



GEORGETOWN COUNTY WATER AND SEWER DISTRICT JOB POSTING

Construction Crew Leader	
DEPARTMENT: Construction	REPORTS TO: Construction Supervisor
FLSA STATUS: Non-Exempt	PAY GRADE: \$23.74/hr - \$29.68/hr
POSTING #: 20260006	OPEN UNTIL FILLED

POSITION WILL BEGIN ON OR AFTER JULY 1, 2026

General Purpose

Under general supervision, responsible for supervising, directing and performing a variety of water and sewer operation, construction, maintenance, and repair duties. This position reports directly to the Construction Supervisor.

Essential Duties and Responsibilities

The following essential duties and responsibilities are required at all Pay Grade levels:

- Supervises a work crew performing work involving tapping various sewer and water lines, installing lines and meters, hydrants, making various connections, excavating and maintaining proper elevations, boring under streets, overall maintenance and repair of existing facilities, removal of systems, testing installations, installing and inspecting backflow devices and reading meters
- Determines the need for supplies and materials and communicates that need to the supervisor
- Transport, operate, and maintain various equipment including trailers, excavator, backhoe, and other equipment.
- Install and repair potable water and sewer force mains
- Perform site restoration including sod, paved surfaces, and spoil removal
- Install and repair water and sewer taps
- Repair sewer wet wells and manholes
- Install, repair, and maintain fire hydrants
- Install and repair grinder and step units
- Install, inspect and repair back flow devices
- Design and install dewatering systems utilizing proper trenching methods
- Utilize available technology to calculate pipe lengths and depths, locate obstructions, and identify pipe and fittings.
- Interviews and makes hiring recommendations for subordinate positions in the department in conjunction with the Construction Supervisor
- Trains, supervises, motivates, and disciplines employees in the performance of their duties
- Prepares performance evaluations on subordinate employees
- Provides written recommendations that are given particular weight for all promotions, merit increases, bonuses, or terminations of subordinate employees.
- Instructs crew members in safety, rules and regulations, and work habits
- Ensures proper maintenance of equipment
- Detects and reports any unusual conditions or difficulties
- Creates, reviews and completes work orders daily
- Ensures that all District policies and procedures are followed
- Performs all duties in conformance to appropriate safety and security standards

The following essential duties and responsibilities are required at Pay Grade 10

- Assist Construction Supervisor in preparation of annual budget.
- Perform as "competent person" for confined space entry
- Install, inspect and repair backflow and RP protective devices
- Perform as "competent person" on trenching and shoring operations.

The following essential duties and responsibilities are required at Pay Grade 11

- In cooperation with the Construction Supervisor, plan the annual safety requirements for the department ensuring that all OSHA training requirements have been met.
- Organize and facilitate the majority of monthly safety meetings for the department.

Other Duties and Responsibilities

- May perform portions of the work of higher classified positions, occasionally, as assigned.
- Serves on various employee or other committees, as assigned
- Performs related duties as assigned

Required Knowledge, Skills and Abilities

- Customer service skills
- Skill in operation of hand tools and equipment.
- Knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction, and repair equipment.
- Basic mechanical ability
- Ability to perform heavy manual tasks for extended periods of time
- Ability to work safely
- Ability to communicate effectively verbally and in writing
- Ability to guide, direct, and motivate employees
- Ability to organize and supervise the activity of a construction crew
- Ability to establish and maintain effective working relationships with employees, other departments and the public;
- Ability to understand and carry out written and oral instructions

Desired Education and Experience

Crew Leader Pay Grade 9

- High School diploma or equivalent
- 5 years of related work experience
- Valid SC Class A CDL with air brakes with fifth wheel and Trailer endorsements
- SC "B" Water Distribution License
- SC "B" Waste Water Collection License
- 24 Hour HAZMAT Certification
- Confined Space Certification

Crew Leader Pay Grade 10

- High School diploma or equivalent
- 8 years of related work experience
- Valid SC Class A CDL with air brakes with fifth wheel and Trailer endorsements
- SC "A" Water Distribution License
- SC "A" Waste Water Collection License
- 24 Hour HAZMAT Certification
- Confined Space Certification
- Incident Command Certification
- DHEC Certified Backflow Testing Certificate

Crew Leader Pay Grade 11

- High School diploma or equivalent
- 10 years of related work experience
- Valid SC Class A CDL with air brakes with fifth wheel and Trailer endorsements

- SC "A" Water Distribution License
- SC "A" Waste Water Collection License
- 24 Hour HAZMAT Certification
- Confined Space Certification
- Incident Command Certification
- DHEC Certified Backflow Testing Certificate

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee is frequently required to stand, walk, and talk or hear. Typically bends, stoops, and crouches on a regular basis to adjust or repair equipment. Constantly moves about to coordinate work.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and / or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and the risk of electrical shock.

Other

The duties listed above are intended only as illustrations of the various types of work that may be performed. This job description describes the most common duties performed by employees in this classification. There may be some duties that some employees may not perform. There may be duties not listed that are performed by employees in this classification. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

To Apply

- Apply online at www.gcwsd.com/employment

EOE / Drug Free

Georgetown County Water & Sewer District does not discriminate on the basis of race, color, religion, gender, sex, including pregnancy & childbirth (or related medical conditions), national origin, age, or disability.