

T-KARTOR PRIVACY POLICY

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This privacy policy will explain how T-Kartor Group AB and all subsidiaries ("T-Kartor") uses the personal data we collect from you when you use our website.

WHAT DATA DO WE COLLECT?

T-Kartor only collects the following data:

- Personal identification information (Name, email address, phone number, etc.)

HOW DO WE COLLECT YOUR DATA?

You directly provide T-Kartor with most of the data we collect. We collect data and process data when you:

- Register online or place an order for any of our products or services.
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.
- Use our portal services as part of a current existing contract with T-Kartor
- T-Kartor may also receive your data indirectly from the following sources:
- A customer with whom T-Kartor has a current ongoing contract

HOW WILL WE USE YOUR DATA?

T-Kartor collects your data so that we can:

- Process your order and manage your account.
- Email you with offers on products and services we think you might like.
- Allow you to use our portal solutions

HOW DO WE STORE YOUR DATA?

T-Kartor securely stores your data at our head office at Olof Mohlins väg 12, 291 62, Kristianstad, Sweden. Your data is always stored and managed in a secure way.

T-Kartor will keep your personal identification information for up to 3 years. Once this time period has expired, we will delete your data by removing it from the portal and any related systems.

MARKETING

T-Kartor would like to send you information about products and services of ours that we think you might like.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop T-Kartor from contacting you for marketing purposes.

WHAT ARE YOUR DATA PROTECTION RIGHTS?

T-Kartor would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

- **The right to access** – You have the right to request T-Kartor for copies of your personal data. We may charge you a small fee for this service.

- **The right to rectification** – You have the right to request that T-Kartor correct any information you believe is inaccurate. You also have the right to request T-Kartor to complete the information you believe is incomplete.
- **The right to erasure** – You have the right to request that T-Kartor erase your personal data, under certain conditions.
- **The right to restrict processing** – You have the right to request that T-Kartor restrict the processing of your personal data, under certain conditions.
- **The right to object to processing** – You have the right to object to T-Kartor's processing of your personal data, under certain conditions.
- **The right to data portability** – You have the right to request that T-Kartor transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: info@t-kartor.com.

COOKIES

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

HOW DO WE USE COOKIES?

T-Kartor uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website

WHAT TYPES OF COOKIES DO WE USE?

There are a number of different types of cookies that may be used on T-Kartor website or portal solutions, such as:

- **Functionality** – T-Kartor may use these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** – T-Kartor may use these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. T-Kartor sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

HOW TO MANAGE COOKIES

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

PRIVACY POLICIES OF OTHER WEBSITES

The T-Kartor website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

CHANGES TO OUR PRIVACY POLICY

T-Kartor keeps its privacy policy under regular review and places any updates on this web page.

HOW TO CONTACT US

If you have any questions about T-Kartor's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: info@t-kartor.com. (write Subject: "Privacy enquiry")

Call us: +46 44 206800

HOW TO CONTACT THE APPROPRIATE AUTHORITY

Should you wish to report a complaint or if you feel that T-Kartor has not addressed your concern in a satisfactory manner, you may contact the Swedish Authority for Privacy Protection (Integritetsskyddsmyndigheten - IMY):

Website: IMY

Email: imy@imy.se

