

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, OCTOBER 09, 2025 – 6:00 PM  
PAWLEYS ISLAND, SC**



**AGENDA**

- I. CALL TO ORDER AND PROOF OF QUORUM (6:00 PM)**
- II. READING AND APPROVAL OF MINUTES (6:00 PM – 6:05 PM)**
  - 1. Minutes from the Regular Meeting on September 11, 2025
- III. NEW BUSINESS (6:05 PM – 6:50 PM)**
  - 1. North Causeway Water Line Emergency Repair
  - 2. Holiday Policy Revision
  - 3. Proposed Retiree Health Insurance Policy Changes
  - 4. Pawleys Island Shop Well ASR Conversion
  - 5. Manhole and Sewer Wet-Well Rehabilitation Project
  - 6. Advanced Treatment Study for PFAS Removal
- IV. PROJECT PLANNING AND REVIEW (6:50 PM – 7:00 PM)**
  - 1. Capital Improvement Projects: Status Report
  - 2. Developer Projects: Status Report
- V. EXECUTIVE DIRECTOR'S REPORT (7:00 PM – 7:15 PM)**
  - 1. August 2025 Financial Report
  - 2. HR Quarterly Report
- VI. EXECUTIVE SESSION (7:15 PM – 7:30 PM)**
  - 1. Legal Update – Redhill Project
- VII. ADJOURN (7:30 PM)**

GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
THURSDAY, SEPTEMBER 11, 2025  
GEORGETOWN, SC

**Board Members Present:**

Leona Myers Miller, Chair  
John Sands, Vice Chair  
Whitney Hills, Secretary  
Steve Squires, Assistant Secretary  
Skip Corn, Member  
Zann Smith, Member

**Staff Present:**

Tommie Kennedy, Executive Director  
Zach Webb, Finance/Admin Services Director  
Michael Yip, Operations Director  
Amanda Gill, Engineering/Construction Director  
Dorothy Small, HR Manager  
Carson White, Exec. Assistant/HR Generalist  
LaDain Port, Finance Manager  
Jaquan Reed, Staff Engineer

**Others Present: Alex Belser**

**I. CALL TO ORDER AND PROOF OF QUORUM**

At the request of Chair Leona Myers Miller, Vice Chair John Sands called the meeting to order and presided over the meeting. The Georgetown County Water and Sewer District Board of Directors met in person on Thursday, September 11, 2025. The agenda was publicly posted at the District offices and was emailed to the *Coastal Observer*, the *Georgetown Times*, and *Sun News*. A quorum was verified, and the meeting was called into session by order of Vice Chair John Sands promptly at 6:00 PM.

**II. READING AND APPROVAL OF MINUTES**

The minutes of the Board meeting held on August 14, 2025, were submitted for approval. There were no additions or corrections to the meeting minutes held on August 14, 2025. Vice Chair, John Sands, accepted a motion from Secretary, Whitney Hills, duly seconded by Member, Skip Corn, to approve the minutes. The motion carried unanimously.

### **III. NEW BUSINESS**

#### **1. 28' Aluminum Dump Trailer Purchase – Bid Results**

Operations Director, Michael Yip, reported that the District uses dump trailers to haul pressed sludge from the Pawleys Island Wastewater Treatment Plant (PIWWTP) to the Georgetown Landfill. He explained that an additional 15% of dry sludge is being hauled due to increased chemical sludge generated at the water treatment plant (WTP). The purchase of an additional dump trailer will provide needed capacity at PIWWTP and will later be used at WTP when a mobile press unit is added in FY2026. Mr. Yip noted that the bid solicitation was advertised in accordance with the District's procurement policy and posted on the District website. Four bids were received on August 29, 2025. Staff recommended awarding the contract to Hughes Motors, Inc. for a 28' aluminum dump trailer for \$76,901, to be funded through the Capital Operations Budget. Without further discussion, Vice Chair John Sands accepted a motion from Member, Zann Smith, duly seconded by Member, Skip Corn, to approve the purchase of a 28' aluminum dump trailer for \$76,901. The motion was approved unanimously.

#### **2. Janitorial Services – Request for Proposals**

Finance and Administrative Services Director, Zach Webb, reported that the District issued a Request for Proposals (RFP) for Janitorial Services, advertised in accordance with procurement policy, and sent to vendors who previously expressed interest. The District received six qualifying responses. Mr. Webb explained that a selection committee of five staff members evaluated the proposals based on experience, operational plan, and cost. A-Z Janitorial Services Inc., based in Andrews, SC, received the highest score and submitted a proposal of \$48,180 annually. He noted that the FY2026 budget includes \$76,800 for janitorial services, which covers the proposed contract and any additional services needed outside the contract scope. The fiscal impact is \$48,180 annually, effective October 1, 2025, with two one-year renewal options. Staff recommended awarding the contract to A-Z Janitorial Services Inc. for one year beginning October 1, 2025, at a cost of \$48,180, with the option to renew annually for up to two additional years. Without further discussion, Vice Chair, John Sands, accepted a motion from Assistant Secretary, Steve Squires, duly seconded by Secretary, Whitney Hills, approving a one year contract with the

option to renew it for two additional years, with A-Z Janitorial Service Inc. The motion was approved unanimously.

### 3. Source Water Protection Update

Executive Director Tommie Kennedy reported that he recently met with Maria Whitehead to discuss potential efforts to protect the District's source water. He explained that the District is not interested in paying OSI to manage property acquisitions or easements but may consider participating in land or easement purchases that directly impact source water protection. Mr. Kennedy noted that Ms. Whitehead can pursue grant funding to cover her administration costs while identifying potential properties. He suggested establishing a Source Water Protection Fund so the Board could allocate funds when available and decide on participation in specific projects as opportunities arise. He emphasized that the fund would be restricted by the Board, all projects funded would require Board approval, and funds could be reallocated by the Board if necessary. Staff recommended creating a Source Water Protection Fund as outlined in the proposed cash reserve policy. Without further discussion, Vice Chair John Sands accepted a motion from Secretary Whitney Hills, duly seconded by Member Zann Smith, to approve the creation of a Source Water Protection Fund. The motion was approved unanimously.

### 4. CPST Reimbursement Resolution

Executive Director Tommie Kennedy reported that to confirm the District's intent to proceed with CPST projects, staff recommends approving a reimbursement resolution. He explained that this resolution would allow the District to advance funds for the projects and then reimburse itself with CPST funds once they become available. Mr. Kennedy noted that the resolution was recommended by the District's attorneys as a precautionary measure. Without further discussion, Vice Chair John Sands accepted a motion from Member Skip Corn, duly seconded by Chair Leona Myers Miller, to approve the presented reimbursement resolution. The motion was approved unanimously.

## **IV. PROJECT PLANNING AND REVIEW**

### **1. Capital Improvement Projects: Status Report**

Engineering and Construction Director, Amanda Gill, reviewed the Capital Improvement Projects with the Board.

**1. Raw Water Intake Solution**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. SCIIP funding for this project has been approved. The Canal dredging work is complete. The Contract for the intake structure was awarded to Consensus Construction. The contractor has completed the intake structure and most of the intake line up to the raw water wet well. The wet well tie in has been completed.

**2. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers, the 'Best Tasting Water in South Carolina, ' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. The Task Order for engineering with WK Dickson has been signed. SCIIP funding for this project has been approved. The PER has been approved by DHEC. All permitting has been issued. This project received RIA approval, and a contract was signed with Consensus Construction. The additional chemical tanks have been installed and additional basin walls were poured.

**3. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and an interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. The Contract for the tank was awarded to Maguire Iron. A pre-construction meeting was held on August 28<sup>th</sup>. Clearing has been completed on the Tank site. Permitting for the interconnect has been submitted. The foundation piles have been installed. The tank contractor has completed the foundation pours and installed piping for the stem of the tank and drain. The remaining interconnect materials are set to be delivered September 4<sup>th</sup>.

**4. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the

Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change.

**5. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a county-funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings, and the permitting process is ongoing. Some permits have been issued. The contract has been awarded to RCB Contractors. A pre-construction conference was held on August 28<sup>th</sup>. The main line has been completed and tested. We have received the permit to operate from SCDES. The Contractor has installed 10 of the 11 STEP units and connected to the existing homes. No change.

**6. FY2026 Gravity Sewer CCTV**

This is a continuation of the District's inspections of the gravity sewer system. Staff is finalizing a list of main lines that have not yet been inspected by CCTV and will be obtaining a cost to bring back to the Board of Directors. No change.

**7. Capital Project Sales Tax (CPST)**

These projects are funded as part of Georgetown County's approved 1% Capital Project Sales Tax, voted on by County residents on November 5, 2024.

- a. **Sampit Community Sewer Project** – Staff has signed a task order with Thomas and Hutton with a kickoff meeting scheduled for August 7<sup>th</sup>. Staff also held a public meeting on July 24<sup>th</sup> to discuss the project with the community. Letters have been sent out to the property owners in the community to gauge interest in connecting to public sewer and the survey team is on-site.
- b. **Jerusalem and NW Pee Dee Region Water Project**
- c. **701 Corridor Water Main – Phase I & II**
- d. **701 Corridor Water Main – Phase III (Plantersville Water System Upgrade)**
- e. **St. Luke Community Sewer Project**

**8. Debordieu Force Main Upgrade**

Installation of a 10" force main funded through DECAP to upgrade the force main size serving two of the larger pump stations in Debordieu. The contract was awarded to RCB Contractors. Some materials have been delivered and installation will begin once the contractor is completed with the North Santee sewer project. The project is approximately 90% complete. The contractor has completed the

pressure test and staff is waiting on record documents to submit for operational approval.

**9. West Side Sewer Analysis**

This study will evaluate the current sewer collection system in Western Georgetown County, north of the city of Georgetown. This study is necessary due to the accelerated growth in this area and to ensure the sewer system maintains sufficient capacity. A Request For Proposal (RFP) was issued and is due back by July 31<sup>st</sup>. The District has signed a task order with Ardurra for this work.

**10. North Litchfield Water Rehabilitation – Phase 2**

This project is a continuation of phase one which replaced aging water infrastructure south of Boyle Drive. This phase will replace water mains, services, meters, and valves for areas of North Litchfield between Boyle Drive and Fenwick Rd. Staff is finalizing bidding documents and permits and will bring the bid results back to the Board for approval. No change.

**2. Developer Projects: Status Report**

Engineering and Construction Director, Amanda Gill, updated the Board on various developer projects.

**1. Collins Creek PH 7**

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. A pre-construction conference was held and is ready for water and sewer construction. Testing of the water and sewer lines has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval. No change.

**2. Wachesaw Trail**

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single-family lots. Preliminary approval has been given for this project. Ready for the construction of water and sewer. Construction is underway. The testing of the lines was completed. This project received SCDES operational approval and will be removed from the list next month.

**3. Brookgreen Gardens Conservatory**

Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given. Construction is underway. Testing of the main lines has been completed. Staff is waiting on the final inspection and conveyance documents to submit for operational approval. No change.

**4. Osprey Town Homes**

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDES Permits received. No change.

**5. The Reserve at Crown Pointe**

Located between 701 North and David W. Ray Drive in Georgetown. The project consists of 128 single-family lots. Preliminary approval was given. The SCDES construction permit was received. A pre-construction conference was held and utility construction is scheduled to start in August. No change.

**6. South Island Landing Phase 1**

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases served by the City and some served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved, and this project is back under construction. Testing has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval. No change.

**7. Regatta Townhomes**

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDES permits received. No change

**8. Sweetgrass Townhomes**

Located off Petigru Dr. near Godfrey Rd in Pawleys Island, this project consists of 40 units as townhomes. The SCDES Construction permits have been issued. A pre-construction conference was held. No change.

**9. Sanderling Bay**

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots. A pre-construction meeting was held, and construction was approved. The project is under construction. Testing was completed and staff is waiting on conveyance documents for SCDES submittal for operational approval.

**10. Carolina Trails**

Located just north of the 701 / Browns Ferry Road intersection, this project consists of 180 Townhomes, 175 Single-family lots, and 1 commercial building. Letter of Intent received by staff. No change.

**11. Kingsbury Subdivision**

Located along Moury Drive, just off McDonald Rd in Georgetown, this project consists of 51 single-family lots. This project has received an SCDES construction permit. Construction is underway. No change.



**12. Riverview RV Resort**

Located along HWY 521 just west of 8 Oaks Park in Georgetown, this project consists of 635 campsites, 2 amenity centers, 2 boathouses, and a check-in center (386 REUs). This project has received preliminary approval and is in design. SCDES construction permits have been issued. No change.

**13. Magic Oaks**

Located along Ocean Highway in Pawleys Island, just south of the Hammock Shops, this project consists of 27 single-family homes and an amenity center/pool. The project has received preliminary approval and is in design. No change.

**14. Majestic Oaks**

Located along Highway 17 Business in Murrells Inlet at Oyster Bay Drive. This project consists of 14 condo units being added to the existing multi-family community. SCDES construction permit has been received. This project is under construction. No change.

