

Little Holcombe & Tower View Nursery

Caring for children 0-11 years



☆ 7 Consecutive Outstanding Results ☆



littleholcombenursery.co.uk
towerviewnursery.co.uk



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Nutritious Meals - Flexible Childcare - Qualified Teacher - Trips & Outings

☆ Where the staff are the 'Heart Beat' of our success ☆



Follow us on 'Facebook'

Dear Prospective Parent, Carers or Guardians,

We thought that we would tell you a little bit about ourselves and our philosophy regarding nursery provision. We are a married couple: Stuart and Linda Butterworth and have four adopted children all of whom have attended nurseries when they were younger. As parents we know what we liked, didn't like and worried about when the children were attending nursery or out of school care.

We took over the nursery on the twenty ninth of June 2001. In our mission to purchase a nursery we saw many good and not so good nurseries and are confident that Little Holcombe was already very good when we bought it. We then went on to open Tower View Nursery in 2005. Tower View is a specially designed building based on the site of Old Hall Primary School, just off Brandlesholme Road in Bury.

We are both highly trained professionals and between us we bring over thirty years of experience in teaching and health care. We are both qualified to work with children and even more importantly we both love children.

Stuart is a qualified teacher specialising in music and maths. He has led many successful teams. He is passionate about quality and has great skills in motivating his staff to achieve the very best in service delivery.

Linda is a qualified Occupational Therapist and has also been the Deputy District Occupational Therapist for Bury Health Care's Occupational Therapy department including child development. She has helped in numerous playgroups and has worked at Pendlebury Children's Hospital. Linda was awarded a bursary from the NHS in 1994 to complete a Masters degree in Business Administration (MBA) at the internationally renowned Manchester Business School. She has also previously been a director of a company and has run her own children's party and entertainment business. Linda is obsessed with Health and Safety issues as she has also worked as the representative for Health and Safety for two day hospitals.

Unlike many nursery owners who buy nurseries as a business venture and remain remote, we are both very involved with the nursery and consider it as a passion rather than an investment. The care your child gets really matters to us.

We also feel very lucky to have "inherited" Vickie Kaye who is our Senior Manager, Vickie holds the same principles as us and is very good at putting ideas into action. Vickie has her NNEB and NVQ level 4 in Early Years Care and Education.

An important part of every nursery is the staff. We know our staff are caring, skilled and committed. Child care is by its nature not well paid and tends to attract young staff who often move on very quickly. It is important for consistency of care for your child that we try to retain good staff. We have put a lot of effort and money into employing some more mature staff and by providing a training programme for new recruits. We have improved the staff's working environment by providing them with a plush staff room and kitchen. We have introduced a staff incentive scheme where staff have the opportunity to receive rewards for: Room of the month, employee of the month, appreciation award and champagne moments for the members of staff who go that extra mile. Our approach to managing staff is that people need to feel valued and empowered and that employees should be "looked after". We have high expectations of the staff with regard to the care they give your child. In return we offer a good working environment where we hope they feel respected and where they enjoy working.

We realise choosing child care is a difficult and important decision. We know we offer a high standard of care and that children benefit greatly from the opportunities for development that they have at Little Holcombe and Tower View Nursery, because we see the magic of combining happiness with learning happening every day. We promise to look after your child safely and to treat them as special; as indeed, each and every child is special.

If you have looked round either nursery and like a lot of what you see but feel that there are other things required to meet your needs i.e. different opening times or you are concerned about anything – Please come and talk to us and we will try to accommodate your wishes. This will also apply after your child starts with us as we will always be very keen to hear your views and hope that we can work in partnership in providing the very best in nursery care.

Yours sincerely

Stuart and Linda

x

Stuart Butterworth BA (Hons) PGCE
Linda Butterworth MBA Dip COT SROT



Voted for by YOU...the people who matter!

Both settings are situated in the Brandlesholme area bordering the countryside but within easy commuting distance of Bury, Ramsbottom and Bolton.

Drive in, off – road parking is provided for the safety of the children when they are dropped off and picked up.

Little Holcombe Nursery caters for children 0 - 5 years and
Tower View Nursery caters for children 0 – 11 years.

Our senior staff include:

Proprietor: Stuart Butterworth BA (Hons) PGCE – Qualified teacher specialising in music and maths

Proprietor: Linda Butterworth MBA Dip COT SROT – Qualified Occupational Therapist.

Senior Manager (Based at Little Holcombe): Vickie Kaye ~ N.N.E.B and N.V.Q 4

Manager (Based at Tower View): Sarah Whittle ~ BA Hons Degree in Education & Inclusion

Deputy Manager (Little Holcombe): Jamie Gallagher ~ N.V.Q L3 & SEN Level 3

Deputy Manager (Tower View): Stacey Smith N.V.Q L3

Pre-school Teacher/EYP: Judith Banwell BA Hons (QTS), EYP

SENCO: Jamie Gallagher and Zoe Walsh-Lancaster



Our staff are dedicated to looking after the welfare and development of each individual child. We aim to provide a happy, secure, stimulating and caring environment in which children can learn through play and discovery.

★ Just some of our features ★

A management team of professionals with over 50 years of experience in teaching, health and nursery care.

7 consecutive OUTSTANDING results by Ofsted (Most recently in March 2022)

Raring 2 Go Winners 2018 & 2019 (Voted for by local parents)



Experienced, qualified, long standing staff.

