**HOLMES COUNTY BOARD OF DD**

**REGULAR MONTHLY MEETING MINUTES**

**March 26, 2025**

1. **Meeting called to order by President Chad Yoder at 12:00 p.m.**

**A. Roll Call**

Chad Yoder - Absent Tara Dalrymple- Present

Wilbur Hershberger - Present Kyle Snyder - Present

Mike Palmer - Present Michele Snow - Present

Amos Yoder - Present

* **Staff Present**

Marianne Mader Curtis Goehring Evelyn Scott Monique Jacobs

* **Visitors Present:** N/A\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **Hearing of Visitors:** N/A**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **ADDITIONS/REVISIONS/APPROVAL OF AGENDA**

A motion was made by Tara Dalrymple and seconded by Amos Yoder to approve the March 26, 2025 meeting agenda.

1. **MEETING MINUTES**

A motion was made by Michelle Snow and seconded by Wilbur Hershberger to approve the February 26, 2025 Organizational Meeting Minutes as submitted.

**IV. FINANCIAL REPORTS/BUSINESS MANAGER’S REPORT – Curtis Goehring**

**Approval of Budget Summary, Expenditures by Vendor**.

A motion was made by Kyle Snyder and seconded by Amos Yoder to approve the Budget

Summary, Expenditures by Vendor through February 28, 2025

**HOLMES COUNTY BOARD OF DD**

**REGULAR MONTHLY MEETING MINUTES**

**FEBRUARY 26, 2025**

**Page 2**

1. **COMMUNICATION/INFORMATION/SHARING**
2. **Administrative Reports/Comments**

**1. Staff Changes:** Human Resources is currently working to fill the Educational Director. We have filled the Early Childhood Development Specialist position with an internal candidate.

**2. Provider Fair:**  Providers of services for people with developmental disabilities shared information at Homes County’s Provider fair at West Holmes High School on the same night as the Buck vs Community All Stars game, 3/18/2025. People were able to visit with providers including Mid East Ohio Regional Council, Goodwill Industries, Gentlebrook, Safe in Home, Sacred Ground, State Support Team 9, Catholic Charities, Society for Equal Access, Include-Ability, HCAHC, Early Intervention, and Ohio’s Tech Ambassadors.

1. **Program Reports**
2. **Program Statistics** are attached (B1).
3. **Bucks vs Community All-Stars:** The 27th annual basketball game was played on Tuesday, March 18. More than 400 spectators were in attendance including Stat Representative Mark Hiner. The Holmes County Special Olympics raised $2200 from the basketball auction, 50/50 raffle, and gift basket raffle.
4. **Early Intervention Compliance:** Holmes DD received the results of our first state compliance review for the year- Notification to the Local Educational Agency (LEA) monitoring review. This is a review of our timely and accurate notification to each of the area school districts regarding children who may request/need specialized preschool services at the age of three. This review involves properly obtaining informed consent on intake, accurate data entry into the state database system and accurate tracking and sharing with the

**HOLMES COUNTY BOARD OF DD**

**REGULAR MONTHLY MEETING MINUTES**

**FEBRUARY 26, 2025**

**Page 3**

appropriate school districts on a quarterly basis. The February reporting is analyzed by DODD each year. Holmes County is proud to share we received a 100% compliance rating.

1. **Early Childhood Department Overview**: Monique Jacobs, Early Childhood Director, will present an overview of the Early Childhood Department with includes Early Intervention and Learning Bridge.
2. **Summer program:** Holmes DD school students can participate in a 3-week summer program in June. Several school staff and bus drivers will be working with students in this program requested by parents.
3. **Superintendent’s Report**

**1.Lynn Hope Industries(LHI):** In an effort to provide additional employment opportunities LHI has asked to utilize some vacant space in the LHI facility to provide warehouse storage and management services. Matt Muzik, County Prosecutor, has reviewed LHI’s request and the current Memorandom of Understanding. He has stated their plan is appropriate and recommended a written amendment authorizing use of additional space with the caveat that if Holmes DD requires some, or all, of the expanded space, we can reclaim it with a 60 day notice.

1. **Accreditation:** Holmes DD will be visited by DODD in August for accreditation. The last time they were here was 2022. In preparation for DODD’s upcoming visit, we are working with MEORC to ensure our processes and documents are in compliance. MEORC staff will be meeting with Holmes DD staff and reviewing case files, policies, staff records and other materials in early April.
2. **Annual MUI stakeholder review and analysis:** The attached report (C1), completed by MEORC, was reviewed with stakeholders including representatives from provider agencies, Holmes DD staff, and a parent of an individual served. Overall there has been a reduction in the number of MUIs in Holmes County.

**D NEW BUSINESS – None**

**HOLMES COUNTY BOARD OF DD**

**REGULAR MONTHLY MEETING MINUTES**

**FEBRUARY 26, 2025**

**Page 4**

1. **OLD BUSINESS-None**
2. **ADMINISTRATIVE REPORT**

1. Discussion items: Volunteer as cashiers at Spring Festival
2. Upcoming Dates:

March 24-28 Spring Break for School Program

March 29 DD Awareness Film Festival, Duncan Theater in

Killbuck

April 1 HCAHC Trustees Meeting

April 4 Early Childhood Playgroup

April 12 Inclusive Egg Hunt, Sycamore Run

April 18 Good Friday, Facility Closed

May 9-10 HCAHC Spring Festival

1. **ADJOURNMENT**

A Motion was made by Kyle Snyder and Seconded by Wilbur Hershberger to adjourn

The March 26, 2025 meeting.

2025 Regular Monthly Meeting of the Homes County Board of DD. Time 1:05 p.m.

**Next Meeting**

**April 23, 2025**

**BOARD MEETING at 12:00 p.m.**