water Heater ☐ Windows

Green Water Features

☐ Drip Irrigation ☐ Efficient Hot Water Distribution ☐ Gray Water System ☐ Green Infrastructure
☐ Irrig. System-Drip/Microheads ☐ Irrig. System-Rainwater from Ponds ☐ Irrig. System-Reclaimed Water ☐ Low-Flow Fixtures
☐ Water-Smart Landscaping ☐ Water Recycling ☐ Whole House Water Purification

Green Landscaping

☐ Fl. Friendly/Native Landscape ☐ Non-Toxic Fertilizer/Pesticides ☐ Rain Water Harvesting ☐ Veg. (Productive) Garden ☐ Xeriscape

Disaster Mitigation

☐ Above Flood Plain ☐ Fire Resistant Exterior ☐ Fire/Smoke Detection Integration ☐ Hurricane Insur. Deduction Qual.
☐ Hurricane Shutters / Windows ☐ Lightning Protection System ☐ Safe Room

Indoor Air Quality

☐ Air Filters MERV 10+ ☐ Contaminant Control ☐ HVAC Cartridge/Media Filter ☐ HVAC Filter MERV 8+
☐ HVAC UV/Elec. Filtration ☐ Integrated Pest Management ☐ Janitor Closet Neg Pressurized ☐ Moisture Control
☐ No Smoking - Interior Bldg ☐ No/Low VOC Cabinets/Counters ☐ No/Low VOC Flooring ☐ No/Low VOC Paint/Finish
☐ Non-Toxic Pest Control ☐ Sealed Combustion ☐ Ventilation ☐ Whole House Vacuum System

OWNER

Owner Name

Owner Phone

Ownership*
◯ Co-op
◯ Condo
◯ Fee Simple
◯ Leasehold

Tenant Name

Tenant Phone

ASSOCIATION INFORMATION

HOA/Comm Assn YN*
◯ Yes ◯ No

HOA Fee Requirement
◯ None ◯ Optional ◯ Required

HOA Fee

HOA Payment Schedule
◯ Annually ◯ Monthly ◯ Nonrecurring ◯ Quarterly ◯ Semi-Annually

Condo Fee

Condo Fee Schedule
◯ Annual ◯ Monthly ◯ Quarterly ◯ Semi Annual Quarterly

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STELLAR MLS INCOME LISTING DATA ENTRY FORM

☐ Indicates Multiple Choice ◯ Indicates Single Choice * Indicates Required Field

Association/Manager Contact Name

Association/Manager Contact Phone

Master Assoc. YN*
◯ Yes ◯ No

Master Assoc. Name

Master Assoc. Phone

Association/Manager Email

Association/Manager Website Address

Master Assoc. Fee

Master Assoc. Fee Frequency
◯ Annual ◯ Monthly ◯ Quarterly ◯ Semi -Annually

COMMUNITY

Housing for Older Persons*
◯ Yes ◯ No

Community Features

☐ Airport/Runway	☐ Association Recreation - Lease	☐ Association Recreation - Owned	☐ BBQ Area	☐ Buyer Approval Required
☐ Clubhouse	☐ Community Mailbox	☐ Deed Restrictions	☐ Dog Park	☐ Fitness Center
☐ Gated Community - Guard	☐ Gated Community - No Guard	☐ Golf Carts	☐ Golf Community	☐ Handicap Modified
☐ Horse Stable(s)	☐ Horses Allowed	☐ Irrig. Reclaimed Water	☐ No Truck/RV/Motorcycle Parking	☐ None
☐ Park	☐ Playground	☐ Pool	☐ Racquetball	☐ Restaurant
☐ Sidewalk	☐ Special Community Restrictions	☐ Stream Seasonal	☐ Tennis Court(s)	☐ Wheelchair Access

Association Amenities

☐ Airport/Runway	☐ Basketball Court	☐ BBQ Area	☐ Cable	☐ Clubhouse
☐ Elevators	☐ Fence Restrictions	☐ Fitness Center	☐ Gated	☐ Golf Course
☐ Handicap Modified	☐ Horse Stables	☐ Laundry	☐ Lobby Key Required	☐ Maintenance
☐ Optional Additional Fees	☐ Other	☐ Park	☐ Pickleball Court(s)	☐ Playground
☐ Pool	☐ Racquetball	☐ Recreation Facilities	☐ RV/Boat Storage	☐ Sauna
☐ Security	☐ Shuffleboard Court	☐ Spa/Hot Tub	☐ Storage	☐ Tennis Court(s)
☐ Trails	☐ Vehicle Restrictions	☐ Wheelchair Access		