Fresh food prepared daily, by qualified cooks.



FUNDED PLACES for children 9 months to 4 year olds.

15 and 30 hours funding available

Limited 'Term Time Only' places available

A caring, loving, family atmosphere.

A landscaped garden of over half an acre with plenty of outside toys and equipment.

Safe, drive-in, off road parking.

Stimulating environments.

Planning, driven by your child's interests, to promote each child's physical, social, intellectual and emotional development.

Free taster sessions

Online 'Tapestry' system to monitor your child's development.

Qualified Teacher

A variety of experiences planned on a termly basis such as: Yoga, A Star Sports, Dance Academy, Rugby Tots, Rhythm Time and much more.

You can also visit our website at:-



www.littleholcombennursery.co.uk or www.towerviewnursery.co.uk

Ofsted Registration and Inspection



We are proud to have received 7 consecutive *Outstanding* results over both settings:

Tower View Nursery in 2006, 2010 AND AGAIN IN 2015

Little Holcombe Nursery in 2007, 2011, 2015 AND AGAIN IN *2022*

You can read the full reports at:

Ofsted say...

www.ofsted.gov.uk

"Children truly thrive in this vibrant, welcoming and fully inclusive nursery, that is a hive of activity and laughter. Their behaviour is exemplary as they play harmoniously and explore and investigate their wonderfully resourced environment. Children relish the roles and responsibilities they are given."

"Staff working with babies and young children have an exemplary understanding of child development. They provide a wealth of opportunities for children to develop their core strength and stability in readiness for their next stage in learning. Staff are very responsive to young children's needs and recognise that some children are anxious about separating from their parents. They offer an abundance of cuddles and reassurance in their kind and caring approach. As such, children who have recently started are extremely settled and quickly develop secure attachments."

Our Baby Unit

Our baby unit is for children aged 0-2 and consists of the Baby Room and Tiny Tots both of which are designed to create a warm, homely, caring atmosphere where we can meet the particular needs of this age group.

The babies start off in the Baby Room where they stay until we both agree they are developmentally ready to move up, at which point they progress to Tiny Tots.

We use these spaces flexibly to ensure each individual child's needs are met.

Within our safe and secure environment, the babies and toddlers are encouraged to develop and learn at their own pace. The dedicated and committed staff are aware of each child's individual needs and capabilities and carefully plan each day's activities, around your child's interests and covering all aspects of the 'Early Years Foundation Stage'.

Within our nursery there is plenty of space for physical development and our equipment ranges from baby gyms, play mats and activity centres, to small climbing frames and more challenging resources! Our adjoining, cosy sleeping areas in the Baby Room and Tiny Tots allow our little ones to sleep in peace whenever they require some rest from all that playing!

In the Baby Room we begin to introduce creative activities which include painting of all different kinds, water play, sticking with different materials, play dough, flour play (Mixed with water and food colouring) and jelly play for tactile development.

From the age of 0-5 years we follow 'The Early Years Foundation Stage'. The EYFS values and celebrates the achievements of babies and children and also helps us at Little Holcombe to reflect this in our practice.

We firmly believe that children learn through an abundance of play and discovery, which in turn creates independence and confidence which equips each child for the next step on the road of development.

Tower View Nursery NOW TAKING BABIES

It takes a big
heart
to help shape
**little
minds.**



Safer Sleep

At Little Holcombe and Tower View Nursery, your baby's safety and wellbeing are always our highest priority.

We follow recognised safer sleep guidance to help reduce the risk of Sudden Infant Death Syndrome (SIDS) and to ensure every baby sleeps in a safe, calm and closely supervised environment.

How we support safer sleep

-  Babies are always placed on their backs to sleep unless medical advice states otherwise.
-  Every baby sleeps in a clear, firm, flat cot or sleep space that meets current safety standards.
-  We keep sleep spaces free from pillows, loose blankets, toys, cot bumpers or soft items.
 -  Babies are within sight and hearing at all times, and staff remain attentive.
 -  Babies under 6 months of age must always have an adult with them when sleeping.
 -  We ensure babies are dressed appropriately so they do not become too hot.
-  Sleep routines and comforters are discussed with families and followed wherever possible, while always prioritising safety.

Working together with families

We know every baby is different, and sleep can feel deeply personal. Our team will always speak with you about your child's usual sleep routine, comfort needs and any changes in sleep patterns.

If your baby uses a comforter, dummy or sleep bag at home, please let us know so we can discuss how this can be managed safely within the EYFS and nursery guidance.

A shared commitment

Safe sleep is about calm routines, close supervision and informed practice. By working together, we can help every baby rest safely and comfortably while in our care.

If you have any questions or would like to discuss your child's sleep routine, please speak to a member of the team. We are always happy to help.



Our Tweenie Rooms

The Tweenie Rooms are where we care for children from 2-3 years old in a warm, exciting, caring and challenging environment.

At this age children are very inquisitive and eager to participate in new and exciting activities. We encourage this by providing just the right amount of learning experiences, so that our children can learn through play and discovery.

We provide a wide and varied range of activities including: sand play, water play, painting with a variety of equipment, baking, cutting, sticking, flour play and many more exciting experiences. These activities are all planned so that our children are continually learning about colours, numbers and other topics in an exciting way - and mainly through their interests. In Tweenies we plan in the moment because as we know, 2 year olds move at a fast pace!

