TRINITY EPISCOPAL CHURCH

Manassas, VA

VESTRY Minutes

October 20, 2026

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Cindy Barnes (Consultant), Shanan Conlan, Chas Hill, Jonathan Morgan, Rich Meyer, Kelly Odom, Frank Walworth (Secretary), and Joanna Ward; Samantha Fulda (Bookkeeper) and Sara Woods (Treasurer)

Absent:

OPENING PRAYER

The meeting was called to order at 6:36 PM with a prayer.

APPROVAL OF MINUTES – August 18, 2026, September 14, 2026, and September 15, 2026

The Vestry unanimously approved with a single motion (Joanna, seconded by Chas) that the meeting minutes of July 21, September 14, and September 15, 2026 be approved as submitted.

BUDGET PLANNING 2027

Joanne introduced Samantha and Sara for a presentation on a proposed draft budget for FY 2027, followed by a question-and-answer session.

Following the discussion, the Vestry unanimously approved a motion (Rich, seconded by Shanan) that the proposed draft budget for FY 2027 be approved as amended.

SR. WARDEN'S REPORT

Joanne reported the following:

- A request for the release of a purchased Columbarium niche ($1500) was received from a member that moved from the area. The vestry is empowered to rule on such requests to return fees and thus recover space.

  Following a review of the policy, the Vestry unanimously approved a motion (Rich, seconded by Shanan) that the member be reimbursed $1500, and that the niche space again be made available for acquisition.

- On the recommendation of the 2026 Senior and Junior Wardens, and with the agreement of the candidates, the Vestry approved a motion (Rich, seconded by Shanan) that Frank Walworth and Chas Hill serve as Senior and Junior Wardens, respectively, for 2027.

- The names of parish members willing to stand for election to the Vestry for 2027 at the annual meeting in January were shared and will be announced in the coming weeks.

Joanne offered the following resolution concerning the annualized compensation and housing allowance for the Rev. Joseph A. Wood, the new rector of Trinity:

- Whereas the Rev. Joseph A. Wood is employed as a minister of the Gospel by Trinity Episcopal Church in Manassas, Virginia, which does not provide a residence for him, the Vestry resolves that of the total annualized compensation of $100,00 to be paid to Rev. Joseph A. Wood during 2026-2027, that $36,900 be designated a parsonage allowance, within the meaning of that term as used in Section 107 of the Internal Revenue Code. This stated parsonage allowance will remain in effect unless modified and approved by the church.

The Vestry unanimously approved a motion (Rich, seconded by Carrie) that the resolution be adopted, effective immediately.

JR. WARDEN'S REPORT

Carrie gave updates on the following:

- The masonry work on the inside of the bell tower is done.
- A quote for repairs to the roof of the bell tower is expected soon.
- We are awaiting final word on the necessary repairs for the sump pump.

Following the report, the Vestry unanimously approved a motion (Jon, seconded by Chas) that the additional estimate and contract submitted by Randall be approved, and that all expenses for the Bell Tower project and related masonry work be charged against the "Operating / Buildings and Grounds" budget line.

FOOD MINISTRY

The number of bags per week for the unhoused has reached the limit (40). Possible adjustments are under discussion.

ALTAR OF HOPE

Plans are underway to provide 60 Thanksgiving baskets for delivery this year, an increase of 20 over last year. Target and Food Lion are participating this year.

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 8:10 PM with a closing prayer.