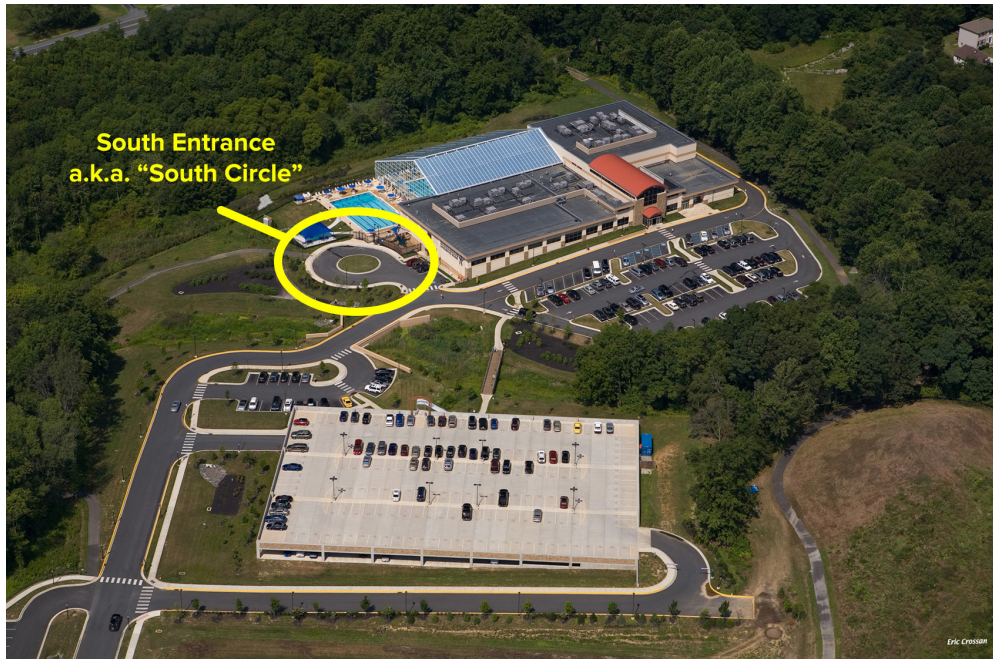


Camp Arrival & Dismissal Procedure

Morning Drop-Off – 7:00 am - 9:00 am

1. Drop off takes place in the club's south entrance, also referred to as "the circle." This is located at the south-most point of the club near the gymnasium and outdoor pool.
2. Enter the circle, drive all the way around, place your car in park, and follow instructions from camp staff.
3. For the safety of all, do not cut in front of or go around vehicles in front of you.
4. Do not allow your child to exit the car until a staff member directs you to do so.



5. Once it is safe, and drop off is complete, a counselor will signal for you to leave.
6. If you choose not to use the drive-through drop off, park in a parking lot and walk your child to the south entrance door and sign your child into camp.
7. Please plan to arrive for summer camp no earlier than 7:00 am, and no later than 9:00 am. If you arrive after 9:00 am please report to the camp office across from the gym. You are required to sign your camper in for the day in the camp office before they go to their registered camp.
8. If you have early morning questions, please do not use the drive-through drop off. We ask that you please park in the parking lot and come inside to the camp office.

Afternoon Pick-Up Half-Day Campers

1. For half day campers, our staff will be escorting half day children to the side south circle entrance at 12:00 noon for dismissal.
2. **Please do not locate your child yourself and remove him or her from camp. All children and required to be signed out each day by parent/guardian.**

Afternoon Pick-Up Full-Day Campers – 4:00 pm - 5:30 pm

1. Camper pick up and sign out will also be at the “South Circle” entrance.
2. For quick pick up, pull into the south circle entrance, go all the way around, turn car off, and go to the dismissal door for check out.
3. If the circle lot is full, do not block the main drive by turning left. Instead, go through the front parking lot, around passed the front of the club, and down the main drive so that the circle ends on your right. Wait along the curb, and as space opens in the circle, proceed into the circle lot.



4. If you are not leaving immediately following pick up and plan to spend some time at the club, please do not use the quick pick up option. Instead, park in the parking lot before coming to the dismissal door.
5. **Campers will only be dismissed to those listed as “authorized grown-ups” on your CampSite account and they should know the family code password set up upon registration.**
6. **If you or another authorized adult forgets or does not know the identification code/password at pick up, photo identification and authorization from the camp office will be required before the child will be dismissed.**
7. For early dismissals please notify a counselor at morning drop-off or email the time of pick up to mcantrell@hachealthclub.com or clenderman@hachealthclub.com so we can have your child ready for pick-up. Please allow a minimum 2 hour notification of early dismissal. We may be active with camp and not always able to view email, but we do check for notifications throughout the day.
8. **Please do not locate your child yourself and remove him or her from camp. All children and required to be signed out each day by parent/guardian.**

Thank you for helping ensure the safety of our children!