In our Tweenie Room, we ensure each day is as exciting and fun packed as the last. We ensure that all children can take part, no matter what their capabilities are.

In Tweenies we also base our day around the 'Early Years Foundation Stage', encouraging children to learn within their environment.

We have explained more about this framework later on in the brochure.

During their time in the Tweenie Rooms, the children will be assessed using a 2 year old progress check and observations which recognise their individual efforts and achievements.

Come and join the Fun!



Happy times
are never ending
when we're
playing &
pretending

Our Pre-school Rooms

In the Pre-school rooms our staff are committed to meeting all the individual needs of the child whilst working towards extending the children's capabilities. We provide a secure, caring, warm and stimulating environment in which children learn through play and discovery.

In Pre-school they also base their day around the EYFS which incorporates the 'Characteristics of Effective Learning' and the 'Seven Areas of Learning', these being;

Personal and Social and Emotional development
Communication and Language
Physical Development
Understanding of the World,
Mathematics
Literacy
Expressive Arts and Design

Learning opportunities are not just structured, planned or written but exist in everyday situations e.g. role-play.



Planning in the moment allows the children the freedom to explore their own interests, it increases their engagement as they are allowed to participate in activities they have chosen themselves - It is also very exciting for our experienced practitioners because no day is ever the same!

We have a strong relationship with the local Primary Schools and making the transition from Nursery to 'BIG' school, is very important to us!

Change can be a daunting process for a child, so we try and ease this process by ensuring we plan ahead over the summer term, introducing and familiarising the children with what to expect - they will also get chance to meet their teacher within the safe environment of nursery!

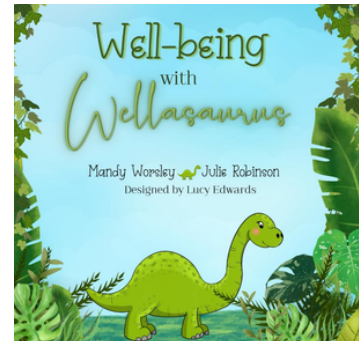
Our Heads of Pre-school will ensure that all new parents are provided with the vital information that you will need to help your child settle in and make a positive start to their Pre-school years. The Pre-school staff will give out the information that you will need to read, this will include:

An emergent writing booklet
A welcome pack with questionnaire
A Key Person Booklet

I teach
Preschool
what's your
superpower?



Mini Minds Matter



At Little Holcombe and Tower View Nursery, we believe that developing emotional intelligence is one of the most important foundations for a child's growth. By supporting children from an early age to understand their feelings and learn how to manage them, we help nurture a positive mindset that can guide them toward a confident and resilient future.

When we discovered 'Mini Minds Matter', we absolutely loved their ideas, resources and most importantly the reason why they do what they do – we felt that it would fit perfectly into our setting's ethos.

In early 2026 we started to introduce the sessions to our children and parents. Both our Deputy Managers, Jamie and Stacey, completed their Level 1 and 2 training in 'Nurturing Resilience, Positive Mindset and Mental Wellbeing in Early Years'. Both lead sessions with the children each week. These sessions consist of various activities planned mindfully around the specific Months theme and the current cohort of children's needs and abilities.

 Where moments matter!



*We would also like to introduce
our AMAZING Pre-school teacher...
Aunty Judith*



Judith has the privilege of playing and learning with your child whilst they are in our Pre-School room.

She is a mum of 3, with over 25 years teaching experience.

Judith works very closely with the Pre School team to ensure that each child receives a broad and balanced curriculum that also meets their own unique interest and needs.

Judith alternates her weeks between Little Holcombe and Tower View, during term time.

Every week the Pre-school children have the opportunity to join in a Dance, Music and Drama session.

Whilst the children are in Pre School they have the opportunity to take part in the Book Project and Parent Partnership Project.

Judith also works alongside the management team, helping to support with staff development.

Give your child a head start!



Early Years Foundation Stage 2021

The Early Years Foundation Stage (EYFS) outlines what adults must do to help children learn and develop and to be healthy and safe.

The EYFS includes seven areas of learning and development and these seven areas are split into three age bands ~ Birth to Three, 3-4 & 4-5 (the reception year in school)
In each band, there are suggestions about what a child may be doing, and how you/we can help them.



It is important to remember that children develop and learn at different rates and in different ways. Their development is not neat and orderly!

That's why the EYFS sets out children's learning in broad ages. It shows how lots of different experiences in the first three years of life will help your child to learn.

The EYFS includes some checkpoints. They can help our experienced staff have a conversation with you if they are worried about anything, or indeed, if you notice anything and need some reassurance. Then we can decide together what to do next.
The 'checkpoints' are not a 'tick list' to use for every child. Sometimes children have some early difficulties in their development. With the right help, they can quickly grow out of these difficulties.

For example, 70% of children with delayed communication in the early years won't have problems later in school. Those 'late talkers' need lots of opportunities to chat, play and read which we will give them at nursery.

Some children will have long-term difficulties, so it's important to identify what their needs are and make sure they get the support they need.

Every child can make good progress, with the right support.