**15. Waverly Court**

This project is located along Waverly Road near Newman and consists of 7 single-family lots. This project has received preliminary approval. Staff has received and reviewed the DRP packet and sent back comments. The DRP packet was submitted to SCDES.

**16. The Enclave at Crown Pointe**

This is a 374-lot development consisting of townhomes and single-family homes located on the northeast side of the intersection of Hwy 701 and Pringle Ferry Road in Georgetown. The 10% invoice has been issued, and comments have been issued to the Engineer. No change.

**17. Tradition at Crown Pointe**

This is a 369-lot development consisting of single-family homes located between Hwy 701 and Browns Ferry Rd in Georgetown. Staff have done a preliminary review of this project and issued comments. No change.

**18. Peru Plantation West Phase 2**

This project consists of an additional 127 single-family lots along the 701 corridor just south of the Black River. Staff have received preliminary drawings. No change.

**19. Johnson Road Estates**

This project consists of 10 single family lots off Johnson Road in Georgetown. Staff has received the DRP packet for review. This project has received the SCDES Water Construction permit. No change.

**20. Kent 240 Tract**

This is a 44-lot subdivision project located on Kent Road in Georgetown near Hwy 521. Staff has received the initial Intent to Develop submittal on this project. No change.

**21. Georgetown Estates Phase 1A**

This project consists of 10 single family homes. The phase is the front 10 lots of the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

**22. Georgetown Estates Phase 1B**

This project consists of 8 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

**23. Georgetown Estates Phase 2**

This project consists of 75 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

**24. Georgetown Estates Phase 3**

This project consists of 71 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

**25. Georgetown Estates Phase 4**

This project consists of 84 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits.

**26. Seapine Lane Sewer**

This project consists of 3 single family homes in Pawleys Island just off Ocean Hwy. The project will be extending gravity sewer and installing water taps for the three residential lots. This DRP packet has been submitted to SCDES for permit review. This project has received the SCDES Construction Permit and construction has begun.

TOTAL RESIDENTIAL EQUIVALENT UNITS: 2,222

UNITS IN WACCAMAW NECK: 247

**V. EXECUTIVE DIRECTOR'S REPORT**

1. July 2025 Financial Report

Finance and Administration Services Director Zach Webb presented the July 2025 financial report. The July 2025 financial report is attached and made a part of these minutes.

**VI. ADJOURN**

There being no further business, Vice Chair, John Sands, accepted a motion from Chair, Leona Myers Miller, duly seconded by Member, Skip Corn, to adjourn the meeting at approximately 6:35 PM. The motion carried unanimously.

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Whitney Hills, Secretary

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Leona Myers Miller, Chair



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: TOMMIE H. KENNEDY, PE  
EXECUTIVE DIRECTOR**

**DATE: SEPTEMBER 29, 2025**

**SUBJECT: NORTH CAUSEWAY WATER LINE EMERGENCY REPAIR**

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On September 15th District staff responded to a water leak near the intersection of Hwy 17 and the North Causeway that leads to Pawleys Island. After doing some investigation it was determined that the leak was coming from an 8" line that is underneath the asphalt of the North Causeway. Due to the complexity of the repair and the fact that the leak was affecting fire flow in the area, I declared the repair an emergency as defined in our procurement policy. Amanda began contacting various contractors we need for traffic control, traffic light controls, saw cutting and asphalt repair. The water line was repaired last week by the District's construction department. The road and traffic signal will be repaired in approximately 2 weeks.

The costs for this repair are:

Traffic Control = \$3,100  
Saw Cutting Asphalt = \$1,650  
Traffic Signal Install = \$11,120  
Concrete ~ \$5,600  
Asphalt = \$43,413  
Total estimated cost = **\$64,883**

**FISCAL IMPACT: \$64,883.00 paid from the Operating Fund.**

**RECOMMENDATION: This is for information only.**



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** DOROTHY SMALL, HR MANAGER *DBS*

**DATE:** OCTOBER 1, 2025

**SUBJECT:** HOLIDAY POLICY REVISION

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In an effort to ensure uniformity across policies and the District's other governing documents, there are changes to the Compensation Plan that, as approved, necessitate the same change to the Holiday Policy (30-003). That change is to remove language allowing a non-exempt employee that works on a District observed holiday to take the holiday hours on a different day within thirty (30) days of the holiday. The holiday hours would be paid as straight time during the pay period in which the holiday falls, and the non-exempt employee would still be paid at time and a half for hours actually worked on a holiday.

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**Fiscal Impact:** No fiscal impact.

**Recommendation:** Staff requests approval of the revision to the Holiday Policy as submitted.

## HOLIDAYS

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Effective Date:	October 1977	Revision Date:	November 9, 2023
Revision Date:	March 14, 1996		April 11, 2024
Revision Date:	November 8, 2001		<u>October 9, 2025</u>
Revision Date:	April 13, 2006		

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### I. PURPOSE

It is the policy of the District to designate and observe certain days each year as holidays. Eligible employees will be given a day off with pay for each holiday observed.

### II. OFFICIAL HOLIDAYS RECOGNIZED

The schedule of holidays the District will observe during each calendar year are as follows:

INDEPENDENCE DAY  
LABOR DAY  
VETERAN'S DAY  
THANKSGIVING (Two Days)  
CHRISTMAS (Two Days)  
NEW YEAR'S DAY  
PRESIDENT'S DAY  
MARTIN LUTHER KING, JR. DAY  
GOOD FRIDAY  
MEMORIAL DAY  
JUNETEENTH

### III. USE OF HOLIDAYS

- A. In the event a holiday occurs on Saturday, Friday shall be taken as the holiday. If the holiday occurs on Sunday, Monday shall be taken as the holiday.
- B. Holidays which occur while an employee is on annual leave or sick leave will not be charged as hours of leave taken.

- C. A non-exempt employee who is required to work on an official holiday shall be paid for actual hours worked at a 1.5 times rate for his/her existing rate of pay. ~~In addition, the employee shall have the option of either taking a day off with pay within the next thirty (30) days or receiving his/her regular holiday allowance in addition to pay for hours worked.~~
- D. Authorized days off for holiday absences will be considered as working time for calculating weekly overtime compensation.
- E. Employees who use an *unscheduled* short term absence time due to illness the business day immediately before or after a scheduled GCWSD paid holiday will not be paid for the Holiday unless they present a doctor's excuse the first day upon returning to work.

#### **DISCLAIMER**

THE CONTENTS OF THIS POLICY ARE PRESENTED AS A MATTER OF INFORMATION ONLY. THE STATEMENTS IN THIS POLICY ARE NOT INTENDED TO CREATE OR CONSTITUTE AN EXPRESS OR IMPLIED CONTRACT BETWEEN THE DISTRICT AND ANY EMPLOYEE, NOR ARE THEY A GUARANTEE OF CONTINUED EMPLOYMENT.



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** DOROTHY SMALL, HR MANAGER *DBS*

**DATE:** SEPTEMBER 30, 2025

**SUBJECT:** PROPOSED RETIREE HEALTH INSURANCE POLICY (30-024) CHANGES

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While reviewing policies, it was discovered that the 2018 change to the Retiree Health Insurance policy (30-024) contains stipulations that are not allowed. As such, the policy needs to be revised to remove the language, and this presents us with an opportunity to make further changes. I have 2 options listed below for consideration. In either scenario, retirees will immediately be allowed to stay on the PEBA Medicare Supplement plan if they so choose and continue to receive a benefit towards the cost of their coverage. Any retirees that have an independent Medicare Supplement and separate prescription plan or Medicare Advantage plan would continue to receive the benefit as a reimbursement, not to exceed the total cost of their premium(s). Currently benefit amounts are tied to the employer premium PEBA sets for "employee only" coverage.

Option 1) Benefit amount remains tied to PEBA rates for direct payment to PEBA or for reimbursement on an independent Medicare Supplement plan and prescription plan or Medicare Advantage plan. Costs are currently approximately \$58,000 annually and are projected to continue to rise as PEBA has historically increased employer premiums.

Option 2) Beginning with retirees that retire on or after January 1, 2026, the benefit is a flat amount approved by the Board and updated as needed. The benefit would be applied as direct payment to PEBA coverage or for reimbursement on an independent Medicare Supplement plan and prescription plan or Medicare Advantage plan. I propose a maximum benefit amount of \$400/month, with the amount still tied to a lower percentage for years of service less than 25 as currently reflected in the Policy. Costs after 5 years for the projected retirees are estimated to be \$54,400 and be controlled by Board approval. Flat rates give staff the ability to budget the costs more accurately.

**Fiscal Impact:** Option 1 would be approximately \$58,000 annually, with increases dictated by PEBA insurance rates. Option 2 would be approximately \$54,400 annually with increases dictated by the Board of Directors.



**Recommendation:**     **Staff recommends that the Board approve Option 2 changes to the Retiree Health Insurance policy (30-024)**

# Option 1

## DISCLAIMER

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Distribution: All District Employees		Subject: Retiree Health Insurance	
Effective Date: August 9, 2001	Page 1 of 3	Policy No: 30-024	
Revision Date: September 10, 2006 December 10, 2008 November 8, 2018 <u>October 9, 2025</u>		Approved By Board of Directors	

### **Statement of Policy**

It is the policy of the District to provide medical insurance benefits to its employees who retire from the District and satisfy the eligibility requirements as established by the District for this benefit. Medical insurance benefits provided to qualified retirees by the District shall be subject to annual budgetary appropriations as approved by the Board of Directors.

### **Section 1. Retiree Health Insurance Coverage**

Employees of the Georgetown County Water and Sewer District that retire from the District and satisfy the herein established eligibility requirements are eligible for health insurance coverage. The Georgetown County Water and Sewer District may pay a portion of the retiree's monthly insurance premium in keeping with the eligibility and qualifications requirements herein established and hereafter amended.

### **Section 2. Continuous Georgetown County Water and Sewer District Employment Requirements**

In order to be eligible for health insurance premium payments or Medicare Supplement plan or Medicare Advantage plan reimbursements by the Georgetown County Water and Sewer District, retirees shall be required to have reached a minimum age and years of service according to the guidelines detailed below of continuous employment with the District immediately prior to retirement and retire under the South Carolina Public Employee Retirement System. The Georgetown County Water and Sewer District will pay the insurance premium for the retiree only and not the insurance premium applicable to the retiree's family or dependent coverage. The premium will be based on the ~~E~~mployer ~~P~~remium for an active "Employee Only" coverage rate that is set

annually by the Public Employees Benefit Association (PEBA). The percentage amount of the monthly insurance premium payment to be paid

Page 2 of 4	Policy No: 30-024
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by the Georgetown County Water and Sewer District shall be based upon the actual number of years of continuous employment as follows:

**EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2009**

REQUIRED MINIMUM AGE	YEARS OF CONTINUOUS DISTRICT EMPLOYMENT	PERCENTAGE OF RETIREE'S PREMIUM PAYMENT
60	15 yrs, but less than 25 years	50%
60	25 or more years	100%

**EMPLOYEES HIRED PRIOR TO JANUARY 1, 2009**

REQUIRED MINIMUM AGE	YEARS OF CONTINUOUS DISTRICT EMPLOYMENT	PERCENTAGE OF RETIREE'S PREMIUM PAYMENT
58	10 yrs, but less than 15 years	50%
58	15 years but less than 20 years	75%
58	20 or more years	100%

Georgetown County Water and Sewer District will recognize as "continuous employment" for the purpose of District provided retiree insurance only, any employee who retires from the Georgetown County Water and Sewer District under the guidelines of the South Carolina Retirement System, and has not had a break in service of longer than 35 calendar days immediately following their retirement date. All other compensation items including salary, benefits and seniority-based incentives will be consistent with what is provided to any other newly hired employee.

Where the retiree remains covered by a Public Employees Benefit Association (PEBA) plan, the retiree shall be required to pay the remaining premium balance due, through auto-draft from a checking or savings account.

**Section 3. Age Requirement**

In order to qualify for health insurance premium payments by the Georgetown County Water and Sewer District, as referenced in Section 2 above the retiree shall have attained the required minimum age. In the event that the retiree has not attained the required minimum age at the time of his/her retirement, he/she shall be required to pay all insurance premiums until he/she attains the required minimum.

**Section 4. Social Security Medicare Supplement Plan or Medicare Advantage Plan**

**EMPLOYEES WHO RETIRE PRIOR TO JULY 1, 2019**

Once the retiree attains the age of 65 years, health insurance coverage shall convert to a Medicare insurance supplement. In order for the District to pay the Medicare insurance supplement premium the eligibility requirements established in Sections 1 and 2 above shall apply. If the retiree chooses a Medicare Supplement ~~pPlan~~ or Medicare Advantage plan other than

through the state insurance program, the District paid insurance premium may not exceed 100% of the combined Medicare supplemental plan and prescription plan premiums or the Medicare Advantage plan premium.