Community/Association Water Features

☐ Bay/Harbor Front	☐ Boat Slip	☐ Canal Front	☐ Community Boat Ramp	☐ Dock
☐ Fishing	☐ Gulf/Ocean Front	☐ Intracoastal Waterway	☐ Lake	☐ Marina
☐ Private Boat Ramp	☐ Public Boat Ramp	☐ River	☐ Water Access	☐ Waterfront

PETS

Pets Allowed
☐ Breed Restrictions ☐ Cats Ok ☐ Dogs Ok
☐ No ☐ Number Limit ☐ Size Limit
☐ Yes

Number of Pets Allowed
◯ 1 ◯ 2 ◯ 3 ◯ 4
◯ 5 ◯ 6 ◯ 7 ◯ 8
◯ 9 ◯ 10+

Pet Size
◯ Extra Large (101+ Lbs.) ◯ Large (61-100 Lbs.)
◯ Medium (36-60 Lbs.) ◯ Small (16-35 Lbs.)
◯ Very Small (Under 15 Lbs.)

Max Pet Weight

Pet Restrictions

LEASING RESTRICTIONS

Can Property Be Leased
◯ Yes ◯ No

Lease Restrictions
◯ Yes ◯ No

Association Approval Required
◯ Yes ◯ No

Years of Ownership Prior to Leasing Required
◯ Yes ◯ No

Number of Ownership Years Prior to Leasing

Max Times Per Year

Minimum Lease Period
◯ No Minimum ◯ No Rent ◯ 1-7 Days ◯ 1 Week ◯ 2 Weeks ◯ 1 Month ◯ 2 Months ◯ 3 Months
◯ 4 Months ◯ 5 Months ◯ 6 Months ◯ 7 Months ◯ 8-12 Months ◯ 1-2 Years ◯ 2+ Years

LEASING RESTRICTIONS

Additional Lease Restrictions

Approval Process

REALTOR INFORMATION

Financing Available

☐ Assumable	☐ Cash	☐ Conventional	☐ Exchange/Trade	☐ FHA
☐ Lease Option	☐ Lease Purchase	☐ Other	☐ Owner Financing	☐ Private Financing Available
☐ Special Funding	☐ USDA	☐ VA		

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Realtor Information

☐ 3rd Party Approval Req	☐ Applications in Process	☐ As-Is	☐ Assoc Approval Required	☐ Brochure Available
☐ CDD Addendum Required	☐ Confidentiality Letter Req	☐ Contract for Deed	☐ Corp Owned Relo	☐ Currently Leased
☐ Docs Available	☐ Engineering Report	☐ Environ. Report Available	☐ Fannie Mae Approved Pilot	☐ Fannie Mae Secured
☐ Floodway	☐ Floor Plan Available	☐ Foreign Seller	☐ In-Foreclosure	☐ Lease Restrictions
☐ Leasing Not Allowed	☐ List Agent is Owner	☐ List Agent is Related to Owner	☐ Mtge - Owner Will Hold	☐ No Sign
☐ Other	☐ Owner Motivated	☐ Owner Will Assist w/Closing Costs	☐ Owner Will Consider Exchange	☐ Owner Will Consider Financing
☐ Phase I Environ. Report	☐ Phase II Environ. Report	☐ Potential for Zoning Change	☐ Pre-Foreclosure	☐ Remediation Accomplished
☐ Remediation in Progress	☐ Right of First Refusal	☐ Scrub Jay - Check w/County	☐ See Attachments	☐ Seller May Build
☐ Seller Must Build	☐ Septic/Sewer Addm Req	☐ Short Term Rental Allowed	☐ Sign	☐ Special Assessments
☐ Subject to Approval	☐ Subject to Zoning	☐ Survey Available	☐ Termite Bond/Warranty	☐ Will Sell 1 Lot
☐ Will Subdivide	☐ Zoning Grandfathered In			

Realtor Information Confidential

☐ Bldr Home - Register Prosp ☐ Copy of Lease Available ☐ Go to Site ☐ In-Foreclosure ☐ Pre-Foreclosure

