



R.H. Marcon, Inc. ■ Roofing and Sheet Metal Contractors

R.H. Marcon, Inc. Employment Application

R.H. Marcon, Inc., a family business, has been operating in central Pennsylvania since 1981. Our unparalleled experience with all types of roofing projects allows us to provide *above and beyond* customer service. Our goal is to perform quality and custom roofing projects with the highest skilled and most dedicated craftsmen. In the ever-changing world of roofing, our most valuable asset is our employees.

Personal Information

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Are you at least 18 years old? Yes No

Do you have a valid PA driver's license? Yes No

Do you have a valid PA CDL license? Yes No

Do you have any physical limitations that would prevent you from performing work for which you are applying? Yes No

If yes, what can be done to accommodate your limitations? _____

Have you ever been convicted of a felony? Yes No

If yes, explain: _____

Position Desired

Name of Position: _____

How did you hear about this position? Print Advertisement (newspaper, magazine, etc) Internet Friend
 Employment Agency Other Employee Referral

If referred, name of employee that referred you: _____ Years Known _____

Previous roofing/construction experience: _____

Salary desired: _____ Date you can start: _____

Education

Please indicate highest level completed: High School College Trade/Business Military

School Name: _____

Course of study: _____

Years completed: _____ Type of diploma/degree: _____

Employment History

Employer Name: _____ Phone: _____

From (Mo/Yr): _____ To (Mo/Yr): _____ Position/Title: _____

Employer Name: _____ Phone: _____

From (Mo/Yr): _____ To (Mo/Yr): _____ Position/Title: _____

Employer Name: _____ Phone: _____

From (Mo/Yr): _____ To (Mo/Yr): _____ Position/Title: _____

Employer Name: _____ Phone: _____

From (Mo/Yr): _____ To (Mo/Yr): _____ Position/Title: _____

General notes/comments: _____

References

Name: _____ Phone: _____

Years known: _____ Relationship to you: _____

Name: _____ Phone: _____

Years known: _____ Relationship to you: _____

Name: _____ Phone: _____

Years known: _____ Relationship to you: _____

Name: _____ Phone: _____

Years known: _____ Relationship to you: _____

R.H. Marcon, Inc. is an Equal Opportunity Employer

In submitting this application for employment at R.H. Marcon, Inc., I certify that the information contained in this application is correct and complete to the best of my knowledge. I understand that omission, misrepresentation or falsification of information is grounds for refusal of application acceptance or dismissal if I am employed. I authorize my current and past employers to provide R.H. Marcon, Inc. with pertinent information and release them from all liability in doing so. I agree to submit to a pre-employment criminal background screening. Additionally, a pre-employment drug/alcohol screening is required and may be requested from time to time during my employment. I furthermore state I am 18 years of age or older, and legally eligible to work in the U.S.

I accept that the above statement is true.

Signature: _____ Date: _____

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