

**Information and consent to the processing of personal data pursuant to art. 13 of
the European Regulation n. 2016/679
(General Data Protection Regulation)**

Privacy Policy for Guests

(We recommend you to read these communication before providing your information)

The European Regulation EU / 2016/679 (hereinafter the "Regulation" or "GDPR") establishes rules concerning the protection of natural persons with regard to the processing of personal data, as well as their free circulation. The data controller, as defined below, with this document ("Information"), provides the information required by the art. 13 of the Regulation to those ("users" or "interested parties") who enter the company website starting from the address <https://www.avogaria.com/it/> and who use the available services on-line. This information is provided exclusively in relation to the site of our structure and not also in relation to other websites that can be consulted by the user by links reported or accessible on the same portal.

Personal data are collected through the following procedures:

- website through which it is possible to access this Privacy Policy;
- the social page through which it is possible to access this Privacy Policy;
- your visit or stay at our facility or other type of offline interaction.

The use of the aforementioned services implies acceptance (by you) of terms and conditions set forth in this Privacy Policy. Furthermore, the sending of electronic mail to the address (info@avogaria.com) indicated in the portal and the completion of the format entail the subsequent acquisition of the sender's address, necessary to answer to requests, as well as any other personal data included in the email or in the format. In this case the data acquired will be processed exclusively to answer to user requests.

1. Definitions

"Personal data" means "any information concerning an identified or identifiable natural person (concerned), directly or indirectly, with particular reference to an identifier such as the name, identification number, location data, an online identifier or one or more elements characteristic of its physical, physiological, genetic, psychic, economic, cultural or social identity ". Specifically, the following data will be processed:

- complete personal data, name, surname, date of birth;
- fiscal data: fiscal code and VAT number;
- contact details of the registered address, email address (ordinary and PEC), telephone or mobile number, and fax number if there is;
- any information on methods of payment payment instruments (credit or debit card) and, if necessary, identification number, where required for fiscal reasons or in relation to anti-money laundering legislation.

"Treatment" means any operation or set of operations, carried out with or without the aid of automated processes and applied to personal data or sets of personal data, such as: the collection; the registration; the organization; the structuring; the conservation; adaptation; editing; extraction; the consultation; use; communication by transmission, diffusion or any other form of making available; the comparison or interconnection; the limitation; cancellation or destruction.

2. Purpose of the personal data processing

The personal data acquired through the site will be processed (by us) without your consent, due pursuant to art. 6 lett. b), c), f) of the GDPR solely and exclusively for the following purposes: to fulfill contractual and fiscal obligations deriving from existing relationships with you; fulfill the obligations provided by the law, by a regulation, by the community legislation or by an order of the Authority or in any case connected to functions of activity and business; to exercise the rights of the Owner.

3. Legal basis

a) contractual obligations.

The legal basis of the processing is constituted by the fulfillment of the obligations connected to the contractual relationship established;

b) legal obligations to which the data controller is subject.

The legal basis of the processing is constituted by the fulfillment of the obligations imposed by the law, by a regulation, by EU legislation or by an order of the Authority;

c) the legitimate interest of the data controller the legal basis of data processing is the legitimate interest of the data controller;

d) legal basis profiling of these treatments is the free and explicit consent expressed at access to our website, as indicated in the specific information form.

4. Methods and place of processing

The processing of data acquired through the web site and / or connected to the site services takes place at the offices of the Data Controller and possibly at other subjects or computer systems / servers of other subjects specifically designated as Managers (external) of the treatment. The data is processed exclusively by administrative and technical personnel, authorized for processing or by authorized persons for occasional maintenance operations. The site and online services are not intended for children under 18 years. Data relating to minors may be transmitted to the company by accessing to the site and services only by subjects exercising parental responsibility.

5. Provision of personal data

The user is free to provide his personal data included in the request formats. Failure to provide the data necessary to render the service will make it impossible to obtain what is requested.

6. Communication and dissemination of data

The data provided by Users are not intended for third parties and will not be communicated or disseminated, unless otherwise provided by law or regulation. In particular, the data may be communicated to Supervisory Bodies, judicial authorities as well as to all the other subjects to whom the communication is obligatory by law for the accomplishment of the aforesaid purposes.

