



# CREXI

**(A New Listing Distribution Option For  
Commercial Listings)**



# WHAT IF I ALREADY HAVE A CREXI ACCOUNT?

**The listing distribution option available through Stellar MLS for commercial listings will not affect or change any existing Crexi account.**

**This is simply an additional distribution opportunity that allows Brokers to opt-in and have their commercial listings distributed directly from Matrix to the Crexi search engine—providing greater exposure.**





# WHAT IS INCLUDED WITH THE STELLAR MLS SUBSCRIPTION?



## **INCLUDED:**

The ability for Brokers to opt-in to Crexi, and have their agent's commercial listings distributed to the Crexi search engine.



## **NOT INCLUDED:**

The additional PAID features of Crexi such as enhanced listing promotion, deeper property and market intelligence, comps, ownership data, prospecting tools, and advanced lead-generation capabilities.



## **BOTTOM LINE:**

Your Stellar MLS subscription includes Crexi distribution at no additional cost.





# WHAT IS CREXI?

**CREXI (Commercial Real Estate Exchange)** is the leading online marketplace for **commercial real estate**.

It connects brokers, investors, tenants, and owners—bringing the right opportunities and people together to get deals done.



## MARKETPLACE

List and discover commercial properties for sale or lease.



## CONNECTIONS

Reach brokers, investors, tenants, and buyers nationwide.



## INTELLIGENCE

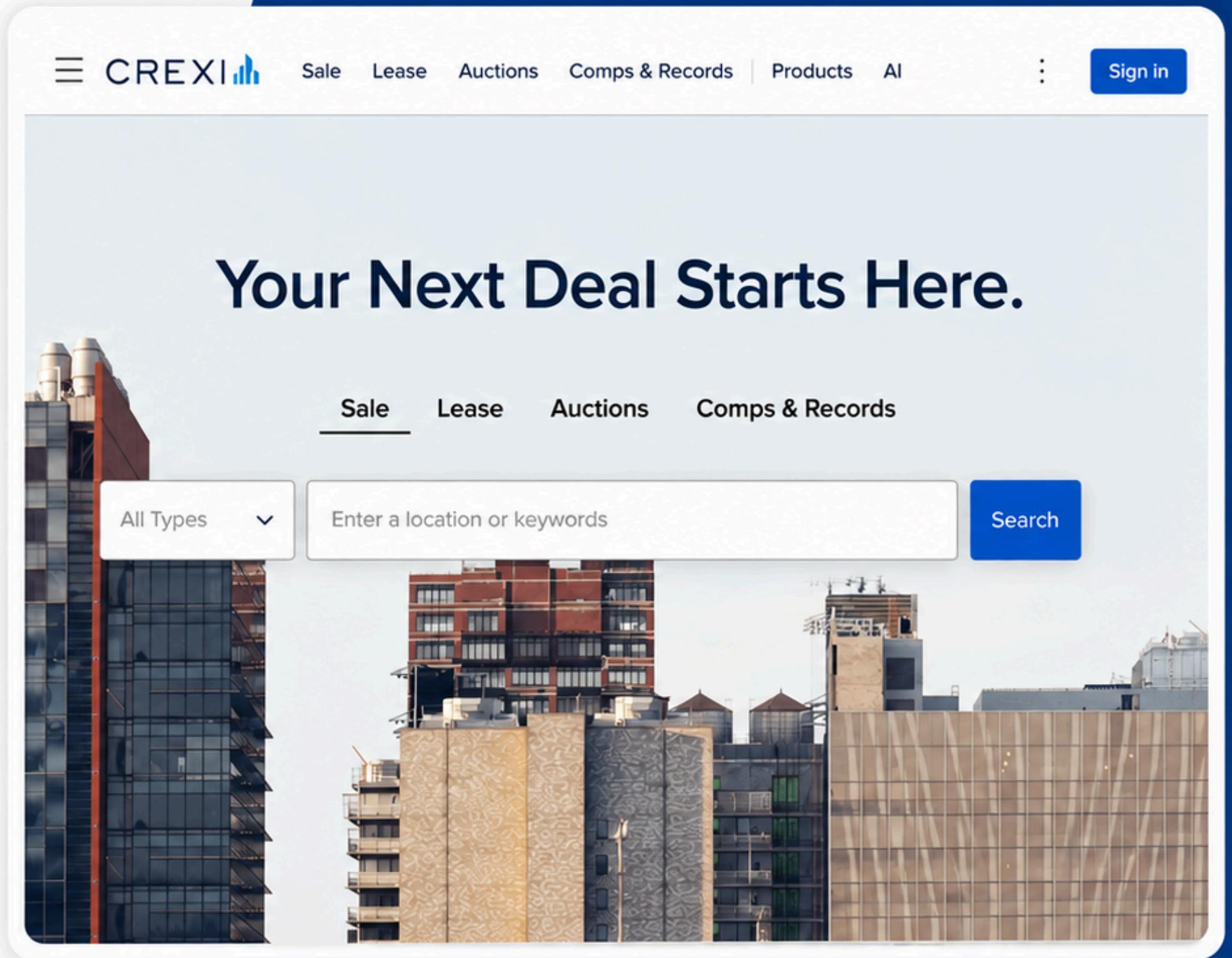
Access market insights, comps, and property data to make informed decisions.



