

TRINITY EPISCOPAL CHURCH



Manassas, VA

VESTRY Minutes

December 9, 2025

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Cindy Barnes (Mediator with diocese), Anne Burns, Christian Cobb, Shanan Conlan, Craig Davies, Carol McCracken, Kelly Odom, Rich Meyer, and Frank Walworth (Secretary).

OPENING PRAYER

The meeting was called to order with an opening prayer led by Joanne at 6:45 PM.

APPROVAL OF MINUTES – November 11, 2025

The vestry unanimously approved a motion (Anne, seconded Christian) that the minutes of the November 11, 2025, meeting be approved as submitted.

SR. WARDEN'S REPORT

Joanne reported the following:

- Three individuals -- Chas Hill, Jonathan Morgan, and Joanna Ward -- have agreed to serve as nominees for the upcoming vestry elections. The vestry unanimously approved a motion (Carol, seconded Carrie) that Chas Hill, Jonathan Morgan, and Joanna Ward be placed in nomination at the annual meeting, January 11, 2026.
- The 2026 Budget will be presented at the annual meeting. Budget sheets were sent out to various groups in the church and the responses allowed Samantha to build a budget based on figures that are actual monies spent in 2025, and what the projected needs are for the upcoming year. The budget includes distinct lines reflecting ongoing building and grounds needs for fiscal 2026, program commitments, and the preliminary cost for hiring a new rector sometime during next year. For budgeting purposes only, July 1, 2026, was used as the earliest starting date for a new rector. This is a realistic, fact-based budget that reflects our current financial capabilities. The vestry unanimously approved a motion (Rich, seconded Shanan) to approve the 2026 Budget as presented.
- As reported at the November 11 meeting, the Truist Bank fraud investigation is ongoing. It should be stressed that the church funds are secure, and we are cooperating with their investigation.
- Thornton Grant requests totaling \$25,000 were received from Trinity Food Ministry (\$10,000), Altar of Hope (\$1,600), Project Mend-A-House (\$3,100), Northern Virginia Family Services (\$6,000), and Center for the Arts (senior project, \$4,300). The vestry unanimously approved the funding requests as recommended by the grant committee.

At the conclusion of the report the vestry unanimously approved a motion (Kim, seconded Carol), to extend the current terms of Joanne as senior warden and Carrie as junior warden through 2026.

JR. WARDEN'S REPORT

Carrie reported that we continue to receive quotes for lighting upgrades in the sanctuary. Currently we are leaning toward Custom Electric pending proposed adjustments.

TREASURER'S REPORT

Samantha provided the financial reports for November 2025, and the first draft of the 2026 budget, via email to members of the Vestry and Finance Committee on December 5, 2025.

STEWARDSHIP

Anne Burns handed out note cards to vestry members so they could write thank-you messages on behalf of the vestry to parish members who pledged support for 2026. Given the current number of return pledges and those expected by year end, we expect a balanced budget by the time of the annual meeting in January.

FOOD MINISTRY

Carrie reported that the Food Ministry be distributing on Christmas Eve to assure those in need will have food for the holidays.

ALTAR OF HOPE

Christian reported that over 50 meal boxes were delivered prior to Thanksgiving. Each box had enough for eight adults to enjoy a traditional Thanksgiving dinner. The response from those who received the boxes was gratifying.

OTHER

On behalf of those vestry members still serving their terms for next year, Joanne offered sincere appreciation and promise of continuing prayers to outgoing members (Class of 2026) Anne Burns, Christian Cobb, Craig Davies, and Carol McCracken for their service to Trinity Church.

CLOSING PRAYER/ADJOURN

The vestry adjourned at 7:25 PM with a closing prayer.

TRINITY CHURCH ANNUAL MEETING: January 11, 2026, 9:45 AM

NEXT VESTRY MEETING: January 13, 2026, 6:30 PM