

TRINITY EPISCOPAL CHURCH



Manassas, VA

VESTRY Minutes

February 17, 2026

Present: Joanne Georg (Senior Warden), Kim Albrecht, Shanan Conlan, Chas Hill, Jonathan Morgan, Kelly Odom, Rich Meyer, Frank Walworth (Secretary), and Joanna Ward.

Absent: Carrie Rainoff (Junior Warden) and Kim Albrecht

OPENING PRAYER

The meeting was called to order with an opening prayer led by Joanne at 6:35 PM.

APPROVAL OF MINUTES – January 13, 2026

The vestry unanimously approved a motion (Shanan, seconded Joanna) that the minutes of the January 13, 2026, meeting be approved as amended to include reference to the executive session.

DISCERNMENT COMMITTEE

Pat Cobb, Chair, and members Jennifer Smith, Stephanie Snyder, and Cindy Barnes joined the meeting and reported that all necessary documents have been prepared for final review by the Rev. Will Dickinson (Office of Transition Ministry). A Transition Ministry Conference will take place on March 9 -10, during which Trinity's call and profile will be presented. A meeting of the Discernment Committee with the Vestry is anticipated for Sunday, February 22 to sign off on the documents.

SR. WARDEN'S REPORT

Joanne reported the following:

- The annual Parochial Report to the diocese was presented for approval, after which Samantha will send to the diocese. The Vestry unanimously approved a motion (Shanan, second Joanna) that the Parochial Report be approved as presented.
- Alfredo Trevino of Trevino Services, a retired superintendent with DPR construction, has offered his handyman expertise in multiple areas to assist with maintenance and repair projects at Trinity.
- A draft Vestry 2026 Contact List was distributed for review and edit. A final copy will be distributed after all edits have been received.
- Copies of the Trinity Episcopal Church Vestry Covenant (May 2023) and Trinity Episcopal Church Vestry Goals (2025) were distributed with a request to review the Vestry Goals for discussion at the meeting on March 17, 2026.

JR. WARDEN'S REPORT

On behalf of Carrie, Joanne reported the following:

- A final project proposal to replace the 40-year-old HVAC system for the parish hall, Florida room, and sacristy areas is expected this week.
- We continue to receive quotes for lighting upgrades in the sanctuary. Currently we are leaning toward Custom Electric, pending their revised additional adjustments suggested during initial consultations.
- An exit door from the sacristy to Battle Street needs repair. We are awaiting an assessment.

BOOKKEEPER'S REPORT

On behalf of Samantha, Joanne reported that the financial reports for the first month of 2026 were distributed by email on February 12, 2026. Print copies were also provided at this meeting. Our finances remain strong and secure, and last year's surplus funds are an excellent buffer against expenses. Two upcoming tasks are gathering documents for tax preparation, and the annual accounting for the Thornton Trust. Both are currently on schedule.

CHRISTIAN ED

Dates have been set the week of July 20 for Vacation Bible School. Specifics as they develop will be announced in the newsletter, service leaflet, and announcements during services.

ALTAR OF HOPE

Chas announced that plans are underway for the 2026 Altar of Hope project this coming November.

OTHER

The Vestry unanimously approved a motion (Rich, seconded Joanna) that the meeting move to executive session (7:18 PM) to receive an update on banking and contract issues from the Senior Warden. The Vestry agreed to return to open session at 7:35 PM (Rich, seconded Chas).

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 7:40 PM with a closing prayer.

NEXT VESTRY MEETING: March 17, 2026, 6:30 PM