"Play provides an outlet for curiosity, information about the physical world, a safe way to deal with anxiety and social relationships. In the long run, play serves children's inner needs, hopes, and aspirations."
-Magda Gerber



www.nurturekindergarten.com



Peelers Out of School Club

Peelers operates from a large, purpose-built room which caters for children from 4 – 11 years. We carry out activities such as arts & crafts, team games, baking, Lego, role play, sports, outdoor games, construction and much more. We have a Wii and an Xbox with a variety of games such as Just Dance, Wii Sports, Skylanders, Minecraft & Sonic. We want the children to come in and have fun and enjoy spending time with their friends, so we always welcome their suggestions for new games or activities.

Peelers Before & After School Club



We offer Before and After School Club to children from Old Hall Primary School every day. Before School Club includes breakfast with a choice of cereal, toast and fruit with milk or fresh juice. We also have a smoothie station a couple of times a week, where the children can make their own fruit smoothies, which is always very popular! The children are taken over to school and any messages etc. from parents will be passed over to the teachers. Reception children are taken directly to the classroom door.

At 3.30pm we collect the children from the school hall for After School Club. Reception children are collected from the teacher at the classroom. The children are brought around to Peelers and given 'tea' and drinks. Meals consist of sandwiches, wraps, fish fingers etc. followed by fruit. Special dietary requirements will be catered for. After tea the children will take part in activities and games until they are collected. We request all children are signed in and out by an adult.

If your child attends any clubs after school, please inform us in advance then we can arrange for them to be collected at the appropriate time and save them some tea.

We are aware it can be difficult to communicate with the teachers if you are working, so we will help with this and work closely with the school to ensure communication between parents and carers.



"I love going to Peelers, the aunties are lots of fun and I have made some great friends. We play lots of games and I really enjoy the chocolate challenge."

*By Grace
aged 10 years old.*



Meet the Peelers Team

Aunty Zoe Out of School Club Co-ordinator

Zoe is the room leader in Peelers. She brings so much excitement and fun to the team and the children adore her. She knows all the children really well and loves to plan for them.



Uncle Brian

Brian and Zoe really are a fun duo!

Brian loves all physical activities and getting the children moving, especially when they can get outside on the school field. He has some great ideas and is very passionate about the role he plays in Peelers. Brian is very creative and really does get the children's imaginations working.



~ We can't wait to meet you ~



Peelers

~ Our Aims ~

We want children to feel safe and cared for and for parents to have peace of mind when their child is in our care.

To promote through play a positive attitude towards equal opportunities, care and respect of others.

To encourage all round development by involving the children in the choosing and planning of activities and events.

To provide a range of stimulating activities to enhance physical, intellectual, emotional and social well-being.

To provide for children's special needs and requirements.

To provide home cooked meals and snacks that are nutritious and cater for all.

To liaise closely with schools and other agencies and organisation's that are concerned with childcare i.e. The Childcare and Extended Services Team.

To encourage staff to take up training opportunities that will enhance their existing skills and knowledge.

To respect a child's ethnic background and culture.

To work closely with parents and involve them in the work done by us with their child and respect their wishes at all times.

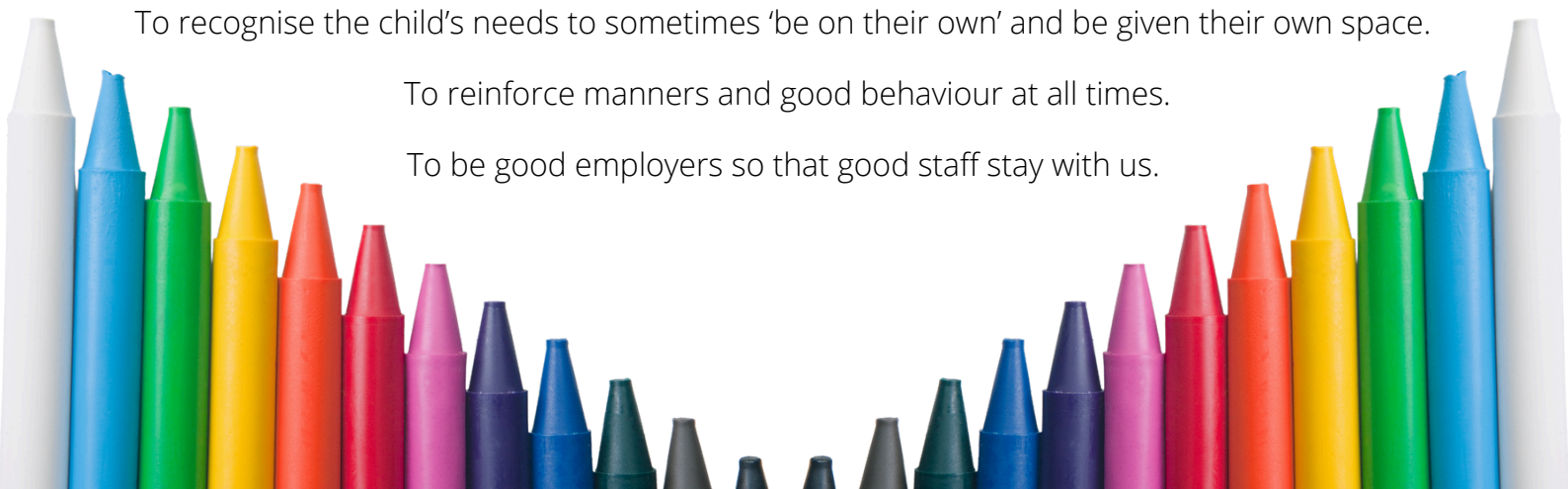
To communicate with the children at their level making it easier for them to relax and respond.

