TRINITY EPISCOPAL CHURCH

Manassas, VA

VESTRY Minutes

August 18, 2026

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Shanan Conlan, Chas Hill, Jonathan Morgan, Rich Meyer, Kelly Odom, and Frank Walworth (Secretary).

Absent: Joanna Ward

OPENING PRAYER

The meeting was called to order at 6:35 PM with hymn (audio recording) prayer selected by Chas, and the Lord's Prayer.

APPROVAL OF MINUTES – July 21, 2026

The Vestry unanimously approved a motion (Jon, seconded Shanan) that the July 21, 2026, meeting minutes be approved as submitted.

SR. WARDEN'S REPORT

Joanne reported the following:

- Lisbeth begins employment August 31, which could affect her commitments here as porter. She will keep Joanne apprised so that any necessary adjustments can be made.
- As announced previously, Bishop Gayle Harris, Assisting Bishop, will be at Trinity on Sunday, October 4, 2026. There will be a unified service at 11:00 AM followed by a light reception.
- Vestry meeting dates for the coming month(s) may need to be adjusted as the search process enters its next phase.

JR. WARDEN'S REPORT

Carrie gave updates on the following:

- The Office entrance door from the parking lot has been installed. A few minor adjustments will be necessary in the coming week.
- CSI Lighting will have the sanctuary lights completed in time for this coming Sunday, August 23.
- JES Foundation Repair will continue two projects in the coming weeks.
- A review of the Bell Tower by Randall determined that extensive repairs will be required.
- The sump pump in the basement kitchenette, almost forty years old, will be replaced.

Following the report, the Vestry unanimously approved a motion (Jon, seconded Chas) that the estimate and contract submitted by Randall be approved, and that all expenses for the Bell Tower project and related masonry work be charged against the "Operating / Buildings and Grounds" budget line.

The Vestry unanimously approved a motion (Shanan, seconded Chas) to move to executive session at 7:21 PM to receive an update on the search process from the Discernment Committee. Following discussion, the Vestry agreed to return to open session at 7:36 PM (Chas, seconded Jon).

BOOKKEEPER'S REPORT

On behalf of Samantha, Joanne reported that the financial reports for the July 2026 period were e-mailed to members of the Vestry and Finance Committee on August 18. Three items for the Vestry's attention:

- The Ameriprise accounts performed well this period, making a good beginning on replacing the withdrawal made to cover building maintenance expenses.
- The audit was completed and many positive comments from the auditor were received. Recommended changes have already been put into place. The audit was submitted to the diocese and was accepted.
- Summer traditionally has low points in collection revenue. The June collections were higher than expected and August is already trending high, but July did meet the low expectation. Budgeted spending remains stable, though, and we are meeting expenses.

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 7:53 PM.