

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY SEPTEMBER 11, 2025 - 6:00 PM  
GEORGETOWN, SC**



**AGENDA**

- I. CALL TO ORDER AND PROOF OF QUORUM (6:00 PM)**
- II. READING AND APPROVAL OF MINUTES (6:10 PM - 6:15 PM)**
  - 1. Minutes from the Regular Meeting on August 14, 2025
- III. NEW BUSINESS (6:15 PM - 6:40 PM)**
  - 1. 28' Aluminum Dump Trailer Purchase – Bid Results
  - 2. Janitorial Services – Request for Proposals
  - 3. Source Water Protection Update
  - 4. CPST Reimbursement Resolution
- IV. PROJECT PLANNING AND REVIEW (6:40 PM - 6:50 PM)**
  - 1. Capital Improvement Projects: Status Report
  - 2. Developer Projects: Status Report
- V. EXECUTIVE DIRECTOR'S REPORT (6:50 PM - 7:00 PM)**
  - 1. July 2025 Financial Report
- VI. ADJOURN (7:00 PM)**

GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
THURSDAY, AUGUST 14, 2025  
PAWLEYS ISLAND, SC

**Board Members Present:**

Leona Myers Miller, Chair  
John Sands, Vice Chair  
Whitney Hills, Secretary  
Steve Squires, Assistant Secretary  
Skip Corn, Member  
Comeletia Pyatt, Secretary

**Staff Present:**

Tommie Kennedy, Executive Director  
Zach Webb, Finance/Admin Services Director  
Michael Yip, Operations Director  
Amanda Gill, Engineering/Construction Director  
Dorothy Small, HR Manager  
Carson White, HR Generalist/Exec. Assistant  
LaDain Port, Finance Manager  
Jaquan Reed, Staff Engineer  
Doris Simmons, Customer Advocate

**Others Present: Don Chamblee, Coretta Jenerette, Terry Jenerette**

**I. CALL TO ORDER AND PROOF OF QUORUM**

The Georgetown County Water and Sewer District Board of Directors met in person on Thursday, August 14, 2025. The agenda was publicly posted at the District offices and was emailed to the *Coastal Observer*, the *Georgetown Times*, and *Sun News*. A quorum was verified, and the meeting was called into session by order of Chair, Leona Myers Miller, promptly at 6:00 PM.

**II. PUBLIC HEARING**

Chair Leona Myers Miller opened the Assessment Appeals Public Hearing at 6:01 PM with the following opening statement:

“This assessment appeals hearing is being conducted in keeping with the statutory appeals procedures established by the South Carolina code of laws, more specifically code Section 6-11-1230. Accordingly, the Board will hear only those that have properly and timely filed an appeal request. By statute, any property owner who fails, not later than three days prior to the hearing date, to file with the Board a written objection to the assessment against his property shall be deemed to have waived all rights to object to the assessment.

After the hearing of objections of the qualified appellants, the Board may make corrections in the assessment roll as it may deem proper, confirm the assessment roll as originally completed, or set it aside and provide for a new assessment.

Those appearing before the Board have a right to be represented either in person or by their attorney. It is the burden of the appellant to establish proof that the proposed assessment levy is not in keeping with the statutory requirements. The Board reserves the right to question the appellant and to request additional evidence supporting his or her claim.

The Board reserves the right to hear all appeals before rendering a decision relative to any one appeal since the entire assessment may be affected by the Board's decision. Upon hearing all appeals, the Board's deliberations may be deferred. A final written decision regarding the appeals of all appellants will be timely provided.

Notice of the Board's decision shall be given to the appellant as soon as reasonably possible after the decision is reached, but within not more than forty-five (45) days."

Finance and Administration Services Director, Zach Webb, presented the Board with five (5) appeals to the assessment. The appeal is as follows:

- A. Mt. Carmel United Missionary Baptist Church (TMS#03-0463-019-00-00)  
Finance and Administrative Director, Zach Webb, reported to the Board that the request was for abatement of the unit's assessment from the Plantersville Assessment rolls. He noted that the unit being assessed was a Church, which has been determined to be uninhabitable due to irreparable structural damage, and demolition of the building is forthcoming. He further explained that District staff had visited the property to confirm that it was uninhabitable and noted that since the Plantersville Assessment is a per-unit assessment as opposed to a per-parcel assessment, if a new home or building were to be placed in that spot, a new assessment (addition to the Plantersville Assessment) would apply.

Chair, Leona Myers Miller, accepted a motion from Assistant Secretary, Steve Squires, duly seconded by Vice Chair John Sands, to approve the appeal for abatement of assessment for Mt. Carmel United Missionary

Baptist Church (TMS#03-0463-019-00-00). The motion was approved unanimously.

B. Warren Jackson III (TMS#03-9980-002-43-73)

Finance and Administrative Director, Zach Webb, reported to the Board that the previously assessed property is requesting removal from the Plantersville Assessment rolls due to the unit being destroyed by fire. He further explained that District staff conducted a visual inspection, indicating the previously assessed residential home was destroyed by fire. Mr. Webb noted that since the Plantersville Assessment is a per-unit assessment as opposed to a per-parcel assessment, if a new home or building were to be placed in that spot, a new assessment (addition to the Plantersville Assessment) would apply.

Chair, Leona Myers Miller, accepted a motion from Vice Chair John Sands, duly seconded by Secretary, Whitney Hills, to approve the appeal for abatement of assessment for Warren Jackson III (TMS#03-9980-002-43-73). The motion was approved unanimously.

C. Susan H. Richardson (TMS#03-9980-002-61-17)

Finance and Administrative Director Zach Webb reported to the Board that the unit originally assessed was removed from the project area. District staff visited the site and confirmed the mobile home is no longer at the location within the project area. Mr. Webb noted that since the Plantersville Assessment is a per-unit assessment as opposed to a per-parcel assessment, if a new home or building were to be placed in that spot, a new assessment (addition to the Plantersville Assessment) would apply.

Chair, Leona Myers Miller, accepted a motion from Secretary, Whitney Hills, duly seconded by Vice Chair John Sands, to approve the appeal for abatement of assessment for Susan H. Richardson (TMS#03-9980-002-61-17). The motion was approved unanimously.

D. Corretta Jenerette (TMS#03-0408-039-01-00)

Finance and Administrative Director Zach Webb reported to the Board that the unit originally assessed is landlocked after a recent subdivision. District staff visited the site and confirmed that water is not available on the property. Mr. Webb noted that since the Plantersville Assessment is a per-unit assessment as opposed to a per-parcel assessment, if a new home or building were to be placed in that spot, a new assessment (addition to the Plantersville Assessment) would apply.

Chair, Leona Myers Miller, accepted a motion from Member, Skip Corn, duly seconded by Assistant Secretary, Steve Squires, to approve the appeal for the assessment for Corretta Jenerette (TMS#03-0408-039-01-00). The motion was approved unanimously.

E. Coretta Jenerette (TMS#03-0408-040-05-00)

Finance and Administrative Director Zach Webb reported to the Board that the unit assessed had been subdivided with a plat recorded on June 26, 2024. Mr. Webb informed the Board that the property does have the ability to be served by public water, subject to the assessment. Evidence from the plat identifies that the property was subdivided for residential or commercial purposes. District staff visited the site and confirmed that water is available to the property and there is a water meter on the property. Staff recommended that the assessment waiver not be granted based on the provided facts.

Ms. Jenerette addressed the Board to request a waiver of her appeal. She explained that during the Pleasant Hill water project, a meter was installed on her father's property for a mobile home that no longer exists. She noted she had already been paying the original property assessment prior to subdivision. Ms. Jenerette submitted supporting documents, including a GIS map showing the meter location, a Notice of Water Assessment, meter account records in her name, proof of annual project fee payments, and monthly water bills.

Executive Director Tommie Kennedy clarified that the annual assessment covers the cost of pipes and main lines installed during the Pleasant Hill project, not meter or connection fees. He added that when a property under the Pleasant Hill assessment is subdivided, any lot abutting the water line becomes subject to the assessment.

Chair Leona Myers Miller informed Ms. Jenerette that the Board will review her appeal with staff and issue a written decision.

Chair Leona Myers Miller closed the Assessment Appeals Public Hearing at approximately 6:20 PM.

### **III. READING AND APPROVAL OF MINUTES**

The minutes of the Board meeting held on July 10, 2025, were submitted for approval. There were no additions or corrections to the meeting minutes held

on July 10, 2025. Chair, Leona Myers Miller, accepted a motion from Vice Chair, John Sands, duly seconded by Member, Skip Corn, to approve the minutes. The motion carried unanimously.

#### **IV. NEW BUSINESS**

##### **1. AMI – Cellular Propagation Studies Update**

Finance and Administrative Services Director Zach Webb presented an update on the advanced metering infrastructure (AMI) and cellular propagation studies previously authorized by the Board. He noted that \$20,000 had been budgeted to evaluate the cost and feasibility of implementing smart metering within the District. Mr. Webb reported that three companies completed propagation studies assessing signal coverage and infrastructure needs for various metering approaches, including base station systems, SaaS platforms, and cellular-based metering. Mr. Webb informed the Board that preliminary estimates, based on the lowest-cost option, suggest a customer charge increase of less than \$1 per bill. He explained that projections were described as conservative, and grant funding will be pursued to reduce customer impact. Mr. Webb also highlighted non-monetary benefits. For customers, these include real-time water usage data, immediate leak detection, and consistent 30-day billing cycles. For the District, benefits include improved safety and efficiency, fewer billing adjustments, better tracking of water loss, and reduced fuel and environmental impacts. The Board directed staff to continue exploring potential grant funding opportunities to help offset implementation costs and minimize customer impact.

##### **2. Construction Truck Emergency Purchase**

Executive Director Tommie Kennedy reported that on July 24th, a District truck was totaled in a traffic accident. Mr. Kennedy informed the Board that the vehicle was one of two construction trucks used to respond to leaks, spills, and other emergencies, and is also essential for hauling excavation equipment needed for most repairs. Mr. Kennedy reported that to avoid service delays and potential sewer spills, the situation was declared an emergency under the District's Emergency Procurement Policy, which allows contracts to be awarded without public advertising when public health and safety are at risk. Staff contacted three dealers with available replacement trucks. Mr. Kennedy informed the Board that a new truck was purchased from Conway Chrysler Dodge for \$66,039 and paid for from the Operating Fund.

### 3. A Resolution Amending The District's By-Laws

Executive Director Tommie Kennedy presented to the Board a Resolution to amend the District's by-law as presented. Staff made changes to the compensation section by redefining what the current compensation is for and how it is adjusted each year. Staff recommended approving the resolution to amend and update the District's bylaws as presented in their memo. Without further discussion, Chair Leona Myers Miller accepted a motion from Vice Chair John Sands duly seconded by Secretary Whitney Hills, to approve the Resolution to amend and update the bylaws as presented. This was approved unanimously.

### 4. Pawleys Island WWTP Bar Screen Rehabilitation

Operations Director Michael Yip reported to the Board that the mechanical bar screen at the Pawleys Island Wastewater Treatment Plant is in need of repair, with missing teeth, chain clips, and detached bearings. He noted that the bar screen is critical to removing debris such as rags, plastics, wood, and other solids from entering the treatment process. Mr. Yip informed the Board that without a functional bar screen, debris can clog pipes and pumps and disrupt downstream treatment operations. Mr. Yip explained that Parkson Corporation, the manufacturer of the bar screen, will complete the rehabilitation on-site using OEM equipment. Heyward Inc., the local representative, is coordinating the work. Mr. Yip explained that this project is a sole-source procurement due to the specialized nature of the equipment and required parts. Staff recommended awarding the Pawleys Island WWTP Bar Screen Rehabilitation project to Parkson Corporation for \$128,800.00 with a 10% contingency for a total of \$141,680.00 to be funded by the Depreciation and Capital Replacement Budget. Without further discussion, Chair Leona Myers Miller accepted a motion from Vice Chair John Sands duly seconded by Assistant Secretary Steve Squires, awarding the Pawleys Island WWTP Bar Screen Rehabilitation project to Parkson Corporation for \$128,800.00 with a 10% contingency for a total of \$141,680.00 to be funded by DECAP. This was approved unanimously.

### 5. Bypass Pump Purchase

Operations Director, Michael Yip presented to the Board a bypass pump purchase. Mr. Yip explained that the 74HP Dri-prime, trailer-mounted, sound-attenuated bypass pump with suction and discharge hoses would serve as an

emergency bypass during major storms and assist in preventative maintenance and rehabilitation for pump stations. Mr. Yip further explained that bypass pumps are placed at critical locations throughout the District for use in water and wastewater treatment plants, wastewater collection systems, and during major storm events. Staff utilized Mersino Global Pump under the Florida Sheriff Association (FSA)'s Heavy Equipment Procurement Program to select a trailer-mounted diesel bypass pump that meets our specific requirements. The FSA's Heavy Equipment Procurement Program is a cooperative bid program in compliance with the District's procurement requirements that achieve competitive pricing for our bypass pump purchase. Staff recommended the purchase of a diesel bypass pump from Mersino Global Pump for \$70,190.20. Without further discussion, Chair, Leona Myers Miller accepted a motion from Assistant Secretary Steve Squires duly seconded by Vice Chair, John Sands approving Staff's recommendation to a 74HP Dri-prime, trailer-mounted bypass pump for \$70,190.20 funded by the Capital Operations Budget.

