



Draft Minutes of the AGM for Lingwood Village Hall. Meeting held at Lingwood Village Hall, Station Road, Lingwood, NR13 4AZ on Wednesday 4th March 2026 at 7:45pm when there were present:

Trustees: Phil Henry, Carl Johnson, Steve D'Souza. Pete Daines

Social Club Committee: Tracey Watering, Andy Dunsmore, Amanda Whitehouse

Staff: Cherry Whitehouse & Rachel Winterburn

Members of the public: Anne Bone, Mike Ingram, Andy Dunsmore, Dave Warrington, Jess Lydka, Jacqui Kirby, Peter Garczynski, Vicky Garczynski, Dave Warrington, Brigette Parnell, Lynn Davis,

1. **Welcome & Apologies for Absence:** Phil Henry welcomes attendees and outlines the meeting structure for those who have not been in previous years. Apologies received from Leanne Hunter & Paul Archer.
2. **Declarations of Interest.** None.
3. **Minutes from the Last meeting.** Minutes from 2025 AGM were accepted.
4. **Chairman's Report:** Phil Henry provided the following report:

"This is the 2025 Chair of Trustees Annual Report for Lingwood Village Hall, Charity number 303999. 2025 has been a year of significant challenge at Lingwood Village Hall, but I firmly believe it is in a stronger position as we enter 2026.

After many years service Kerry Sturman resigned from her position as hall manager to take up a new opportunity outside of Lingwood. Following a robust recruitment process, where a number of strong individuals were interviewed, Rachel Winterburn was offered and accepted the vacant position. Bringing strong social media experience to the role Rachel has worked extremely well with Cherry Whitehouse in promoting Village Hall activities to the local community and together they are a great asset.

The excellent range of regular activities on offer at the village hall covering Live Music, Craft Fairs, Quizzes & Bingo, Sporting Events, Fitness and Well Being and many others, provides, I believe, something for everyone. That's not to say we are closed to ideas for new activities and welcome any suggestions to expand on what the hall offers. For most of 2025 it has been a challenge to recruit additional trustees to replace those who resigned in 2025, a situation not helped when our Treasurer resigned at short notice. Since then any financial oversight has been provided by me as Chair and the other Trustees. Pete Daines joined as a Trustee in May to bring our numbers up to 5, but Phil Barnes resigned his position at the end of the year, taking our

numbers back down to 4. Phil was a Trustee for 5 years and I thank him for his contribution to Lingwood Village Hall.

Since then it has been pleasing to hear from 4 potential new Trustees, who all made a positive contribution at the most recent Village Hall meeting. I look forward to their contribution and fresh ideas should they confirm their wish to join as a Trustee of Lingwood Village Hall at this meeting. From a financial perspective there was concern part way through the year that the hall was losing money. Since then the finances have maintained an upward trend and we ended the year in much the same financial position as we started it. This is credit to the hard work that Cherry & Rachel (the Hall Managers), the staff and volunteers have all put into their respective roles and responsibilities and I thank them for their efforts. I encourage all existing and prospective new Trustees to introduce themselves to the staff and volunteers at the Hall so they know who we are and to thank them for their efforts.

From a personal perspective I am proud to be a Trustee of Lingwood Village Hall and will continue to put myself forward to stand every year for as long as I feel I have something to offer.”

Physical copies were handed out during the meeting

Phil Henry asked if there were any questions to which there were none.

5. Treasurer's Report

In the Absence of a Treasure Phil Henry has been fulfilling the role and gave the below report. Once again physical copies were available in the meeting.

Phil explained that he has prepared the report to match the layout from last year and used information available to him from the Cashbooks. Phil said that the Audit is currently underway so the final figures may be adjusted to reflect the findings.

Full Accounts can be viewed if felt necessarily. Please Ask.

	2025	2024	2023
Year – End Balance	£39,800	£36,325	£44,806

Year-end has seen an increase of £3,475 from the previous calendar year.

Expenses

An increase of **£11,594** was seen in 2025 compared to the previous Calendar Year.

Wages, Hug A Mug, Utilities and the HMRC VAT return again accounted for the bulk of the expenses

Year	2025	2024	2023	2022	2021	2020	2019
Total Expenditure	£192,476	£180,882	£177,641	£131,011	£114,315	£74,260	£114,423
Wages	£83,960	£83,396	£75,997	£55,035	£38,766	£26,328	£38,741
Hug A Mug	£31,085	£31,102	£27,957	£20,590	£13,017	£12,374	£15,361
Utilities	£18,371	£13,469	£14,576	£11,119	£7,839	£8,064	£10,849
VAT Return	£8,118	£12,115	£0	£0	£0	£0	£0

Income

An increase of **£24,716** was seen in 2025 compared to the previous Calendar Year.

Hug A Mug, Regular Hiring, Donations, Rent and Irregular Hiring again account for over 90% of income and these were up 14% on 2024

In summary the year brought challenges but it is refreshing to be in profit. Peter Daines asked what the donations covered and Phil explained it is the bar donations that make up a big portion of the monies - Cherry also mentioned stall donations in events play a big role, especially as we increased prices last year that food trucks and stall holders paid for our big events.

Phil Asked if the Treasurers report was accepted to which it was with the understanding that the audit is incoming.

6. The Current Trustees, Phil Henry, Carl Johnson, Steve D’Souza. Pete Daines stood down.
7. Phil Henry asked each of the stood down persons if they were happy to continue on and they agreed. Phil Henry asked the members interested in becoming New Trustees if they wish to continue as there is space to accommodate all to which they agreed. He asked if each interested person could give a brief account of themselves to which Jaqui Kirby, Peter Garczynski, Vicky Garczynski, Jess Lydka and Lynn Davis gave a brief outline of themselves to those present.

Phil put forward a vote for the new trustees which was agreed by all. Phil asked if the new Trustees could stay after the meeting so that their details could be gathered for the Charity Commission.

The next order was to elect the offices from the pool of Trustees

Chair - Phil Henry

Secretary - Rachel Winterburn and Cherry Whitehouse will step into the role due to absence of volunteers.

Treasurer - Jaqui Kirby to be assisted by Jess Lydka.

The Lingwood Village Hall AGM was brought to a close.