

Cash Program

CLEARVIEW



Quick Service Software rebrands as Clearview!

If you are looking for information on Clearview or Quick Service Software, please visit our new website at clearviewconnect.com.

Customers - What you need to know

- This remains as the login page for Clearview. A new login page will be launched at a later date. We will give you lots of advance notice!
- You can still contact our Customer Support and Training Team the same way you always have.
- If you have any concerns with this change, we are available to answer your questions. Contact Customer Support

Finally, please pop over and visit our new website!

Your Clearview team

Customer login

Username:
Password:

[Forgot password?](#)

[Switch to Mobile](#)



A message from Michael Lavigne

"We are rebranding as Clearview to reinforce our product brand and to reflect the transformative change we are undertaking. We are modernizing the product, adding new features and functionalities such as applications and dashboards, and working relentlessly in our pursuit to make meaningful improvements to our product. The industry is rapidly innovating, and we want to be

Agenda

- Daily Cash handling procedure
- Deposit Balancing
- Clearview data entry
- Cash audit

Cash Envelope

Cash Log											
	Cashier Name	Time Assigned	Skim	Expected Cash	Actual Cash	+/-	Refunds	Discounts	Cancelled Items	Voids	Deposits
Till 1							GY				
							AM				
							PM				
Till 2							GY				
							AM				
							PM				
DT							GY				
							AM				
							PM				
Safe Controls						Deposits					
	AM	MID	PM	GY		Deposit 1	Amount	MOD	Verified By	Deposited By	Deposited Date
Backup Cash - 300						Deposit 2					
Till Float - 200						Deposit 3					
Petty Cash - 300											
Total Safe - 800											
Restaurant Manager Verification _____ Date _____											

Cash Log

Cashier Name	Time Assign

Churchs Chicken # 5621 Shift Report v1.1
Tue Jan 17, 2023 02:00 PM
Store: 5621
Terminal: T2

Gurjot Kaur

Gross Sales	\$1162.08
Net Refund	\$0.00
Net GC Sold	\$0.00
Net GST	\$45.38
Net PST	\$5.08
Total Tax	\$50.46
Total Combos	\$169.33
Total Discounts	\$35.64

Cash Log

111	Cashier Name	Time Assigned



Cash Log

Time Assigned	Skim	Expec



Cash Log

Skim	Expected Cash	Actual Cash

Churchs Chicken # 5621 Shift Report v1.1
 Thu Jan 26, 2023 01:50 AM
 Store: 5621
 Terminal: T2

PALAK PALAK

 Gross Sales \$623.97
 Net Refund \$0.00
 Net GC Sold \$0.00
 Net GST \$23.94
 Net PST \$3.83
 Total Tax \$27.77
 Total Combos \$118.05
 Total Discounts \$0.00

NET SALES \$478.15

 Net Cash 5 \$84.80
 Net Rounded Cash 5 \$0.02
 Net Debit Card 8 \$134.17
 Net Mastercard 2 \$28.48
 Net Skip the Dishes 5 \$145.93
 Net Visa 6 \$112.56
 Expct Deposit \$505.92
 Cash In Drawer \$84.80

Net Item Voids 15 \$53.25

 Skip the Dishes \$138.00
 Avg Skip the Dishes \$27.60
 Num Skip the Dishes 5

 Take Out \$340.15
 Avg Take Out \$16.20
 Num Take Out 21

 Trans Count 26
 Avg Sale \$18.39

 Cash 5 \$84.80
 Gratuity Cash 0 \$0.00
 Refund Cash 0 \$0.00
 Net Cash 5 \$84.80

Cash Log

Expected Cash	Actual Cash	+/-



Cash Log

Cash		
Expected Cash	Actual Cash	+/-



Cash Log

Cash Log		
+/-	Refunds	Dis
GY		
AM		

Churchs Chicken # 5621 Shift Report v1.1	
Thu Jan 26, 2023 01:50 AM	
Store: 5621	
Terminal: T2	PALAK PALAK

Gross Sales	\$623.97
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Net GC Sold	\$0.00
Net GST	\$23.94
Net PST	\$3.83
Total Tax	\$27.77
Total Combos	\$118.05
Total Discounts	\$0.00

NET SALES	\$478.15

Cash Log

Refunds	Discounts	Cancelled

Discount Summary		
First Responders	5	\$5.99
Manager Discount	3	\$29.65



Cash Log

[illegible]

Churchs Chicken # 5621 Shift Report v1.1
Tue Jan 17, 2023 02:00 PM
Store: 5621
Terminal: T2 Gurjot Kaur