## 6. AutoCAD Standards Development & Training

Engineering and Construction Director Amanda Gill informed the Board that while the District currently uses AutoCAD for design and as-built drawings, no formal CAD standards or structured training process is in place. She noted this has led to inconsistencies between staff, inefficiencies in drawing production, and underutilization of AutoCAD tools that could improve accuracy and streamline workflows. Mrs. Gill explained that CADD Microsystems, an authorized AutoDesk partner, evaluated current practices and submitted a proposal to develop a District-specific CAD standards manual, provide customized staff training, better integrate AutoCAD with GIS data, and implement productivity enhancements tailored to District workflows. She reported that the investment is expected to improve consistency, increase efficiency, and allow staff to fully leverage existing software tools. Mrs. Gill explained that two training options were presented: hands-on training at \$42,982 or lecture-style training at \$39,108. Staff recommended proceeding with the lecture-style option at a cost not to exceed \$39,108, which is within the \$40,000 budgeted in FY26. The Board engaged in discussion about the benefit of proceeding with the hands-on training at \$42,982 instead of the lecture-style training for \$39,108.00. Chair Leona Myers Miller accepted a motion from Assistant Secretary Steve Squires, duly seconded by Member Comeletia Pyatt, to increase the training budget to \$42,982.00. This was approved unanimously. Chair Leona Myers Miller accepted a motion from Vice Chair John Sands, duly seconded by Secretary Whitney Hills, approving staff to move forward with CADD Microsystems and the first option at a cost not to



exceed \$42,982.00, funded through the Operating Budget. This motion was approved unanimously.

#### 7. West Georgetown Sewer Study – Engineering Proposals

Engineering and Construction Director Amanda Gill reported to the Board that the western part of the District has experienced significant residential growth, creating a need to evaluate infrastructure capacity. She explained that a study of 47 pump stations and more than 46 miles of force main is recommended to ensure the system can meet current and future wastewater flows. Mrs. Gill noted that a Request for Proposals (RFP) for engineering services was issued on June 25th to three pre-qualified firms. All three firms submitted proposals by the August 5th deadline, following meetings with District staff to review the project scope. Mrs. Gill presented the completed evaluations for all three firms to the Board. Mrs. Gill informed the Board that Ardurra received the highest evaluation score with a cost of \$222,850.00. Staff recommended the Board award the project to Ardurra. The project will be funded through Sewer Impact Fees, with \$450,000 budgeted for FY2026. Without further discussion, Chair Leona Myers Miller accepted a motion from Vice Chair John Sands, duly seconded by Member Skip Corn, to award the project to Ardurra at a cost of \$222,850.00. This motion was approved unanimously.

#### 8. Red Hill Interconnect – Material Bids

Engineering and Construction Director Amanda Gill informed the Board that as part of the District's SCIIP grant projects, material bids for the Red Hill 12" Water Interconnect were issued on July 18th to local suppliers, posted on the District website, and advertised on the South Carolina Business Opportunities (SCBO) website. Mrs. Gill noted that bids were due on August 5th and read publicly at 2:00 p.m. Mrs. Gill reported that three sealed bids were received and Ferguson Waterworks was identified as the apparent low bidder, with a total bid of \$369,099.71. She stated that the materials for this portion of the project will be installed by one of the District's outsource contractors. Staff recommended awarding the material bid to Ferguson Waterworks for \$369,099.71 with a 5% contingency for a total cost not to exceed \$387,549.71. Without further discussion, Chair Leona Myers Miller accepted a motion from Assistant Secretary Steve Squires, duly seconded by Vice Chair John Sands, to award the project to Ferguson Waterworks for a cost not to exceed \$387,541.71. This motion was approved unanimously.

## 9. Red Hill Interconnect – Labor Bids

Engineering and Construction Director Amanda Gill reported to the Board that the Red Hill Interconnect project consists of 9,500 linear feet of 12-inch water main connecting the Red Hill and Carvers Bay water systems. She noted that the project is part of the District's South Carolina Infrastructure Improvement Program (SCIIP) grant and also satisfies an SCDES consent order. Mrs. Gill explained that, to reduce costs, the District proposed using an outsourced contractor for the trenched installation portion of the work. Of the two contractors on the District's list, Collins Drainage and Utilities submitted the lowest cost, with an estimated labor cost of \$136,024. The contractor has agreed to perform the work, and the outsourced labor costs will be applied toward the District's required SCIIP grant match. Staff recommended awarding the contract to Collins Drainage and Utilities for \$136,04.00 with a 10% contingency at a cost not to exceed \$149,626.40. Without further discussion, Chair Leona Myers Miller accepted a motion from Vice Chair John Sands, duly seconded by Secretary Whitney Hills, to award the project to Collins Drainage and Utilities for a cost not to exceed \$149,626.40 to be funded out of Water Impact Fees and reimbursed through the 2025 Bond Proceeds. This motion was approved unanimously.

## V. PROJECT PLANNING AND REVIEW

### 1. Capital Improvement Projects: Status Report

Engineering and Construction Director, Amanda Gill, reviewed the Capital Improvement Projects with the Board.

#### 1. Raw Water Intake Solution

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. SCIIP funding for this project has been approved. The Canal dredging work is complete. The Contract for the intake structure was awarded to Consensus Construction. The contractor has completed the intake structure and most of the intake line up to the raw water wet well. The wet well tie in is scheduled for the week of August 4<sup>th</sup>.

2. **Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers, the 'Best Tasting Water in South Carolina, ' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. The Task Order for engineering with WK Dickson has been signed. SCIIP funding for this project has been approved. The PER has been approved by DHEC. All permitting has been issued. This project received RIA approval, and a contract was signed with Consensus Construction. The sediment basin walls are approximately 90% complete.

3. **Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and an interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. The Contract for the tank was awarded to Maguire Iron. A pre-construction meeting was held on August 28<sup>th</sup>. Clearing has been completed on the Tank site. Permitting for the interconnect has been submitted. The foundation piles have been installed. The tank contractor has been working on the foundation and concrete pours. The steel for the tank has been fabricated and will be undergoing prime painting before mobilizing to the site for erection. An update on the interconnect materials is included in a separate memo.

4. **701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change

5. **North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a county-funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and

those directly impacted by the project. Staff have received 100% drawings, and the permitting process is ongoing. Some permits have been issued. The contract has been awarded to RCB Contractors. A pre-construction conference was held on August 28<sup>th</sup>. The main line has been completed and tested. We have received the permit to operate from SCDES. The Contractor has installed 10 of the 11 STEP units and connected to the existing homes. No change

6. **FY2026 Gravity Sewer CCTV**

This is a continuation of the District's inspections of the gravity sewer system. Staff is finalizing a list of main lines that have not yet been inspected by CCTV and will be obtaining a cost to bring back to the Board of Directors. No change

7. **Capital Project Sales Tax (CPST)**

These projects are funded as part of Georgetown County's approved 1% Capital Project Sales Tax, voted on by County residents on November 5, 2024.

- a. **Sampit Community Sewer Project** – Staff has signed a task order with Thomas and Hutton with a kickoff meeting scheduled for August 7<sup>th</sup>. Staff also held a public meeting on July 24<sup>th</sup> to discuss the project with the community. Letters to each of the property owners in the community will be going out next week to gauge interest in connecting to public sewer.
- b. **Jerusalem and NW Pee Dee Region Water Project**
- c. **701 Corridor Water Main – Phase I & II**
- d. **701 Corridor Water Main – Phase III (Plantersville Water System Upgrade)**
- e. **St. Luke Community Sewer Project**

8. **Debordieu Force Main Upgrade**

Installation of a 10" force main funded through DECAP to upgrade the force main size serving two of the larger pump stations in Debordieu. The contract was awarded to RCB Contractors. Some materials have been delivered and installation will begin once the contractor is completed with the North Santee sewer project. The project is approximately 70% complete.

9. **West Side Sewer Analysis**

This study will evaluate the current sewer collection system in Western Georgetown County, north of the city of Georgetown. This study is necessary due to the accelerated growth in this area and to ensure the sewer system maintains sufficient capacity. A Request For Proposal (RFP) was issued and is due back by July 31<sup>st</sup>. Update in separate memo.

10. **North Litchfield Water Rehabilitation – Phase 2**

This project is a continuation of phase one which replaced aging water infrastructure south of Boyle Drive. This phase will replace water mains, services, meters, and valves for areas of North Litchfield between Boyle Drive

and Fenwick Rd. Staff is finalizing bidding documents and permits and will bring the bid results back to the Board for approval.

## **2. Developer Projects: Status Report**

Engineering and Construction Director, Amanda Gill updated the Board on various developer projects.

### **1. Collins Creek PH 7**

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. A pre-construction conference was held and is ready for water and sewer construction. Testing of the water and sewer lines has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval.

### **2. Wachesaw Trail**

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single-family lots. Preliminary approval has been given for this project. Ready for the construction of water and sewer. Construction is underway. The testing of the lines was completed. Staff are waiting on additional documents before submitting them to SCDES for operational approval. No change

### **3. Brookgreen Gardens Conservatory**

Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given. Construction is underway. Testing of the main lines has been completed. Staff is waiting on the final inspection and conveyance documents to submit for operational approval.

### **4. Osprey Town Homes**

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDES Permits received. No change

### **5. The Reserve at Crown Pointe**

Located between 701 North and David W. Ray Drive in Georgetown. The project consists of 128 single-family lots. Preliminary approval was given. The SCDES construction permit was received. A pre-construction conference was held and utility construction is scheduled to start in August. No change

### **6. South Island Landing Phase 1**

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and

sewer service to this phase. The Master plan for this development will have some phases served by the City and some served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved, and this project is back under construction. Testing has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval.

7. Regatta Townhomes

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDES permits received. No change

8. Sweetgrass Townhomes

Located off Petigru Dr. near Godfrey Rd in Pawleys Island, this project consists of 40 units as townhomes. The SCDES Construction permits have been issued. A pre-construction conference was held.

9. Martin Luther King Estates

Located off Petigru Dr., just south of Martin Luther King Rd in Pawleys Island. This project consists of 7 single-family lots. A pre-construction Conference was held. Construction is underway. This project has received operational approval and will be removed from the list next month.

10. Sanderling Bay

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots. A pre-construction meeting was held, and construction was approved. The project is under construction. No change

11. Carolina Trails

Located just north of the 701 / Browns Ferry Road intersection, this project consists of 180 Townhomes, 175 Single-family lots, and 1 commercial building. Letter of Intent received by staff. No change

12. Kingsbury Subdivision

Located along Moury Drive, just off McDonald Rd in Georgetown, this project consists of 51 single-family lots. This project has received an SCDES construction permit. Construction is underway. No change

13. Riverview RV Resort

Located along HWY 521 just west of 8 Oaks Park in Georgetown, this project consists of 635 campsites, 2 amenity centers, 2 boathouses, and a check-in center (386 REUs). This project has received preliminary approval and is in design. SCDES construction permits have been issued. No change

14. Magic Oaks

Located along Ocean Highway in Pawleys Island, just south of the Hammock Shops, this project consists of 27 single-family homes and an amenity center/pool. The project has received preliminary approval and is in design. No change

15. Majestic Oaks

Located along Highway 17 Business in Murrells Inlet at Oyster Bay Drive. This project consists of 14 condo units being added to the existing multi-family community. SCDES construction permit has been received. This project is under construction. No change

16. Waverly Court

This project is located along Waverly Road near Newman and consists of 7 single-family lots. This project has received preliminary approval. Staff has received and reviewed the DRP packet and sent back comments. No change

17. The Enclave at Crown Pointe

This is a 374-lot development consisting of townhomes and single-family homes located on the northeast side of the intersection of Hwy 701 and Pringle Ferry Road in Georgetown. The 10% invoice has been issued, and comments have been issued to the Engineer. No change

18. Tradition at Crown Pointe

This is a 369-lot development consisting of single-family homes located between Hwy 701 and Browns Ferry Rd in Georgetown. Staff have done a preliminary review of this project and issued comments. No change

19. Peru Plantation West Phase 2

This project consists of an additional 127 single-family lots along the 701 corridor just south of the Black River. Staff have received preliminary drawings. No change

20. Johnson Road Estates

This project consists of 10 single family lots off Johnson Road in Georgetown. Staff has received the DRP packet for review. This project has received the SCDES Water Construction permit. No change

21. Kent 240 Tract

This is a 44-lot subdivision project located on Kent Road in Georgetown near Hwy 521. Staff has received the initial Intent to Develop submittal on this project. No change

22. Georgetown Estates Phase 1A

This project consists of 10 single family homes. The phase is the front 10 lots of the existing Georgetown Estates development along Hwy 521 in Georgetown.

Staff has received and reviewed the DRP submittal. This project has been submitted to SCDES for permitting.

23. Georgetown Estates Phase 1B

This project consists of 8 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has been submitted to SCDES for permitting.

24. Georgetown Estates Phase 2

This project consists of 75 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has been submitted to SCDES for permitting.

25. Georgetown Estates Phase 3

This project consists of 71 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has been submitted to SCDES for permitting.

26. Georgetown Estates Phase 4

This project consists of 84 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has been submitted to SCDES for permitting.

27. Seapine Lane Sewer

This project consists of 3 single family homes in Pawleys Island just off Ocean Hwy. The project will be extending gravity sewer and installing water taps for the three residential lots. This DRP packet has been submitted to SCDES for permit review. No change

TOTAL RESIDENTIAL EQUIVALENT UNITS:	2229
UNITS IN WACCAMAW NECK:	254
UNITS IN WEST GEORGETOWN:	1975



## **VI. EXECUTIVE DIRECTOR'S REPORT**

### **1. Fiscal Year 2025 Year-End Financial Report**

Financial and Administration Services Director Zach Webb addressed the Board with a report of the financial standings at the end of Fiscal Year 2025 and reported that the auditors would begin working at the District's office the week beginning August 11<sup>th</sup>.

### **2. June 2025 Financial Report**

Finance and Administration Services Director, Zach Webb pointed out various items of interest in the June 2025 financial report. The June 2025 financial report is attached and made a part of these minutes.

Chair Leona Myers Miller accepted a motion from Vice Chair John Sands, duly seconded by Secretary Whitney Hills, to add an Executive Session to the agenda to further discuss an Assessment Appeal for Coretta Jenerette (TMS #03-0408-040-05-00). The motion carried unanimously.

## **VII. EXECUTIVE SESSION**

Chair, Leona Myers Miller, accepted a motion from Vice Chair John Sands, duly seconded by Secretary, Whitney Hills, to leave the Regular Session and enter the Executive Session to further discuss an Assessment Appeal for Coretta Jenerette (TMS #03-0408-040-05-00) at approximately 7:24 PM. The motion carried unanimously. Chair, Leona Myers Miller, accepted a motion from Secretary, Whitney Hills, duly seconded by Vice Chair John Sands, to leave the Executive Session and return to the Regular Session at approximately 7:40 PM. The motion carried unanimously.

