

Saint Mark Catholic Church
Pastoral Council Minutes
February 29, 2024

In Attendance: Father John Putnam, Scott Bruno, John Ferrannini (Chair), William Mooney, Tim O'Bryant, Patrick Slusser, Chad Wilson, Fernando DeUrquidi, David Balmaceda, Devon Atkins, Peter Miano, Julie Thornley

Absent: Christine Wladyka (Secretary), Tricia Sisson (Vice Chair), Kathleen Harrison, Myrna Cosby

Prayer – Intercession

Fr Putnam

Presentation of Award –

John

Michael Fitzgerald, Respect Life; The Knights of Columbus; Dominic, The Knights of Columbus; Mary Jean, Ladies Auxiliary

Accept Minutes (Chad, Devon)

John

Action Items (pulled from minutes, details added)

1. Action: All: Email Father John by end of week about whether we should move forward on the new building (based on the original campus plans). We also need to determine if we could put renovations of Kerin Center building into the capital campaign, if we proceed.
2. Action: John: Look into a lighting plan to add more lighting in the courtyard area and other dark areas.
3. Action: Chad: see about adding 110 service to add to our low voltage lighting throughout the campus. Ask electric Joe about adding outlets and additional lighting. Jake Pallillo would like to put lights on his statues – another avenue to take a look at.
4. Action: Liturgy Committee/Kathleen: Over 1400 ppl at 11am mass on Sunday for Catholic schools mass; parking was an issue. Need to figure out for next year.
5. Action: All: Pastoral planning survey committee is having a meeting with finance council, Thursday 4/4/2024 7pm. Please note meeting date.

6. Pastoral plan survey - Action: Christine: ask for feedback to be sent to Fr. John by those who had comments about the survey questions. - **DONE**
7. CTK Christmas mass – Action: Kathleen speak with Manny about piano/microphone situation and encourage him to create a plan for movement of, installation of and return to parish of instruments used at off-site masses.
8. Parish Events - Action: Patrick 1) speak with Stewardship (Rose) about coordination of ministries like Family Fellowship, Knights of Columbus, Marriage, Hispanic, Evangelization/Catechesis, etc. re: ways we can combine events and have groups work together and/or ask ministries and staff to plan events together so we can have one event rather than have several events within a month (this need was communicated by our busy and active parish families) and 2) perhaps offer some kind of catechesis or "craft" (i.e., Jesse tree) during offerings like donut Sundays when we have our less active families in attendance - coordinate with ministries like Hispanic, Marriage, Family Fellowship, Knights, Evangelization/Catechesis, Liturgy, etc. to come up with an outreach plan.

Chairman's Opening Remarks

John

- All Christmas stuff moved offsite, need more storage bins, etc. Possible storage shelves built by Miguel. Sister Mary Agnes, moving some furniture out of alcove, stable in old rectory garage, will be refinished soon. Met with Electric Joe- more electricity to campus- see hand out. Still waiting on quote for Mary of Life Statue. Small meter on energy united pole and feed out from there. Low draw.
- Met with Mike Murphy, a local roof contractor. Used drone, confirmed hail damage. On roof, possible water damage, sanctuary- water spots noticeable. Potential issue with gutters on corner producing black stains on walls- exterior. Between windows- possible mold. Recommended metal roof. See if church qualifies for govt. metal roof voucher. No quote ability to metal roof. Full replacement cost is \$269,662. Plywood likely to be replaced for grand total of \$363,000.
- Complaint- driveway lines no longer match up with newly installed lights. Off-center. Left lane would be straight and left, right lane is right turn only to be lined up with traffic lights.
- Parishioner is commissioning a large painting of St. Mark. Father Putnam looked at painting, not sure where it will go.

- KofC served over 530 meals.

Commission Highlights

Patrick

Buildings & Facilities – Covering benches in Narthex, can't decide color vinyl. Retention pond. Starting on corner of building- Kerin center this week- HVAC. Communion rails need fabric replacement. Met with diocese- have permission to move into schematic phase of building expansion. Possible 5MM campaign in the fall. Rough estimate total building 14MM. Feasibility study early next week, RFP to go out to architects. Will lose approx 20 spaces, gain 80 spaces and back driveway realignment. Msgr. Winslow recommended new rectory- net 0 cost for sale of current rectory.

