

## TRINITY EPISCOPAL CHURCH



Manassas, VA

### VESTRY Minutes

January 13, 2026

**Present:** Joanne Georg (Senior Warden), Carrie Rainoff (Junior Warden), Kim Albrecht, Shanan Conlan, Chas Hill, Jonathan Morgan, Kelly Odom, Rich Meyer, Frank Walworth (Secretary), and Joanna Ward.

#### OPENING PRAYER

The meeting was called to order with an opening prayer led by Joanne at 6:33 PM.

#### APPROVAL OF MINUTES – December 9, 2025

The vestry unanimously approved a motion (Rich, seconded Kim) that the minutes of the December 9, 2025, meeting be approved as submitted.

#### SR. WARDEN'S REPORT

Joanne reported the following:

- Chas Hill, Jonathan Morgan, and Joanna Ward joined the Vestry after being elected on January 11, 2026. They received Vestry Handbooks and were informed about Safe Church training requirements. All members signed a document confirming Trinity Vestry 2026 membership, which will be sent to the diocese.
- Beginning in March 2026, the Vestry will return to its former schedule of holding meetings on the third Tuesday of each month.
- Thornton Grant funding approvals totaling \$25,000 were sent to the following organizations: Trinity Food Ministry (\$10,000), Altar of Hope (\$1,600), Project Mend-A-House (\$3,100), Northern Virginia Family Services (\$6,000), and Center for the Arts (senior project, \$4,300).
- Cindy Barnes continues to provide advice and guidance to the Discernment Committee, and should be retained with compensation throughout that process. The vestry unanimously passed a motion, proposed by Rich and seconded by Kim, to retain Cindy Barnes in her position with the Discernment Committee and process until the Vestry decides otherwise.

At the conclusion of the report, the Vestry unanimously approved a motion proposed by Rich and seconded by Kim, that the meeting move to Executive Session to discuss banking and contract issues. Following the discussion, the meeting returned to open session.

#### BOOKKEEPER'S REPORT

Joanne reported that on January 12, 2026, Samantha emailed the Vestry and Finance Committee members both the final financial report for fiscal year 2025 and the budget comparison sheet for 2026. It is important to note that, for comparative purposes, no funds have been expended to date. However, the comparison sheet reflects the most accurate depiction of the current budget and includes the remaining renovation funds allocated from the sale of the Grey House. The Bookkeeper and/or Treasurer will continue to provide monthly reports for the Vestry.

**JR. WARDEN'S REPORT**

Carrie reported the following:

- Blackwell Electric is taking care of electrical for sump pump related projects, and work is continuing, as necessary.
- We continue to receive quotes for lighting upgrades in the sanctuary. Currently we are leaning toward Custom Electric pending proposed additional adjustments suggested during consultations.

**FOOD MINISTRY**

Carrie reported that 57 Advent bags were distributed on December 24, 2025.

**CHRISTIAN ED**

Joanne reported that things are going well overall with the recent adoption of a new curriculum. Adjustments will be made, as necessary.

**CLOSING PRAYER/ADJOURN**

The Vestry adjourned at 7:42 PM with a closing prayer.

**NEXT VESTRY MEETING: February 17, 2026, 6:30 PM**