Chair, Leona Myers Miller, accepted a motion from Vice Chair John Sands, duly seconded by Secretary, Whitney Hills, to deny the appeal for abatement of assessment for Coretta Jenerette (TMS #03-0408-040-05-00). The motion was approved unanimously.

## **VIII. ADJOURN**

There being no further business, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands seconded by Assistant Secretary, Steve Squires to adjourn the meeting at approximately 7:45 PM. The motion carried unanimously.

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Whitney Hills, Secretary

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Leona Myers Miller, Chair



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR**

**DATE: AUGUST 29, 2025**

**SUBJECT: 28' ALUMINUM DUMP TRAILER PURCHASE – BID RESULTS**

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The District currently uses dump trailers to haul pressed sludge from Pawleys Island WWTP (PIWWTP) to Georgetown Landfill. We are hauling an additional 15% dry sludge from the PIWWTP to the landfill due to additional chemical sludge generated at the water treatment plant (WTP). The additional dump trailer will provide capacity at PIWWTP when we generate additional sludge from poor water quality at WTP. The dump trailer will also be placed at WTP when we start pressing the chemical sludge at the water plant using a mobile press unit scheduled for purchase in FY2026. Staff have included the dump trailer specification and equipment options needed to meet the requirements to receive sludge from the sludge press and haul it to Georgetown Landfill.

The solicitation for bids was advertised in keeping with the District's procurement policy and posted on the District's website. The District received four (4) bids on August 29, 2025, at 2:00 pm. The results of those bids are as follows:

## 28' ALUMINUM DUMP TRAILER PURCHASE

Company:	Hughes Motors, Inc.	Worldwide Equipment, Inc.	Legacy Brothers, Inc.	Carolina International Trucks
Total:	\$76,901.00	\$79,287.00	\$98,847.75	\$113,185.00

**FISCAL IMPACT: \$76,901.00 to be funded by Capital Operations Budget. The amount appropriated in the FY2026 budget for the dump trailer was \$125,000.00.**

**RECOMMENDATION: Staff recommends the purchase of a 28' aluminum dump trailer from Hughes Motors, Inc. in the amount of \$76,901.00.**

## **EQUIPMENT SPECIFICATION**

### **28' ALUMINUM DUMP TRAILER**

#### **BODY**

LOAD PROFILE MATERIAL, 80K GVWR  
LENGTH 28  
WIDTH 96  
FLOOR 1/4 IN. FULL  
STUB LONGITUDINALS  
12 IN. CROSSMEMBER SPACING  
SIDE PLACEMENT INSET SMOOTH SIDE PANEL  
FLOOR LINER POLY-HI, UHMW DURAPRO 3/8 IN. X 10  
BODY HOLD DOWN  
VIBRATOR  
RUBBER SEAL  
STANDARD REAR HINGE PIN  
WALL HEIGHT 54"  
WALL THICKNESS - 67% STANDARD 1.5" PANELS - .150" WALL & 33% - HEAVY 1.5"  
PANELS - .175" WALL  
SOLID TOP RAIL  
REAR POCKET SLOPE (2.75)  
HOIST 8-5-235  
REMOTE HOIST GREASE  
BULKHEAD 3/16 IN.  
RADIUS CORNERS BULKHEAD TYPE  
LOWER BULKHEAD WRAP  
SIDES STEPS D.S. (LAST INSIDE & OUTSIDE)  
CURB SIDE SHOVEL HANGER  
FRONT CORNER FENDERS WITH FLAPS  
STANDARD REAR END

#### **LIGHTS**

TRUCKLITE L.E.D. W/ GROMMET  
LIGHT PANEL (FULL LIGHT PANEL)  
APRON (3/8 IN. X 4 IN. LIGHT SHIELD)  
STD. MARKER LIGHTS (5) EACH SIDE  
MID-TURNS (1) PAIR L.E.D. (NON-COMBO)  
REAR POCKET LIGHTS (1 PAIR)

## **GATE**

GATE SHEET THICKNESS (VERTICAL PANELS)  
GATE OPERATION (AIR CAB CONTROL AND BALL VALVE)  
HINGE TYPE (OVERSLUNG ONLY)  
GATE BRACING - NO BRACING (SMOOTH SIDE PANELS)  
WINDERS / SAFETY LATCH WINDERS (1) EACH SIDE

## **PRIMARY AXLES**

MODEL (CLOSED TANDEM)  
NO. OF PRIMARY AXLES (2)  
SUSPENSION (HEND. INTRAAX AAT-25K W/ HXL-5)  
AXLE SPACING (52)  
AXLE FOR INTRAAX ONLY  
BRAKES - 7 IN. XL, W/ 30-30 CHAMBERS  
CAM GUARDS (HEND. INTRAAX)  
HUB AND DRUM - CENT W/ DURALITE HUB HP OB 10 STUD TP, LS, 7 IN.  
TIRES - CONTINENTAL HSR2 11R 24.5 16 PLY  
WHEELS - ALUMINUM HP 24.5X8.25 - ALL POLISHED (XP)

## **CHASSIS**

FRAME RAILS - 17 IN. ALUMINUM BEAMS  
RUBBER CUSHION RIDE - 3/8 FRAME RUBBER  
NO. OF INCHES FOR GOOSENECK (NO GOOSENECK, 9.25 I.O. IN. HEIGHT)  
PIN SETTING - 18  
5TH WHEEL PLATE - GALVANIZED 1/2  
5TH WHEEL PLATE HEIGHT - 49 IN. HIGH  
KING PIN - .500 KING PIN ONLY  
NO. OF INCHES FOR REAR OVERHANG - 6  
TRACTOR DRIVE MODEL - TANDEM DRIVE  
GALVANIZED SUSPENSION HANGERS  
HOIST & MOUNT STYLE - 3 IN. X 6 IN. X 3/8 IN.  
SUSPENSION CONTROL - AIR IN CAB & BALL VALVE  
ABS FOR TRAILER - (1) 4S2M MERITOR / WABCO  
SLACKS - AUTOMATIC  
AXLE LUBRICATION - HXL, SYNTHETIC SEMI-FLUID GREASE  
DOLLIES - LANDING GEAR - LANDING LEGS - JOST AX-150 - (55,000 LB.) - 10 YEAR ALUMINUM - D.S.  
SHIMS - MYLAR  
REGISTRATION HOLDER - TUBE TYPE HOLDER  
AIR GAUGE / SYSTEM (IN REAR)  
AIR TANKS - ALUMINUM TANK  
HYDRAULIC HOSE FITTING - 1 IN. X 108 IN. HOSE W/ WING FITTING  
FLAPS FRONT OF TIRES - FLAP IN FRONT OF FRONT AXLE  
FLAPS REAR OF TIRES - FULL RUBBER ACROSS REAR OF TRAILER

**TARP**

TARP MANUFACTURER - AERO EASY COVER FLIP TARP - MESH  
ELECTRIC TARP CONTROL  
BLACK COLOR TARP  
STANDARD BOW HOLDERS

**PAINT**

HANGERS - GALVANIZED  
SUSPENSION COLOR - BLACK  
DOLLIES - SILVER  
HOIST - SILVER  
5TH WHEEL PLATE COLOR - GALVANIZED

Fees will be paid on a lump sum price basis for the equipment specification listed in accordance with submitted price quotes. No additional compensation for travel and mileage for the delivery of equipment shall be billed.

Equipment delivered will be subject to inspection and testing by the District. Any and all parts of the equipment found to be defective or unsatisfactory shall be repaired or replaced by the Vendor at the Vendor's expense.



# MEMO

**TO: BOARD OF DIRECTORS**

**FROM: ZACH W. WEBB, CPA**  
**FINANCIAL/ADMINISTRATION SERVICES DIRECTOR**

**DATE: AUGUST 28, 2025**

**SUBJECT: JANITORIAL SERVICES - REQUEST FOR PROPOSALS**

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The District issued a Request for Proposals (RFP) for Janitorial Services due on August 12<sup>th</sup>. The RFP was advertised in accordance with the District's procurement policy and, in addition, RFP packets were e-mailed to parties that expressed an interest in the past.

The District received six (6) qualifying responses to the request. A selection committee, consisting of five (5) staff members representing various departments, evaluated the proposals. Each proposal was scored using the evaluation criteria outlined in the RFP, which included prior experience, the proposed operational plan, and overall cost.

A-Z Janitorial Services Inc., a firm based in Andrews, SC, received the highest total number of points based on the evaluation, submitting an annual cost proposal of \$48,180.

The FY2026 budget includes \$76,800 for Janitorial Services. This amount provides for both the proposed contract and additional periodic janitorial services required outside the scope of the contract.

**FISCAL IMPACT: The annual cost of the recommended contract is \$48,180, effective October 1, 2025. The agreement includes two (2) one-year renewal options.**

**RECOMMENDATION: Staff recommends awarding the Janitorial Services contract to A-Z Janitorial Services Inc. in the amount of \$48,180 for one year beginning October 1, 2025, with the option to renew annually for up to two (2) additional years.**



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: TOMMIE KENNEDY, PE  
EXECUTIVE DIRECTOR**

**DATE: SEPTEMBER 11, 2025**

**SUBJECT: SOURCE WATER PROTECTION UPDATE**

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I met with Maria Whitehead recently and explained to her that the District was not interested in paying OSI to do all the leg work involved in securing property through purchases or easements to protect our source water but that we may be interested in assisting with the purchase of land or easements that have a direct effect on our source water. Ms. Whitehead stated she can pursue grant fundings that may pay for her administration costs while searching for properties. I think we should create a source water protection fund so that in the future if funds are available the Board can allocate some money to source water protection. As opportunities present themselves the Board can decide whether or not to participate financially in any source water protection project.

- This money would be restricted by the Board.
- Any project funded by this account would be approved by the Board.
- If necessary, these funds could be reallocated by the Board for another purpose at any time.

**Fiscal Impact: None**

**Recommendation: Staff recommends creating a new source water protection fund as defined in the proposed cash reserve policy attached.**





## Georgetown County Water & Sewer District

**Title: Cash Reserve Policy**

**Effective Date: September 11, 2025**

**Originating Department: Finance/Purchasing**

**Supersedes: All previous and existing memos or administrative policies in conflict**

**Policy Number: 21-010**

**Page 1 of 4**

### **I. PURPOSE**

To ensure the Georgetown County Water and Sewer District will at all times have sufficient funds available to meet its operating, system maintenance, capital and debt service obligations.

### **II. SCOPE**

The Cash Reserve Policy will cover all funds of the District including cash deposits and investments.

### **III. GENERAL**

Reserves will be managed in a manner that allows the District to fund costs consistent with its annually updated Operating Budget and Five-Year Capital Improvement Program as well as other long-term plans while avoiding significant rate fluctuations due to changes in cash flow requirements. Adequate reserves and sound financial policies promote GCWSD's bond ratings in the capital markets; provide financing flexibility; avoid potential restrictive debt covenants; and provide a buffer against emergency situations. The Cash Reserve Policy covers all funds of the District. At the end of each fiscal year, compliance with the Cash Reserve Policy will be reported to the District's Board of Directors as part of each Fiscal Year-End Financial Report.

All cash deposits and investments held by the District shall be secured in compliance with State statute §6-5-10 - *Authorized investments by political subdivisions* and Article XIX of the District's Master Bond Resolution. Investment decisions will be recommended by the Finance Committee.

#### IV. RESERVE FUND TYPES

Legally Restricted Reserves: Reserves with restrictions imposed by an outside source, such as State Statute, bond covenants or contractual obligations.

Board Designated Restricted Reserves: Reserves with restrictions imposed by the Board of Directors generally for a specific purpose such as an emergency fund or contingency fund. The Board of Directors has the authority to redirect the use of these reserves as the needs of the District change.

Unrestricted Reserves: Funds that are for the planned needs of the District as determined in the annually updated Operating Budget and Five-Year Capital Improvement Program.

#### V. LEGALLY RESTRICTED RESERVES

- A. Bond Reserve (Cushion) Funds: These funds are governed by the legal bond covenants for the District's revenue bonds. Bond covenants require these funds be maintained to fund the maximum annual debt service payments. The funds are generally held by a bond trustee during the term of the bonds and are to be used in the event the District is unable to meet its required annual debt service requirements. The USDA permits the District to internally maintain the Bond Reserve Funds for USDA and FmHA held bonds.
- B. Bond Interest and Redemption Funds (BIRF): These funds are governed by the legal bond covenants for the District's State Revolving Loan (SRF) revenue bonds. These funds are held by the designated bond trustee and funded monthly by the District to pay the quarterly debt service payments.
- C. Assessment Funds: These funds are internally maintained funds that act as a bond and interest redemption fund for debt service related to revenue bonds for assessment projects. Collected assessment revenues are held in the fund for the purpose of paying the annual debt service requirements of the assessment revenue bonds.
- D. Impact Fees: The use of these funds is restricted by State Statute to the intended purpose of the impact fee. The District collects water and sewer impact fees based on the system capacity reserved by customers. The use of these funds is limited to the capital costs of creating or expanding the capacity of the water and sewer systems.

## VI. BOARD DESIGNATED RESTRICTED RESERVES

- A. Depreciation and Capital Replacement Fund: These funds are designated by the Board of Directors to fund the capital repair and replacement of major components of the water and sewer systems beyond those addressed through normal operations and maintenance.
1. Funding is provided by Board designated transfers from the unrestricted funds, designated revenue sources, and budgeted transfers from the operating budget.
  2. The minimum desired balance in the fund is 50% of the previous fiscal years' depreciation expense less the annual debt service principal payments.
  3. The target balance is 100% of annual depreciation expense less the annual debt service principal payments.
- B. Contingency Fund: These funds were designated by the Board of Directors to safeguard the District against natural disasters, revenue shortfalls, or large cost increases in critical supplies.
1. Funding is provided by Board designated transfers from the unrestricted funds, designated revenue sources, and budgeted transfers from the operating budget.
  2. The minimum desired balance in the fund is 5% of the budgeted operating costs.
- C. Good Neighbor Utility Assistance Funds: This account holds the funds donated by customers and other entities for the purpose of assisting needy families with water and sewer utility service payments.
- D. Customer Deposits: These funds are collected from customers at the time an account is opened and used to pay outstanding balances when the account is terminated. The funds may only be used to pay outstanding balances or refunded to customers.
- E. Reservation Fees: This fund is an accumulation of fees collected for the contractual reservation of capacity in the water and sewer systems. The fees are considered unearned revenue until the system capacity is purchased through the payment of impact fees or forfeited by the customer.
- F. Rural Line Extension Fund: These funds are designated by the Board of Directors to fund rural water and sewer line extensions including engineering, permitting, fees, and connections. This account is funded partially from the service line protection revenue and by the Board through end-of-year transfers. No minimum balance.