Gross Sales		\$1162.08
Net Refund		\$0.00
Net GC Sold		\$0.00
Net GST		\$45.38
Net PST		\$5.08
Total Tax		\$50.46
Total Combos	-	\$169.33
Total Discounts		\$35.64
NET SALES		\$906.65
Net Cash	9	\$84.41
Net Rounded Cash	4	\$0.03
Net Debit Card	13	\$288.72
Net Mastercard	10	\$271.71
Net Skip the Dishes	5	\$216.73
Net Visa	5	\$95.51
Expt Deposit		\$957.11
Cash In Drawer		\$84.41
Net Item Voids	11	\$53.30

Cash Log

	Total Cash



Safe Control

Safe Controls				
	AM	MID	PM	GY
Backup Cash - 300				
Till Float - 200				
Petty Cash - 300				
Total Safe - 800				



Deposits

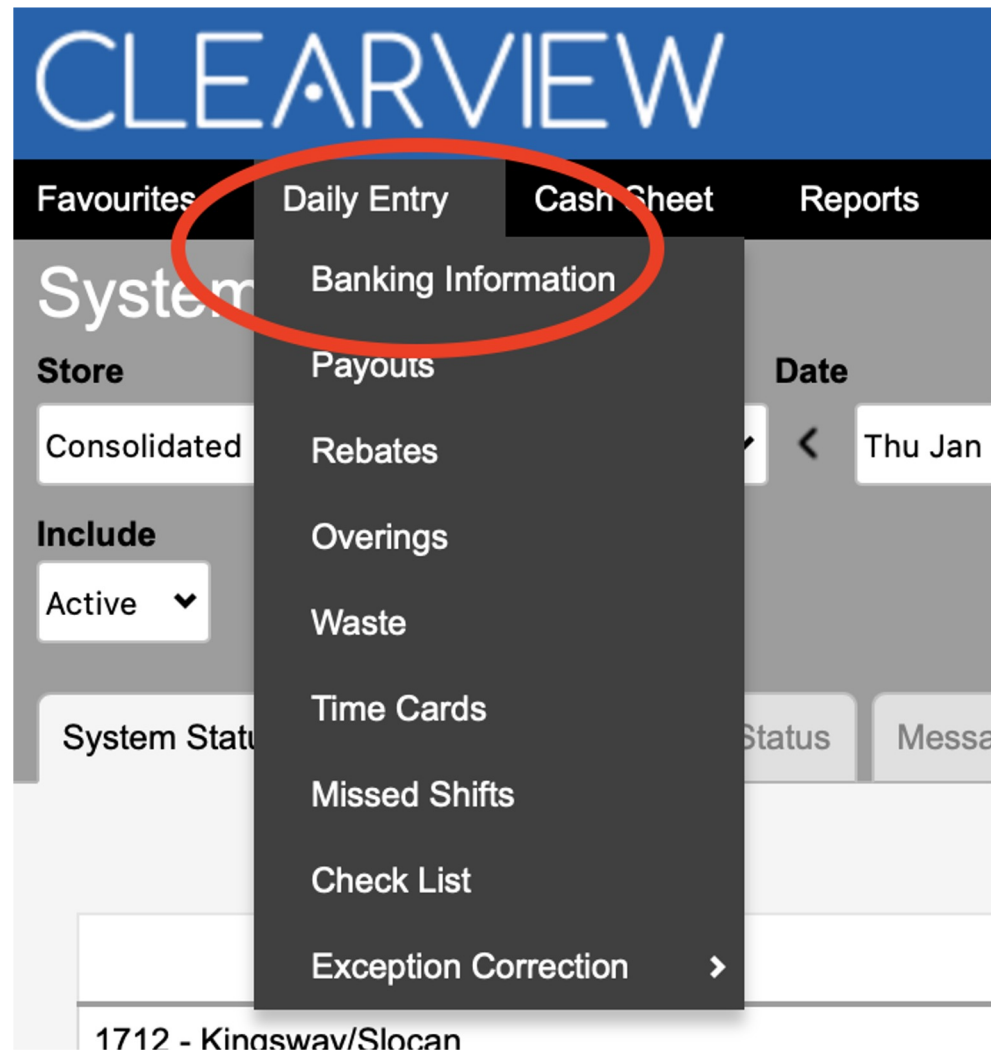
Deposits					
	Amount	MOD	Verified By	Deposited By	Deposited Date
Deposit 1					
Deposit 2					
Deposit 3					



Manager Verification

Cash Log											
Cashier Name	Time Assigned	Skim	Expected Cash	Actual Cash	+/-	Refunds	Discounts	Cancelled Items	Voids		Deposits
Till 1											
Till 2											
DT											
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Till Float - 200						Deposit 2					
Petty Cash - 300						Deposit 3					
Total Safe - 800											
Restaurant Manager Verification Date											