## DEALS

Manage leads, communications, and transactions from start to finish.

CREXI **complements Stellar MLS** by expanding the commercial market beyond the MLS to a national network.





# Opt In and Submit: Crexi Listing Distribution



**A simple, two-step process:**

**1**



## **Broker Opt-In**

The broker will opt in to Crexi listing distribution in the Broker Portal and sign the Crexi Acknowledgement that appears when they opt in.

**2**



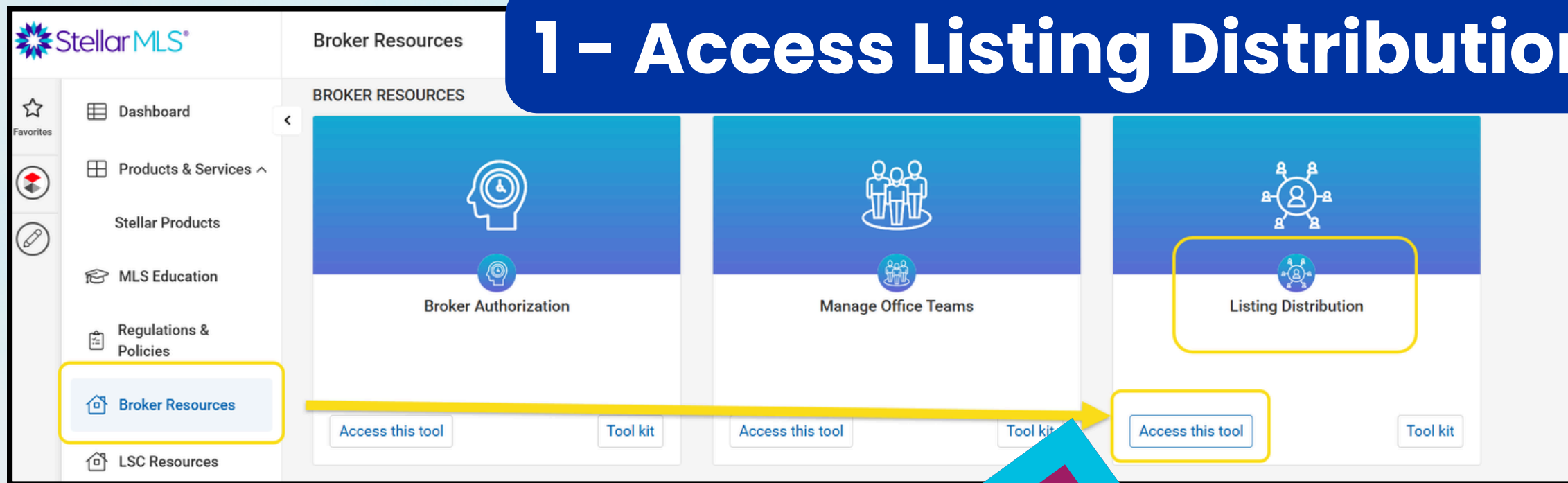
## **Agent Opt-In & Submit**

Once the office is opted in, agents will opt in within Matrix and submit their listings through Crexi distribution.