- G. Utilities Relocation Fund: These funds are designated by the Board of Directors to fund utility relocations caused by highway and road improvements. This account is funded by the Board through end-of-year transfers. No minimum balance.
- H. Economic Development Grant Matching Fund: These funds are designated by the Board of Directors to help fund economic development projects by receiving grants. This account is funded by the Board through end-of-year transfers. No minimum balance.
- I. Source Water Protection Fund: These funds are designated by the Board of Directors to help protect source water by fully funding or grant matching projects, purchases, or easements. This account is funded by the Board through end-of-year transfers. No minimum balance.

## **VII. UNRESTRICTED RESERVES**

- A. Operation and Maintenance Fund: This account holds the unrestricted operating funds for the District. All cash is collected or disbursed from this account. Transfers are made to or from all other accounts through the Operation and Maintenance Fund. The minimum desired balance is 90 days (or 25%) of the budgeted operating costs, which is consistent with the recommendation of the GFOA's Best Practices, "Appropriate Level of Unrestricted Funds".

## **VIII. ACCOUNT FUNDING PRIORITIES**

- A. Maintain the Operation and Maintenance Fund at 90 days (or 25%) of the budgeted operating costs as determined at the end of each fiscal year. Any cash surplus from the operations from the current fiscal year will first be used to fund the account to the level of 90 days (or 25%) of the budgeted operating costs for the subsequent fiscal year.
- B. Maintain the Depreciation and Capital Replacement Fund at a minimum of 50% of the annual depreciation expense less the annual debt service principal payments.
- C. Maintain the Contingency Fund at 5% of the budgeted operating costs for the subsequent fiscal year.

This policy shall be in full force and effect from and after the 11<sup>th</sup> day of September 2025.

DONE IN A MEETING Duly assembled, this 11th day of September 2025.

GEORGETOWN COUNTY WATER AND SEWER DISTRICT

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Leona Myers Miller, Chair

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Whitney Hills, Secretary



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: TOMMIE KENNEDY, PE  
EXECUTIVE DIRECTOR**

**DATE: SEPTEMBER 11, 2025**

**SUBJECT: REIMBURSEMENT RESOLUTION CPST**

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To solidify the District's intent to move forward with the CPST projects by upfronting the money and then paying itself back with CPST funds once they are available staff recommends approving the attached reimbursement resolution. The resolution was recommended by our attorney's as a precaution.

**Fiscal Impact: 0**

**Recommendation: Staff recommends approving the reimbursement resolution.**

**A RESOLUTION TO EXPRESS THE INTENTION OF GEORGETOWN COUNTY WATER AND SEWER DISTRICT, SOUTH CAROLINA, TO CAUSE THE DISTRICT TO BE REIMBURSED WITH THE PROCEEDS OF A CAPITAL PROJECT SALES TAX FOR CERTAIN COSTS ASSOCIATED WITH THE VARIOUS UTILITY PROJECTS AND IMPROVEMENTS; AND OTHER MATTERS RELATED THERETO**

**WHEREAS**, the Georgetown County Water and Sewer District, South Carolina (the “*District*”) hereby declares its intention to reimburse itself for the original expenditures to be made to defray the costs of design, permitting, construction, renovation, reconstruction, and equipping of (i) Sampit Community Sewer Project; (ii) the Jerusalem and Northwest Old Pee Dee Region Water Project; and (iii) Kilsock to Plantersville Water Connection Phase I and II (iii) Plantersville Water System (iiii) the St. Luke Community Sewer Project and certain other expansions or upgrades to the District’s water and sewer systems (collectively, the “*Projects*”) with the proceeds from the Georgetown County Capital Project Sales Tax as approved in November 2024. To that end, the District determines and declares as follows:

**NOW THEREFORE**, be it resolved by the Georgetown County Water and Sewer District, South Carolina, as follows:

1. The District hereby declares its intent to reimburse itself for its original expenditure for the Projects from the proceeds of the Georgetown County Capital Project Sales Tax;
2. The District reasonably expects that all or a portion of the original expenditures incurred for the Projects will be paid prior to the date at which funds will be available from the Georgetown County Capital Project Sales Tax;
3. The District intends and reasonably expects to reimburse itself for all such expenditures paid by it with respect to the Projects prior to receiving Georgetown County Capital Project Sales Tax funds, from the proceeds of the Georgetown County Capital Project Sales Tax, and such intention is consistent with the budgetary and financial circumstances of the District.

**DONE, RATIFIED AND ADOPTED** this 11th day of September 2025.

**GEORGETOWN COUNTY WATER AND  
SEWER DISTRICT, SOUTH CAROLINA**

(SEAL)

By: \_\_\_\_\_  
Chair Leona Myers Miller

Attest:

\_\_\_\_\_  
Secretary Whitney Hills



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR

**DATE:** SEPTEMBER 2, 2025

**SUBJECT:** CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

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**1. Raw Water Intake Solution**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. SCIIP funding for this project has been approved. The Canal dredging work is complete. The Contract for the intake structure was awarded to Consensus Construction. The contractor has completed the intake structure and most of the intake line up to the raw water wet well. The wet well tie in has been completed.

**2. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers, the 'Best Tasting Water in South Carolina,' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. The Task Order for engineering with WK Dickson has been signed. SCIIP funding for this project has been approved. The PER has been approved by DHEC. All permitting has been issued. This project received RIA approval, and a contract was signed with Consensus Construction. The additional chemical tanks have been installed and additional basin walls were poured.

**3. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and an interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP



funding for this project has been approved. The Contract for the tank was awarded to Maguire Iron. A pre-construction meeting was held on August 28<sup>th</sup>. Clearing has been completed on the Tank site. Permitting for the interconnect has been submitted. The foundation piles have been installed. The tank contractor has completed the foundation pours and installed piping for the stem of the tank and drain. The remaining interconnect materials are set to be delivered September 4<sup>th</sup>.

**4. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change

**5. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a county-funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings, and the permitting process is ongoing. Some permits have been issued. The contract has been awarded to RCB Contractors. A pre-construction conference was held on August 28<sup>th</sup>. The main line has been completed and tested. We have received the permit to operate from SCDES. The Contractor has installed 10 of the 11 STEP units and connected to the existing homes. No change.

**6. FY2026 Gravity Sewer CCTV**

This is a continuation of the District's inspections of the gravity sewer system. Staff is finalizing a list of main lines that have not yet been inspected by CCTV and will be obtaining a cost to bring back to the Board of Directors. No change.

**7. Capital Project Sales Tax (CPST)**

These projects are funded as part of Georgetown County's approved 1% Capital Project Sales Tax, voted on by County residents on November 5, 2024.

- a. **Sampit Community Sewer Project** – Staff has signed a task order with Thomas and Hutton with a kickoff meeting scheduled for August 7<sup>th</sup>. Staff also held a public meeting on July 24<sup>th</sup> to discuss the project with the community. Letters have been sent out to the property owners in the community to gauge interest in connecting to public sewer and the survey team is on-site.
- b. **Jerusalem and NW Pee Dee Region Water Project**
- c. **701 Corridor Water Main – Phase I & II**

- d. 701 Corridor Water Main – Phase III (Plantersville Water System Upgrade)
- e. St. Luke Community Sewer Project

**8. Debordieu Force Main Upgrade**

Installation of a 10" force main funded through DECAP to upgrade the force main size serving two of the larger pump stations in Debordieu. The contract was awarded to RCB Contractors. Some materials have been delivered and installation will begin once the contractor is completed with the North Santee sewer project. The project is approximately 90% complete. The contractor has completed the pressure test and staff is waiting on record documents to submit for operational approval.

**9. West Side Sewer Analysis**

This study will evaluate the current sewer collection system in Western Georgetown County, north of the city of Georgetown. This study is necessary due to the accelerated growth in this area and to ensure the sewer system maintains sufficient capacity. A Request For Proposal (RFP) was issued and is due back by July 31<sup>st</sup>. The District has signed a task order with Ardurra for this work.

**10. North Litchfield Water Rehabilitation – Phase 2**

This project is a continuation of phase one which replaced aging water infrastructure south of Boyle Drive. This phase will replace water mains, services, meters, and valves for areas of North Litchfield between Boyle Drive and Fenwick Rd. Staff is finalizing bidding documents and permits and will bring the bid results back to the Board for approval. No change.

**RECOMMENDATION:        This is for information only.**

## FY2026 DECAP BUDGET

Project Name:	FY26 Approved Budget:	Bid Price	Contingency	FY26 Actual Cost:	Variance:
CCTV Sewer Inspection (PACP)	\$ 150,000.00			\$ -	\$ 150,000.00
Sewer Main Replace/Improve	\$ 600,000.00			\$ -	\$ 600,000.00
Water Main Rehabilitation	\$ 2,000,000.00			\$ -	\$ 2,000,000.00
Hydrant Replacement/Renew	\$ 150,000.00			\$ -	\$ 150,000.00
Litchfield Country Club Force Main (Design)	\$ 135,000.00			\$ -	\$ 135,000.00
PS Rehab - Litchfield Plantation	\$ 575,000.00			\$ -	\$ 575,000.00
Pump Station Rehab	\$ 550,000.00			\$ -	\$ 550,000.00
Pump Station Panels	\$ 65,000.00			\$ -	\$ 65,000.00
Manhole/Wetwell Rehab	\$ 350,000.00			\$ -	\$ 350,000.00
Clarifier Rehabilitation	\$ 500,000.00			\$ -	\$ 500,000.00
Effluent Pump Rehab	\$ 95,000.00			\$ -	\$ 95,000.00
Launder Ring Coating	\$ 30,000.00			\$ -	\$ 30,000.00
Aerator	\$ 65,000.00			\$ -	\$ 65,000.00
Aeration Nozzle Diffuser Replacement	\$ 200,000.00			\$ -	\$ 200,000.00
PI WWTP Grit Cyclone	\$ 150,000.00			\$ -	\$ 150,000.00
PI WWTP High Efficiency Blowers	\$ 250,000.00			\$ -	\$ 250,000.00
PI WWTP Switchgear Replacement	\$ 150,000.00			\$ -	\$ 150,000.00
PI WWTP Bar Screen	\$ 200,000.00	\$ 128,800.00	\$ 12,880.00	\$ 141,680.00	\$ 58,320.00
High Tank MOV	\$ 60,000.00			\$ -	\$ 60,000.00
SI WTP Chlorine Gas Conversion	\$ 100,000.00			\$ -	\$ 100,000.00
SI WTP Pump Rehab	\$ 45,000.00			\$ -	\$ 45,000.00
Flow Meter Replacement	\$ 30,000.00			\$ -	\$ 30,000.00
PS SCADA System	\$ 250,000.00			\$ -	\$ 250,000.00
Well/ASR Rehab	\$ 175,000.00			\$ -	\$ 175,000.00
Admin Office Improvements	\$ 30,000.00			\$ -	\$ 30,000.00
Rehab Maint. & Construction Bldgs	\$ 45,000.00			\$ -	\$ 45,000.00
<b>Total:</b>	<b>\$ 6,950,000.00</b>	<b>\$ 128,800.00</b>	<b>\$ 12,880.00</b>	<b>\$ 141,680.00</b>	<b>\$ 6,808,320.00</b>

## FY 2025 Rollover Projects

Project Name:	FY25 Approved Budget:	Bid Price	Contingency	FY25 Actual Cost:	Variance:
Water Main Rehab	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00	\$ -
Debordieu Force Main Replacement	\$ 1,200,000.00	\$ 500,705.50	\$ 50,000.00	\$ 550,705.50	\$ 649,294.50
Clarifier Rehabilitation	\$ 350,000.00	\$ 484,924.00	\$ 48,492.00	\$ 533,416.00	\$ (183,416.00)
PI WWTP High Efficiency Blowers FY25	\$ 165,000.00	\$ 193,500.00	\$ 19,350.00	\$ 212,850.00	\$ (47,850.00)
PI WWTP Switchgear Replacement	\$ 150,000.00	\$ 20,974.00		\$ 20,974.00	\$ 129,026.00
Vertical Turbine Pump Rehab	\$ 140,000.00	\$ 127,867.96	\$ 9,230.00	\$ 137,097.96	\$ 2,902.04
<b>Total:</b>	<b>\$ 2,105,000.00</b>	<b>\$ 1,427,971.46</b>	<b>\$ 127,072.00</b>	<b>\$ 1,555,043.46</b>	<b>\$ 549,956.54</b>

## FY 2024 Rollover Projects

Project Name:	FY24 Approved Budget:	Bid Price	Contingency	FY24 Actual Cost:	Variance:
Effluent Pump Rehab	\$ 140,000.00	\$ 124,600.00		\$ 124,600.00	\$ 15,400.00
<b>Total:</b>	<b>\$ 140,000.00</b>	<b>\$ 124,600.00</b>	<b>\$ -</b>	<b>\$ 124,600.00</b>	<b>\$ 15,400.00</b>

Variance includes contingency amounts

Updated 9/4/2025



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR

**DATE:** SEPTEMBER 2, 2025

**SUBJECT:** DEVELOPER PROJECTS STATUS REPORT

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1. Collins Creek PH 7  
Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. A pre-construction conference was held and is ready for water and sewer construction. Testing of the water and sewer lines has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval. No change.
2. Wachesaw Trail  
Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single-family lots. Preliminary approval has been given for this project. Ready for the construction of water and sewer. Construction is underway. The testing of the lines was completed. This project received SCDES operational approval and will be removed from the list next month.
3. Brookgreen Gardens Conservatory  
Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given. Construction is underway. Testing of the main lines has been completed. Staff is waiting on the final inspection and conveyance documents to submit for operational approval. No change.
4. Osprey Town Homes  
Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDES Permits received. No change

5. The Reserve at Crown Pointe

Located between 701 North and David W. Ray Drive in Georgetown. The project consists of 128 single-family lots. Preliminary approval was given. The SCDES construction permit was received. A pre-construction conference was held and utility construction is scheduled to start in August. No change.

