

TRINITY EPISCOPAL CHURCH



Manassas, VA

VESTRY Minutes

May 19, 2026

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Chas Hill, Jonathan Morgan, Rich Meyer, Kelly Odom, Frank Walworth (Secretary), and Joanna Ward

Absent: Shanan Conlan

OPENING PRAYER

The meeting was called to order at 6:32 PM with a Collect and the Lord's Prayer led by Joanne.

APPROVAL OF MINUTES – April 21, 2026

The Vestry unanimously approved a motion that the minutes of the April 21, 2026, meeting be approved as amended to correct a reference to Christian Ed VBS volunteer meeting.

SR. WARDEN'S REPORT

Joanne reported the following:

- The Trinity Episcopal Church Bylaws have been updated with proposed amendments to reflect the number of Vestry members and terms of office. The changes ensure conformity with Diocesan and General Convention Canons.
- Copies of the Mission Statement and Core Values of Trinity Episcopal Church, and the Trinity Church Member Principles, were distributed as points of information.
- Nicholas Williams is the new commissioner of accounts for the Thornton Trust.
- The Rev. Jim Hughes will conduct a six-part series on the Book of Job for Adult Forums this summer.
- Unless otherwise announced, the Vestry is scheduled to meet with the Discernment Committee on May 26, 2026, and the next regular meeting of the Vestry is June 16, 2026.
- Members of the Vestry were notified of their status with Safe Church requirements.

The Vestry unanimously approved a motion (Rich, seconded Chas) that the Trinity Episcopal Church Bylaws be approved as amended. The new bylaws are effective immediately.

The Vestry unanimously approved a motion to move to Executive session (Rich, seconded Kim) to receive an update on the search process from the Discernment Committee at 6:49 PM. Following the presentation, the Vestry agreed to return to open session at 7:03 PM (Rich, seconded Chas).

JR. WARDEN'S REPORT

Carrie reported the following:

- RightNOW Plumbing repaired the plumbing damage in the cellar caused by clogged drainage pipes. The final invoice was \$4,000 (discounted). An additional cost for the necessary remediation work was \$3,394.80. This was deemed a totally preventable issue.
- We are in the process of obtaining a quote to replace the entrance door (controlled access with the keypad) from the Battle St. parking lot. The cost will likely be \$10K-\$12K, similar to the narthex doors.

- We are awaiting the completion of the sanctuary lanterns by the manufacturer and will receive an installation date afterward.
- Alfredo Trevino continues to make small repairs around the church campus. The rector's office has been renovated and ready to go.

BOOKKEEPER'S REPORT

On behalf of Samantha, Joanne reported that the financial reports for the May 2026 period were distributed by email on May 15. Print copies were also provided at this meeting. The Finance Committee approved a transfer from investments to cover the recent HVAC expenditures and anticipated expenses for new sanctuary lighting. A slight decline in pledged income was noted. Attendance and engagement are not down, and the decline is likely a result of current economic stressors (e.g. rising gas prices).

CHRISTIAN EDUCATION

Plans continue for Vacation Bible School (Camp Firelight) the week of July 20.

FOOD MINISTRY

Carrie reported the following on behalf of the Food Ministry:

- The recent food drive brought in 235 boxes of cereal (5 distributions worth), 48 mini cereal boxes, 60 packs of Goldfish® crackers, 40 cracker packs, 36 mac and cheese cups, 4 ramen cups, 174 protein bars, 58 breakfast bars and hundreds of electrolyte packs.
- There is a consistently high turn-out of volunteers, with 10-12 individuals each packing day.
- Keeping our levels at 40 dinner + produce bags, and 35 unhoused bags.

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 7:55 PM with a closing prayer.