Clearview Entry



Banking Information

Store

5621 - Fraser HWY

Date

<

Thu Jan 12 2023

>

Go

Overview

Cash Deposit

Debit/Credit

Click here to Verify that Information is Completed

General Information

Weather

Special Events

Created by System, system on January 12, 2023 @ 10:57PM

Audit

OK

Balancing Overview

Cash	938.75
Credit	4,916.82
Total Cash + Credit	5,855.57
Expected	5,853.41
Over / Short	2.16

Banking Information - Overview



Banking Information – Cash Deposit

Overview

Cash Deposit

Debit/Credit

Cash

Add

Sequence

Bag Code

Prepared By

Notes

Current Deposits

Sequence	Cash	Bag Code	Prepared By
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Banking Information – Cash Deposit

Overview

Cash Deposit

Debit/Credit

Cash

Add

Sequence

Bag Code

Prepared By

Notes

Sequence

Cash

Bag Code

Prepared By



Banking Information – Cash Deposit

Overview

Cash Deposit

Debit/Credit

Cash

Add

Sequence

Bag Code

Prepared By

Notes

Current Deposits

Sequence

Cash

Bag Code

Prepared By

Banking Information – Cash Deposit

Overview

Cash Deposit

Debit/Credit

Cash

Add

Sequence

Bag Code

Prepared By

Notes

Sequence

Cash

Bag Code

Prepared By



Banking Information

Store 5621 - Fraser HWY **Date** Thu Jan 12 2023

Overview Cash Deposit Debit/Credit

[Click here to Verify that Information is Completed](#)