6. South Island Landing Phase 1

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases served by the City and some served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved, and this project is back under construction. Testing has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval. No change.

7. Regatta Townhomes

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDES permits received. No change

8. Sweetgrass Townhomes

Located off Petigru Dr. near Godfrey Rd in Pawleys Island, this project consists of 40 units as townhomes. The SCDES Construction permits have been issued. A pre-construction conference was held. No change.

9. Sanderling Bay

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots. A pre-construction meeting was held, and construction was approved. The project is under construction. Testing was completed and staff is waiting on conveyance documents for SCDES submittal for operational approval.

10. Carolina Trails

Located just north of the 701 / Browns Ferry Road intersection, this project consists of 180 Townhomes, 175 Single-family lots, and 1 commercial building. Letter of Intent received by staff. No change

11. Kingsbury Subdivision

Located along Moury Drive, just off McDonald Rd in Georgetown, this project consists of 51 single-family lots. This project has received an SCDES construction permit. Construction is underway. No change

12. Riverview RV Resort

Located along HWY 521 just west of 8 Oaks Park in Georgetown, this project consists of 635 campsites, 2 amenity centers, 2 boathouses, and a check-in

center (386 REUs). This project has received preliminary approval and is in design. SCDES construction permits have been issued. No change

13. Magic Oaks

Located along Ocean Highway in Pawleys Island, just south of the Hammock Shops, this project consists of 27 single-family homes and an amenity center/pool. The project has received preliminary approval and is in design. No change

14. Majestic Oaks

Located along Highway 17 Business in Murrells Inlet at Oyster Bay Drive. This project consists of 14 condo units being added to the existing multi-family community. SCDES construction permit has been received. This project is under construction. No change.

15. Waverly Court

This project is located along Waverly Road near Newman and consists of 7 single-family lots. This project has received preliminary approval. Staff has received and reviewed the DRP packet and sent back comments. The DRP packet was submitted to SCDES.

16. The Enclave at Crown Pointe

This is a 374-lot development consisting of townhomes and single-family homes located on the northeast side of the intersection of Hwy 701 and Pringle Ferry Road in Georgetown. The 10% invoice has been issued, and comments have been issued to the Engineer. No change

17. Tradition at Crown Pointe

This is a 369-lot development consisting of single-family homes located between Hwy 701 and Browns Ferry Rd in Georgetown. Staff have done a preliminary review of this project and issued comments. No change

18. Peru Plantation West Phase 2

This project consists of an additional 127 single-family lots along the 701 corridor just south of the Black River. Staff have received preliminary drawings. No change

19. Johnson Road Estates

This project consists of 10 single family lots off Johnson Road in Georgetown. Staff has received the DRP packet for review. This project has received the SCDES Water Construction permit. No change.

20. Kent 240 Tract

This is a 44-lot subdivision project located on Kent Road in Georgetown near Hwy 521. Staff has received the initial Intent to Develop submittal on this project. No change.

21. Georgetown Estates Phase 1A

This project consists of 10 single family homes. The phase is the front 10 lots of the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

22. Georgetown Estates Phase 1B

This project consists of 8 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

23. Georgetown Estates Phase 2

This project consists of 75 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

24. Georgetown Estates Phase 3

This project consists of 71 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

25. Georgetown Estates Phase 4

This project consists of 84 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

26. Seapine Lane Sewer

This project consists of 3 single family homes in Pawleys Island just off Ocean Hwy. The project will be extending gravity sewer and installing water taps for the three residential lots. This DRP packet has been submitted to SCDES for permit review. This project has received the SCDES Construction Permit and construction has begun.

**FISCAL IMPACT:**

**If all the projects on this list expire the developers would forfeit \$340,037.40 and the District would be required to refund a prorated \$515,288.20. The individual forfeiture and refund amounts are shown on the following page.**

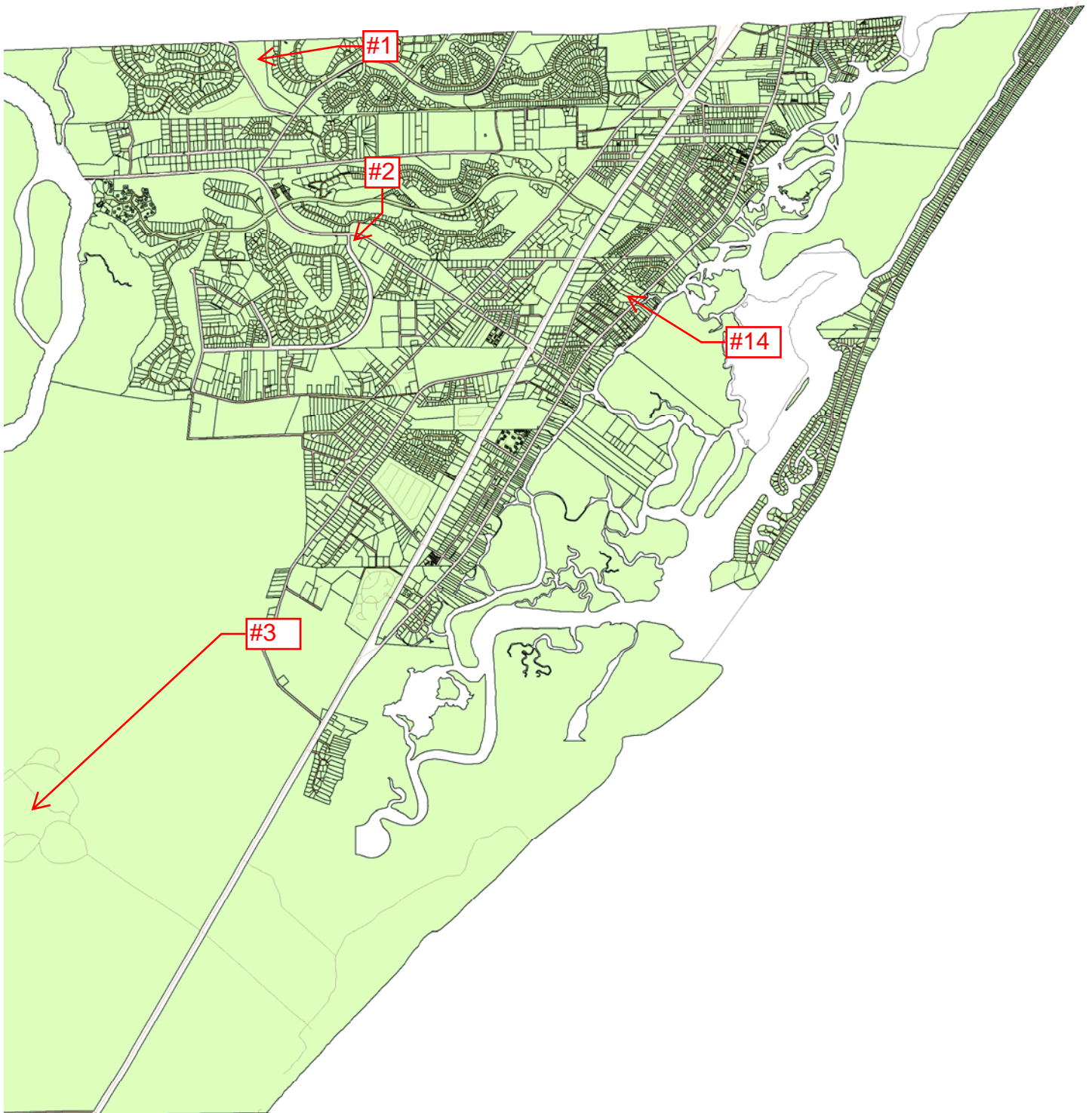
**RECOMMENDATION:**

**This is for information only.**

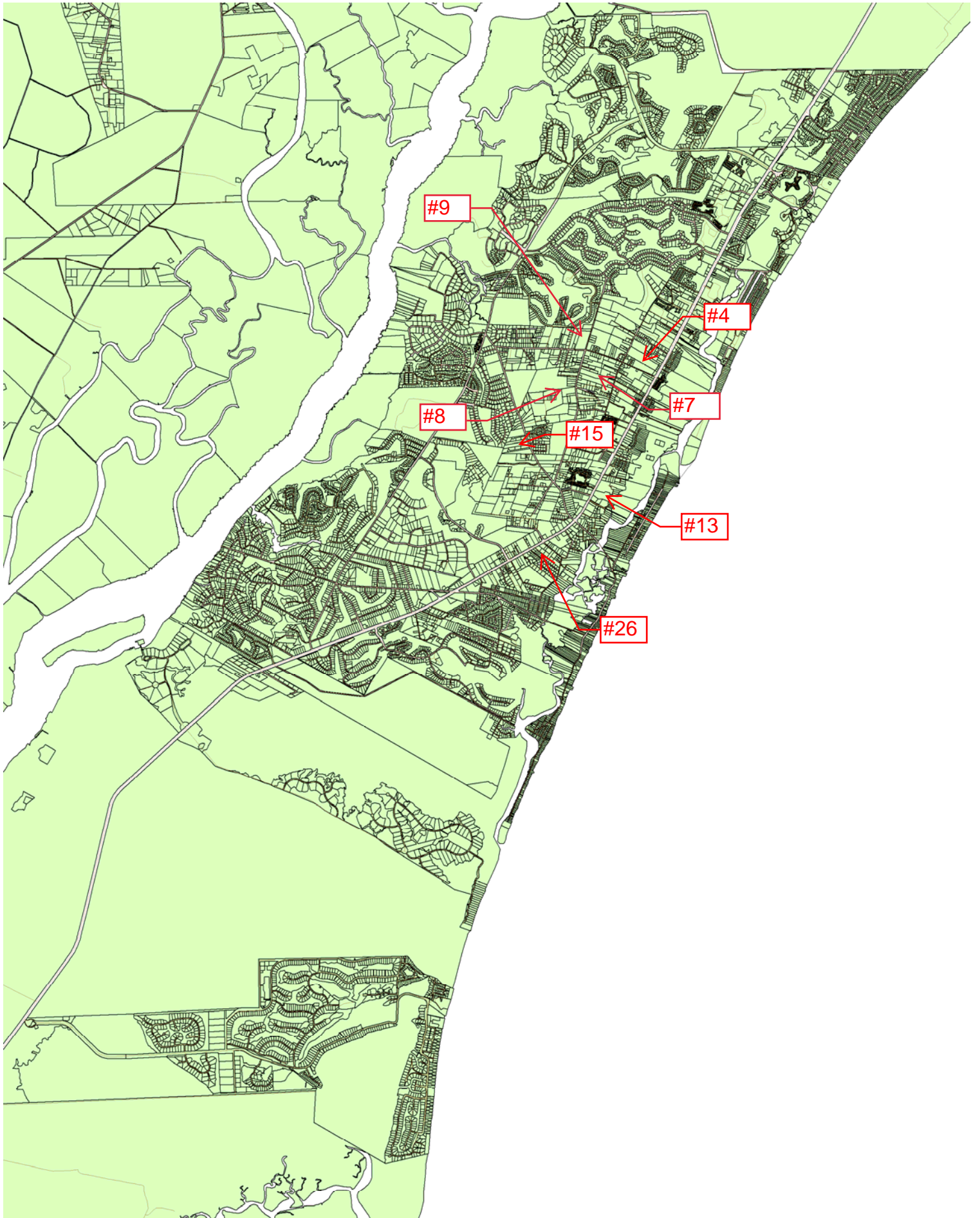
#	Project Name	Forfeit to the District	Refund from the District	Units Waccamaw Neck	Units West Georgetown
1	Collins Creek Ph. 7	\$ 7,551.60	\$ 67,964.40	31	
2	Wachesaw Trail	\$ 2,192.40	\$ 19,731.60	9	
3	Brookgreen Gardens Conservatory	\$ -	\$ -		
4	Osprey Townhomes	\$ 11,449.20	\$ -	47	
5	The Reserve @ Crown Pointe	\$ 21,664.60	\$ 176,993.60		128
6	South Island Landing Ph. 1	\$ 16,708.80	\$ 123,505.20		63
7	Regatta Townhomes	\$ 11,349.60	\$ -	41	
8	Sweetgrass Townhomes	\$ 13,278.00	\$ -	46	
9	Sanderling Bay	\$ 8,091.20	\$ 43,232.80	22	
10	Carolina Trails	\$ -	\$ -		175
11	Kingsbury Subdivision	\$ 8,685.60	\$ 66,932.40		51
12	Riverview RV Resort	\$ 95,820.60	\$ -		386
13	Magic Oaks	\$ 9,374.80	\$ -	27	
14	Majestic Oaks	\$ -	\$ -	14	
15	Waverly Court	\$ -	\$ -	7	
16	The Enclave @ Crown Pointe	\$ 55,200.40			374
17	Tradition @ Crown Pointe				369
18	Peru Plantation West Phase 2				127
19	Johnson Road Estates	\$ 2,203.00	\$ 10,351.00		10
20	Kent 240 Tract				44
21	Georgetown Estates Phase 1A	\$ 4,990.00			10
22	Georgetown Estates Phase 1B	\$ 4,502.80			8
23	Georgetown Estates Phase 2	\$ 20,824.00			75
24	Georgetown Estates Phase 3	\$ 19,849.60			71
25	Georgetown Estates Phase 4	\$ 23,016.40			84
26	Seapine Lane	\$ 3,284.80	\$ 6,577.20	3	
	<b>Totals</b>	<b>\$ 340,037.40</b>	<b>\$ 515,288.20</b>	<b>247</b>	<b>1975</b>
				<b>2222</b>	



