TRINITY EPISCOPAL CHURCH

Manassas, VA

VESTRY Minutes

July 21, 2026

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Chas Hill, Jonathan Morgan, Rich Meyer, Kelly Odom, Frank Walworth (Secretary), and Joanna Ward.

Absent: Shanan Conlan

OPENING PRAYER

The meeting was called to order at 6:33 PM with the Lord's Prayer led by Joanne.

APPROVAL OF MINUTES – May 19, 2026

The Vestry unanimously approved a motion (Joanna, seconded Jon) that the May 19, 2026, meeting minutes be approved as submitted.

SR. WARDEN'S REPORT

Joanne reported the following:

- The VPOD schedule for the remainder of the year needs to be filled.
- The Clergy Supply Schedule for the remainder of the year has been set.
- Bishop Gayle Harris, Assisting Bishop, will be at Trinity on Sunday, October 4, 2026. There will be a united service at 11:00 AM followed by a light reception.

DISCERNMENT COMMITTEE

The Vestry unanimously approved a motion at 6:39 PM to move to Executive session (Jon, seconded Joanna) to receive an update on the search process from Pat Cobb, chair of the Discernment Committee. Following the presentation, the Vestry agreed to return to open session at 6:54PM (Kelly, seconded Chas). Rich Meyer was excused from the remainder of the meeting following the discussion.

JR. WARDEN'S REPORT

Carrie reported the following:

- CSI Lighting - Installation of the new sanctuary lighting will be done by the end of September at the latest. Depending on the time to assemble the appropriate team of techs, they will try for an August date.
- JES Foundation Repair ($9,986.26) will begin two projects in the coming weeks. One involves the installation of a steel beam in the cellar below kitchen/parish hall to reinforce the floor joists. Work is expected to begin following completion of VBS this week. The second project will address water damage in the basement wall by the back door. Alfredo recently painted the wall so we can more easily determine any new water damage. Work is scheduled to begin August 19, pending permits.
- Shiner Exteriors (Roofing contractor, $ 7,485) will install new roofing for both the flat and sloped roofs over the education wing of the building. Work is expected to be completed by the end of July.
- Brent Thomas (back door/weekday door, $14,027.00). Replacement doors were ordered July 20. Custom fabrication will take 5-7 weeks before installation can be scheduled.
- Johnno Plumbing replaced the sump pump in the cellar on July 15, 2026.

- Bell Tower - Mark Althoff volunteered to assess the water damage to the walls and floors from the roof leak. Kline Engineering's very brief initial report stated that a detailed assessment would require payment.

BOOKKEEPER'S REPORT

On behalf of Samantha, Joanne reported that the financial reports for the June 2026 period were e-mailed to the Vestry and Finance Committee on July 17.

- The planned transfer of funding from the Ameriprise accounts to the operating account, as approved by the Vestry at the May meeting, has occurred. This accounts for the significant increase in the Operating Account and the large decrease in Ameriprise Funds. Trinity's Ameriprise investments did perform at a profit aside from the withdrawal.
- Insurance has reimbursed Trinty for the bulk of the mitigation expenses necessitated by the recent sewage contamination in the cellar. This is a significant help with our repairs and maintenance budget line, which continues to be high.
- Buildings and Grounds expenses continue to be significant with projects for the office doors, sanctuary lighting, roofing, and foundation repairs still pending, and expenses yet unknown for the bell tower work. These capital expenses will be the main focus of our financial decisions in the coming months.

The Vestry unanimously approved a motion (Chas, seconded Carrie) to move to Executive session at 7:05 PM for an update on compensation reporting. Following discussion, the Vestry agreed to return to open session at 7:25 PM (Joanna, seconded Kim).

CHRISTIAN EDUCATION

Vacation Bible School (Camp Firelight) is underway this week.

FOOD MINISTRY

Carrie reported the following on behalf of the Food Ministry:

- Yoder's Donuts donation/partnership. Yoder's is donating day-old donuts/leftovers which a member of Trinity can pickup for use on our distribution days.
- The food ministry is in a strong position financially to support itself without a pledge campaign this year. A pledge campaign will be re-evaluated next year, based on bank balance.
- Upcoming food drives to benefit Trinity Church: this week, Teen Quest; September 12, Pickleball Tournament participants (Jo Brent); and October 24: AARP Mobile Shred.

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 7:47 PM.

Next Meeting: August 18, 2026 6:30 PM.