

## TRINITY EPISCOPAL CHURCH



Manassas, VA

### VESTRY Minutes

**November 11, 2025**

**Present:** Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Cindy Barnes (Mediator with diocese), Anne Burns, Christian Cobb, Carol McCracken, Kelly Odom, Rich Meyer, and Frank Walworth (Secretary)

**Absent:** Shanan Conlan and Craig Davies

#### OPENING PRAYER

The meeting was called to order with an opening prayer led by Joanne at 6:30 PM.

#### APPROVAL OF MINUTES – October 14, 2025

The vestry unanimously approved a motion (Rich, seconded Kim) that the minutes of the October 14, 2025, meeting be approved as submitted.

#### DISCERNMENT COMMITTEE

The vestry was joined by members of the Discernment Committee for a focus session on Trinity's needs and priorities in preparation for calling a new rector. Four key questions were presented to facilitate a comprehensive discussion:

1. What is going well at Trinity? Participants were encouraged to reflect on and share the positive aspects and strengths currently present in the Trinity community.
2. What would you keep about Trinity? Members identified the traditions, practices, or characteristics of Trinity that are valued and should be preserved moving forward.
3. What would you change about Trinity? The discussion included suggestions and perspectives on areas in need of improvement or transformation within the parish.
4. What top three critical skills and abilities should the next Rector possess? The vestry considered the essential competencies and qualities that the new Rector should demonstrate to best serve the Trinity community.

Focus sessions with the committee and parish members are set for November 16, November 30, and December 14 as part of the ongoing process.

#### SR. WARDEN REPORT

Joanne reported the following:

- The Christian Education team is examining a new curriculum based on input from students and teachers.
- Budget Review – a fraud investigation by Truist Bank is continuing. The funds are secure, and we are cooperating with their investigation.
- Nominations for the vestry election in January 2026 have been solicited. Three new members will be selected to replace those whose terms expire at the end of December.

- The approved contract with Trademasters (HVAC) to provide routine maintenance on a quarterly basis is now in place.
- The Finance Committee has reviewed, discussed and supports the first draft of 2026 budget as distributed. Approval of the final draft budget will be on the agenda for discussion and approval at the December meeting.

#### **JR. WARDEN REPORT**

Carrie reported the following:

- The Florida room doors were installed Monday, November 3, and touch ups were completed on Wednesday, November 5.
- The entire building was re-keyed on Tuesday, November 4.
- The sump pump install is delayed. The plumber is still waiting for the parts.
- We are obtaining new lighting quotes for the sanctuary. A meeting with Benfield Electric Co. of Virginia is scheduled for Wednesday, November 11.

#### **TREASURER REPORT**

Samantha provided the financial reports for October 2025, and the first draft of the 2026 budget, via email to members of the Vestry and Finance Committee on November 8.

#### **STEWARDSHIP**

Anne Burns reported that as of today there are 75 pledges totaling \$268,200. This includes 13 pledges that had stopped last year but have now resumed.

#### **FOOD MINISTRY**

Carrie reported the following:

- Northern Virginia Food Rescue donated ground beef, sausage/egg breakfast sandwiches and 40 individual packs of frozen sirloin. The freezer is now full and we have frozen food (mainly meat) available for the next 3 distributions.
- Missy Magerkorth, a new member at Trinity, donated through Amazon a substantial amount of food on Sunday, November 2. All the food that was received will be distributed as “extras”. Going forward, she will work with Barbara Yow to acquire commonly donated foods whenever possible.
- The Food Ministry will be distributing the day before Thanksgiving and on Christmas Eve to make sure people have food for the holidays.

#### **ALTAR OF HOPE**

- Christian reported that preparations are complete to deliver over 50 meal boxes, with each box containing enough for eight adults to enjoy a traditional Thanksgiving dinner.

#### **OTHER**

As proposed by Anne at the October meeting, the vestry discussed extending the terms for the current Senior and Junior wardens for an additional year.

#### **CLOSING PRAYER/ADJOURN**

The vestry adjourned at 8:10 PM with a closing prayer.