



# Exhibitor Prospectus

March 19 – 22, 2026

Astor Crowne Plaza New Orleans  
New Orleans, LA

- ◆ Breakfasts, lunch and 45-minute breaks will be held in the exhibit hall to maximize your contact with attendees.
- ◆ There are a number of opportunities available to sponsor conference events & speakers. Call Scott Piper at 770-939-0393 for more information.
- ◆ **CANCELLATION POLICY:** Cancellation requests must be made in writing, via fax, mail or e-mail and postmarked no later than 2 weeks before the start date of the conference. All refund requests will be assessed a \$250 cancellation fee per booth. In lieu of a refund you may transfer the full amount to an alternate Podiatry Institute meeting within one year of cancellation. If canceling less than two weeks prior to the conference NO refund will be due to the exhibitor. Instead you may transfer \$1000 of the booth fee to an alternate meeting. All transferred funds must be used within one year of the original date of cancellation.
- ◆ **FDA REGULATIONS:** Exhibitors shall comply with all applicable Food and Drug Administration (FDA) regulations including, without limitation, FDA restrictions on the promotion of investigational and preapproved drug and devices and the FDA prohibition on promoting approved drugs and devices for unapproved uses. Any product not FDA approved for a particular use or not commercially available in the USA may be exhibited only if accompanied by easily visible signage indicating the status of the product. Exhibitors shall have available at the booth a letter from the FDA that describes the allowable use of any drug or device exhibited.
- ◆ The Podiatry Institute reserves the right to refuse exhibit space if the vendor's product, service, or display/booth is not consistent with the character of the event.

**Exhibit Table Top Fee** = \$1450 by check or credit card – Includes 6' draped table, two chairs and electricity if needed.  
\$1600 if application received after March 12, 2026 or onsite. No sharing.

Exhibit materials weighing 150 lbs. or more and/or being shipped via pallet/crate may be subject to additional charges from the hotel's receiving department.

**Exhibit Registration** Full payment for your exhibit must accompany space confirmation agreement.  
Applications will be accepted until space is sold out.

<b>Exhibit Schedule:</b>	<b>Thursday, March 19</b>	10:00 AM - 12:00 PM	Setup
		12:00 PM	Exhibit Hall Opens
		3:15 PM - 4:00 PM	Afternoon Break
		5:30 PM	Exhibit Hall Closes
	<b>Friday, March 20</b>	7:00 AM - 7:30 AM	Breakfast in Exhibit Hall
		10:45 AM - 11:30 AM	Morning Break
		1:30 PM - 2:15 PM	Lunch
		4:00 PM - 4:45 PM	Afternoon Break
		6:00 PM	Exhibit Hall Closes
	<b>Saturday, March 21</b>	7:00 AM - 7:30 AM	Breakfast in Exhibit Hall
		9:45 AM - 10:30 AM	Morning Break

**Exhibitor Move-out** Saturday, March 21 – After AM Break

**Conference Hotel** Astor Crowne Plaza – New Orleans French Quarter  
739 Canal Street  
New Orleans, LA 70130  
504-962-0500  
Podiatry Institute Rate: \$189/per night  
*Please make your reservation NOW! Cut-off date is 2/25/26*

### Shipping Information

Forward Materials to:  
Attn: Scott Piper, Podiatry Institute Conference  
Crowne Plaza – New Orleans French Quarter  
739 Canal Street  
New Orleans, LA 70130  
504-962-0500

### For Further Information

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