#### ~~EMPLOYEES WHO RETIRE ON OR AFTER JULY 1, 2019~~

~~Employees who retire from the District on or after July 1, 2019, must convert to a Medicare Supplement Plan separate from the plan offered to active employees by the District once the retiree and their spouse, if covered, reach the federal Medicare eligibility age. The retiree and any dependents may only remain on the same plan as active employees until January 1<sup>st</sup> of the year after retirement, or the year after the retiree and their spouse, if covered, reach the federal Medicare eligibility age, whichever is later. Eligibility for the Medicare Supplement Benefit will be as specified in Section 2 and the District benefit may not exceed 100% of the combined Medicare Supplement plan premium and prescription premium. Reimbursement to the retiree will be authorized, once the retiree provides documentation to verify that they have paid the premium to the third party vendor.~~

~~If the retiree desires to remain on state insurance program, they may do so, but will not receive any District contribution towards the benefit.~~

#### **Section 5. Family and ~~Dependant~~Dependent Coverage**

The retiree will be required to pay all insurance premiums for his/her policy eligible ~~dependants~~dependents. The District's insurance premium payment provisions apply only to the retiree.

#### **Section 6. Policy Amendments and Budget Appropriations**

It is understood that this policy is subject to change from time to time by action of the Georgetown County Water and Sewer District Board-of-Directors and is subject to the annual appropriation of funds designated specifically for the purposes herein defined.

#### **Section 7. Duplicate Coverage Prohibited**

A Georgetown County Water and Sewer District retiree who qualifies for the health insurance premium benefit and is provided health insurance through employment with another employer shall not be eligible for premium payments by the District. The retiree shall notify the District of any health insurance provided by another employer after retirement from the District. Failure to notify the District shall require the retiree to reimburse the District for all insurance premiums paid by the District during the period of

time the retiree received the benefit from both the District and the retiree's new employer.

# Option 2

## DISCLAIMER

**THE CONTENTS OF THIS POLICY ARE PRESENTED AS A MATTER OF INFORMATION ONLY. THE STATEMENTS IN THIS POLICY ARE NOT INTENDED TO CREATE OR CONSTITUTE AN EXPRESS OR IMPLIED CONTRACT BETWEEN THE DISTRICT AND ANY EMPLOYEE, NOR ARE THEY A GUARANTEE OF CONTINUED EMPLOYMENT.**

Distribution: All District Employees		Subject: Retiree Health Insurance	
Effective Date: August 9, 2001	Page 1 of 3	Policy No: 30-024	
Revision Date: September 10, 2006 December 10, 2008 November 8, 2018 <u>October 9, 2025</u>		Approved By Board of Directors	

### **Statement of Policy**

It is the policy of the District to provide medical insurance benefits to its employees who retire from the District and satisfy the eligibility requirements as established by the District for this benefit. Medical insurance benefits provided to qualified retirees by the District shall be subject to annual budgetary appropriations as approved by the Board of Directors.

### **Section 1. Retiree Health Insurance Coverage**

Employees of the Georgetown County Water and Sewer District that retire from the District and satisfy the herein established eligibility requirements are eligible for health insurance coverage. The Georgetown County Water and Sewer District may pay a portion of the retiree's monthly insurance premium in keeping with the eligibility and qualifications requirements herein established and hereafter amended.

### **Section 2. Continuous Georgetown County Water and Sewer District Employment Requirements**

In order to be eligible for health insurance premium payments or Medicare Supplement plan or Medicare Advantage plan reimbursements by the Georgetown County Water and Sewer District, retirees shall be required to have reached a minimum age and years of service according to the guidelines detailed below of continuous employment with the District immediately prior to retirement and retire under the South Carolina Public Employee Retirement System. The Georgetown County Water and Sewer District will pay the insurance premium for the retiree only and not the insurance premium applicable to the retiree's family or dependent coverage. ~~The premium will be based on the Employer Premium for an active "Employee Only" that is set annually by the~~

~~Public Employees Benefit Association (PEBA).~~ The percentage amount of the monthly insurance premium payment to be paid

Page 2 of 4

Policy No: 30-024

by the Georgetown County Water and Sewer District shall be based upon the actual number of years of continuous employment as follows:

EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2009

REQUIRED MINIMUM AGE	YEARS OF CONTINUOUS DISTRICT EMPLOYMENT	PERCENTAGE OF RETIREE'S PREMIUM PAYMENT
60	15 yrs, but less than 25 years	50%
60	25 or more years	100%

EMPLOYEES HIRED PRIOR TO JANUARY 1, 2009

REQUIRED MINIMUM AGE	YEARS OF CONTINUOUS DISTRICT EMPLOYMENT	PERCENTAGE OF RETIREE'S PREMIUM PAYMENT
58	10 yrs, but less than 15 years	50%
58	15 years but less than 20 years	75%
58	20 or more years	100%

Georgetown County Water and Sewer District will recognize as "continuous employment" for the purpose of District provided retiree insurance only, any employee who retires from the Georgetown County Water and Sewer District under the guidelines of the South Carolina Retirement System, and has not had a break in service of longer than 35 calendar days immediately following their retirement date. All other compensation items including salary, benefits and seniority-based incentives will be consistent with what is provided to any other newly hired employee.

Where the retiree remains covered by a Public Employees Benefit Association (PEBA) plan, the retiree shall be required to pay the remaining premium balance due, through auto-draft from a checking or savings account.

**Section 3. Age Requirement**

In order to qualify for health insurance premium payments by the Georgetown County Water and Sewer District, as referenced in Section 2 above the retiree shall have attained the required minimum age. In the event that the retiree has not attained the required minimum age at the time of his/her retirement, he/she shall be required to pay all insurance premiums until he/she attains the required minimum.

**Section 4. Social Security Medicare Supplement Plan or Medicare Advantage Plan**

EMPLOYEES WHO RETIRE PRIOR TO ~~JULY 1, 2019~~ JANUARY 1, 2026

Once the retiree attains the age of 65 years, health insurance coverage shall convert to a Medicare insurance supplement. In order for the District to pay the Medicare insurance supplement premium the eligibility requirements established in Sections 1 and 2 above shall apply. If the retiree chooses a Medicare Supplement ~~pPlan~~ or Medicare Advantage plan other than

Page 3 of 4	Policy No: 30-024
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through the state insurance program, the District paid insurance ~~premium-benefit~~ may not exceed 100% of the combined Medicare supplemental plan and prescription plan premiums or the Medicare Advantage plan. The premium will be based on the employer premium for an active "Employee Only" coverage rate that is set annually by the Public Employees Benefit Association (PEBA).

#### EMPLOYEES WHO RETIRE ON OR AFTER ~~JULY 1, 2019~~ JANUARY 1, 2026

Employees who retire from the District on or after January 1, 2026 will receive a benefit amount towards a Medicare Supplement plan, either through PEBA or an independent Medicare Supplement and prescription plan policy or Medicare Advantage plan, which will be an amount set by the Board of Directors. The Board of Directors will, from time to time, review and adjust the maximum amount of the benefit for a Medicare Supplement plan, and prescription plan if separate or a Medicare Advantage plan. For retirees who remain covered by the Public Employees Benefit Association (PEBA) Medicare Supplement, the amount will be paid directly to PEBA and the balance of the total insurance premium will be drafted from the retiree's checking or savings account. ~~July 1, 2019, must convert to a Medicare Supplement Plan separate from the plan offered to active employees by the District once the retiree and their spouse, if covered, reach the federal Medicare eligibility age. The retiree and any dependents may only remain on the same plan as active employees until January 1<sup>st</sup> of the year after retirement, or the year after the retiree and their spouse, if covered, reach the federal Medicare eligibility age, whichever is later.~~ Eligibility for ~~thean independent~~ Medicare Supplement plan or Medicare Advantage plan Bbenefit will be as specified in Section 2 and the District benefit may not exceed 100% of the combined Medicare Supplement plan premium and prescription premium or the Medicare Advantage plan premium. Reimbursement to the retiree will be authorized, once the retiree provides documentation to verify that they have paid the premium to the third party vendor.

~~If the retiree desires to remain on state insurance program, they may do so, but will not receive any District contribution towards the benefit.~~

#### **Section 5. Family and ~~Dependant~~Dependent Coverage**

The retiree will be required to pay all insurance premiums for his/her policy eligible ~~dependants~~dependents. The District's insurance premium payment provisions apply only to the retiree.

#### **Section 6. Policy Amendments and Budget Appropriations**



It is understood that this policy is subject to change from time to time by action of the Georgetown County Water and Sewer District Board-of-Directors and is subject to the annual appropriation of funds designated specifically for the purposes herein defined.

#### **Section 7. Duplicate Coverage Prohibited**

A Georgetown County Water and Sewer District retiree who qualifies for the health insurance premium benefit and is provided health insurance through employment with another employer shall not be eligible for premium payments by the District. The retiree shall notify the District of any health insurance provided by another employer after retirement from the District. Failure to notify the District shall require the retiree to reimburse the District for all insurance premiums paid by the District during the period of time the retiree received the benefit from both the District and the retiree's new employer.



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR**

**DATE: SEPTEMBER 29, 2025**

**SUBJECT: PAWLEYS ISLAND SHOP WELL ASR CONVERSION**

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The District solicited bids to furnish all labor, material, and equipment required to convert Pawleys Island Shop Well to an aquifer storage recovery (ASR) well located on Waverly Road next to the elevated storage tank. Pawleys Island Shop Well is a high fluoride groundwater well that exceeds our State Primary Drinking Water Regulation contaminant level of 4.0 ppm and above. This well is a great candidate for ASR conversion due to the high output yield and providing a buffer zone to keep high fluoride concentration behind the barrier. This buffer zone is also known as the bubble, which creates additional water storage during high summer demand months. The ASR conversion consists of reconfiguring a new wellhead, adding a recharge (recovery) line, replacing the pump column pipe, and installing a new motor and well pump.

The solicitation for bids was advertised in keeping with the District's procurement policy and posted on the District's website. The District received one bid on September 26, 2025, at 2:00 PM. The bid result is listed below. The amount budgeted for the well-rehabilitation project was \$175,000.

Contractor	A.C. Schultes of Carolina, Inc.
Total	\$147,926.00

**Fiscal Impact: \$147,926.00 with a 10% contingency of \$14,793.00 for a total of \$162,719.00 to be funded by the District's Depreciation and Capital Replacement fund. \$175,000.00 was budgeted for well rehabilitation in FY2026.**

**RECOMMENDATION: Staff recommends awarding the Pawleys Island Shop Well ASR conversion project to AC Schultes of Carolina, Inc.**



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR**

**DATE: SEPTEMBER 29, 2025**

**SUBJECT: MANHOLE AND SEWER WET-WELL REHABILITATION PROJECT**

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As part of the Capacity Management Operations and Maintenance (CMOM) Program, the District recently solicited bids for the rehabilitation of twenty-nine (29) manholes and five (5) sewer pump station wet wells to ensure proper operation and performance of its assets. The District's Maintenance department has identified the manholes and sewer wet wells in those areas that require rehabilitation due to deterioration and corrosive hydrogen sulfide gases in our sewer collection system. The continuation of this annual program extends the life of the collection system, minimizes sanitary overflows, and protects the environment and human health.

A mandatory pre-bid conference was held on September 16, 2025, to allow prospective bidders to ask questions, obtain clarification, and inspect the sewer manholes and wet wells. Failure to attend the conference would deem a bidder unresponsive. Four (4) contractors attended the pre-bid conference.

The solicitation for bids was advertised in keeping with the District's procurement policy and posted on the District's website. The District received three (3) bids on September 25, 2025, at 3:00 pm. The results of those bids are as follows:

## MANHOLE AND SEWER WET-WELL REHABILITATION

Company:	Dun-Right Services	Hinterland Group	Vortex
Total Project Sum:	\$318,367.00	\$378,900.00	\$432,600.00

**FISCAL IMPACT: \$318,367.00 to be funded by the Depreciation and Capital Replacement fund. The amount appropriated in the FY2026 budget for the project was \$350,000.00.**

**RECOMMENDATION: Staff recommends awarding the project to Dun-Right Services in the amount of \$318,367.00 from the Depreciation and Capital Replacement fund.**



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FU MAN YIP, OPERATIONS DIRECTOR**

**DATE: SEPTEMBER 30, 2025**

**SUBJECT: ADVANCED TREATMENT STUDY FOR PFAS REMOVAL**

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The District requested funding assistance under the Drinking Water State Revolving Fund (DWSRF) to achieve compliance with the recently released USEPA PFAS regulations under the federal Safe Drinking Water Act (SDWA). A Project Questionnaire (PQ) was submitted to SRF for funding consideration, and the District secured a \$700,000 principal forgiveness loan for the project. This project is for the advanced treatment study for PFAS removal.

The proposed project includes an increased sampling plan and evaluation of three (3) treatment options to meet the current MCL limits for PFAS. PFAS capture technologies such as GAC, Nano-filtration, foam fractionation with PFAS destruction will be evaluated, and testing results will be analyzed to provide a basis of design for the full-scale plant. The requirements of the proposed technologies will be studied with respect to effectiveness, infrastructure needs, costs, and compatibility with future PFAS treatment technologies. A bench-scale test will be performed to determine the most suitable technology for PFAS removal at Waccamaw Neck WTP. The bench-scale testing will also include analyses to evaluate the effectiveness of total organic carbon (TOC) reduction, the need for pH adjustment, and alkalinity concentration. A Preliminary Engineering Report (PER) for the PFAS treatment project will be developed. The report will include anticipated costs for engineering, construction/implementation, and ongoing operational and maintenance costs for the two treatment options from the pilot testing.