# WACCAMAW NECK NORTH

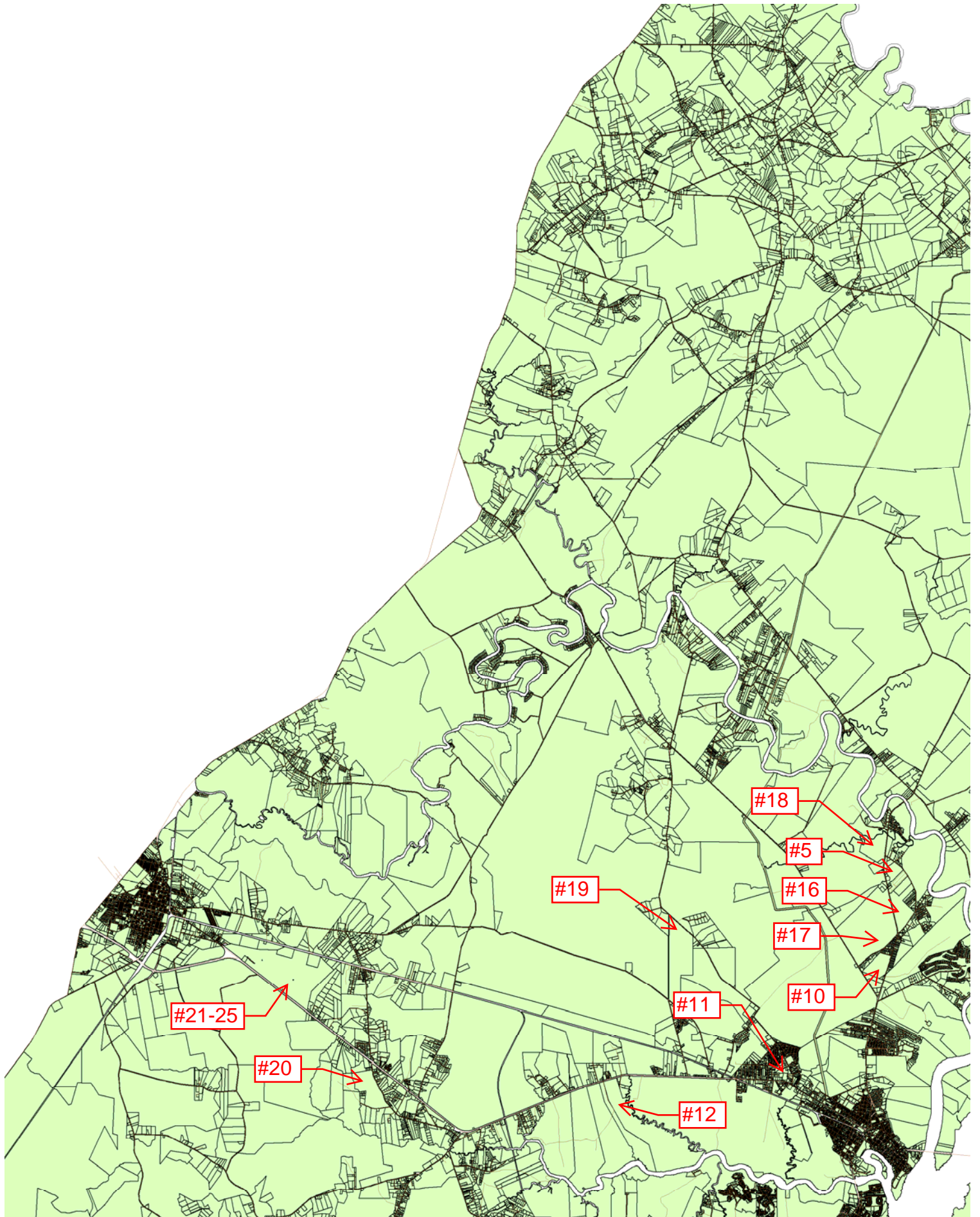


# WACCAMAW NECK SOUTH

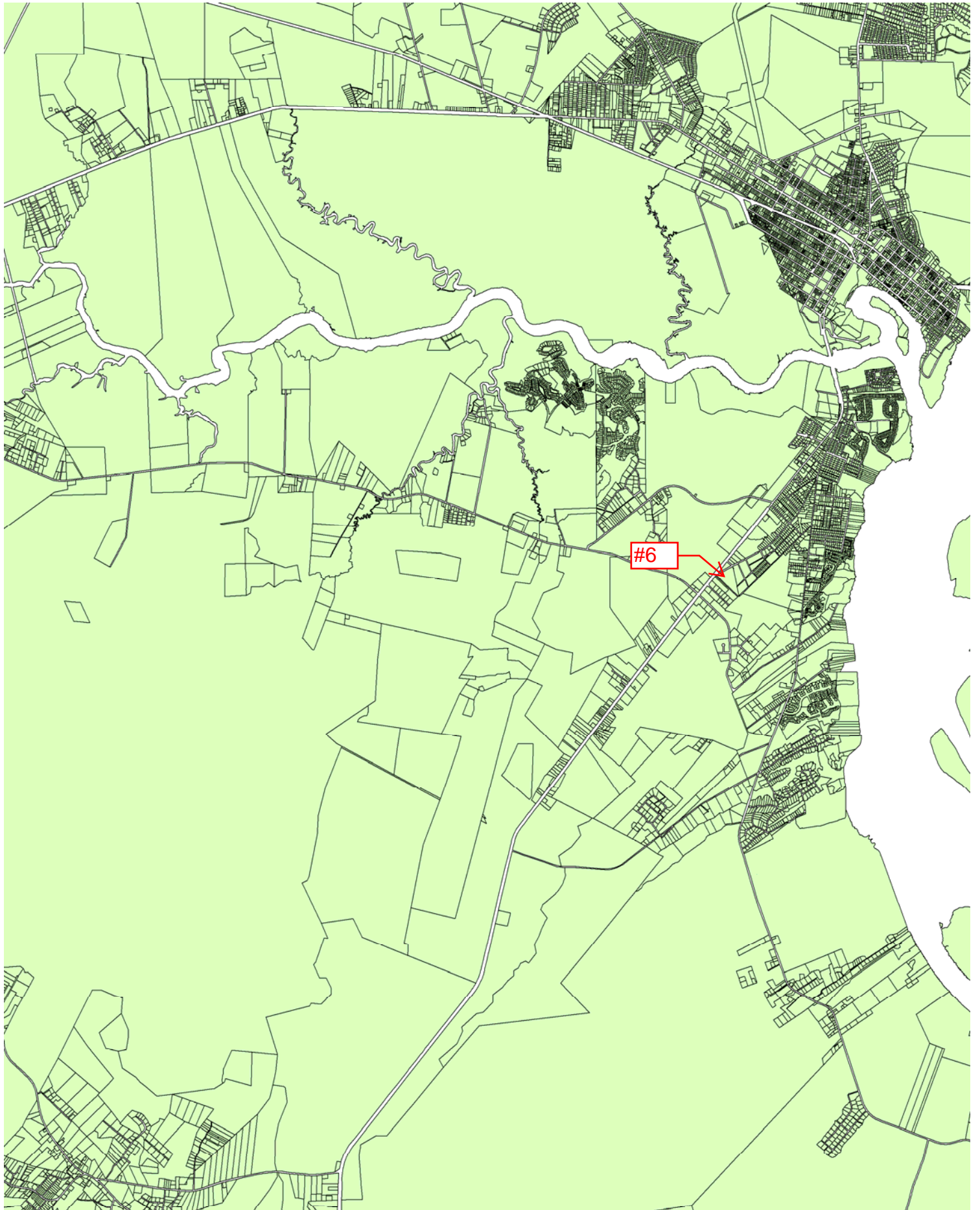




# NORTH GEORGETOWN



# SOUTH GEORGETOWN



GEORGETOWN COUNTY WATER & SEWER DISTRICT

PERIOD  
1  
PAY PERIODS  
3

REVENUES and EXPENSES

AS OF 7-31-25

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 2,299,577.25	\$ 2,299,577.25
OPERATING EXPENSES	<u>2,011,497.72</u>	<u>2,011,497.72</u>
GAIN (LOSS)	<u>\$ 288,079.53</u>	<u>\$ 288,079.53</u>

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TOTAL REVENUES	\$ 2,687,269.33	\$ 2,687,269.33
TOTAL EXPENSES	<u>2,261,871.97</u>	<u>2,261,871.97</u>
GAIN (LOSS)	<u>\$ 425,397.36</u>	<u>\$ 425,397.36</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 7-31-25

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	762,142.19	713,738.14	762,142.19	713,738.14	6.78%
Water Service Connection	28,676.00	32,700.00	28,676.00	32,700.00	-12.31%
Meter Placement Charge	2,223.00	513.00	2,223.00	513.00	333.33%
Backflow Inspection Charge	10,501.75	9,965.02	10,501.75	9,965.02	5.39%
Water DECAP Charge	89,166.34	88,292.50	89,166.34	88,292.50	0.99%
Other Operating Reimb.	44,981.60	7,761.00	44,981.60	7,761.00	479.59%
	937,690.88	852,969.66	937,690.88	852,969.66	9.93%
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	883,442.57	817,172.15	883,442.57	817,172.15	8.11%
Sewer Service Connection	0.00	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	8,106.00	3,163.67	8,106.00	3,163.67	156.22%
Sewer Service Inspection	2,781.00	2,575.00	2,781.00	2,575.00	8.00%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	126,660.36	173,106.80	126,660.36	173,106.80	-26.83%
Other Operating Reimb.	3,906.00	11,981.29	3,906.00	11,981.29	-67.40%
	1,024,895.93	1,007,998.91	1,024,895.93	1,007,998.91	1.68%
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	199,891.41	188,895.34	199,891.41	188,895.34	5.82%
Service Charge	11,846.00	12,733.00	11,846.00	12,733.00	-6.97%
Reconnect Charge	3,401.00	1,917.00	3,401.00	1,917.00	77.41%
Late Payment Processing	6,023.74	5,692.29	6,023.74	5,692.29	5.82%
Returned Check Fees	1,560.00	1,050.00	1,560.00	1,050.00	48.57%
	222,722.15	210,287.63	222,722.15	210,287.63	5.91%
<b>GENERAL ADMINISTRATION</b>					
Interest Income	91,653.74	52,242.54	91,653.74	52,242.54	75.44%
Discounts Earned	39.45	90.98	39.45	90.98	-56.64%
Finance Charge	0.00	0.00	0.00	0.00	0.00%
Unrealized Gain/Loss on Investments	(9,473.40)	113,744.13	(9,473.40)	113,744.13	-108.33%
Credit Card Charges	(18,025.76)	(15,984.58)	(18,025.76)	(15,984.58)	12.77%
Service Line Protection	30,412.00	27,714.00	30,412.00	27,714.00	9.74%
Miscellaneous Income	14,196.26	22,889.53	14,196.26	22,889.53	-37.98%
	108,802.29	200,696.60	108,802.29	200,696.60	-45.79%
<b>ENGINEERING</b>					
Engineering Income	5,466.00	3,970.00	5,466.00	3,970.00	37.68%
<b>TOTAL OPERATING REVENUES</b>	<b>2,299,577.25</b>	<b>2,275,922.80</b>	<b>2,299,577.25</b>	<b>2,275,922.80</b>	<b>1.04%</b>

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
RESTRICTED INCOME					
Availability Charge - Water	145,481.93	136,676.79	145,481.93	136,676.79	6.44%
Availability Charge - Sewer	217,370.01	153,675.97	217,370.01	153,675.97	41.45%
Water & Sewer Assessments	232.95	8,340.23	232.95	8,340.23	-97.21%
Interest Income	3,546.19	3,042.53	3,546.19	3,042.53	16.55%
Demand Charge - Water	7,889.00	10,291.12	7,889.00	10,291.12	-23.34%
Demand Charge - Sewer	<u>13,172.00</u>	<u>12,163.75</u>	<u>13,172.00</u>	<u>12,163.75</u>	<u>8.29%</u>
	387,692.08	324,190.39	387,692.08	324,190.39	19.59%
TOTAL REVENUES	<u><u>2,687,269.33</u></u>	<u><u>2,600,113.19</u></u>	<u><u>2,687,269.33</u></u>	<u><u>2,600,113.19</u></u>	<u><u>3.35%</u></u>



GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 7-31-25

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	596,123.71	373,389.67	596,123.71	373,389.67	59.65%
Salaries & Wages - Overtime	24,168.32	20,013.50	24,168.32	20,013.50	20.76%
FICA Tax Expense	46,806.24	29,334.83	46,806.24	29,334.83	59.56%
Health Insurance	142,055.34	157,219.94	142,055.34	157,219.94	-9.65%
Retirement	116,397.76	73,574.89	116,397.76	73,574.89	58.20%
Workman's Compensation	0.00	0.00	0.00	0.00	0.00%
Other Payroll Expenses	19,047.75	13,217.54	19,047.75	13,217.54	44.11%
<b>TOTAL PERSONNEL SERVICES</b>	<b>944,599.12</b>	<b>666,750.37</b>	<b>944,599.12</b>	<b>666,750.37</b>	<b>41.67%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	795.34	595.98	795.34	595.98	33.45%
Rents & Leases - Other Equip.	11,919.92	6,727.62	11,919.92	6,727.62	77.18%
Utilities	129,678.93	134,535.77	129,678.93	134,535.77	-3.61%
Sewer Service Charges	82,316.41	1,915.28	82,316.41	1,915.28	4197.88%
Telephone & Commun. Lines	11,372.28	11,767.12	11,372.28	11,767.12	-3.36%
Insurance - Operations	28,656.58	27,845.02	28,656.58	27,845.02	2.91%
Professional Services - Legal	5,289.28	975.00	5,289.28	975.00	442.49%
Professional Services - Consultants	375.00	0.00	375.00	0.00	0.00%
Professional Services - Other	5,456.50	2,244.50	5,456.50	2,244.50	143.11%
Employee Uniforms	5,416.25	1,599.53	5,416.25	1,599.53	238.62%
Service & Maint. Contracts	144,278.48	165,640.73	144,278.48	165,640.73	-12.90%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>425,554.97</b>	<b>353,846.55</b>	<b>425,554.97</b>	<b>353,846.55</b>	<b>20.27%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	14,039.86	15,118.48	14,039.86	15,118.48	-7.13%
Water Purchased for Resale	50,961.57	61,599.53	50,961.57	61,599.53	-17.27%
Auto Supplies	12,565.25	14,299.26	12,565.25	14,299.26	-12.13%
Printing & Office Supplies	5,910.11	6,372.59	5,910.11	6,372.59	-7.26%
Lab Treatment Supplies & Mat.	160,044.60	108,116.96	160,044.60	108,116.96	48.03%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>243,521.39</b>	<b>205,506.82</b>	<b>243,521.39</b>	<b>205,506.82</b>	<b>18.50%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	1,749.48	33,961.77	1,749.48	33,961.77	-94.85%
Maint & Repair-Facilities	99,881.74	122,830.25	99,881.74	122,830.25	-18.68%
Maint & Repair-Equipment	(23,976.44)	66,108.40	(23,976.44)	66,108.40	-136.27%
Maint & Repair-Vehicles	5,847.31	50,050.14	5,847.31	50,050.14	-88.32%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>83,502.09</b>	<b>272,950.56</b>	<b>83,502.09</b>	<b>272,950.56</b>	<b>-69.41%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	83	79
# of Pay Periods	3	2