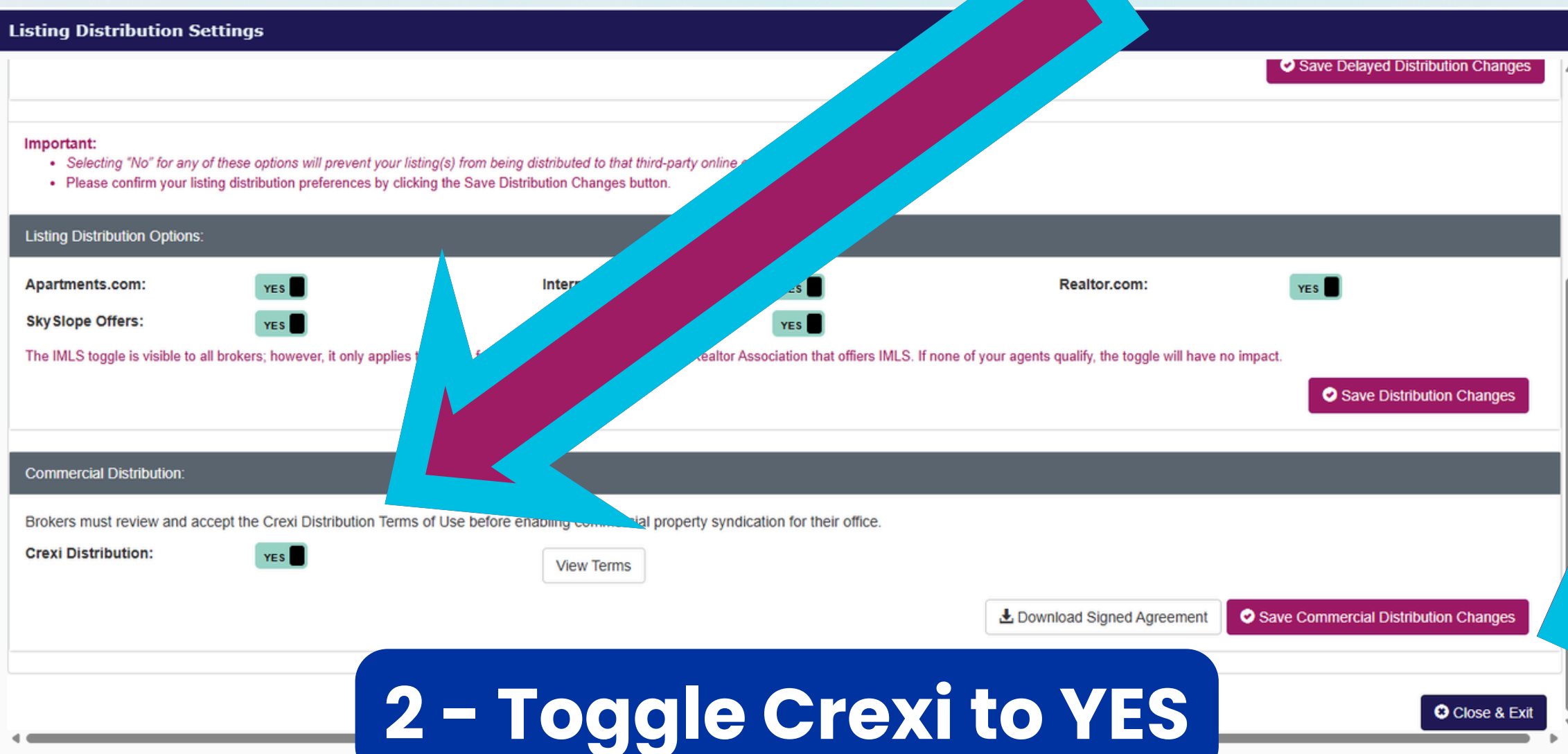


# Broker – Opting in to Crexi (Commercial Listings)

## 1 – Access Listing Distribution Settings



## 2 – Toggle Crexi to YES



## 3 – Sign EULA

The screenshot shows the 'Crexi End User License Agreement' page. It includes a warning to scroll to the bottom, the agreement text, and a signature section with fields for Date, Printed Name, and Signature.

**Crexi End User License Agreement**  
Please read the agreement carefully before proceeding

**StellarMLS Listing Distribution Service — End User License Agreement**  
Effective Date: January 1, 2025 | Version 3.2

This End User License Agreement ("Agreement") is a legal agreement between you ("User," "Broker," or "Agent") and StellarMLS, Inc. ("StellarMLS," "we," "us," or "our") governing your access to and use of the Listing Distribution Service ("Service") made available through the StellarMLS platform.

By clicking "I Agree" or by accessing or using the Service, you acknowledge that you have read, understood, and agree to be bound by the terms and conditions of this Agreement. If you do not agree to these terms, do not use the Service.

**1. Grant of License**

Subject to the terms and conditions of this Agreement, StellarMLS grants you a limited, non-exclusive, non-transferable, revocable license to access and use the Service solely for your internal business purposes as a licensed real estate professional in accordance with applicable laws and regulations.

BY SIGNING BELOW, YOU AGREE TO THE TERMS OF THIS AGREEMENT

Date: mm/dd/yyyy  
Printed Name: Full name  
Signature: Type your signature

Decline | I Agree & Continue



# Opting in to Crexi in Matrix (Commercial Listings)

## Listing Distribution

If your broker has not enabled a specific option below, your listings will not be distributed to that option.

Internet Y/N

☐

Delayed Distribution Y/N

☐

Delayed Distribution Date(Read Only)

Date will display when listing is Submitted.

Distribute To



Crexi



SkySlope Offers

Third Party Y/N

☐

Show Prop Address On Internet Y/N

☐

IDX/VOW Display Comments Y/N

☐

IDX/VOW AVM Y/N

☐

2



## Agent Opt-In & Submit

Once the office is opted in, agents will opt in within Matrix and submit their listings through Crexi distribution.