The District requested proposals from pre-qualified engineering firms for the advanced treatment study for PFAS Removal. The District received three (3) proposals and accepted three (3) proposals on September 25, 2025, at 3:00 PM, with the requirements of the RFP. There are four (4) weighted categories on which the proposals were to be evaluated. Six (6) review committee members evaluated the three (3) proposals using the four (4) weighted categories. The respondents' average total scores based on the evaluation criteria are listed below.

**FISCAL IMPACT:** The amount allocated for the Advanced Treatment Study for PFAS removal under DWSRF for the District was \$700,000.00.

**RECOMMENDATION:** Staff recommends awarding the contract to Hazen in the amount not to exceed \$700,000.00 for the Advanced Treatment Study for PFAS removal.

<b>Category</b>	<b>Cover Letter, Introduction, Project Understanding, and Approach</b>	<b>Firm's Experience and Project Team's Past Performance on Similar Projects</b>	<b>Proposed Project Team</b>	<b>Proposed Scope of Work &amp; Deliverables</b>	<b>Total</b>
<b>Possible points</b>	<b>25</b>	<b>30</b>	<b>20</b>	<b>25</b>	<b>100</b>
HAZEN	24	29	19	23	94
AECOM	22	27	18	22	88
ARDURRA	23	25	18	22	87



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR

**DATE:** SEPTEMBER 30, 2025

**SUBJECT:** CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

---

**1. Raw Water Intake Solution**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. SCIIP funding for this project has been approved. The Canal dredging work is complete. The Contract for the intake structure was awarded to Consensus Construction. The contractor has completed the intake structure and most of the intake line up to the raw water wet well. The wet well tie in has been completed. The intake is substantially complete and the contractor is completing the final cleanup, seeding and punch list items.

**2. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers, the 'Best Tasting Water in South Carolina,' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. The Task Order for engineering with WK Dickson has been signed. SCIIP funding for this project has been approved. The PER has been approved by DHEC. All permitting has been issued. This project received RIA approval, and a contract was signed with Consensus Construction. The Sediment basin deck floor has been poured.

**3. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and an interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has

one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. The Contract for the tank was awarded to Maguire Iron. A pre-construction meeting was held on August 28<sup>th</sup>. Clearing has been completed on the Tank site. Permitting for the interconnect has been submitted. The foundation of the tank has been installed. All materials for the interconnect have been delivered. The USACOE permit has been issued, and staff is waiting on the final NOI and SCDES permit. The tank steel has been fabricated and primed in their warehouse.

**4. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change

**5. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a county-funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings, and the permitting process is ongoing. Some permits have been issued. The contract has been awarded to RCB Contractors. A pre-construction conference was held on August 28<sup>th</sup>. The main line has been completed and tested. We have received the permit to operate from SCDES. The Contractor has installed the final STEP unit and completed paving and final clean up. Staff is waiting on SCDOT and Georgetown County sign-off.

**6. FY2026 Gravity Sewer CCTV**

This is a continuation of the District's inspections of the gravity sewer system. Staff is finalizing a list of main lines that have not yet been inspected by CCTV and will be obtaining a cost to bring back to the Board of Directors. No change.

**7. Capital Project Sales Tax (CPST)**

These projects are funded as part of Georgetown County's approved 1% Capital Project Sales Tax, voted on by County residents on November 5, 2024.

- a. **Sampit Community Sewer Project** – Staff has signed a task order with Thomas and Hutton with a kickoff meeting scheduled for August 7<sup>th</sup>. Staff also held a public meeting on July 24<sup>th</sup> to discuss the project with the community. Letters have been sent out to the property owners in the community to gauge

interest in connecting to public sewer and the survey team is on-site. No change.

- b. **Jerusalem and NW Pee Dee Region Water Project**
- c. **701 Corridor Water Main – Phase I & II**
- d. **701 Corridor Water Main – Phase III (Plantersville Water System Upgrade)**
- e. **St. Luke Community Sewer Project**

**8. Debordieu Force Main Upgrade**

Installation of a 10" force main funded through DECAP to upgrade the force main size serving two of the larger pump stations in Debordieu. The contract was awarded to RCB Contractors. Some materials have been delivered and installation will begin once the contractor is completed with the North Santee sewer project. The project is approximately 90% complete. The contractor has completed the pressure test and staff is waiting on record documents to submit for operational approval. No change.

**9. West Side Sewer Analysis**

This study will evaluate the current sewer collection system in Western Georgetown County, north of the city of Georgetown. This study is necessary due to the accelerated growth in this area and to ensure the sewer system maintains sufficient capacity. A Request For Proposal (RFP) was issued and is due back by July 31<sup>st</sup>. The District has signed a task order with Ardurra for this work. The engineer has begun their pump station site inspections and organizing data for their model.

**10. North Litchfield Water Rehabilitation – Phase 2**

This project is a continuation of phase one which replaced aging water infrastructure south of Boyle Drive. This phase will replace water mains, services, meters, and valves for areas of North Litchfield between Boyle Drive and Fenwick Rd. Staff is finalizing bidding documents and permits and will bring the bid results back to the Board for approval. No change.

**RECOMMENDATION:        This is for information only.**



## FY2026 DECAP BUDGET

Project Name:	FY26 Approved Budget:	Bid Price	Contingency	FY26 Actual Cost:	Variance:
CCTV Sewer Inspection (PACP)	\$ 150,000.00			\$ -	\$ 150,000.00
Sewer Main Replace/Improve	\$ 600,000.00			\$ -	\$ 600,000.00
Water Main Rehabilitation	\$ 2,000,000.00			\$ -	\$ 2,000,000.00
Hydrant Replacement/Renew	\$ 150,000.00			\$ -	\$ 150,000.00
Litchfield Country Club Force Main (Design)	\$ 135,000.00			\$ -	\$ 135,000.00
PS Rehab - Litchfield Plantation	\$ 575,000.00			\$ -	\$ 575,000.00
Pump Station Rehab	\$ 550,000.00			\$ -	\$ 550,000.00
Pump Station Panels	\$ 65,000.00			\$ -	\$ 65,000.00
Manhole/Wetwell Rehab	\$ 350,000.00	\$ 318,367.00		\$ 318,367.00	\$ 31,633.00
Clarifier Rehabilitation	\$ 500,000.00			\$ -	\$ 500,000.00
Effluent Pump Rehab	\$ 95,000.00			\$ -	\$ 95,000.00
Launder Ring Coating	\$ 30,000.00			\$ -	\$ 30,000.00
Aerator	\$ 65,000.00			\$ -	\$ 65,000.00
Aeration Nozzle Diffuser Replacement	\$ 200,000.00			\$ -	\$ 200,000.00
PI WWTP Grit Cyclone	\$ 150,000.00			\$ -	\$ 150,000.00
PI WWTP High Efficiency Blowers	\$ 250,000.00			\$ -	\$ 250,000.00
PI WWTP Switchgear Replacement	\$ 150,000.00			\$ -	\$ 150,000.00
PI WWTP Bar Screen	\$ 200,000.00	\$ 128,800.00	\$ 12,880.00	\$ 141,680.00	\$ 58,320.00
High Tank MOV	\$ 60,000.00			\$ -	\$ 60,000.00
SI WTP Chlorine Gas Conversion	\$ 100,000.00			\$ -	\$ 100,000.00
SI WTP Pump Rehab	\$ 45,000.00			\$ -	\$ 45,000.00
Flow Meter Replacement	\$ 30,000.00			\$ -	\$ 30,000.00
PS SCADA System	\$ 250,000.00			\$ -	\$ 250,000.00
Well/ASR Rehab	\$ 175,000.00	\$ 147,926.00	\$ 14,793.00	\$ 162,719.00	\$ 12,281.00
Admin Office Improvements	\$ 30,000.00			\$ -	\$ 30,000.00
Rehab Maint. & Construction Bldgs	\$ 45,000.00			\$ -	\$ 45,000.00
<b>Total:</b>	<b>\$ 6,950,000.00</b>	<b>\$ 595,093.00</b>	<b>\$ 27,673.00</b>	<b>\$ 622,766.00</b>	<b>\$ 6,327,234.00</b>

## FY 2025 Rollover Projects

Project Name:	FY25 Approved Budget:	Bid Price	Contingency	FY25 Actual Cost:	Variance:
Water Main Rehab	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00	\$ -
Debordieu Force Main Replacement	\$ 1,200,000.00	\$ 500,705.50	\$ 50,000.00	\$ 550,705.50	\$ 649,294.50
Clarifier Rehabilitation	\$ 350,000.00	\$ 484,924.00	\$ 48,492.00	\$ 533,416.00	\$ (183,416.00)
PI WWTP High Efficiency Blowers FY25	\$ 165,000.00	\$ 193,500.00	\$ 19,350.00	\$ 212,850.00	\$ (47,850.00)
PI WWTP Switchgear Replacement	\$ 150,000.00	\$ 20,974.00		\$ 20,974.00	\$ 129,026.00
Vertical Turbine Pump Rehab	\$ 140,000.00	\$ 127,867.96	\$ 9,230.00	\$ 137,097.96	\$ 2,902.04
<b>Total:</b>	<b>\$ 2,105,000.00</b>	<b>\$ 1,427,971.46</b>	<b>\$ 127,072.00</b>	<b>\$ 1,555,043.46</b>	<b>\$ 549,956.54</b>

## FY 2024 Rollover Projects

Project Name:	FY24 Approved Budget:	Bid Price	Contingency	FY24 Actual Cost:	Variance:
Effluent Pump Rehab	\$ 140,000.00	\$ 124,600.00		\$ 124,600.00	\$ 15,400.00
<b>Total:</b>	<b>\$ 140,000.00</b>	<b>\$ 124,600.00</b>	<b>\$ -</b>	<b>\$ 124,600.00</b>	<b>\$ 15,400.00</b>

Variance includes contingency amounts

Updated 9/30/2025



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR

**DATE:** SEPTEMBER 30, 2025

**SUBJECT:** DEVELOPER PROJECTS STATUS REPORT

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1. Collins Creek PH 7  
Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. A pre-construction conference was held and is ready for water and sewer construction. Testing of the water and sewer lines has been completed. This project has received operational approval and will be removed from the list next month.
2. Brookgreen Gardens Conservatory  
Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given. Construction is underway. Testing of the main lines has been completed. Staff is waiting on the final inspection and conveyance documents to submit for operational approval. No change.
3. Osprey Town Homes  
Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDES Permits received. No change
4. The Reserve at Crown Pointe  
Located between 701 North and David W. Ray Drive in Georgetown. The project consists of 128 single-family lots. Preliminary approval was given. The SCDES construction permit was received. A pre-construction conference was held and utility construction is scheduled to start in August. No change.
5. South Island Landing Phase 1  
This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside

the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases served by the City and some served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved, and this project is back under construction. Testing has been completed. Staff is waiting on final inspection and conveyance documents to submit for operational approval. No change.

6. Regatta Townhomes

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDES permits received. No change

7. Sweetgrass Townhomes

Located off Petigru Dr. near Godfrey Rd in Pawleys Island, this project consists of 40 units as townhomes. The SCDES Construction permits have been issued. A pre-construction conference was held. No change.

8. Sanderling Bay

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots. A pre-construction meeting was held, and construction was approved. The project is under construction. Testing was completed and staff is waiting on operational approval.

9. Carolina Trails

Located just north of the 701 / Browns Ferry Road intersection, this project consists of 180 Townhomes, 175 Single-family lots, and 1 commercial building. Letter of Intent received by staff. No change

10. Kingsbury Subdivision

Located along Moury Drive, just off McDonald Rd in Georgetown, this project consists of 51 single-family lots. This project has received an SCDES construction permit. Construction is underway. No change

11. Riverview RV Resort

Located along HWY 521 just west of 8 Oaks Park in Georgetown, this project consists of 635 campsites, 2 amenity centers, 2 boathouses, and a check-in center (386 REUs). This project has received preliminary approval and is in design. SCDES construction permits have been issued. No change

12. Magic Oaks

Located along Ocean Highway in Pawleys Island, just south of the Hammock Shops, this project consists of 27 single-family homes and an amenity center/pool. The project has received preliminary approval and is in design. No change

13. Majestic Oaks

Located along Highway 17 Business in Murrells Inlet at Oyster Bay Drive. This project consists of 14 condo units being added to the existing multi-family community. SCDES construction permit has been received. This project is under construction. No change.

14. Waverly Court

This project is located along Waverly Road near Newman and consists of 7 single-family lots. This project has received preliminary approval. Staff has received and reviewed the DRP packet. The DRP packet was submitted to SCDES. The SCDES construction permits have been issued.

