

TRINITY EPISCOPAL CHURCH



Manassas, VA

VESTRY Minutes

March 17, 2026

Present: Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Shanan Conlan, Chas Hill, Frank Walworth (Secretary), and Joanna Ward

Absent: Jonathan Morgan, Kelly Odom, and Rich Meyer

OPENING PRAYER

The meeting was called to order with an opening prayer led by Joanne at 6:33 PM.

APPROVAL OF MINUTES – February 17, 2026

The vestry unanimously approved a motion (Carrie, seconded Kim) that the minutes of the February 17, 2026, meeting be approved as presented.

SR. WARDEN'S REPORT

Joanne reported the following:

- The schedule for Vestry Person of the Day (VPOD) has several openings; Samantha will provide a link to Google docs, and all are encouraged to sign up.
- The Rev. John Baker will be moving from northern Virginia for a new home in West Hartford, Connecticut. His last service date is Sunday, April 26. A unified service followed by a luncheon is scheduled for that day at 11 AM. While he is leaving earlier than expected, plans have been made for other supply clergy to provide coverage until a new rector arrives.

JR. WARDEN'S REPORT

Carrie provided updates on the final proposals for a new HVAC system in the parish hall, Florida Room and sacristy and for lighting upgrades in the sanctuary.

Following discussions of the respective reports, the Vestry:

- unanimously approved a motion (Shanan, seconded Joanna) that the proposal of \$61,000 to replace HVAC equipment in the parish hall, Florida Room, and sacristy, received from Trademasters Service Corp. on February 24, 2026, be approved as submitted.
- unanimously approved a motion (Kim, seconded Chas) that the revised proposal of \$37,000 to provide and install new lighting for the nave and sanctuary, received from Custom Service, Inc. on March 12, 2026, be approved as submitted.

BOOKKEEPER'S REPORT

On behalf of Samantha, Joanne reported that the financial reports for the February 2026 period were distributed by email on March 16, 2026. Print copies were also provided at this meeting. The pledge collection for the period was excellent. Investments had a more challenging month due to market volatility. Trinity remains stable and with sufficient resources to continue improvements in preparation for our future.

CHRISTIAN EDUCATION

Preparations are underway for the Vacation Bible School (VBS) scheduled for mid-July. Advertising and early recruitment of volunteers will begin later this month.

FOOD MINISTRY

Carrie reported the following:

- The group is preparing the unhoused/week bags at 60 per month, with 30 being prepared every two weeks. Samantha has indicated that amount has been working out well.
- A donation of large bags of chicken nuggets and frozen pastries from Northern VA Food Rescue went out last distribution day, including to Quarry Station, with the lunch bags provided.
- Per bag costs have risen in the past six months.
- Distributed 33 bags last week, but was averaging over 40 since December. We have had a return to the number of normal requests and volunteers for both bagging and distribution since the return of better weather.
- Hopes to conduct a “Fill Easter bags for the unsheltered” food drive for the congregation, Easter Sunday and beyond.
- All of these efforts are made possible by the generous monetary and food contributions and volunteer time provided by the Trinity congregation.

CLOSING PRAYER/ADJOURN

Following housekeeping reminders, the Vestry adjourned at 7:52 PM with a closing prayer.

NEXT VESTRY MEETING: April 21, 2026, 6:30 PM