To make each child feel welcome and valued and to encourage interaction with staff and other children.

To recognise the child's needs to sometimes 'be on their own' and be given their own space.

To reinforce manners and good behaviour at all times.

To be good employers so that good staff stay with us.



Collecting your child

The inner front door is kept locked at all times, as is the gate to Tiny Tots at Little Holcombe. Please ring the bell provided. We will endeavour to answer the door or gate as quickly as possible. In the interest of your child's safety please ensure that the front and internal doors are closed securely behind you. If anyone other than yourself or the designated person will be collecting your child please notify us well in advance, as we will not be able to release your child to anyone else without prior consent from you. We use a password system which further assists us in maintaining security.

In the unlikely event that a child is not collected and no contact can be made, the manager will first attempt to contact any other person whose name appears on the emergency list. Little Holcombe/ Tower View reserves the right to make arrangements for 2 members of staff to care for the child until the situation is resolved.

Early Intervention

If you have any concerns regarding your child and would like to discuss these further an early intervention meeting will be arranged with the relevant staff and external agencies.

Single Parent, Separated or Divorced

It is important that the nursery managers are aware of any difficulties that you may have with ex-partners. If you are not with the child's birth mother/father and there is any reason why they are not permitted to have contact with their child the staff must be made aware of the situation. Please be assured that this information will be treated with the strictest confidence.

Family Situations

Please don't hesitate to inform one of our managers if there is any situation you feel may have an impact on your child even if they are seemingly unaffected.

Prams & Car Seats

There is a pram and car seat storage facility at both settings, please ask a member of the team should you require any assistance with this.

Toilet Training

We are happy to help potty train your child when both parents and staff feel the child is ready. We will liaise with you closely during this stage. We ask that you provide several sets of spare clothing on each occasion that your child attends nursery and that you remember to pick up any dirty clothing when you collect your child. Please remember to provide tops and bottoms that the child can easily pull up or down by themselves. In addition, plenty of underwear and socks will be required. If possible please provide a spare pair of shoes (Jellies are ideal as children often wet their shoes when potty training)!

Clothing

Parents are reminded that their children will be involved in a variety of activities throughout the day and whilst every effort is made to protect their clothing, the nursery cannot be held responsible for any damages sustained.

It is advisable to dress your child appropriately: Simple, comfortable and easy to remove clothing for easy toileting, which will not restrict movements, is recommended.

Children will be accessing the outdoor area in all weathers – we are blessed with a large garden with lawns, as well as soft play, barked and flagged areas. It is important that your child is provided with clothing for all weather conditions. If the weather is reasonable it is so easy to forget a child's coat when travelling in a car but please be aware that this could cause your child to miss out on playing outside. Please could you provide a pair of wellington boots with your child's name in for wetter days. We will provide your child with an all in one wet suit if necessary!

Sun hats are a must for the days when we get some sunshine - we will provide suncream. Please let us know if your child has any allergies.

Parents should provide a complete change of clothes even if they are fully toilet trained, as other accidents can occur. We do provide nursery pump bags for you to store your child's clothes, which should be left on your child's peg.

We do have a limited supply of spare clothes and shoes, so if your child does come home in nursery clothes we would ask that you return them as soon as possible, so that we have them for any further accidents.

Taster Sessions

We offer 2 taster sessions before your child starts at nursery. A 1 hour session where you would stay with your child, familiarise yourself with the room and get to know the staff/key person. Then a 2 hour taster session for your child to stay and play.

Data Protection & Confidentiality

At Little Holcombe and Tower View Nursery we recognise that we hold sensitive/confidential information about children and their families and the staff we employ. This information is used to meet children's needs, for registers, invoices and emergency contacts. We store all records in a secure office and on the office computer with files that are password protected in line with data protection principles. Any information shared with the staff team is done on a 'need to know' basis and treated in confidence. This policy will work alongside the Privacy Notice to ensure compliance under General Data Protection Regulation (Regulation (EU) 2016/679 (GDPR).

Legal requirements:

We follow the legal requirements set out in the Statutory Framework for the Early Years Foundation Stage (EYFS) 2017 and accompanying regulations about the information we must hold about registered children and their families and the staff working at the nursery

We follow the requirements of the General Data Protection Regulation (Regulation (EU) 2016/679 (GDPR) and the Freedom of Information Act 2000 with regards to the storage of data and access to it.

You are welcome to view the Data Protection and Privacy Notice at any time, please ask a member of the team.

Sample Menu

TUNA KEDGEREE

Rice infused with spices, peas, carrots, corn, onions, hard boiled eggs and Tuna

ITALIAN CHICKEN

Pasta shapes with chicken breast in a sauce made from carrots, onions, mushrooms, peppers, garlic and tomatoes with herbs and spices

CHILDREN FAVOURITE SHEPHERDS PIE

Minced beef, peas, carrots, sweetcorn and green beans baked in the oven with a cheesy mash potato topping

LASAGNE

Pasta sheets and minced beef in a sauce made from onions, mushrooms, carrots, garlic, peppers & tomatoes with herbs and spices, topped with a creamy cheese sauce and baked in the oven.