15. The Enclave at Crown Pointe

This is a 374-lot development consisting of townhomes and single-family homes located on the northeast side of the intersection of Hwy 701 and Pringle Ferry Road in Georgetown. The 10% invoice has been issued, and comments have been issued to the Engineer. No change

16. Tradition at Crown Pointe

This is a 369-lot development consisting of single-family homes located between Hwy 701 and Browns Ferry Rd in Georgetown. Staff have done a preliminary review of this project and issued comments. No change

17. Peru Plantation West Phase 2

This project consists of an additional 127 single-family lots along the 701 corridor just south of the Black River. Staff have received preliminary drawings. No change

18. Johnson Road Estates

This project consists of 10 single family lots off Johnson Road in Georgetown. Staff has received the DRP packet for review. This project has received the SCDES Water Construction permit. No change.

19. Kent 240 Tract

This is a 44-lot subdivision project located on Kent Road in Georgetown near Hwy 521. Staff has received the initial Intent to Develop submittal on this project. No change.

20. Georgetown Estates Phase 1A

This project consists of 10 single family homes. The phase is the front 10 lots of the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits. No Change.

21. Georgetown Estates Phase 1B

This project consists of 8 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has

received and reviewed the DRP submittal. This project has received SCDES construction permits. No change.

22. Georgetown Estates Phase 2

This project consists of 75 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits. No change.

23. Georgetown Estates Phase 3

This project consists of 71 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits. No change.

24. Georgetown Estates Phase 4

This project consists of 84 single family homes. The phase is behind the existing Georgetown Estates development along Hwy 521 in Georgetown. Staff has received and reviewed the DRP submittal. This project has received SCDES construction permits. No change.

25. Seapine Lane Sewer

This project consists of 3 single family homes in Pawleys Island just off Ocean Hwy. The project will be extending gravity sewer and installing water taps for the three residential lots. This DRP packet has been submitted to SCDES for permit review. This project has received the SCDES Construction Permit and construction has begun. No change.

**FISCAL IMPACT:**                      **If all the projects on this list expire the developers would forfeit \$342,591.40 and the District would be required to refund a prorated \$522,247.60. The individual forfeiture and refund amounts are shown on the following page.**

**RECOMMENDATION:**              **This is for information only.**

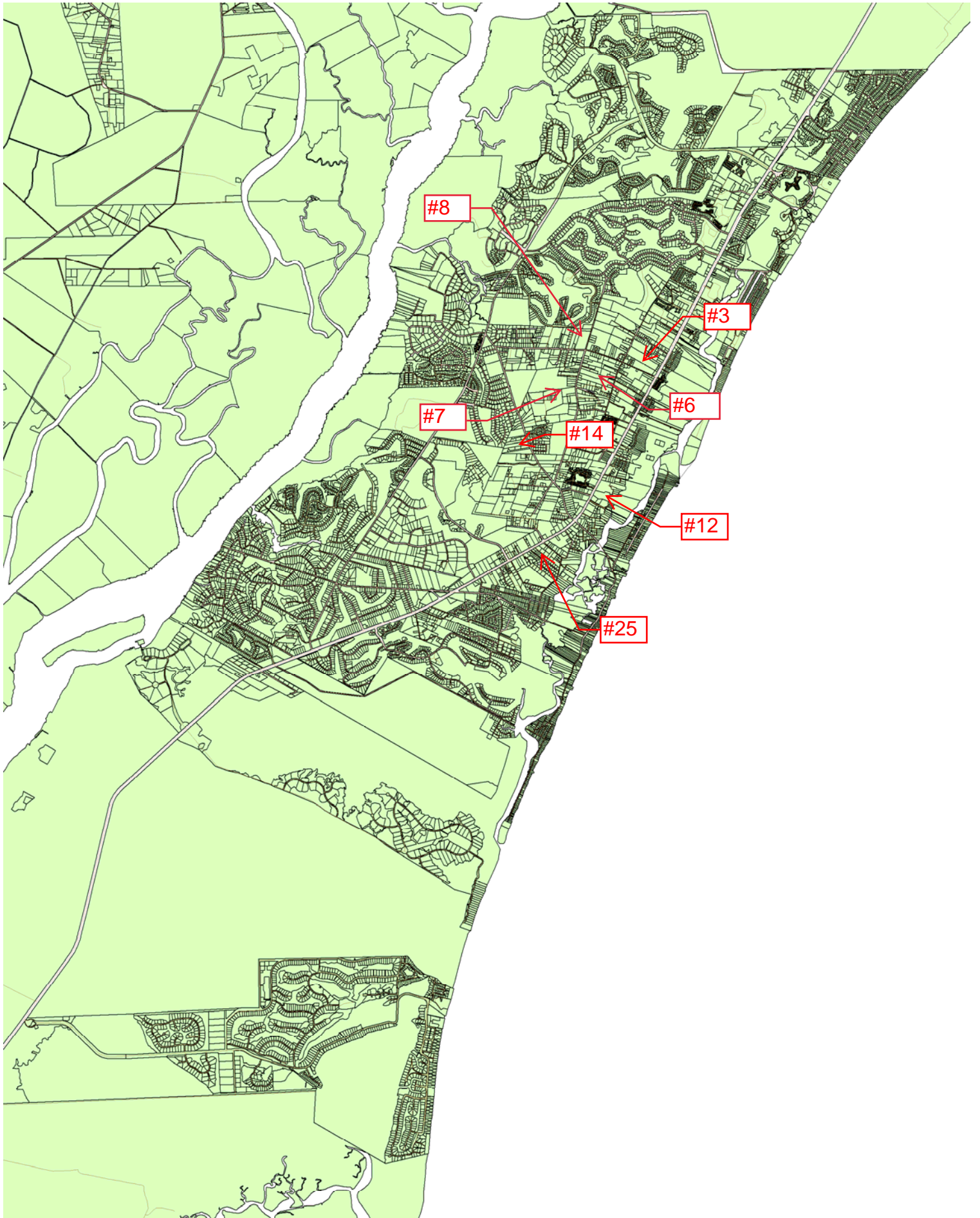
#	Project Name	Forfeit to the District	Refund from the District	Units Waccamaw Neck	Units West Georgetown
1	Collins Creek Ph. 7	\$ 7,551.60	\$ 67,964.40	31	
2	Brookgreen Gardens Conservatory	\$ -	\$ 26,691.00		
3	Osprey Townhomes	\$ 11,449.20	\$ -	47	
4	The Reserve @ Crown Pointe	\$ 21,664.60	\$ 176,993.60		128
5	South Island Landing Ph. 1	\$ 16,708.80	\$ 123,505.20		63
6	Regatta Townhomes	\$ 11,349.60	\$ -	41	
7	Sweetgrass Townhomes	\$ 13,278.00	\$ -	46	
8	Sanderling Bay	\$ 8,091.20	\$ 43,232.80	22	
9	Carolina Trails	\$ -	\$ -		175
10	Kingsbury Subdivision	\$ 8,685.60	\$ 66,932.40		51
11	Riverview RV Resort	\$ 95,820.60	\$ -		386
12	Magic Oaks	\$ 9,374.80	\$ -	27	
13	Majestic Oaks	\$ -	\$ -	14	
14	Waverly Court	\$ 4,746.40	\$ -	7	
15	The Enclave @ Crown Pointe	\$ 55,200.40			374
16	Tradition @ Crown Pointe				369
17	Peru Plantation West Phase 2				127
18	Johnson Road Estates	\$ 2,203.00	\$ 10,351.00		10
19	Kent 240 Tract				44
20	Georgetown Estates Phase 1A	\$ 4,990.00			10
21	Georgetown Estates Phase 1B	\$ 4,502.80			8
22	Georgetown Estates Phase 2	\$ 20,824.00			75
23	Georgetown Estates Phase 3	\$ 19,849.60			71
24	Georgetown Estates Phase 4	\$ 23,016.40			84
25	Seapine Lane	\$ 3,284.80	\$ 6,577.20	3	
	<b>Totals</b>	<b>\$ 342,591.40</b>	<b>\$ 522,247.60</b>	<b>238</b>	<b>1975</b>
				<b>2213</b>	