## Distribute To



Crexi



SkySlope Offers



# 5 KEY TAKEAWAYS



## 1 **Crexi is a commercial real estate marketplace.**

It helps brokers and agents market and discover commercial properties, connect with buyers, investors and tenants, access market intelligence, and manage deal activity.



## 2 **It is intended for Stellar MLS customers working in commercial real estate.**

The best-fit users are brokers and agents who specialize in—or want to expand into—commercial sales, leasing, investment and development.



## 3 **Crexi complements Matrix rather than replacing it.**

Subscribers continue entering and searching commercial sale, lease and business-opportunity listings through Matrix while Crexi extends those listings to a national commercial audience.



## 4 **The benefit adds exposure at no additional cost.**

Crexi connects your listings to more than 23 million annual users and over 500,000 active listings, reaching brokers, investors and tenants nationwide.



## 5 **Participation requires a two-step opt-in process.**

First, the broker opts the office into Crexi listing distribution through the Broker Portal and signs the acknowledgement. Once the office is enrolled, individual agents opt in through Matrix and submit eligible listings for distribution.







CREXI

FAQ

## Frequently Asked Questions



# **FAQ – SUBSCRIPTION**



## **Is this a subscription or platform offering?**

**Stellar MLS's partnership with Crexi is not a subscription offering. Crexi offers both free and Pro (paid) subscription options, and NAR members receive special pricing on Pro subscription. Subscription information can be found on the Crexi website. This partnership is solely a distribution channel allowing Matrix commercial listings to appear on Crexi.**



## **What if I already subscribe to Crexi?**

**As Stellar MLS is not offering Crexi subscriptions, nothing will change if you already subscribe to Crexi. You will have the option of distributing Matrix listings to Crexi instead of having to do double entry in both Matrix and the Crexi platform.**



# **FAQ – BENEFITS AND AGENT BRANDING**



## **What are the benefits of distributing commercial listings to Crexi?**

**Distributing Matrix commercial listings to Crexi will increase exposure to Crexi's audience of 3+ million monthly visitors. Benefits of distributing to Crexi include free national exposure to a commercial-focused audience, with no cost or subscription required.**



## **If I do not subscribe to Crexi, will my name still appear on my listings?**

**Yes, the listing agent's name and contact info always display on the listing, whether or not they subscribe to Crexi. This is a compliance requirement for us and a condition of publishing, so brokers can distribute with confidence that they'll be the point of contact for every inquiry.**



# **FAQ – OPTING IN TO CREXI**



## **Is a brokerage automatically opted in?**

**No. By default, none of an office's listings will be sent to Crexi unless the broker opts in.**



## **Are my commercial listings automatically opted in?**

**For any commercial listings submitted to Matrix after August 18, 2026, the Crexi box in the listing distribution section of the Add/Edit tab will be checked by default, but the agent can uncheck the box prior to activating the listing to opt out.**



# **FAQ – PREVIOUSLY ENTERED LISTINGS**



## **Do I need to do anything for previously submitted listings to get them to display on Crexi?**

**Yes, any listings submitted prior to August 18, 2026 would require an opt in to be selected, in order to display on Crexi.**

- ✓ **Go to Matrix and select the Add/Edit Tab.**
- ✓ **Choose the listing(s) that you wish to distribute to Crexi.**
- ✓ **Click on the Add/Edit Listing Fields link.**
- ✓ **Go to the Realtor Tab, and scroll to the Listing Distribution section.**
- ✓ **In the Distribute To field, select Crexi to indicate your preference to distribute the listing to Crexi.**
- ✓ **Click 'Submit Listing' to finalize the process.**



**Please Note:** *Your Broker will need to be opted in to distributing listings to Crexi within their Stellar Portal. A Brokers opt-out will always override their agents' opt-in at the listing level in Matrix. But if a Broker has opted in for listings to be distributed to specific sites, their listing agent or admin can opt out of specific sites at the seller's request on a listing-by-listing basis.*



# **FAQ – LISTINGS NOT SHOWING AND DUPLICATES**



## **What if my commercial listing is not showing on Crexi?**

If your commercial listings are not displaying on Crexi, it is likely due to one of the following reasons:

- 1** Your broker did not opt your office in to Crexi distribution.
- 2** The listing was submitted prior to August 18<sup>th</sup>, and you will need to edit the listing to select Crexi distribution (see above).



## **What if I already have listings on Crexi, and then distribute from Matrix? Will there be a duplicate listing?**

There will not be a duplicate listing. Once distribution is turned on in Matrix, the MLS feed becomes the authoritative source and the existing Crexi listing updates rather than duplicating. Agents can still enhance the listing directly in Crexi with any fields or details that aren't captured in Matrix, so nothing gets lost from work already done. Matrix is the source of truth.