CHEESE FLAN WITH BAKED BEANS

Cheese, onions and potatoes baked in the oven with a thin pastry top and served with baked beans.

Homemade Pizza served with baked vegetable chips
(Tomato sauce, mozzarella, cherry tomatoes, sweetcorn & pepperoni)

From the age of 2, the children have their main hot meal at lunch time and are then offered a 'high tea' around 3.45pm. This enables us to give a thorough hand over to parents at the end of the day. Many children at this age will then have a meal when they get home.

All special dietary requirements will be catered for. If you would like any more information about food allergies or intolerances please ask a member of staff. A list of the 14 allergens is available on request.



Auntie Nicole
Our Nursery Cook at Little Holcombe Nursery



Our Nursery Aims

To provide a safe, friendly, caring and stimulating environment for your child to enjoy.

To provide a high quality of care and education.

To encourage your child's individuality.

To offer children a range of experiences to inspire their learning.

To encourage your child's capacity to learn through play, using a wide variety of resources and in the moment planning.

To interact with children throughout the day, encouraging conversation, self-expression, using smiles, listening and affection - encouraging self regulation.

To respect a child's ethnic background and culture.

For each child to create a bond with key workers, making a secure relationship where the child feels comfortable and safe.

To work closely with parents, involve them in their child's learning and respect their wishes at all times.

To communicate with the children at their level making it easier for them to relax, respond & learn.

To make each child feel important and special

To reinforce manners and good behaviour at all times.

To be good employers so that our staff stay with us.

Proud to be an Equal Opportunities Promoting Provision.



Terms & Conditions

These terms and conditions are to enable the nursery to run efficiently for the benefit of the children and staff

The nursery will open at 8.00am and close at 5.30pm; further hours can be arranged on request, for an additional fee (7.30-8.00am or 5.30-6.00pm)

The nursery welcomes children from 0-5 years of age subject to availability of places.

The nursery reserves the right to refuse admission or to ask parents to remove their child without prior notice.

Consideration will be given on an individual basis to the admission of children with special needs.

We reserve the right to claim any fees that are found to be outstanding due to miscalculation.

We reserve the right to change your sessions if you are only accessing a funded place and not paying any additional charges. Notice will be given.

If your child is absent from nursery for a short time e.g. illness or a long time e.g. holidays, full fees are required to keep your child's place available.

If you book any additional sessions at nursery and wish to cancel these, we require a minimum of 48 hours notice, otherwise these sessions will still be charged.

We would ask that you give careful consideration before requesting additional days or extra sessions. As a small management team, the administration for these changes can take some time. If we feel consideration has not been taken, an administration fee will be charged at the hourly rate of the manager.

The nursery would appreciate as much notice as possible regarding your child's absence for holidays.

All Bank Holidays with the exception of Christmas will be charged for at the normal rate. Bank holidays cannot be changed for alternative days.

Nursery fees are usually reviewed annually.

The nursery calculate their fees over 51 weeks, this means that the nurseries are closed from 5.30pm on 23rd December, if this falls on a week day, until 2nd January or the first working day after the bank holiday (New Years Day).

If your child attends any extra curricular activities i.e. Mini Soccer Stars, please pay for these sessions up front in full.

If your child is going to be absent from nursery please inform us as soon as possible.

Any child with a contagious or infectious illness is asked not to attend nursery until it is all cleared up so that the other children and staff are not at risk.

Medication is only administered to children when it is in a child's best interest, whilst waiting for a parents to arrive. We will always endeavour to seek consent prior to giving any medication. Whilst every effort to follow instructions is taken, we reserve the right to refuse to administer medication whilst a child is in our care. If we feel a child requires regular medication, and in our opinion is unwell, we would ask that further advice is sought from a GP before returning to nursery.

Antibiotics must be given for at least 48 hours before returning to nursery. Also, in the case of sickness and diarrhoea... the child must have had normal stools and no periods of sickness for at least 48 hours before returning to nursery.

Messy activities are planned during the nursery day. Therefore we ask you to send your child to nursery in practical clothing. Whilst we will do our utmost to take care of your child's clothing and possessions, we regret that we cannot take responsibility for them. A change of clothing should always be kept in your child's pump bag.

Parents are requested that valuables, money, food, sweets, or toys should not be brought into nursery, as this will cause disruption amongst the children. Nursery toys are the property of the nursery, and are to stay on the property and are not allowed to be borrowed or taken home.

Could all parents please inform a member of staff if somebody else is going to be collecting your child. If you don't inform us of this, then unfortunately we will not let your child off our premises until we have spoken to the child's parents. Please provide us with a "Password" for your child. This should only be known by whomever you have authorised to pick up your child.

Meals at the nursery are well planned, varied and balanced, to suit all children. Please inform us if your child does not eat certain foods so that we can plan the meals to suit your child. We provide toast and milk in the morning, a suitable lunch, a light snack in the afternoon and tea.

Please ensure that all details on your child's registration form are kept up to date for example: Address, phone numbers, place of work and emergency contact numbers. If any additional information is needed please don't hesitate to contact us and we will do everything we can to help.

Please can we make you aware that the use of mobile phones within the nursery setting is prohibited. A member of staff will advise you to refrain from using it if you are seen to be using one around any part of the nursery except the office or reception area.