# WACCAMAW NECK NORTH



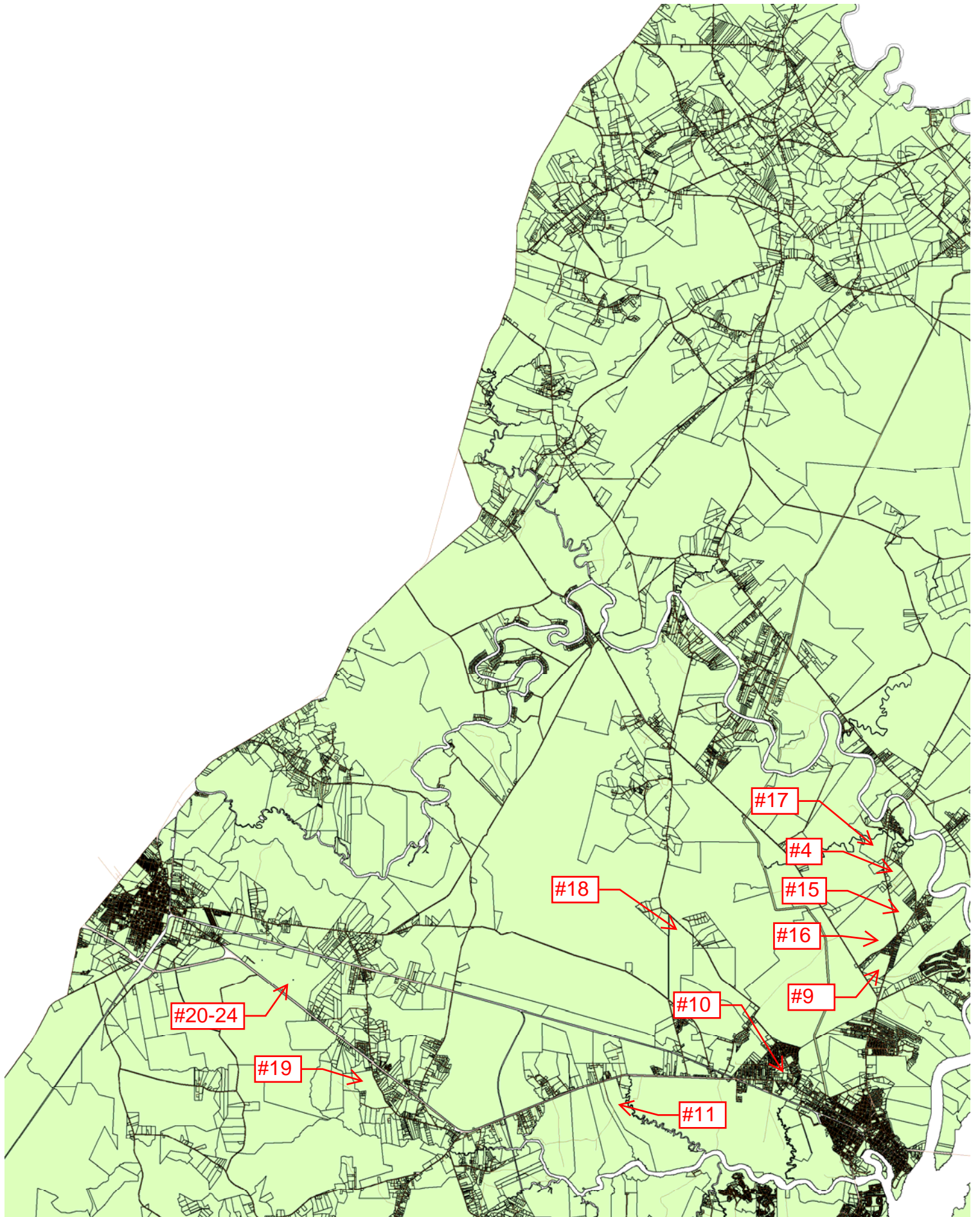


# WACCAMAW NECK SOUTH

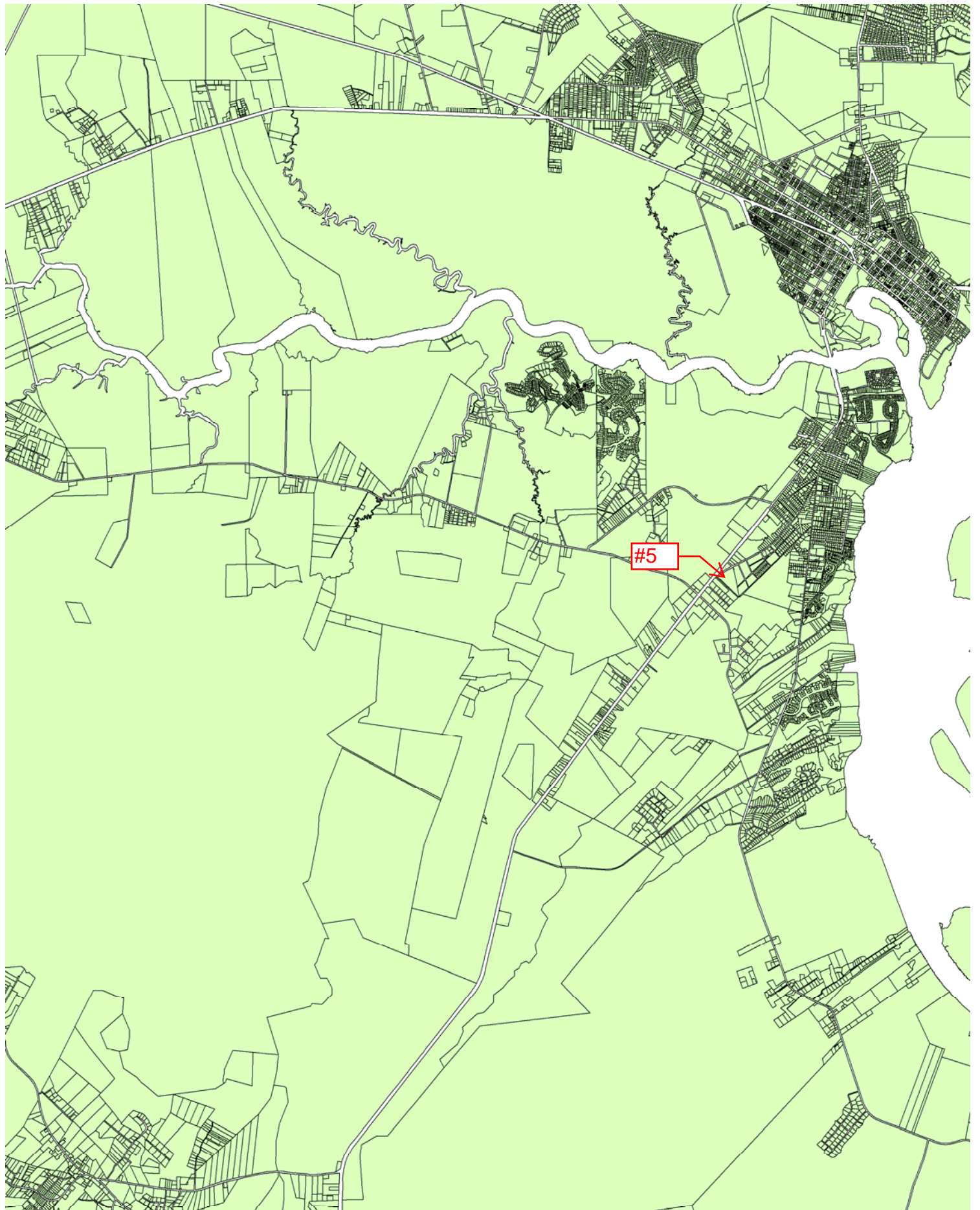




# NORTH GEORGETOWN



# SOUTH GEORGETOWN



GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUES and EXPENSES

AS OF 8-31-25

PERIOD  
2  
PAY PERIODS  
5

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 1,827,152.85	\$ 4,126,730.10
OPERATING EXPENSES	<u>1,685,245.61</u>	<u>3,696,743.33</u>
GAIN (LOSS)	<u>\$ 141,907.24</u>	<u>\$ 429,986.77</u>

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TOTAL REVENUES	\$ 2,272,213.02	\$ 4,959,482.35
TOTAL EXPENSES	<u>1,935,619.86</u>	<u>4,197,491.83</u>
GAIN (LOSS)	<u>\$ 336,593.16</u>	<u>\$ 761,990.52</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 8-31-25

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	546,771.91	473,034.84	1,308,914.10	1,186,772.98	10.29%
Water Service Connection	26,650.00	25,866.00	55,326.00	58,566.00	-5.53%
Meter Placement Charge	684.00	342.00	2,907.00	855.00	240.00%
Backflow Inspection Charge	10,526.24	9,951.92	21,027.99	19,916.94	5.58%
Water DECAP Charge	89,250.98	94,129.42	178,417.32	182,421.92	-2.20%
Other Operating Reimb.	12,714.00	9,178.00	57,695.60	16,939.00	240.61%
	686,597.13	612,502.18	1,624,288.01	1,465,471.84	10.84%
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	631,705.52	548,560.05	1,515,148.09	1,365,732.20	10.94%
Sewer Service Connection	0.00	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	11,985.05	0.00	20,091.05	3,163.67	535.06%
Sewer Service Inspection	2,060.00	1,442.00	4,841.00	4,017.00	20.51%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	126,693.82	189,699.72	253,354.18	362,806.52	-30.17%
Other Operating Reimb.	1,827.54	3,981.29	5,733.54	15,962.58	-64.08%
	774,271.93	743,683.06	1,799,167.86	1,751,681.97	2.71%
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	199,853.47	189,197.93	399,744.88	378,093.27	5.73%
Service Charge	8,050.00	8,019.00	19,896.00	20,752.00	-4.12%
Reconnect Charge	3,054.00	2,566.00	6,455.00	4,483.00	43.99%
Late Payment Processing	6,478.05	7,193.98	12,501.79	12,886.27	-2.98%
Returned Check Fees	1,320.00	1,080.00	2,880.00	2,130.00	35.21%
	218,755.52	208,056.91	441,477.67	418,344.54	5.53%
<b>GENERAL ADMINISTRATION</b>					
Interest Income	92,608.67	65,751.86	184,262.41	117,994.40	56.16%
Discounts Earned	15.72	2.24	55.17	93.22	-40.82%
Finance Charge	0.00	0.00	0.00	0.00	0.00%
Unrealized Gain/Loss on Investments	24,913.43	53,446.74	15,440.03	167,190.87	-90.77%
Credit Card Charges	(19,090.57)	(16,480.11)	(37,116.33)	(32,464.69)	14.33%
Service Line Protection	31,286.00	27,912.00	61,698.00	55,626.00	10.92%
Miscellaneous Income	16,721.02	17,100.74	30,917.28	39,990.27	-22.69%
	146,454.27	147,733.47	255,256.56	348,430.07	-26.74%
<b>ENGINEERING</b>					
Engineering Income	1,074.00	5,466.00	6,540.00	9,436.00	-30.69%
<b>TOTAL OPERATING REVENUES</b>	<b>1,827,152.85</b>	<b>1,717,441.62</b>	<b>4,126,730.10</b>	<b>3,993,364.42</b>	<b>3.34%</b>

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
RESTRICTED INCOME					
Availability Charge - Water	145,620.00	131,285.77	291,101.93	267,962.56	8.64%
Availability Charge - Sewer	217,424.63	136,881.84	434,794.64	290,557.81	49.64%
Water & Sewer Assessments	57,285.92	6,901.40	57,518.87	15,241.63	277.38%
Interest Income	3,621.55	3,167.76	7,167.74	6,210.29	15.42%
Demand Charge - Water	7,908.32	10,329.76	15,797.32	20,620.88	-23.39%
Demand Charge - Sewer	13,199.75	12,219.25	26,371.75	24,383.00	8.16%
	445,060.17	300,785.78	832,752.25	624,976.17	33.25%
TOTAL REVENUES	2,272,213.02	2,018,227.40	4,959,482.35	4,618,340.59	7.39%



GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 8-31-25

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	403,211.45	554,177.24	999,335.16	927,566.91	7.74%
Salaries & Wages - Overtime	17,744.76	18,006.56	41,913.08	38,020.06	10.24%
FICA Tax Expense	31,625.52	42,631.88	78,431.76	71,966.71	8.98%
Health Insurance	81,906.02	76,495.92	223,961.36	233,715.86	-4.17%
Retirement	78,156.77	106,552.11	194,554.53	180,127.00	8.01%
Workman's Compensation	13,568.25	14,066.00	13,568.25	14,066.00	0.00%
Other Payroll Expenses	13,627.75	17,008.15	32,675.50	30,225.69	8.11%
<b>TOTAL PERSONNEL SERVICES</b>	<b>639,840.52</b>	<b>828,937.86</b>	<b>1,584,439.64</b>	<b>1,495,688.23</b>	<b>5.93%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	553.84	5,028.42	1,349.18	5,624.40	-76.01%
Rents & Leases - Other Equip.	2,942.41	3,443.56	14,862.33	10,171.18	46.12%
Utilities	134,296.78	119,151.07	263,975.71	253,686.84	4.06%
Sewer Service Charges	68,930.40	125,289.64	151,246.81	127,204.92	18.90%
Telephone & Commun. Lines	11,325.00	14,688.26	22,697.28	26,455.38	-14.21%
Insurance - Operations	30,153.94	27,828.71	58,810.52	55,673.73	5.63%
Professional Services - Legal	562.50	0.00	5,851.78	975.00	500.18%
Professional Services - Consultants	375.00	0.00	750.00	0.00	0.00%
Professional Services - Other	2,359.97	25,341.94	7,816.47	27,586.44	-71.67%
Employee Uniforms	3,053.03	772.68	8,469.28	2,372.21	257.02%
Service & Maint. Contracts	61,206.08	54,052.42	205,484.56	219,693.15	-6.47%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>315,758.95</b>	<b>375,596.70</b>	<b>741,313.92</b>	<b>729,443.25</b>	<b>1.63%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	16,802.10	24,789.55	30,841.96	39,908.03	-22.72%
Water Purchased for Resale	67,681.42	57,086.30	118,642.99	118,685.83	-0.04%
Auto Supplies	13,692.24	21,869.81	26,257.49	36,169.07	-27.40%
Printing & Office Supplies	4,780.57	6,080.46	10,690.68	12,453.05	-14.15%
Lab Treatment Supplies & Mat.	132,046.73	99,309.90	292,091.33	207,426.86	40.82%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>235,003.06</b>	<b>209,136.02</b>	<b>478,524.45</b>	<b>414,642.84</b>	<b>15.41%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	2,121.71	12,511.05	3,871.19	46,472.82	-91.67%
Maint & Repair-Facilities	128,404.65	105,584.82	228,286.39	228,415.07	-0.06%
Maint & Repair-Equipment	28,692.56	22,687.43	4,716.12	88,795.83	-94.69%
Maint & Repair-Vehicles	3,429.44	10,864.28	9,276.75	60,914.42	-84.77%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>162,648.36</b>	<b>151,647.58</b>	<b>246,150.45</b>	<b>424,598.14</b>	<b>-42.03%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	84	80
# of Pay Periods	2	3

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	760.72	0.00	9,642.52	7,850.15	22.83%
Private Vehicle Expense	1,145.55	478.34	1,968.15	1,040.83	89.09%
Postage & Delivery	1,462.12	20,763.61	26,624.14	21,895.33	21.60%
Employee Training	1,570.64	474.43	7,661.63	4,766.70	60.73%
Memberships & Meetings	8,241.50	5,273.38	9,106.68	14,542.21	-37.38%
Board Member Per Diem	660.00	610.00	2,460.00	1,105.00	122.62%
Prof. Books & Periodicals	0.00	0.00	0.00	0.00	0.00%
Public Information	621.57	277.50	1,646.63	277.50	100.00%
Miscellaneous Expenses	8,414.67	12,380.74	18,763.37	17,629.24	6.43%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>22,876.77</b>	<b>40,258.00</b>	<b>77,873.12</b>	<b>69,106.96</b>	<b>12.68%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	66,056.00	0.00	66,073.00	9,482.80	596.77%
Operational & Constr. Equip.	5,104.96	5,222.95	5,766.19	6,169.53	-6.54%
Furniture & Fixtures	310.29	0.00	310.29	0.00	0.00%
Construction Material	29,599.20	33,110.47	72,418.07	56,929.12	27.21%
Internally Financed Equipment	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>101,070.45</b>	<b>38,333.42</b>	<b>144,567.55</b>	<b>72,581.45</b>	<b>99.18%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	215,944.80	306,193.62	431,771.50	567,592.92	-23.93%
Bad Debts	0.00	0.00	0.00	0.00	0.00%
Miscellaneous Other	(7,897.30)	0.00	(7,897.30)	(18,250.00)	-56.73%
<b>TOTAL MISCELLANEOUS</b>	<b>208,047.50</b>	<b>306,193.62</b>	<b>423,874.20</b>	<b>549,342.92</b>	<b>-22.84%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,685,245.61</b>	<b>1,950,103.20</b>	<b>3,696,743.33</b>	<b>3,755,403.79</b>	<b>-1.56%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	265,574.25	221,272.62	531,148.50	442,545.20	20.02%
Transfers from Impact Fee Funds	(15,200.00)	(16,200.00)	(30,400.00)	(32,400.00)	-6.17%
<b>TOTAL DEBT SERVICE</b>	<b>250,374.25</b>	<b>205,072.62</b>	<b>500,748.50</b>	<b>410,145.20</b>	<b>22.09%</b>
<b>TOTAL EXPENSES</b>	<b>1,935,619.86</b>	<b>2,155,175.82</b>	<b>4,197,491.83</b>	<b>4,165,548.99</b>	<b>0.77%</b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL REVENUE  
FOR PERIOD ENDING 8-31-25