	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	8,881.80	7,850.15	8,881.80	7,850.15	13.14%
Private Vehicle Expense	822.60	562.49	822.60	562.49	46.24%
Postage & Delivery	25,162.02	1,131.72	25,162.02	1,131.72	2123.34%
Employee Training	6,090.99	4,292.27	6,090.99	4,292.27	41.91%
Memberships & Meetings	865.18	9,268.83	865.18	9,268.83	-90.67%
Board Member Per Diem	1,800.00	495.00	1,800.00	495.00	263.64%
Prof. Books & Periodicals	0.00	0.00	0.00	0.00	0.00%
Public Information	1,025.06	0.00	1,025.06	0.00	100.00%
Miscellaneous Expenses	10,348.70	5,248.50	10,348.70	5,248.50	97.17%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>54,996.35</b>	<b>28,848.96</b>	<b>54,996.35</b>	<b>28,848.96</b>	<b>90.64%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	17.00	9,482.80	17.00	9,482.80	-99.82%
Operational & Constr. Equip.	661.23	946.58	661.23	946.58	-30.15%
Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00%
Construction Material	42,818.87	23,818.65	42,818.87	23,818.65	79.77%
Internally Financed Equipment	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>43,497.10</b>	<b>34,248.03</b>	<b>43,497.10</b>	<b>34,248.03</b>	<b>27.01%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	215,826.70	261,399.30	215,826.70	261,399.30	-17.43%
Bad Debts	0.00	0.00	0.00	0.00	0.00%
Miscellaneous Other	0.00	(18,250.00)	0.00	(18,250.00)	-100.00%
<b>TOTAL MISCELLANEOUS</b>	<b>215,826.70</b>	<b>243,149.30</b>	<b>215,826.70</b>	<b>243,149.30</b>	<b>-11.24%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>2,011,497.72</b>	<b>1,805,300.59</b>	<b>2,011,497.72</b>	<b>1,805,300.59</b>	<b>11.42%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	265,574.25	221,272.58	265,574.25	221,272.58	20.02%
Transfers from Impact Fee Funds	(15,200.00)	(16,200.00)	(15,200.00)	(16,200.00)	-6.17%
<b>TOTAL DEBT SERVICE</b>	<b>250,374.25</b>	<b>205,072.58</b>	<b>250,374.25</b>	<b>205,072.58</b>	<b>22.09%</b>
<b>TOTAL EXPENSES</b>	<b>2,261,871.97</b>	<b>2,010,373.17</b>	<b>2,261,871.97</b>	<b>2,010,373.17</b>	<b>12.51%</b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL REVENUE  
FOR PERIOD ENDING 7-31-25

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	762,142.19	465,828.58	296,313.61	63.61%
Water Service Connection	28,676.00	27,916.67	759.33	2.72%
Meter Placement Charge	2,223.00	250.00	1,973.00	789.20%
Backflow Inspection Charge	10,501.75	9,000.00	1,501.75	16.69%
Water DECAP Charge	89,166.34	89,640.42	(474.08)	-0.53%
Other Operating Reimb.	44,981.60	12,500.00	32,481.60	259.85%
	937,690.88	605,135.67	332,555.21	54.96%
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	883,442.57	550,055.25	333,387.32	60.61%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	8,106.00	5,000.00	3,106.00	62.12%
Sewer Service Inspection	2,781.00	2,250.00	531.00	23.60%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	126,660.36	126,674.17	(13.81)	-0.01%
Other Operating Reimb.	3,906.00	6,666.67	(2,760.67)	-41.41%
	1,024,895.93	690,646.08	334,249.85	48.40%
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	199,891.41	198,880.75	1,010.66	0.51%
Service Charge	11,846.00	9,583.33	2,262.67	23.61%
Reconnect Charge	3,401.00	3,187.50	213.50	6.70%
Late Payment Processing	6,023.74	6,229.17	(205.43)	-3.30%
Returned Check Fees	1,560.00	1,175.00	385.00	32.77%
	222,722.15	219,055.75	3,666.40	1.67%
<b>GENERAL ADMINISTRATION</b>				
Interest Income	91,653.74	47,083.33	44,570.41	94.66%
Discounts Earned	39.45	83.33	(43.88)	-52.66%
Finance Charge	0.00	41.67	(41.67)	-100.00%
Unrealized Gain/Loss on Investments	(9,473.40)	0.00	(9,473.40)	0.00%
Credit Card Charges	(18,025.76)	(16,291.67)	(1,734.09)	10.64%
Service Line Protection	30,412.00	29,190.92	1,221.08	4.18%
Miscellaneous Income	14,196.26	10,416.67	3,779.59	36.28%
	108,802.29	70,524.25	38,278.04	54.28%
<b>ENGINEERING</b>				
Engineering Income	5,466.00	8,666.67	(3,200.67)	-36.93%
<b>TOTAL OPERATING REVENUES</b>	<u>2,299,577.25</u>	<u>1,594,028.42</u>	<u>705,548.83</u>	<u>44.26%</u>

	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
RESTRICTED INCOME				
Availability Charge - Water	145,481.93	144,912.75	569.18	0.39%
Availability Charge - Sewer	217,370.01	206,185.67	11,184.34	5.42%
Water & Sewer Assessments	232.95	33,333.33	(33,100.38)	-99.30%
Interest Income	3,546.19	416.67	3,129.52	751.09%
Demand Charge - Water	7,889.00	9,000.00	(1,111.00)	-12.34%
Demand Charge - Sewer	<u>13,172.00</u>	<u>12,916.67</u>	<u>255.33</u>	<u>1.98%</u>
	387,692.08	406,765.08	(19,073.00)	-4.69%
TOTAL REVENUES	<u><u>2,687,269.33</u></u>	<u><u>2,000,793.50</u></u>	<u><u>686,475.83</u></u>	<u><u>34.31%</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL EXPENSES  
FOR PERIOD ENDING 7-31-25

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
PERSONNEL SERVICES				
Salaries & Wages - Regular	596,123.71	622,671.58	26,547.87	4.26%
Salaries & Wages - Overtime	24,168.32	17,307.69	(6,860.63)	-39.64%
FICA Tax Expense	46,806.24	49,619.42	2,813.18	5.67%
Health Insurance	142,055.34	81,942.83	(60,112.51)	-73.36%
Retirement	116,397.76	123,094.96	6,697.20	5.44%
Workman's Compensation	0.00	4,583.33	4,583.33	100.00%
Other Payroll Expenses	19,047.75	16,692.75	(2,355.00)	-14.11%
TOTAL PERSONNEL SERVICES	944,599.12	915,912.57	(28,686.55)	-3.13%
CONTRACTUAL SERVICES				
Rents & Leases - Vehicles	795.34	600.00	(195.34)	-32.56%
Rents & Leases - Other Equip.	11,919.92	4,624.33	(7,295.59)	-157.77%
Utilities	129,678.93	138,463.25	8,784.32	6.34%
Sewer Service Charges	82,316.41	63,495.50	(18,820.91)	-29.64%
Telephone & Commun. Lines	11,372.28	13,408.33	2,036.05	15.18%
Insurance - Operations	28,656.58	29,041.67	385.09	1.33%
Professional Services - Legal	5,289.28	3,750.00	(1,539.28)	-41.05%
Professional Services - Consultants	375.00	500.00	125.00	0.00%
Professional Services - Other	5,456.50	10,829.17	5,372.67	49.61%
Employee Uniforms	5,416.25	1,953.75	(3,462.50)	-177.22%
Service & Maint. Contracts	144,278.48	95,600.42	(48,678.06)	-50.92%
TOTAL CONTRACTUAL SERVICES	425,554.97	362,266.42	(63,288.55)	-17.47%
SUPPLIES and MATERIALS				
Operating Supplies & Material	14,039.86	19,020.50	4,980.64	26.19%
Water Purchased for Resale	50,961.57	41,515.42	(9,446.15)	-22.75%
Auto Supplies	12,565.25	20,452.08	7,886.83	38.56%
Printing & Office Supplies	5,910.11	5,193.08	(717.03)	-13.81%
Lab Treatment Supplies & Mat.	160,044.60	106,699.67	(53,344.93)	-50.00%
TOTAL SUPPLIES and MATERIALS	243,521.39	192,880.75	(50,640.64)	-26.25%
MAINTENANCE and REPAIR				
Maint & Repair-Bldgs & Ground	1,749.48	8,075.00	6,325.52	78.33%
Maint & Repair-Facilities	99,881.74	107,970.75	8,089.01	7.49%
Maint & Repair-Equipment	(23,976.44)	17,003.33	40,979.77	241.01%
Maint & Repair-Vehicles	5,847.31	13,281.50	7,434.19	55.97%
TOTAL MAINTENANCE and REPAIR	83,502.09	146,330.58	62,828.49	42.94%

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
BUSINESS and TRAVEL EXPENSE				
Travel Expense	8,881.80	2,829.17	(6,052.63)	-213.94%
Private Vehicle Expense	822.60	685.42	(137.18)	-20.01%
Postage & Delivery	25,162.02	12,288.33	(12,873.69)	-104.76%
Employee Training	6,090.99	3,865.67	(2,225.32)	-57.57%
Memberships & Meetings	865.18	3,599.42	2,734.24	75.96%
Board Member Per Diem	1,800.00	833.33	(966.67)	-116.00%
Prof. Books & Periodicals	0.00	270.83	270.83	100.00%
Public Information	1,025.06	1,291.67	266.61	20.64%
Miscellaneous Expenses	10,348.70	9,977.08	(371.62)	-3.72%
TOTAL BUSINESS and TRAVEL EXPENSE	54,996.35	35,640.92	(19,355.43)	-54.31%
CAPITAL OUTLAY				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	17.00	18,750.00	18,733.00	99.91%
Operational & Constr. Equip.	661.23	26,933.33	26,272.10	97.54%
Furniture & Fixtures	0.00	2,500.00	2,500.00	100.00%
Construction Material	42,818.87	21,212.00	(21,606.87)	-101.86%
Internally Financed Equipment	0.00	0.00	0.00	0.00%
TOTAL CAPITAL OUTLAY	43,497.10	69,395.33	25,898.23	37.32%
MISCELLANEOUS				
Contingency	0.00	22,916.67	22,916.67	100.00%
Deprec. & Capital Replacement	215,826.70	216,314.58	487.88	0.23%
Bad Debts	0.00	416.67	416.67	100.00%
Miscellaneous Other	0.00	0.00	0.00	0.00%
TOTAL MISCELLANEOUS	215,826.70	239,647.92	23,821.22	9.94%
TOTAL OPERATING EXPENSES	2,011,497.72	1,962,074.49	(49,423.23)	-2.52%
DEBT SERVICE				
Bond & Interest Payments	265,574.25	280,667.42	15,093.17	5.38%
Transfers from Impact Fee Funds	(15,200.00)	(16,200.00)	(1,000.00)	6.17%
TOTAL DEBT SERVICE	250,374.25	264,467.42	14,093.17	5.33%
TOTAL EXPENSES	2,261,871.97	2,226,541.90	(35,330.07)	-1.59%

GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUE AS OF 7-31-25

	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
<b>WATER FUND</b>			
Water Volume Charge	762,142.19	5,589,943.00	4,827,800.81
Water Service Connection	28,676.00	335,000.00	306,324.00
Meter Placement Charge	2,223.00	3,000.00	777.00
Backflow Inspection Charge	10,501.75	108,000.00	97,498.25
Water DECAP Charge	89,166.34	1,075,685.00	986,518.66
Other Operating Reimb.	44,981.60	150,000.00	105,018.40
	<u>937,690.88</u>	<u>7,261,628.00</u>	<u>6,323,937.12</u>
<b>WASTEWATER FUND</b>			
Sewer Volume Charge	883,442.57	6,600,663.00	5,717,220.43
Sewer Service Connection	0.00	0.00	0.00
Sewer Tap / Step Unit	8,106.00	60,000.00	51,894.00
Sewer Service Inspection	2,781.00	27,000.00	24,219.00
Sewer Reconnect	0.00	0.00	0.00
Sewer DECAP Charge	126,660.36	1,520,090.00	1,393,429.64
Other Operating Reimb.	3,906.00	80,000.00	76,094.00
	<u>1,024,895.93</u>	<u>8,287,753.00</u>	<u>7,262,857.07</u>
<b>BILLING &amp; COLLECTION</b>			
Customer Charge	199,891.41	2,386,569.00	2,186,677.59
Service Charge	11,846.00	115,000.00	103,154.00
Reconnect Charge	3,401.00	38,250.00	34,849.00
Late Payment Processing	6,023.74	74,750.00	68,726.26
Returned Check Fees	1,560.00	14,100.00	12,540.00
	<u>222,722.15</u>	<u>2,628,669.00</u>	<u>2,405,946.85</u>
<b>GENERAL ADMINISTRATION</b>			
Interest Income	91,653.74	565,000.00	473,346.26
Discounts Earned	39.45	1,000.00	960.55
Finance Charge	0.00	500.00	500.00
Unrealized Gain/Loss on Investments	(9,473.40)	0.00	9,473.40
Credit Card Charges	(18,025.76)	(195,500.00)	(177,474.24)
Service Line Protection	30,412.00	350,291.00	319,879.00
Miscellaneous Income	14,196.26	125,000.00	110,803.74
	<u>108,802.29</u>	<u>846,291.00</u>	<u>737,488.71</u>
<b>ENGINEERING</b>			
Engineering Income	5,466.00	104,000.00	98,534.00
<b>TOTAL OPERATING REVENUES</b>	<u><u>2,299,577.25</u></u>	<u><u>19,128,341.00</u></u>	<u><u>16,828,763.75</u></u>

