

Saint Mark Catholic Church
Pastoral Council Minutes
January 29, 2024

In Attendance: Father John Putnam, Scott Bruno, John Ferrannini (Chair), Kathleen Harrison, William Mooney, Tim O'Bryant, Patrick Slusser, Chad Wilson, Christine Wladyka (Secretary) Myrna Crosby, Fernando DeUrquidi

Absent: David Balmaceda, Devon Atkins, Tricia Sisson (Vice Chair), Peter Miano, Julie Thornley

Prayer – Intercession

Fr Putnam

Presentation of Award – Next month

John

Accept Minutes (Chad, Patrick)

John

Action Items (pulled from minutes, details added)

1. Action: All: Email Father John by end of week about whether we should move forward on the new building (based on the original campus plans). We also need to determine if we could put renovations of Kerin Center building into the capital campaign, if we proceed.
2. Action: John: Look into a lighting plan to add more lighting in the courtyard area and other dark areas.
3. Action: Chad: see about adding 110 service to add to our low voltage lighting throughout the campus. Ask electric Joe about adding outlets and additional lighting. Jake Pallillo would like to put lights on his statues – another avenue to take a look at.
4. Action: Liturgy Committee/Kathleen: Over 1400 ppl at 11am mass on Sunday for Catholic schools mass; parking was an issue. Need to figure out for next year.
5. Action: All: Pastoral planning survey committee is having a meeting with finance council, Thursday 4/4/2024 7pm. Please note meeting date.
6. Pastoral plan survey - Action: Christine: ask for feedback to be sent to Fr. John by those who had comments about the survey questions.

7. CTK Christmas mass – Action: Kathleen speak with Manny about piano/microphone situation and encourage him to create a plan for movement of, installation of and return to parish of instruments used at off-site masses.
8. Parish Events - Action: Patrick 1) speak with Stewardship (Rose) about coordination of ministries like Family Fellowship, Knights of Columbus, Marriage, Hispanic, Evangelization/Catechesis, etc. re: ways we can combine events and have groups work together and/or ask ministries and staff to plan events together so we can have one event rather than have several events within a month (this need was communicated by our busy and active parish families) and 2) perhaps offer some kind of catechesis or "craft" (i.e., Jesse tree) during offerings like donut Sundays when we have our less active families in attendance - coordinate with ministries like Hispanic, Marriage, Family Fellowship, Knights, Evangelization/Catechesis, Liturgy, etc. to come up with an outreach plan.

Chairman's Opening Remarks

John

- Reviewed 2024 Proposed Agenda Items – John's plan (see 2024 PC Agenda.docx)
 - Hope to get electricity to round about area
 - Baptistry on hold
 - PC meet and greet
 - Better use of narthex; relook at furniture in that area for parents with children. Very crowded during mass.
 - Potential of a storage unit for Christmas decorations
 - Action: Bill will contact: change out the bench fabric and fabric at communion rail.

Commission Highlights

Chris

Buildings & Facilities – specifications for the hardware and step by step usage of hearing aid system, Brevo system is approved for adoration door, need a retention pond for expanding of new building, new organ on life support; informed Raffatti to stand down until we can come up with funding, we still want to know whether the building can support the new organ.

Communication – Nothing new

Community Life – charitable donations committee is looking at donations for neighborhood care center, Haiti and Servants with a Heart, Hope house were very pleased with angel tree gifts, meal packaging event is this weekend.

Evangelization/Catechesis – Small groups start Feb 24th, Reboot had over 500 ppl, women's retreat mid-Feb, Rescue project started last Thursday (70 ppl attended), Parish mission March 10-12th A ray of hope, children's RCIA – 31 students, adult March 2nd Rite of Initiation, Mid-April registration for faith formation. Confirmation April 9, May 21st.

Finance – Nothing new

Liturgy & Worship – Candlemas Feb 2, Holy Face Feb 13th, Ash Wed 7, 9, 6, 8p (Spanish), 12:10 Liturgy of Word, Stations will remain at noon, 7p and 7:30p (Spanish), Palm Sunday will be moved up to 7a for early mass.

Parish Life – Nothing new

Stewardship – Christmas went well, ephiphany kits distributed, stewardship commitment coming up, should be in the bulletin this week, planning for the year.

Knights of St. Joseph

John

- Door lock approved for adoration chapel
- Recruited many new ppl
- **Action:** Kathleen: Could we look at adding more lighting in the courtyard area; John to look into.
- Retasked the nativity lights to the Mary statue
- **Action:** We need to add 110 service to add to our low voltage lighting throughout the campus; explore further and determine what can be done? Need to explore this further. Chad will ask electric Joe about adding outlets and additional lighting. Jake Pallillo would like to put lights on his statues – another avenue to take a look at.

School Update

Julie

- Catholic schools week
- **Action:** Over 1400 ppl at 11am mass on Sunday; parking was an issue. Need to figure out for next year.

Pastoral Plan 2024

Fr. John

- **Action:** Pastoral planning committee is having a meeting with finance council and PC, Thursday 4/4/2024 7pm, all surveys collected, data gone through, employees have done their part, taking parishioner feedback and employee feedback and putting together.
- Lowest priorities were pre-K and organ. Meeting space was highest ranked.

Parish Operations Update

Scott

- Sinking of building has been fixed; need to get the wall completed. Contractors are the issue for the masonry. AC units are 25 years old; trying to reuse but will replace if we can.
- Roof on church is leaked again; osb is warping b/c it is so hot up on top of the church. Looks like we will need a new roof. Roof is 15 years old.

Council Comments/Eyes and Ears

John

- Pastoral plan survey – parishioner feedback on survey questions **Action:** ask for direct feedback to be sent to Fr. John by those that thought the questions were leading.
- CTK Christmas mass – Psalm 150 feedback re: piano and microphones **Action:** Kathleen speak with Manny about situation and encourage a plan for instruments used in off-site masses.
- How do ministries get into the parish budget process? What are the qualifications? - saw a E&C note about adding to their budget for a ministry that offers some things/collaboration
 - Father John: go through the commission your ministry is under and make a request through them.
- Several active parishioners feel there are too many parish events on calendar each month; can some groups combine/consolidate for families with children and adults in multiple ministries? **Action:** Patrick speak with Stewardship (Rose) re: ways we can bring events/ministries together and perhaps offer some kind of catechesis for things like donut Sundays.

Father John's Update and Open Discussion

Fr. Putnam

- Financially made up shortfall at end of year. DSA went over; comes back to parish; Priest retirement fund had a shortfall, church will contribute.
- Pole barn because of constraints placed on capital campaigns, we do not have enough time to make things happen. Fr John had a meeting with vicar general, original site plan had a building approved if we stick to that one and would allow us to go over to 2025. Spoke to ADW (architecture) and they provided a schematic, spoke to them about what would be involved with putting another building here. A lot of work to put a campaign together by the fall. Otherwise we wait until 2030. It would take some of the green space and handicap parking lot. Scott is working on getting the schematic. Question came up, what do we actually need? Will there be a new parish at CTK, middle school at CTK, pre-k needed? Redo existing building? Need to gather more information quickly. **Action:** Email Father by end of week about whether we should move forward. Need to determine if we could put renovations of this building into the campaign.
- Pre-K – sent an email to superintendent. No room in St. Mark school. Building a new wing at CTK. Unsure of St. Mark school plans.
- Leanne Vaccaro is retiring at the end of February; job will be posted internally and then externally.

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