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	1,308,914.10	931,657.17	377,256.93	40.49%
Water Service Connection	55,326.00	55,833.33	(507.33)	-0.91%
Meter Placement Charge	2,907.00	500.00	2,407.00	481.40%
Backflow Inspection Charge	21,027.99	18,000.00	3,027.99	16.82%
Water DECAP Charge	178,417.32	179,280.83	(863.51)	-0.48%
Other Operating Reimb.	57,695.60	25,000.00	32,695.60	130.78%
	1,624,288.01	1,210,271.33	414,016.68	34.21%
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	1,515,148.09	1,100,110.50	415,037.59	37.73%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	20,091.05	10,000.00	10,091.05	100.91%
Sewer Service Inspection	4,841.00	4,500.00	341.00	7.58%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	253,354.18	253,348.33	5.85	0.00%
Other Operating Reimb.	5,733.54	13,333.33	(7,599.79)	-57.00%
	1,799,167.86	1,381,292.17	417,875.69	30.25%
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	399,744.88	397,761.50	1,983.38	0.50%
Service Charge	19,896.00	19,166.67	729.33	3.81%
Reconnect Charge	6,455.00	6,375.00	80.00	1.25%
Late Payment Processing	12,501.79	12,458.33	43.46	0.35%
Returned Check Fees	2,880.00	2,350.00	530.00	22.55%
	441,477.67	438,111.50	3,366.17	0.77%
<b>GENERAL ADMINISTRATION</b>				
Interest Income	184,262.41	94,166.67	90,095.74	95.68%
Discounts Earned	55.17	166.67	(111.50)	-66.90%
Finance Charge	0.00	83.33	(83.33)	-100.00%
Unrealized Gain/Loss on Investments	15,440.03	0.00	15,440.03	0.00%
Credit Card Charges	(37,116.33)	(32,583.33)	(4,533.00)	13.91%
Service Line Protection	61,698.00	58,381.83	3,316.17	5.68%
Miscellaneous Income	30,917.28	20,833.33	10,083.95	48.40%
	255,256.56	141,048.50	114,208.06	80.97%
<b>ENGINEERING</b>				
Engineering Income	6,540.00	17,333.33	(10,793.33)	-62.27%
<b>TOTAL OPERATING REVENUES</b>	<u>4,126,730.10</u>	<u>3,188,056.83</u>	<u>938,673.27</u>	<u>29.44%</u>



	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
RESTRICTED INCOME				
Availability Charge - Water	291,101.93	289,825.50	1,276.43	0.44%
Availability Charge - Sewer	434,794.64	412,371.33	22,423.31	5.44%
Water & Sewer Assessments	57,518.87	66,666.67	(9,147.80)	-13.72%
Interest Income	7,167.74	833.33	6,334.41	760.13%
Demand Charge - Water	15,797.32	18,000.00	(2,202.68)	-12.24%
Demand Charge - Sewer	<u>26,371.75</u>	<u>25,833.33</u>	<u>538.42</u>	<u>2.08%</u>
	832,752.25	813,530.17	19,222.08	2.36%
TOTAL REVENUES	<u><u>4,959,482.35</u></u>	<u><u>4,001,587.00</u></u>	<u><u>957,895.35</u></u>	<u><u>23.94%</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED TO ACTUAL EXPENSES  
FOR PERIOD ENDING 8-31-25

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
PERSONNEL SERVICES				
Salaries & Wages - Regular	999,335.16	1,037,785.96	38,450.80	3.71%
Salaries & Wages - Overtime	41,913.08	28,846.15	(13,066.93)	-45.30%
FICA Tax Expense	78,431.76	82,699.04	4,267.28	5.16%
Health Insurance	223,961.36	163,885.67	(60,075.69)	-36.66%
Retirement	194,554.53	205,158.27	10,603.74	5.17%
Workman's Compensation	13,568.25	9,166.67	(4,401.58)	-48.02%
Other Payroll Expenses	32,675.50	33,385.50	710.00	2.13%
TOTAL PERSONNEL SERVICES	1,584,439.64	1,560,927.26	(23,512.38)	-1.51%
CONTRACTUAL SERVICES				
Rents & Leases - Vehicles	1,349.18	1,200.00	(149.18)	-12.43%
Rents & Leases - Other Equip.	14,862.33	9,248.67	(5,613.66)	-60.70%
Utilities	263,975.71	276,926.50	12,950.79	4.68%
Sewer Service Charges	151,246.81	126,991.00	(24,255.81)	-19.10%
Telephone & Commun. Lines	22,697.28	26,816.67	4,119.39	15.36%
Insurance - Operations	58,810.52	58,083.33	(727.19)	-1.25%
Professional Services - Legal	5,851.78	7,500.00	1,648.22	21.98%
Professional Services - Consultants	750.00	1,000.00	250.00	0.00%
Professional Services - Other	7,816.47	21,658.33	13,841.86	63.91%
Employee Uniforms	8,469.28	3,907.50	(4,561.78)	-116.74%
Service & Maint. Contracts	205,484.56	191,200.83	(14,283.73)	-7.47%
TOTAL CONTRACTUAL SERVICES	741,313.92	724,532.83	(16,781.09)	-2.32%
SUPPLIES and MATERIALS				
Operating Supplies & Material	30,841.96	38,041.00	7,199.04	18.92%
Water Purchased for Resale	118,642.99	83,030.83	(35,612.16)	-42.89%
Auto Supplies	26,257.49	40,904.17	14,646.68	35.81%
Printing & Office Supplies	10,690.68	10,386.17	(304.51)	-2.93%
Lab Treatment Supplies & Mat.	292,091.33	213,399.33	(78,692.00)	-36.88%
TOTAL SUPPLIES and MATERIALS	478,524.45	385,761.50	(92,762.95)	-24.05%
MAINTENANCE and REPAIR				
Maint & Repair-Bldgs & Ground	3,871.19	16,150.00	12,278.81	76.03%
Maint & Repair-Facilities	228,286.39	215,941.50	(12,344.89)	-5.72%
Maint & Repair-Equipment	4,716.12	34,006.67	29,290.55	86.13%
Maint & Repair-Vehicles	9,276.75	26,563.00	17,286.25	65.08%
TOTAL MAINTENANCE and REPAIR	246,150.45	292,661.17	46,510.72	15.89%

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
BUSINESS and TRAVEL EXPENSE				
Travel Expense	9,642.52	5,658.33	(3,984.19)	-70.41%
Private Vehicle Expense	1,968.15	1,370.83	(597.32)	-43.57%
Postage & Delivery	26,624.14	24,576.67	(2,047.47)	-8.33%
Employee Training	7,661.63	7,731.33	69.70	0.90%
Memberships & Meetings	9,106.68	7,198.83	(1,907.85)	-26.50%
Board Member Per Diem	2,460.00	1,666.67	(793.33)	-47.60%
Prof. Books & Periodicals	0.00	541.67	541.67	100.00%
Public Information	1,646.63	2,583.33	936.70	36.26%
Miscellaneous Expenses	18,763.37	19,954.17	1,190.80	5.97%
TOTAL BUSINESS and TRAVEL EXPENSE	77,873.12	71,281.83	(6,591.29)	-9.25%
CAPITAL OUTLAY				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	66,073.00	37,500.00	(28,573.00)	-76.19%
Operational & Constr. Equip.	5,766.19	53,866.67	48,100.48	89.30%
Furniture & Fixtures	310.29	5,000.00	4,689.71	93.79%
Construction Material	72,418.07	42,424.00	(29,994.07)	-70.70%
Internally Financed Equipment	0.00	0.00	0.00	0.00%
TOTAL CAPITAL OUTLAY	144,567.55	138,790.67	(5,776.88)	-4.16%
MISCELLANEOUS				
Contingency	0.00	45,833.33	45,833.33	100.00%
Deprec. & Capital Replacement	431,771.50	432,629.17	857.67	0.20%
Bad Debts	0.00	833.33	833.33	100.00%
Miscellaneous Other	(7,897.30)	0.00	7,897.30	0.00%
TOTAL MISCELLANEOUS	423,874.20	479,295.83	55,421.63	11.56%
TOTAL OPERATING EXPENSES	3,696,743.33	3,653,251.09	(43,492.24)	-1.19%
DEBT SERVICE				
Bond & Interest Payments	531,148.50	561,334.83	30,186.33	5.38%
Transfers from Impact Fee Funds	(30,400.00)	(32,400.00)	(2,000.00)	6.17%
TOTAL DEBT SERVICE	500,748.50	528,934.83	28,186.33	5.33%
TOTAL EXPENSES	4,197,491.83	4,182,185.92	(15,305.91)	-0.37%

GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUE AS OF 8-31-25

	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
<b>WATER FUND</b>			
Water Volume Charge	1,308,914.10	5,589,943.00	4,281,028.90
Water Service Connection	55,326.00	335,000.00	279,674.00
Meter Placement Charge	2,907.00	3,000.00	93.00
Backflow Inspection Charge	21,027.99	108,000.00	86,972.01
Water DECAP Charge	178,417.32	1,075,685.00	897,267.68
Other Operating Reimb.	57,695.60	150,000.00	92,304.40
	<u>1,624,288.01</u>	<u>7,261,628.00</u>	<u>5,637,339.99</u>
<b>WASTEWATER FUND</b>			
Sewer Volume Charge	1,515,148.09	6,600,663.00	5,085,514.91
Sewer Service Connection	0.00	0.00	0.00
Sewer Tap / Step Unit	20,091.05	60,000.00	39,908.95
Sewer Service Inspection	4,841.00	27,000.00	22,159.00
Sewer Reconnect	0.00	0.00	0.00
Sewer DECAP Charge	253,354.18	1,520,090.00	1,266,735.82
Other Operating Reimb.	5,733.54	80,000.00	74,266.46
	<u>1,799,167.86</u>	<u>8,287,753.00</u>	<u>6,488,585.14</u>
<b>BILLING &amp; COLLECTION</b>			
Customer Charge	399,744.88	2,386,569.00	1,986,824.12
Service Charge	19,896.00	115,000.00	95,104.00
Reconnect Charge	6,455.00	38,250.00	31,795.00
Late Payment Processing	12,501.79	74,750.00	62,248.21
Returned Check Fees	2,880.00	14,100.00	11,220.00
	<u>441,477.67</u>	<u>2,628,669.00</u>	<u>2,187,191.33</u>
<b>GENERAL ADMINISTRATION</b>			
Interest Income	184,262.41	565,000.00	380,737.59
Discounts Earned	55.17	1,000.00	944.83
Finance Charge	0.00	500.00	500.00
Unrealized Gain/Loss on Investments	15,440.03	0.00	(15,440.03)
Credit Card Charges	(37,116.33)	(195,500.00)	(158,383.67)
Service Line Protection	61,698.00	350,291.00	288,593.00
Miscellaneous Income	30,917.28	125,000.00	94,082.72
	<u>255,256.56</u>	<u>846,291.00</u>	<u>591,034.44</u>
<b>ENGINEERING</b>			
Engineering Income	6,540.00	104,000.00	97,460.00
<b>TOTAL OPERATING REVENUES</b>	<u><u>4,126,730.10</u></u>	<u><u>19,128,341.00</u></u>	<u><u>15,001,610.90</u></u>

	<u>ACTUAL YTD</u>	<u>TOTAL BUDGET</u>	<u>REMAINING BUDGET</u>
RESTRICTED INCOME			
Availability Charge - Water	291,101.93	1,738,953.00	1,447,851.07
Availability Charge - Sewer	434,794.64	2,474,228.00	2,039,433.36
Water & Sewer Assessments	57,518.87	400,000.00	342,481.13
Interest Income	7,167.74	5,000.00	(2,167.74)
Demand Charge - Water	15,797.32	108,000.00	92,202.68
Demand Charge - Sewer	<u>26,371.75</u>	<u>155,000.00</u>	<u>128,628.25</u>
	832,752.25	4,881,181.00	4,048,428.75
TOTAL REVENUES	<u><u>4,959,482.35</u></u>	<u><u>24,009,522.00</u></u>	<u><u>19,050,039.65</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
BUDGETED EXPENSES  
FOR PERIOD ENDING 8-31-25

	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
PERSONNEL SERVICES			
Salaries & Wages - Regular	999,335.16	5,396,487.00	4,397,151.84
Salaries & Wages - Overtime	41,913.08	150,000.00	108,086.92
FICA Tax Expense	78,431.76	430,035.00	351,603.24
Health Insurance	223,961.36	983,314.00	759,352.64
Retirement	194,554.53	1,066,823.00	872,268.47
Workman's Compensation	13,568.25	55,000.00	41,431.75
Other Payroll Expenses	32,675.50	200,313.00	167,637.50
TOTAL PERSONNEL SERVICES	1,584,439.64	8,281,972.00	6,697,532.36
CONTRACTUAL SERVICES			
Rents & Leases - Vehicles	1,349.18	7,200.00	5,850.82
Rents & Leases - Other Equip.	14,862.33	55,492.00	40,629.67
Utilities	263,975.71	1,661,559.00	1,397,583.29
Sewer Service Charges	151,246.81	761,946.00	610,699.19
Telephone & Commun. Lines	22,697.28	160,900.00	138,202.72
Insurance - Operations	58,810.52	348,500.00	289,689.48
Professional Services - Legal	5,851.78	45,000.00	39,148.22
Professional Services - Consultants	750.00	6,000.00	5,250.00
Professional Services - Other	7,816.47	129,950.00	122,133.53
Employee Uniforms	8,469.28	23,445.00	14,975.72
Service & Maint. Contracts	205,484.56	1,147,205.00	941,720.44
TOTAL CONTRACTUAL SERVICES	741,313.92	4,347,197.00	3,605,883.08
SUPPLIES and MATERIALS			
Operating Supplies & Material	30,841.96	228,246.00	197,404.04
Water Purchased for Resale	118,642.99	498,185.00	379,542.01
Auto Supplies	26,257.49	245,425.00	219,167.51
Printing & Office Supplies	10,690.68	62,317.00	51,626.32
Lab Treatment Supplies & Mat.	292,091.33	1,280,396.00	988,304.67
TOTAL SUPPLIES and MATERIALS	478,524.45	2,314,569.00	1,836,044.55
MAINTENANCE and REPAIR			
Maint & Repair-Bldgs & Ground	3,871.19	96,900.00	93,028.81
Maint & Repair-Facilities	228,286.39	1,295,649.00	1,067,362.61
Maint & Repair-Equipment	4,716.12	204,040.00	199,323.88
Maint & Repair-Vehicles	9,276.75	159,378.00	150,101.25
TOTAL MAINTENANCE and REPAIR	246,150.45	1,755,967.00	1,509,816.55

