
INTEROFFICE MEMORANDUM

TO: ALL EMPLOYEES
FROM: KETA PATEL, ADMINISTRATOR
INTERVENTIONAL PAIN MANAGEMENT AND ORTHO-SPINE CENTER LLC
SUBJECT: EMPLOYEE REFERRAL PROGRAM
DATE: 08/31/2026 – 10/03/2026

IF YOU REFER A CANDIDATE TO AN OPEN POSITION, YOU MAY BE ELIGIBLE
FOR A REFERRAL BONUS OF \$1,000.00 SUBJECT TO THE COMPANY'S REFERRAL
BONUS POLICY

Any full-time staff member can participate with the exception of executive staff, employees in the HR Dept., and direct or indirect supervisors of the designated job opening. After the new staff member you referred has worked 90 consecutive days, you will receive your bonus. Both you and the new employee must be employed at the time of the bonus payment. If you know someone who is interested in the position below, please complete an employee referral form, which should be submitted to our HR Dept. along with the candidate's resume.

POSITION AVAILABLE

Job Title: Computer Software Programmer

Job Requirements: Must have a Bachelor's Degree in Computer Science or Computer Engineering plus skills and knowledge in Arithmetic Algorithms, Data Structures, Python, Embedded Systems, C/C++, Artificial Intelligence, Network optimization/security, Kerberos.

Job Descriptions: Program and customize web-based and database software for medical management system using Javascript, Python and SQL; Perform database design, development and maintenance, and develop APIs (API integration) to enable interoperability between internal systems and third-party healthcare platforms using C/C++, Arithmetic Algorithms, Data Structures; Program and maintain computer servers, including data update, and security in compliance with HIPPA using Embedded Systems, Network optimization/security, Kerberos; Code software applications for managing electronic medical records to ensure efficiency and productivity using Artificial Intelligence; Perform technical documentation for software application; Perform troubleshooting of technical issues.

Job Location: Edison, NJ. Standard company benefits with \$110k~\$115k/year. Send resume with job code SHJ003 to HR, Interventional Pain Management and Ortho-Spine Center LLC, 3848 Park Avenue, Suite 101, Edison, NJ 08820.