Communication – No update

Community Life – Faith Community Nursing – Organized and conducted a class of Hands only CPR in December for ushers and Society of St Joseph. I will expand it in January. Will resume calls to Seniors in January, Food pantry/Bin Continue to deliver food from the Narthex to either Catholic Charities, Hearts and Hands, or Hope Street. The food pantries are on a schedule over the month. We held an Art and Crafts and office supply drive for Hope House in January. There was a good response in terms of collection and the folks at Hope house were very appreciative of the generosity and kindness of the St. Mark parishioners.

Evangelization/Catechesis –

Catechesis - 1st Confirmation Retreat coming up- providing a Retreat atmosphere for students to encounter the Holy Spirit and continue formation, Adult RCIA preparing for the Rite of Election at St Matthew's on March 2nd, Lifeteen -Registration for Covecrest and Stuebenville is in process. Lock in over President's day Sunday had good participation, K-5 Parent/ Family night will be March 15th in conjunction with Family Ministry potluck/ Stations. Faith Formation registrations will be opening mid-April for the 2024/25 Year

Evangelization - Small Groups- Spring Study to begin Feb 24 "Unlocking the Mystery of the Bible", Welcome Men's currently Has discerned there

next team, Promoting Marian Consecration for February; First Saturday's devotion, Rescue Project Half way thru sessions. Participation up to 60 people, Alan Ames - May 1st Healing Service, Evangelical Catholic -Lizzy is working on Shepherding stage, Ministry Platform - continued training and data clean up. Slowly onboarding people and showing leaders how it works

Finance – No update

Liturgy & Worship – Parish Mission, Sunday, March 10 through Tuesday March 12, Array of Hope;

Parish Life – No update

Stewardship – March 9th Housewares furniture collection, April 6th 6pm New Parishioner Meet and Greet, April 14th Bagel Sunday, Possible leader meeting at the end of April, Ordination save the date - June 1 (diaconate) and June 15 (priest) - will need help with receptions.

Knights of St. Joseph

John

- Protocols for Holy Week will remain the same. Keeping watch for Altar of Repose.
- Spoke to Chris Bixler about traffic control at CFD. Cannot operate in Huntersville. Will ask HFD.

School Update

Julie

- No update

Pastoral Plan 2024

Fr. John

- Coming along well. Things being synthesized. Should be put together in time for meeting with Bishop.

Parish Operations Update

Scott

- Starting on corner of building- Kerin center this week- HVAC. Communion rails need fabric replacement.
- Met with diocese- have permission to move into schematic phase of building expansion. Possible 5MM campaign in the fall. Rough estimate total building 14MM. Feasibility study early next week, RFP to go out to architects. Will lose approx 20 spaces, gain 80 spaces and back driveway realignment.

- Msgr. Winslow recommended new rectory- net 0 cost for sale of current rectory.

Council Comments/Eyes and Ears

John

- Complaints about road markings on driveway at the new light, going toward exit onto Stumptown.

Father John's Update and Open Discussion

Fr. Putnam

- St. Mark Building Expansion - Add buildings that were part of the original plan, handicap parking will have to be reconfigured, this will add adult meeting space, and choir practice space, this will expand adoration chapel, this will allow for upgrades to Kerin Center, Ranson Road property, additional parking old rectory, discussed an additional exit around the backside of St. Mark school
- Exploring potential of simulcast into Parish Hall during the 9 & 11 am masses
- Nursery okay to move forward however need to find volunteers. Small budget available.
- Emily Bixler will take over Leanne's position; Leanne Viccarro is retiring. This is driving restructuring the way the parish operates; looking at overall organization of faith formation, stewardship, evangelization to match the demands of church. This decision is based on survey results.
- Next meeting moved to April 22nd.

Closing Prayer

Fr. Putnam