Many thanks for your co-operation regarding this matter.



Complaints Procedure

If any parent/carer should have cause for complaint they should in the first instance approach or contact Mrs Vickie Kaye, the Senior Manager, or in her absence Mrs Sarah Whittle Manager of Tower View Nursery.

The complaint will be recorded in the complaints file. The matter will be fully investigated and details of the investigation, any action taken, results of that investigation and whether the complainant was then satisfied will be fully recorded. A copy of that record will be provided to the complainant.

If the matter cannot be resolved to the satisfaction of the complainant then they have the right to raise the matter with OFSTED who can be contacted in the following way:-

By Mail:

*OFSTED Early Years
The National Business Unit
Piccadilly Gate
Store Street
Manchester*

OR

*BY PHONE:
0300 123 4666*



Regarding Fees

Nursey Fees:

All monthly fees will be calculated on an individual bases, depending on the age of your child, the funding you are eligible for and the days you require.

The management team will provide you with an invoice detailing the cost per month or per week.

Deposits:

A deposit of one week's fees is required to secure a place. If the place is subsequently not used or cancelled without 4 weeks written notice the deposit fee will not be refunded. The deposit will be returned on your child's last day or deducted from your final fees.

Ts & C's Nursery:

All fees are payable one month in advance preferably by Standing Order. Fees are still payable when your child is absent from Nursery for any reason i.e. holidays, sickness etc. Fees will be charged for 51 weeks of the year, as we are closed the week between Christmas and New Year, including Christmas Eve. All Bank Holidays are payable and cannot be exchanged for alternative days due to our high occupancy levels. A discount of 10% will be given for more than one sibling attending on a full time basis and 5% for more than one sibling attending for 3 or 4 days. Nursery fees are reviewed annually.

Before and After School:

Fees are payable at the start of each week or month preferably by Standing Order. The fees are calculated for term time only for the sessions requested and will be recalculated annually, depending on your requirements. Any changes must be requested in writing with 4 weeks' notice. Any sessions that have been booked that your child does not attend are still payable in full. Sessions are not transferable to another child. Extra sessions will be accommodated should occupancy levels allow, these are payable by BACs. A 10% discount will be given for more than 1 sibling attending full time Before and After School Care.

Holiday Care:

Holiday care can be booked and paid for on an adhoc basis or pre-booked annually with the cost spread out over the year. Holiday Care is payable in full unless 2 full weeks' notice is received to cancel any pre-booked sessions. A discount of 10% will be given for more than one sibling attending 4 or more days in the same week. A discount of 5% will be given for more than one sibling attending 3 days in the same week.

We accept Childcare Vouchers from all companies.

We reserve the right to cancel a place should payments not be received and we will use external agencies to reclaim any outstanding money.

We are delighted to offer funding for children 9 months to 4 year olds. For more information including the 15 and 30 hours funding including tax free childcare, universal and tax credits and childcare vouchers, please visit www.beststartinlife.gov.uk or contact us to learn more.



What makes us SPECIAL

The nursery group is owned by Stuart and Linda Butterworth. Stuart is a qualified teacher and Linda is a qualified Occupational Therapist and has an MBA. They have four adopted children and care passionately about the quality of their nurseries. We have a team of highly skilled, committed and caring managers and staff.

We were the FIRST childcare provider in Bury to have achieved OUTSTANDING in our Ofsted inspections.* amazingly we have achieved this at BOTH our nurseries in Bury, which were inspected separately by different inspectors.

We were visited by Dorian Bradley, the Ofsted Director for Early Years in England, he said, "The inspectors came to this nursery and found it to be outstanding, and being here today, I think they were absolutely right. It is the sort of place where any parent would be happy to send their child. There is a real buzz here and the children are clearly enjoying themselves and learning a lot. It is very rare for a setting like this, providing both nursery and out-of-school care, to be so good."

Over the last 10 years, we have won numerous awards, awarded by IIP, NDNA, Best of Bury and Nursery World, but most recently, we received 'Best Nursery Provider' In Bury 2018 & 2019.

We have written a brochure on Emergent Writing which was so good we are asked to distribute this to other nurseries which describes how to promote early writing skills through play.

We have a very high percentage of qualified staff, plus all the staff are trained in Food Hygiene, First Aid, Prevent and Safeguarding.

We staff the nursery with many more staff than we need, so we have a great staff: child ratio.

Many of our staff have been with us for several years and to show our appreciation we have a 'Fabulous Incentive Scheme', this includes weekend breaks, cash bonus', vouchers and gifts.

We also offer staff support in their personal lives i.e. offering counselling to help them deal with situations such as family bereavements.

We believe it is important to have happy, highly committed staff. We really look after our staff well and ensure we recruit warm, loving and competent team members. We provide staff with a comfortable staff room and kitchen so they can recharge their batteries on their breaks!

Our experience tells us that:

Happy Staff = Happy Children = Happy Parents!

In 2010 we were awarded the Investors in People Gold Award and been invited to become an Investors in People Champion.

We have our own dedicated chefs who are brilliant at adapting menus so that children are provided with healthy meals and snacks which they actually eat!

We are very highly thought of by the college tutors for the standard of placement we offer students. Many students stay on to work for us, which we see as a great compliment.