	<u>ACTUAL YTD</u>	<u>TOTAL BUDGET</u>	<u>REMAINING BUDGET</u>
RESTRICTED INCOME			
Availability Charge - Water	145,481.93	1,738,953.00	1,593,471.07
Availability Charge - Sewer	217,370.01	2,474,228.00	2,256,857.99
Water & Sewer Assessments	232.95	400,000.00	399,767.05
Interest Income	3,546.19	5,000.00	1,453.81
Demand Charge - Water	7,889.00	108,000.00	100,111.00
Demand Charge - Sewer	<u>13,172.00</u>	<u>155,000.00</u>	<u>141,828.00</u>
	387,692.08	4,881,181.00	4,493,488.92
TOTAL REVENUES	<u><u>2,687,269.33</u></u>	<u><u>24,009,522.00</u></u>	<u><u>21,322,252.67</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED EXPENSES  
FOR PERIOD ENDING 7-31-25

	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
PERSONNEL SERVICES			
Salaries & Wages - Regular	596,123.71	5,396,487.00	4,800,363.29
Salaries & Wages - Overtime	24,168.32	150,000.00	125,831.68
FICA Tax Expense	46,806.24	430,035.00	383,228.76
Health Insurance	142,055.34	983,314.00	841,258.66
Retirement	116,397.76	1,066,823.00	950,425.24
Workman's Compensation	0.00	55,000.00	55,000.00
Other Payroll Expenses	19,047.75	200,313.00	181,265.25
TOTAL PERSONNEL SERVICES	944,599.12	8,281,972.00	7,337,372.88
CONTRACTUAL SERVICES			
Rents & Leases - Vehicles	795.34	7,200.00	6,404.66
Rents & Leases - Other Equip.	11,919.92	55,492.00	43,572.08
Utilities	129,678.93	1,661,559.00	1,531,880.07
Sewer Service Charges	82,316.41	761,946.00	679,629.59
Telephone & Commun. Lines	11,372.28	160,900.00	149,527.72
Insurance - Operations	28,656.58	348,500.00	319,843.42
Professional Services - Legal	5,289.28	45,000.00	39,710.72
Professional Services - Consultants	375.00	6,000.00	5,625.00
Professional Services - Other	5,456.50	129,950.00	124,493.50
Employee Uniforms	5,416.25	23,445.00	18,028.75
Service & Maint. Contracts	144,278.48	1,147,205.00	1,002,926.52
TOTAL CONTRACTUAL SERVICES	425,554.97	4,347,197.00	3,921,642.03
SUPPLIES and MATERIALS			
Operating Supplies & Material	14,039.86	228,246.00	214,206.14
Water Purchased for Resale	50,961.57	498,185.00	447,223.43
Auto Supplies	12,565.25	245,425.00	232,859.75
Printing & Office Supplies	5,910.11	62,317.00	56,406.89
Lab Treatment Supplies & Mat.	160,044.60	1,280,396.00	1,120,351.40
TOTAL SUPPLIES and MATERIALS	243,521.39	2,314,569.00	2,071,047.61
MAINTENANCE and REPAIR			
Maint & Repair-Bldgs & Ground	1,749.48	96,900.00	95,150.52
Maint & Repair-Facilities	99,881.74	1,295,649.00	1,195,767.26
Maint & Repair-Equipment	(23,976.44)	204,040.00	228,016.44
Maint & Repair-Vehicles	5,847.31	159,378.00	153,530.69
TOTAL MAINTENANCE and REPAIR	83,502.09	1,755,967.00	1,672,464.91



	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
BUSINESS and TRAVEL EXPENSE			
Travel Expense	8,881.80	33,950.00	25,068.20
Private Vehicle Expense	822.60	8,225.00	7,402.40
Postage & Delivery	25,162.02	147,460.00	122,297.98
Employee Training	6,090.99	46,388.00	40,297.01
Memberships & Meetings	865.18	43,193.00	42,327.82
Board Member Per Diem	1,800.00	10,000.00	8,200.00
Prof. Books & Periodicals	0.00	3,250.00	3,250.00
Public Information	1,025.06	15,500.00	14,474.94
Miscellaneous Expenses	10,348.70	119,725.00	109,376.30
TOTAL BUSINESS and TRAVEL EXP	54,996.35	427,691.00	372,694.65
CAPITAL OUTLAY			
Land & Land Improvements	0.00	0.00	0.00
Bldg. & Fixed Equipment	0.00	0.00	0.00
Automotive Equipment	17.00	225,000.00	224,983.00
Operational & Constr. Equip.	661.23	323,200.00	322,538.77
Furniture & Fixtures	0.00	30,000.00	30,000.00
Construction Material	42,818.87	254,544.00	211,725.13
Internally Financed Equipment	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	43,497.10	832,744.00	789,246.90
MISCELLANEOUS			
Contingency	0.00	275,000.00	275,000.00
Deprec. & Capital Replacement	215,826.70	2,595,775.00	2,379,948.30
Bad Debts	0.00	5,000.00	5,000.00
Miscellaneous Other	0.00	0.00	0.00
TOTAL MISCELLANEOUS	215,826.70	2,875,775.00	2,659,948.30
TOTAL OPERATING EXPENSES	<u>2,011,497.72</u>	<u>20,835,915.00</u>	<u>18,824,417.28</u>
DEBT SERVICE			
Bond & Interest Payments	265,574.25	3,368,009.00	3,102,434.75
Transfers from Impact Fee Funds	(15,200.00)	(194,400.00)	(179,200.00)
TOTAL DEBT SERVICE	250,374.25	3,173,609.00	2,923,234.75
TOTAL EXPENSES	<u>2,261,871.97</u>	<u>24,009,524.00</u>	<u>21,747,652.03</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	6/30/2025	7/31/2025
NON-RESTRICTED ACCOUNTS		
Operation & Maintenance Account	13,974,592.63	14,913,236.73
Customer Deposits	365,258.00	363,188.00
Cash on Hand	2,100.00	2,100.00
TOTAL NON-RESTRICTED	14,341,950.63	15,278,524.73
RESTRICTED ACCOUNTS		
Plantersville Sewer Assessments	38,121.73	38,212.53
South Causeway Sewer Assessments	404,605.78	405,569.51
North Causeway Sewer Assessments	111,651.42	111,917.36
Apache Water Assessments	36,244.81	36,331.14
Brock Road Sewer Assessments	(25,959.90)	(25,959.90)
Pleasant Hill Water Assessments	674,718.51	676,325.63
Beaumont Drive Water Assessments	77,375.38	77,559.68
Cherokee Drive Water Assessments	51,834.60	52,191.57
Commanche Assessments	5,966.28	5,980.49
Pawleys S. Comm. Sewer Assessments	38,511.50	38,603.23
Waverly Mills Sewer Assessments	792.72	794.61
M.L. King Sewer Assessments	48,750.90	48,867.02
2015 Refund Bond & Int. Redempt. Fund	399,507.55	529,137.22
Series 2025 Bond & Int. Redempt. Fund	0.00	45,300.00
1989 & 98 Refund Bond & Int. Redemp.	150,182.44	180,120.02
2011A SRF Bond & Int. Redemp. Fund	27,722.16	48,922.16
2011B SRF Bond & Int. Redemp. Fund	18,186.76	29,986.76
2020 SRF Bond & Int. Redemp. Fund	35,150.89	50,350.89
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	5,954,772.28	6,165,148.91
Contingency Fund	1,172,234.00	1,172,234.00
Utilities Relocation Fund	2,159,380.69	1,204,757.31
Rural Line Extension Fund	1,215,393.08	1,219,559.75
Reservation Fees	201,409.80	193,858.20
Good Neighbor Contributions	44,864.72	44,565.04
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	(1,597,271.49)	458,102.10 *
Sewer Impact Fees	3,785,315.01	3,864,862.89 *
TOTAL RESTRICTED	15,710,905.62	17,354,742.12
CONSTRUCTION ACCOUNTS		
No Active Projects	0.00	0.00
	0.00	0.00
TOTAL CASH and SHORT TERM INVESTMENTS	30,052,856.25	32,633,266.85

	JULY '25	CURRENT YR. FY2026 Y-T-D	LAST YEAR FY2025 Y-T-D
*IMPACT FEES COLLECTED			
Water Impact Fees	68,000.00	68,000.00	38,000.00
Sewer Impact Fees	70,364.00	70,364.00	38,772.00

138,364.00

138,364.00

76,772.00

**F/Y 2025 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,396	18,657	599	26,652
JULY	7,410	18,670	599	26,679
AUGUST	-	-	-	-
SEPTEMBER	-	-	-	-
OCTOBER	-	-	-	-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,276	28,078	900	35,254
JULY	6,285	28,092	901	35,278
AUGUST	-	-	-	-
SEPTEMBER	-	-	-	-
OCTOBER	-	-	-	-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	6,084	24,020	30,104
JULY	6,091	24,022	30,113
AUGUST	-	-	-
SEPTEMBER	-	-	-
OCTOBER	-	-	-
NOVEMBER	-	-	-
DECEMBER	-	-	-
JANUARY	-	-	-
FEBRUARY	-	-	-
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-

## JULY 2025 INVESTMENTS

### BANK ACCOUNTS

18,394,714.68	LGIP	4.4552%
5,707,063.06	TD Bank	2.07%
<u>8,862,606.30</u>	TD Bank Investments	1.04 to 2.64%
32,964,384.04		

### BANK of NEW YORK - MELLON TRUST CO.

48,922.16	2011A SRF B&I Redemption
29,986.76	2011B SRF B&I Redemption
50,350.89	2020 SRF B&I Redemption
529,137.22	Series 2015 Refund DS Fund
<u>45,300.00</u>	Series 2025 B&I Redemption
703,697.03	

<u><u>\$33,668,081.07</u></u>	TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS
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# GOOD NEIGHBOR CONTRIBUTIONS

JULY '25	BALANCE	<u>\$193,858.20</u>		
			CUSTOMER CONTRIBUTIONS	DISBURSEMENTS TO CUSTOMERS
F/Y 2000			11,324.13	13,054.26
F/Y 2001			11,745.16	7,085.01
F/Y 2002			10,846.32	17,157.74
F/Y 2003			10,547.00	8,317.78
F/Y 2004			10,782.00	11,001.00
F/Y 2005			10,738.50	12,577.95
F/Y 2006			10,246.00	13,948.67
F/Y 2007			11,343.00	17,095.99
F/Y 2008			10,917.00	12,830.61
F/Y 2009			20,453.00	13,291.20
F/Y 2010			12,788.00	18,447.40
F/Y 2011			13,889.50	11,934.16
F/Y 2012			15,370.82	7,783.46
F/Y 2013			13,974.00	4,037.73
F/Y 2014			15,339.95	8,612.84
F/Y 2015			13,610.00	8,549.12
F/Y 2016			12,974.00	9,146.18
F/Y 2017			12,405.00	6,517.17
F/Y 2018			11,718.00	5,779.72
F/Y 2019			10,764.00	6,048.17
F/Y 2020			11,158.00	12,333.66
F/Y 2021			9,045.00	22,927.42
F/Y 2022			8,657.13	13,270.56
F/Y 2023			8,340.00	12,157.64
F/Y 2024			8,222.00	3,744.31
F/Y 2025			7,815.00	7,480.03
F/Y 2026				
JULY			638.00	1,043.58
AUGUST			0.00	0.00
SEPTEMBER			0.00	0.00
OCTOBER			0.00	0.00
NOVEMBER			0.00	0.00
DECEMBER			0.00	0.00
JANUARY			0.00	0.00
FEBRUARY			0.00	0.00
MARCH			0.00	0.00
APRIL			0.00	0.00
MAY			0.00	0.00
JUNE			0.00	0.00
F/Y '25 Y-T-D			638.00	1,043.58
				REFERRALS/ APPROVED
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## Variance Analysis July-25

### Revenue Variances - Favorable

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Water Volume Charge	762,142	465,829	713,738	296,314
Sewer Volume Charge	883,443	550,055	817,172	333,387

The District had a very strong July on much higher usage, rate modifications effective in July and a longer read cycle than usual. Revenue is stronger in the summer, but each month is budgeted equally.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Customer Charge	199,891	198,881	188,895	1,011

The Customer Charge is a fixed charge per billing. The FY2026 budget was adjusted for the new rates effective in July, but the higher than expected revenue is a good indicator of customer growth.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Interest Income	91,654	47,083	52,243	44,570

Interest Income is budgeted based on cash balances and the anticipated average market interest rate.

### Revenue Variances - Unfavorable

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Unrealized Gain/Loss on Investments	(9,473)	-	113,744	(9,473)

Represents the change in market value of treasury investments held by the District. Neither a gain nor loss is budgeted. This is a non cash item.

## Variance Analysis July-25

### Expense Variances - Favorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Maint & Repair-Equipment	(23,976)	17,003	66,108	40,980

Insurance proceeds of 55k were received to reimburse the District for emergency repairs made at the MIWWTP after a lightning strike in May 2025.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Salaries and Wages	596,124	622,672	373,390	26,548

There were 3 payrolls in July 2025 compared to the usual 2 payrolls in July 2024.

### Expense Variances - Unfavorable

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Health Insurance	142,055	81,943	157,220	(60,113)

A prepayment of 65k made in July 2025 is expected to generate a negative variance throughout the year until it is applied in June 2026. Each month is budgeted equally, regardless of the timing of payments.