



## Stay & Play Term Newsletter

January 2026

### WELCOME TO STAY AND PLAY NURSERY

- A big welcome to those of you who have joined us over the past few weeks, we hope you are settling in well – remember we are always here to help so any questions no matter how big or small are welcomed. For those of you joining us in coming weeks – we are looking forward to getting you started with us 😊
- 🚫 **Reporting Absences**  
If your child will not be attending nursery on a particular day, please let us know **before the start of the day**. Notifying us in advance helps us plan activities and ensure every child's safety and wellbeing.
- 🥗 **Healthy Packed Lunches**  
We kindly ask that all packed lunches support healthy eating habits. Recently, we've noticed that some lunchboxes regularly include items such as crisps and chocolate. While occasional treats are understandable, we encourage you to provide **balanced meals** that fuel your child's growth and development throughout the day.
- 🧥 **Cold & Wet Weather**  
As the weather gets wet and colder, we kindly ask that you send your child in with **suitable outdoor clothing**, including a warm coat, hat, gloves, and wellies if possible.  
Please also include a set of **spare clothes** in their nursery bag each day. This helps us ensure your child stays comfortable and dry after outdoor play.  
Outdoor play is an important part of our daily routine, and being dressed appropriately means the children can still enjoy fresh air and fun, whatever the weather!

### February Half-Term Closure

Please note that the nursery will be **closed for the February half-term holiday from Monday 16<sup>th</sup> February to Friday 20<sup>th</sup> February**.

- **Last day before the break:** Friday 13<sup>th</sup> February
- **Nursery reopens:** Monday 23<sup>rd</sup> February

### ☀️ Reminders

- Please ensure your child has a **labelled water bottle** each day.
- If your child has allergies or dietary needs, kindly keep us updated



## Contacting the Nursery & Management

We kindly ask parents to consider the most appropriate way to contact us to help ensure smooth communication for everyone.

Please note that **Azita (Nursery Manager)** should be contacted **only for the following matters**:

- Emergencies
- Complaints or serious concerns
- Changes to nursery days (adding, changing, or removing days)
- Payments or billing-related matters

For all **day-to-day queries**, including your child's routine, progress, wellbeing, or general updates, we kindly ask that you:

- Speak to your child's **key worker at drop-off or pick-up**
- Contact the **nursery directly**
- Send a message via **Tapestry**

This helps ensure that queries are dealt with promptly by the appropriate staff and allows Azita to focus on management responsibilities.

## Meetings with Your Child's Key Worker

If parents would like to arrange a meeting to discuss their child's development, please speak directly to your child's **key worker during March**. They will be happy to arrange a suitable time to meet and talk through your child's progress, achievements, and next steps.

We encourage open communication and look forward to working together to support your child's development.

## Gentle reminder

- Please can you make sure that both front doors are closed, if you have any issues with closing the door please ask a member of staff to help. In addition, please make sure that once you have put the pushchairs in the garden, the gate is closed. Thank you 😊



## Polite Notice

- We are having lots of early drop offs and late pickups this means the handovers run over time. **There will be £10 lateness fee charge for every 10-minute lateness and if it repeats itself more than twice, we will have to refer to the social service as this is the new government guidelines.** Also, it is very important that if someone else is going to collect your child that you let us know in advance. **Furthermore, there will be charges of £5 daily for late payment fees which will be calculated on the next month bill. Kindly note that the expected date of payment is 1<sup>st</sup> of every month.**

## Gentle reminder

**Eligibility codes – all codes must be validated the term before the child meets the age criteria:**

FEE claim term	Last date to validate 11-digit code
Summer (1 April – 31 August)	31 March
Autumn (1 September – 31 December)	31 August
Spring (1 January – 31 March)	31 December

The updated eligibility checker on [childcarechoices.gov.uk](http://childcarechoices.gov.uk) is live and allows parents to access personalised information on the support available to them, including which of the new transformational childcare offers they will be eligible for depending on the age of their child and earnings.

The website will also give parents the opportunity to sign up for regular updates letting them know when they should take action to make sure they are getting the support they are entitled to – including when the new 15 hours for two-year-olds becomes available for sign-ups.

Please take some time to check your eligibility to ensure that you take advantage of any government help that may be available to you in the future.

**We are looking forward to a wonderful term filled with learning, creativity, and joy. Thank you for your continued support!**