General Information

Weather

Special Events

Created by System, system on January 12, 2023 @ 10:57PM

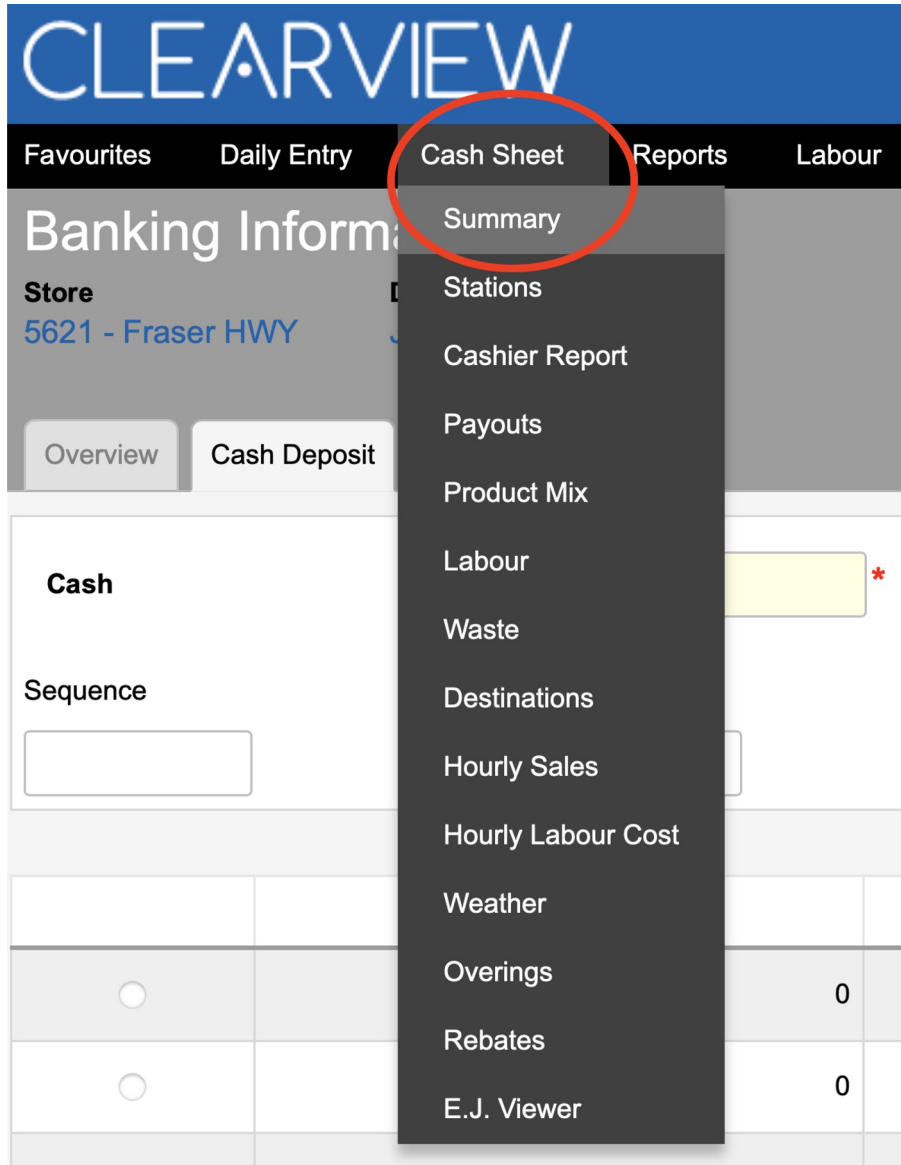
Balancing Overview

Cash	938.75
Credit	4,916.82
Total Cash + Credit	5,855.57
Expected	5,853.41
Over / Short	2.16

Banking Information – RGM Verification



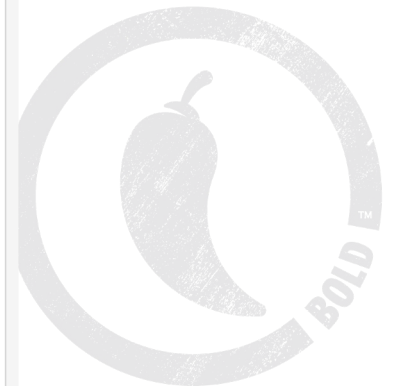
Cash Sheet Summary





= Gross Sales		7,031.29
- GST		270.38
- PST		32.02
= Adjusted Gross		6,728.89
Combo Coupon	195	1,305.12
Discount	3	22.88
- Deductions		1,328.00
= Net Sales		5,400.89
+ GST		270.38
+ PST		32.02
= Expected Deposit		5,703.29
- Actual Deposit		5,698.69
= Cash Over/Short		(4.60)
Destination		
Eat In	10	135.60
Take Out	188	4,368.74
Delivery	28	896.55
Cancelled Items	67	311.30
Transaction Count		226
Average Sale		23.90
Net Penny Rounding	24	0.05
Net Over/Short		(4.65)

Cash Sheet - Summary



Cash Audit



Cash Control Audit For Market Leaders

Restaurant:	Date:	Time:
Manager on Duty:	Title:	
Market Leader:		

Cash Log		
CASH CONTROL Cash +/- Guideline-.05%	Yes	No
Meeting or under guidelines		
Cashiers being allowed to count their tills prior to being allowed to operate their assigned register		
Skims taken by store management at least 4 times a day or every 2 hours in D/T)		
Cash registers locked or replaced when cashier is on break		
\$20.00 bills placed under till drawer		
Only assigned cashier allowed to work on assigned register		
Unused cash drawers locked or removed from registers		
Register spot checks performed to control cash +/- (1/manager's shift/one should be drive thru)		
Members of store management changing their register code on an ongoing basis		
Register drawer key not given to cashiers		
Cashiers call managers to make change for \$50 & \$100 bills		
TOTAL Deductions Guideline-1.25% of product net sales/ Average of \$1.50	Yes	No
Meeting or under guidelines		
List past 3 months % 1 _____ 2 _____ 3 _____		
	Yes	No
Cashiers who exceed guidelines in dollar & number amounts are identified and documented		
CASH REFUND Guideline-0.25% of product net sales (i.e. Daily Sales of \$10,000 = under \$25.00)	Yes	No
Meeting or under guidelines		
Overrings signed by manager/cashier, reason listed		
Cash refunds signed by manager/cashier, reason listed, and signed by customer		
All POS cash refund/overring slips stored in daily store record		
List past 3 months % 1 _____ 2 _____ 3 _____		
PROMO Guidelines-1.0% of Product Net Sales	Yes	No
Meeting or under guidelines		
Promo coupons being tracked by cashier		
Coupons = to promo ring-up		

Cash Audit

Safe Control

SAFE BACK-UP FUNDS Guideline-Correct assigned amount	Yes	No
Meeting or under guidelines:		
Actual counted dollars of safe back-up \$ _____		
Safe back-up funds counted 3x/day and entered on Cash Envelope		
Safe never left on DAY-LOCK:		

Deposits & Restaurant Manager Verification

DEPOSIT VALIDATION Guideline-Following policies below	Yes	No
Meeting guidelines (Taking deposits per day to bank)		
Manager takes overnight deposits to bank by 11:00AM		
Manager validates deposit tickets on a daily basis & signs on Cash Envelope format within 5 Banking Days		
Only one deposit in the safe-Locked		