We really value feedback from parents and often seek their advice through questionnaires and informal discussion. Parents have said some lovely things about us; "Little Holcombe is the best nursery I have ever seen" and "Thank you so much for the wonderful start you have given my daughter". You can more reviews on either our website or on www.bestof.co.uk/bury

We work with parents as partners and feel it is really important to communicate with parents so that they have as much information as possible. Some of the ways we do this include:

1. We have a parent's suggestion box in reception.
2. We have daily communication sheets which are given to the parent with a verbal handover so the parent can really understand what sort of day their child has had.
3. We have an activity social media page on 'Facebook'.
4. We have a blackboard showing the daily menu in our reception area.
5. We encourage parents and relatives to come in to the nursery as visitors and share experiences.
6. We have an interactive 'Learning Journey' on Tapestry, which parents are encouraged to use as a communicate tool .
7. With our termly Newsletter, we send out a 'This is Your Life' questionnaire to parents each term, this encourages them to detail any upcoming events or changes to the child's life outside of nursery.

In addition we have a special way of welcoming new children which includes:

1. We ask parents about a child's routine at home so we can follow that as closely as possible at nursery.
2. We have very detailed brochures for each room which have pictures of the child's key worker, the rest of the staff in that room and pictures of the room so that the child can look at these and talk about nursery before they start.
3. We have a very flexible settling in/visit system where parents can stay with their child and gradually leave them for longer periods.
4. If a parent is particularly concerned about a child we are willing, staffing levels permitted to visit the child at home so that they can get to know their key worker in familiar surroundings.
5. We encourage the family to bring in pictures of the child's family and home to nursery.

We feel that it is important to plough the majority of our profits back into the nursery, ensuring equipment and resources are well kept and maintained. We also employ a handyman.

Extra-curricular activities that we offer are – swimming, music and dance, mini soccer stars and yoga. This is in addition to the huge range of exciting activities that go on every day! We have some amazingly creative staff who are brilliant at designing constantly changing environments. We also provide the children with additional experience i.e. hatching chicks, trips to the farm & theatre etc.

We encourage the children to be aware of disabilities; we have a 'real' wheelchair and some crutches as well as dolls with various aids including hearing aids, guide dog and leg callipers. The children are encouraged to take the doll with disabilities home to stay for the weekend!

We promote and celebrate all different cultural festivals and have multi-cultural dolls and play equipment. We have also had parents prepare an Indian party with traditional food and costumes.

At Little Holcombe and Tower View we sponsor children through World Vision, Meseret and Oscar. We send letters and drawings from the children and receive letters and drawings back.

We have other important visitors such as the fire department, police, dentist etc.

- We celebrate children's achievements both in and out of nursery. They have numerous keepsakes and certificates (for example if they become a big brother or sister!). We use stickers to recognise success and have a lovely graduation day when our Pre-school are about to leave us to go to BIG school!

We have a 'bird cam' in Pre-school. An outdoor camera is linked to a screen indoors which shows the activity on our bird table. We have cut out pictures of birds which the children enjoy matching with the birds they see outside.

Watch this space in 2026...

Little Holcombe and Tower View Nursery will be sponsoring their very own 'Therapy Dog' called Stanley



Between the management team we have over 60 years' experience.

Our Pre-school Teacher - Judith Banwell works across both nurseries on alternate weeks. Judith also assists the management team with the training and development of staff. This is slightly different than most types of training. She trains staff by working in the rooms with them so that she can lead by example. She gives the staff ideas of how to maximise development and learning opportunities and implement the EYFS. She is also our EYP having returned to university to achieve this qualification.

We have achieved the Golden Apple Award, by ensuring our menu is nutritious and healthy. We encourage the children to eat healthy snacks such as fruit and vegetables and promote good eating habits which we hope will stay with them for life ~ this is reviewed annually.

Little Holcombe has a large outdoor garden which spans over half an acre of land, Tower View children walk down to Little Holcombe to make use of our magical garden. We also have all in one waterproofs for the children so they can keep clean and dry!

Linda, was also a Health and Safety representative when she worked in the NHS and consequently we are very strict about Health and Safety , for example:

1. Staff carry individual antiseptic gel bottles clipped to their belt and there are wall dispensers of this for visitors and parents in an effort to minimise the spread of infection.
2. Staff change their gloves and aprons for each child at nappy changing time.
3. We place a 'date of opening' label on all food stored in the fridge.
4. We carry out frequent risk assessments and checks of the garden and rooms and staff are empowered to remove anything broken or dangerous.
5. We have policies regarding minimising the spread of infection e.g. ensuring staff do not come into or return to nursery if they have an infectious illness.
6. We have an off road car park where children can be dropped off safely

We hope you'll agree we are pretty special. Thank you for taking the time to share our success. If you are an existing parent or guardian thank you for giving us the privilege of looking after your child. If you are thinking about sending your child to us we promise to take very special care of them. We welcome your views and ideas about how we can continue to make us the 'Best Childcare Providers in Bury!'

Please complete the registration forms as soon as you know you want your child to come to us, as this is the only way you will be sure of getting a place. We are usually full, and many parents end up having to wait until our Pre-School children leave us to start 'Big School'!

On reserving a place you will be given a 'Standing Order Form' which you can hand into your bank or set up online.

Vickie Kaye - Senior Manager

thebestofbury

Sarah Whittle - Manager





We look forward to seeing you soon!



