



Checklist prior contacting vendors

1

Contact your Market Leader.

2

Troubleshoot the issue.

3

Find out the reason for repair.

4

Schedule the repair wisely.

	CONTACT LIST	
	Checklist prior to contacting vendors	
CONTACT MARKET LEADER	Determine if it requires immediate r	epair
TROUBLESHOOT	Market Leader must help in troubleshooting whenever possible	
REASON FOR THE REPAIR	Understaand how the issue occurr	
SCHEDULE WISELY	Determine the right time for repairs : early morning, night, weekdays or we	
SERVICES	COMPANY NAME AND AVAILABILITY	CONTACT INFO
	ORDERS	Db + COA OF A COOF Fracil to and to Ob all reconfidence and /
Doultryproducts	Hallmark Farms	Ph.:604-254-9885 Email:andy@hallmarkfarms.ca/nicole@hallmarkfarms.ca
Poultry products		Web order - https://canadianofficesupplies.com/
All stationary and office supplies Packaging -Bags, Containers, Drink	Canadian Office Supplies	web order - https://canadianomicesupplies.com/
Cups, Lids	P2Paper	Kevin Ph.: 778-888-1116 Email : heyp2paper@gmail.com
		Web Order -orders.yenbros.com/web_order
Groceries, Produce, Drinks	Yen Bros	Ph.: 604-255-6522
	Back office/ POS Hotline	
Anykind of clearview issue	Clearview	clearviewsupport@us.panasonic.com
All kinds of POS issues	Panasonic	Ph.:1-800-463-7655
	Licenses	
Food Safe Certificate	Open School BC	Web:https://www.openschool.bc.ca/foodsafe_level1/
First Aid Certificate	Canadian Red Cross	Web: https://myrc.redcross.ca/en/
	Repair & Maintenance	
BUILDING REPAIRS - Canopy,		
Windows , Doors, Tiles, Cracks,		
Cosmetic repairs	Bold Enterprises Inc. : available 24 hrs. (extra charge during holidays and weekends)	Gun Ph.:604-358-2399 Email:gun@thebold.ca
ELECTRICIAN - Inspections, Installations, Repairs, Lighting, Panels,	Priority 1- AM.PM Electric, available 24 hrs. (extra charge during holidays and weekends)	Jas Ph.: 778-895-5424
Wire replacements, Outlet and Switch	Priority 2- Bold Enterprises Inc., can call during holidays and weekends	Gun Ph.:604-358-2399 Email:gun@thebold.ca
installation	Priority 3- Thicke Electric ltd.	Korey Ph.: 778-957-0362
FIRE SUPPRESSION SYSTEM -		
Inspections, fire suppression	Great West: 24 hrs. (extra charge during holidays and weekends)	Ph.: 604-570-0062 Email: info@greatwestfire.com
GARBAGE REMOVAL - Removes garbage	Waste Solutions : Monday to Friday, If service is not already provided by Property Manager	Ph.: 877-488-4088 Email : support@wastesolutionscanada
	Redux - West Coast Reduction : Monday to Friday, If service is not already provided by Property	
GREASE REMOVAL - Clean Traps	Manager	Ph.:1-855-867-3389
LINA O (Forbourse Boursele) Boursele)	Priority 1- Angus Mechanical, available 24 hrs. (extra charge during holidays and weekends)	Tyler Ph.: 604-830-2858
HVAC/ Exhaust Repair/ Refridgeration - AC, Heating or Boiler installation and	Priority 2- Limitless, available 24 hrs. (extra charge during holidays and weekends)	Kyle 778-875-9014
repairs, Gaskets	Priority 3- Bold Enterprises Inc., can call during holidays and weekends	Gun Ph.:604-358-2399
INTERNET AND CAMERA - Internet and	Priority 1- Shaw Cable, available 24 hrs. (extra charge during holidays and weekends)	Ph.: 1-877-742-9249
sercurity cameras installation/repairs	Priority 2- MG Communications Inc., available M-F, Saturday if Emergency	Bill Ph.: 604-338-3952

SECURITY - Security services	TJ Security: available 24hrs.	Ph.: 604-435-8198
LANDSCAPING - Landscape Maintenance	Parm Enterprises : available Monday to Sunday 7am to 6pm, If service is not already provided by Property Manager	Andy Ph.: 604-644-0139
OCKSMITH - Lockouts, lost or broken safe keys, repairs	AL Scott Lock & Safe ltd : available 24 hrs. (extra charge during holidays and weekends)	Ph.:604-270-8876
PEST CONTROL	Orkin Canada : available Monday to Friday	Ph.:604-524-6000
PLUMBING - Hot water, Boiler, Leakages, Installations	Priority 1- Dial a rooter, available 24 hrs. (extra charge during holidays and weekends)	Nick Ph.:604-861-6743
	Priority 2- Bold Enterprises Inc., can call during holidays and weekends	Gun Ph.:604-358-2399 Email:gun@thebold.ca
SNOW REMOVAL - Removes snow from Parking and Drive way	George Bubas Motors: available 24 hrs. (extra charge during holidays and weekends)	George Ph.: 604-253-8523
	Surrey: available 24 hrs. (extra charge during holidays and weekends)	Jazz Ph.: 604-841-0054
TIMER AND HEADSET - Repais and install DT timers and Headsets	Quickservice Technologies: available 24 hrs. (extra charge during holidays and weekends)	Ph.: 1-800-463-7655
/ENT/ FILTER CLEANING - Installation,	Commercial Vent Cleaning: available Monday to Friday	Ph.: 604-721-7551
Cleaning and repairs - Hoods, Ducts, Filters, Fans	Maple Fire : available Monday to Friday	Ph.: 778-956-9110
JANITORIAL SERVICES	Urban Janitorial Supplies ltd. : available Monday to Saturday(pickup only) Unit #32 - 8236 128 StreetSurrey, BC V3W 4G2	Ph.: (604) 593-7955 Email: www.urbanjanitorialsupplies.com
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