

ROLE OF THE OBSERVER

Observe the interview during the practice round and complete this questionnaire. So that you can provide the Restaurant Manager with constructive feedback at the end of the interview.

DID THE RESTAURANT MANAGER:

- 1. Introduce themselves and their role?
- 2. Give a job description of the role we are hiring for?
- 3. Explain about note taking during the interview?
- 4. Ask appropriate questions in a natural flowing manner? (Listening & responding to the comments from candidate)
- 5. Did the Restaurant manager ask any questions that the candidate already answered?
- 6. Ask probing questions to help the candidate elaborate?
- 7. Ask for specific examples to probe deeper into a general statement?
- 8. Ask if the candidate had any questions?
- 9. Thank the candidate and explain the next steps and close the interview?