7. Period of storage of personal data

According to art. 5 GDPR, the data will be processed and stored for a period of time not exceeding the achievement of the proper purposes of the service and of the processing and / or in compliance with the terms provided by law or regulation.

8. Transfer of personal data to a third country

It is not the intention of the data controller to transfer the data collected to a third country or to an international organization. However, he reserves his right to use cloud services; in this case, the service providers will be selected from those who provide adequate guarantees, as required by art. 46 GDPR 679/16.

9. Identity of the owner of the processing of personal data

In compliance with the principle of transparency established by art. 5 of the Regulation: The owner of the processing of personal data is Avogaria Srl, with offices headquarters in **Dorsoduro 1629 30123 Venice (VE)**, mail info@avogaria.com, PEC avogariasrl@pec.nozio.it It is possible to contact the Data Controller to ask any explanation regarding the protection of personal data and the exercise of the rights provided by the GDPR in the following paragraph of this information, using the email address above indicated.

10. Identity of the person responsible for processing personal data

The person in charge of data processing is **Nozio Srl**, with headquarters in **Via delle Industrie, 17 / A 30 175 Marghera (VE)**, mail info@nozio.biz, PEC info@pec.nozio.com.

11. Rights of the interested party

At any time, in accordance with articles 15 to 22 of the GDPR, you may exercise your rights towards the data controller:

- a) To confirming whether or not data processing is in progress personal information concerning you;
- b) Right of access to personal data processed;
- c) To obtain information about the purposes of the processing, categories of personal data, recipients or categories of recipients to whom personal data have been or will be communicated and, when possible, storage period;
- d) The right to lodge a complaint with a supervisory authority in case he considers that the processing which concerns himself violates the current legislation. The reference authority is the guarantor for the protection of personal data;
- e) Obtain from the data controller a copy of the personal data being processed;
- f) To obtain from the data controller the rectification of inaccurate personal data (concerning you) without unjustified delay and the integration of incomplete personal data, even providing a supplementary declaration;
- g) To obtain from the data controller the cancellation of personal data (concerning him) without unjustified delay;
- h) To obtain the treatment limitation from the data controller;

i) To obtain data portability, ie that is' to obetain receive them from a data controller, in a structured format, commonly used and readable by an automatic device, and to transmit them to another data controller without any hindrance;

j) Without prejudice to any other administrative or judicial appeal, the interested party who believes that the treatment concerning him violates the legislation currently in force, has the right to lodge a complaint with a supervisory authority; for Italy the Guarantor for protection of personal data is competent, and can be contacted through the contact details shown on the website <http://www.garanteprivacy.it>;

k) Without prejudice to any other administrative or extrajudicial appeal, the interested party has the right to bring an appeal before ordinary justice against the supervisory authority;

l) Without prejudice to any other administrative or extrajudicial appeal, including the right to lodge a complaint with a supervisory authority, every interested party has the right to seek ordinary justice if he considers that the rights he enjoys under the law current regulations have been violated following a treatment.

The rights referred to in articles 15 to 22 of the GDPR cannot be exercised with a request to the data controller or with a complaint to the supervisory authority, if the exercise of these rights could result in an actual and concrete prejudice:

1. to interests protected under the provisions on money laundering;
2. to the interests protected on the basis of the provisions on support for victims of extortion claims;
3. the activity of parliamentary committees of inquiry established pursuant to article 82 of the Constitution;
4. to the activities carried out by a public entity, different from the economic public bodies, based on the express provision of the law, for exclusive purposes related to the monetary and currency policy, to the payment system, to the control of the intermediaries and to credit and financial markets, as well as the protection of their stability;
5. to carry out defensive investigations or to exercise a right in court;
6. to the confidentiality of the identity of the employee who reports under the law of November 30, 2017, n. 179, the offense of which he has become aware by reason of his office.

12. Access to external linked sites

The portal contains links to third-party sites for further convenience and user information. When the user uses these links, he abandons the institutional website by accessing a different website, on which the data controller does not have control and for which he has no responsibility whatsoever with regard to data processing. We therefore recommend that you review the policy of each site that is visited.

13. Use of cookies

Cookies are text files that each website sends to those who access the web site and which are transmitted by the user again by the computer of to the web site on the next visit. As for their use, please refer to the specific form, by clicking on the link <http://www.nozio.biz/cr.htm> prepared by the website manager, as a person responsible for the processing of personal data.