Documents & Disclosures

Documents and Disclosures	Status of Documents and Disclosures

Possession

☐ Negotiable ☐ Close Of Escrow

AGENT/OFFICE

List Agent ID* | **Agent Name and Information*** | **Office Name and Information***

List Agent 2 ID | **Agent Name and Information** | **Office Name and Information**

Team Name | **Interoffice Info**

SELLER'S PREFERRED CLOSING AGENT

Closing Agent Name | **Closing Company Name**

Email | **Phone** | **Fax**

Street Number | **Street Name** | **City** | **State** | **Zip**

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SHOWING INFORMATION

Call Center Phone Number

Occupant Type

◯ Owner ◯ Tenant ◯ Vacant

ShowingTime Secure Remarks

Showing Instructions*

☐ Lockbox - SentriLock	☐ Lockbox - Supra	☐ 24 Hour Notice	☐ Appointment Only	☐ Call Agent 2
☐ Call Before Showing	☐ Call Listing Agent	☐ Call Listing Office	☐ Call Manager	☐ Call Owner
☐ Call Seller Direct	☐ Call Tenant	☐ Combination Lockbox	☐ Coming Soon - Allowing Showings	☐ Contact Call Center
☐ Dangerous Farm Animals on Site	☐ Do Not Contact Tenants	☐ Farm Animals on Site	☐ Gate Code Required	☐ Gate Key in Listing Office
☐ Gate Key in Lockbox	☐ Go Direct	☐ Guard Dog	☐ Key/Agent	☐ Key In Office
☐ Lockbox	☐ Lockbox - Coded	☐ Lockbox - Electronic	☐ Lockbox - Elec.-CBS Code	☐ Lockbox - No Call
☐ Listing Agent Must Accompany	☐ Lockbox - Other	☐ Locked Gate	☐ No Call Box	☐ No Lockbox
☐ Other	☐ See Remarks	☐ Text List Agent	☐ Use ShowingTime Button	

Showing Considerations

☐ Electricity Not On	☐ Inconsistent Cell Service	☐ Minimal or no Ext. Lighting	☐ Minimal or no Int. Lighting	☐ No AC
☐ No Heat	☐ No Sign	☐ Pet(s) on Premises	☐ Remote/Limited Visibility from Road	☐ Security System
☐ See Remarks	☐ To Be Built	☐ Under Construction		

LISTING DISTRIBUTION

Internet* ◯ Yes ◯ No

Delayed Distribution* ◯ Yes ◯ No

Delayed Distribution Date

Third Party* ◯ Yes ◯ No

Show Prop Address on Internet* ◯ Yes ◯ No

IDX/VOW Display Comments* ◯ Yes ◯ No

IDX/VOW AVM* ◯ Yes ◯ No

Distribute To

☐ International MLS ☐ Realtor.com ☐ Skyslope Offers

MARKETING LINKS AND INFORMATION

Create Free Automatic Virtual Tour* ◯ Yes ◯ No

Virtually Staged Listing Photos ☐

Virtual Tour Link 1

Virtual Tour Link 2

Web Link 1

Web Link 2

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Public Remarks*

Realtor Only Remarks

Driving Directions*

The owner has reviewed the foregoing information contained in this Data Entry Form and acknowledges the information to be true and correct to the best knowledge of the owner. The owner agrees to indemnify and hold harmless the My Florida Regional MLS DBA Stellar MLS (Stellar MLS), the Originating Board, and their employees, the Listing Broker and licensees, the Selling Broker and licensees, and all other cooperating Brokers and licensees against any and all claims or liability (including attorney fees) arising from any breach of warranty by Owner or from any incorrect information supplied by the Owner or from any facts concerning the Property which was known or reasonably should have been known to Owner but not disclosed by Owner. At the request of the Listing Broker, unless otherwise properly indicated on this Data Entry Report form, Stellar MLS will electronically transmit information about the Owner's property to Internet web sites to aid in the marketing of the Property for sale. Stellar MLS shall retain and make available all such data and photographs to all its participants for an indefinite period. Stellar MLS assumes no responsibility or liability to Owner for errors or omissions on this Data Entry Form or in the Stellar MLS computer system. The Owner hereby authorizes Listing Broker to file this Data Entry report form with the Stellar MLS and the Owner will provide timely notice of all status changes.

Owner Signature* **Date***

Owner Signature* **Date***

Broker Signature* **Date***

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