	ACTUAL YTD	TOTAL BUDGET	REMAINING BUDGET
BUSINESS and TRAVEL EXPENSE			
Travel Expense	9,642.52	33,950.00	24,307.48
Private Vehicle Expense	1,968.15	8,225.00	6,256.85
Postage & Delivery	26,624.14	147,460.00	120,835.86
Employee Training	7,661.63	46,388.00	38,726.37
Memberships & Meetings	9,106.68	43,193.00	34,086.32
Board Member Per Diem	2,460.00	10,000.00	7,540.00
Prof. Books & Periodicals	0.00	3,250.00	3,250.00
Public Information	1,646.63	15,500.00	13,853.37
Miscellaneous Expenses	18,763.37	119,725.00	100,961.63
TOTAL BUSINESS and TRAVEL EXP	77,873.12	427,691.00	349,817.88
CAPITAL OUTLAY			
Land & Land Improvements	0.00	0.00	0.00
Bldg. & Fixed Equipment	0.00	0.00	0.00
Automotive Equipment	66,073.00	225,000.00	158,927.00
Operational & Constr. Equip.	5,766.19	323,200.00	317,433.81
Furniture & Fixtures	310.29	30,000.00	29,689.71
Construction Material	72,418.07	254,544.00	182,125.93
Internally Financed Equipment	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	144,567.55	832,744.00	688,176.45
MISCELLANEOUS			
Contingency	0.00	275,000.00	275,000.00
Deprec. & Capital Replacement	431,771.50	2,595,775.00	2,164,003.50
Bad Debts	0.00	5,000.00	5,000.00
Miscellaneous Other	(7,897.30)	0.00	7,897.30
TOTAL MISCELLANEOUS	423,874.20	2,875,775.00	2,451,900.80
TOTAL OPERATING EXPENSES	3,696,743.33	20,835,915.00	17,139,171.67
DEBT SERVICE			
Bond & Interest Payments	531,148.50	3,368,009.00	2,836,860.50
Transfers from Impact Fee Funds	(30,400.00)	(194,400.00)	(164,000.00)
TOTAL DEBT SERVICE	500,748.50	3,173,609.00	2,672,860.50
TOTAL EXPENSES	4,197,491.83	24,009,524.00	19,812,032.17

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	<u>7/31/2025</u>	<u>8/31/2025</u>
NON-RESTRICTED ACCOUNTS		
Operation & Maintenance Account	14,913,236.73	15,356,118.11
Customer Deposits	363,188.00	365,091.00
Cash on Hand	<u>2,100.00</u>	<u>2,100.00</u>
TOTAL NON-RESTRICTED	15,278,524.73	15,723,309.11
RESTRICTED ACCOUNTS		
Plantersville Sewer Assessments	38,212.53	52,928.63
South Causeway Sewer Assessments	405,569.51	416,891.53
North Causeway Sewer Assessments	111,917.36	112,179.97
Apache Water Assessments	36,331.14	48,492.77
Brock Road Sewer Assessments	(25,959.90)	(24,854.72)
Pleasant Hill Water Assessments	676,325.63	690,723.17
Beaumont Drive Water Assessments	77,559.68	78,329.86
Cherokee Drive Water Assessments	52,191.57	53,040.65
Commanche Assessments	5,980.49	5,994.52
Pawleys S. Comm. Sewer Assessments	38,603.23	38,693.81
Waverly Mills Sewer Assessments	794.61	796.47
M.L. King Sewer Assessments	48,867.02	48,981.68
2015 Refund Bond & Int. Redempt. Fund	529,137.22	658,766.89
Series 2025 Bond & Int. Redempt. Fund	45,300.00	90,705.75
1989 & 98 Refund Bond & Int. Redemp.	180,120.02	210,057.60
2011A SRF Bond & Int. Redemp. Fund	48,922.16	70,246.69
2011B SRF Bond & Int. Redemp. Fund	29,986.76	41,863.07
2020 SRF Bond & Int. Redemp. Fund	50,350.89	17,520.04
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	6,165,148.91	6,142,988.09
Contingency Fund	1,172,234.00	1,172,234.00
Utilities Relocation Fund	1,204,757.31	1,204,757.31
Rural Line Extension Fund	1,219,559.75	1,223,726.42
Reservation Fees	193,858.20	193,858.20
Good Neighbor Contributions	44,565.04	44,927.73
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	458,102.10	(429,515.29) *
Sewer Impact Fees	<u>3,864,862.89</u>	<u>3,885,446.49</u> *
TOTAL RESTRICTED	17,354,742.12	16,731,225.33
CONSTRUCTION ACCOUNTS		
No Active Projects	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
 TOTAL CASH and SHORT TERM INVESTMENTS	 <u><u>32,633,266.85</u></u>	 <u><u>32,454,534.44</u></u>

	<u>AUGUST '25</u>	<u>CURRENT YR. FY2026 Y-T-D</u>	<u>LAST YEAR FY2025 Y-T-D</u>
*IMPACT FEES COLLECTED			
Water Impact Fees	18,530.50	86,530.50	51,700.00
Sewer Impact Fees	<u>11,488.00</u>	<u>81,852.00</u>	<u>45,521.20</u>



30,018.50

168,382.50

97,221.20

**F/Y 2025 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,396	18,657	599	26,652
JULY	7,410	18,670	599	26,679
AUGUST	7,426	18,701	598	26,725
SEPTEMBER	-	-	-	-
OCTOBER	-	-	-	-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,276	28,078	900	35,254
JULY	6,285	28,092	901	35,278
AUGUST	6,295	28,164	898	35,357
SEPTEMBER	-	-	-	-
OCTOBER	-	-	-	-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	6,084	24,020	30,104
JULY	6,091	24,022	30,113
AUGUST	6,103	24,079	30,182
SEPTEMBER	-	-	-
OCTOBER	-	-	-
NOVEMBER	-	-	-
DECEMBER	-	-	-
JANUARY	-	-	-
FEBRUARY	-	-	-
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-

## AUGUST 2025 INVESTMENTS

### BANK ACCOUNTS

18,464,349.08	LGIP	4.4572%
6,537,922.28	TD Bank	2.07%
<u>7,921,171.91</u>	TD Bank Investments	1.04 to 2.64%
32,923,443.27		

### BANK of NEW YORK - MELLON TRUST CO.

70,246.69	2011A SRF B&I Redemption
41,863.07	2011B SRF B&I Redemption
17,520.04	2020 SRF B&I Redemption
658,766.89	Series 2015 Refund DS Fund
<u>90,705.75</u>	Series 2025 B&I Redemption
879,102.44	

<u><u>\$33,802,545.71</u></u>	TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS
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# GOOD NEIGHBOR CONTRIBUTIONS

AUGUST '25      BALANCE      **\$44,927.73**

	<u>CUSTOMER CONTRIBUTIONS</u>	<u>DISBURSEMENTS TO CUSTOMERS</u>	
F/Y 2000	11,324.13	13,054.26	
F/Y 2001	11,745.16	7,085.01	
F/Y 2002	10,846.32	17,157.74	
F/Y 2003	10,547.00	8,317.78	
F/Y 2004	10,782.00	11,001.00	
F/Y 2005	10,738.50	12,577.95	
F/Y 2006	10,246.00	13,948.67	
F/Y 2007	11,343.00	17,095.99	
F/Y 2008	10,917.00	12,830.61	
F/Y 2009	20,453.00	13,291.20	
F/Y 2010	12,788.00	18,447.40	
F/Y 2011	13,889.50	11,934.16	
F/Y 2012	15,370.82	7,783.46	
F/Y 2013	13,974.00	4,037.73	
F/Y 2014	15,339.95	8,612.84	
F/Y 2015	13,610.00	8,549.12	
F/Y 2016	12,974.00	9,146.18	
F/Y 2017	12,405.00	6,517.17	
F/Y 2018	11,718.00	5,779.72	
F/Y 2019	10,764.00	6,048.17	
F/Y 2020	11,158.00	12,333.66	
F/Y 2021	9,045.00	22,927.42	
F/Y 2022	8,657.13	13,270.56	
F/Y 2023	8,340.00	12,157.64	
F/Y 2024	8,222.00	3,744.31	
F/Y 2025	7,815.00	7,480.03	
F/Y 2026			<u>REFERRALS/ APPROVED</u>
JULY	638.00	1,043.58	4 / 11
AUGUST	638.00	380.48	4 / 4
SEPTEMBER	0.00	0.00	
OCTOBER	0.00	0.00	
NOVEMBER	0.00	0.00	
DECEMBER	0.00	0.00	
JANUARY	0.00	0.00	
FEBRUARY	0.00	0.00	
MARCH	0.00	0.00	
APRIL	0.00	0.00	
MAY	0.00	0.00	
JUNE	0.00	0.00	
F/Y '25 Y-T-D	1,276.00	1,424.06	

## Variance Analysis August-25

### Revenue Variances - Favorable

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Water Volume Charge	1,308,914	931,657	1,186,773	377,257
Sewer Volume Charge	1,515,148	1,100,111	1,365,732	415,038

Revenue is stronger in the summer, but each month is budgeted equally.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Interest Income	184,262	94,167	117,994	90,096

Interest Income is budgeted based on cash balances and the anticipated average market interest rate.

### Revenue Variances - Unfavorable

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Unrealized Gain/Loss on Investments	15,440	-	167,191	15,440

Represents the change in market value of treasury investments held by the District.

### Expense Variances - Favorable

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Maint & Repair-Equipment	4,716	34,007	88,796	29,291

Insurance proceeds of 55k were received to reimburse the District for emergency repairs made at the MIWWTP after a lightning strike in May 2025.

**Variance Analysis**  
**August-25**

**Expense Variances - Unfavorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Health Insurance	223,961	163,886	233,716	(60,076)

A prepayment of 65k made in July 2025 is expected to generate a negative variance throughout the year until it is applied in June 2026. Each month is budgeted equally, regardless of the timing of payments.



# MEMO

**TO:** BOARD OF DIRECTORS

**FROM:** DOROTHY SMALL, HR MANAGER *DBS*

**DATE:** SEPTEMBER 30, 2025

**SUBJECT:** QUARTERLY AND FYD HUMAN RESOURCE EVENTS

## ***ARRIVALS***

QUARTER	FISCAL YTD
(1) Bio-Solids Hauler (1) Associate Maintenance Technician (1) Meter Reader	(1) Meter Reader (1) Associate Maintenance Technician (1) Bio-Solids Hauler

## ***DEPARTURES***

QUARTER	FISCAL YTD
(1) Meter Reader	(0) Relocation (0) Retirement (0) Another Job (1) Termination (0) Resignation – ILT (0) Resignation

## ***CURRENT VACANCIES***

Water Operator/Water Operator Trainee – Offer made and accepted, slated to start late October

## ***PROMOTIONS AND TRANSFERS***

QUARTER	FISCAL YTD
(8) Level Promotions (1) Position Promotions (1) Transfer to Other Position/Department	(8) Level Promotions (1) Position Promotion (1) Lateral Transfer to Other Position/Department

## ***LICENSES AND CERTIFICATIONS OBTAINED***

QUARTER	FISCAL YTD
(4) Additional Environmental Licenses (3) CDL	(4) Additional Environmental Licenses (3) CDL

***CUSTOMER KUDOS (Written, Phone, Email, or Personal)***

<b>QUARTER</b>	<b>FISCAL YTD</b>
(2) Construction Department	(2) Construction Department
(16) Maintenance Department	(16) Maintenance Department
(14) Customer Service	(14) Customer Service
(1) Billing/Meter	(1) Billing/Meter
(1) Customer Advocate	(1) Customer Advocate
(1) Water Department	(1) Water Department
<b>TOTAL - 35</b>	<b>TOTAL - 35</b>

***INTERNAL KUDOS***

- 6 YTD

***WORKERS COMP***

<b>QUARTER</b>	<b>FISCAL YTD</b>
(3) Reportable Accidents	(3) Reportable Accidents