

MINUTES (in Review)

SPECIAL MEETING

Name: Timaru Girls' High School Board of Trustees

Date: Friday, 19 September 2025

Time: 5:45 pm to 6:15 pm (NZST)

Location: Timaru Girls' High School Board Room, Cain Street Timaru

Board Members: Andrew Collins, Angela Burgess, Carlene Drummond, Erica Bailey, Michelle Jarvis, Rhys Davies, Richard Kidd, Shayler Lange, Adam Martin

Attendees: Janine Quigley

Apologies: Deb Hales

Guests/Notes: Mazaiah Isaako Tuala - outgoing student representative

1. Opening Meeting

1.1 Apologies



Accept apology

That an apology from Deb Hales be accepted.

Decision Date: 19 Sept 2025
Mover: Erica Bailey
Second: Carlene Drummond
Outcome: Approved

1.2 Public attendance

Mazaiah Isaako Tuala attended the meeting as outgoing student representative.

1.3 Interests Register

No conflicts of interest were declared.

1.4 Election of Presiding Member

Erica Bailey in the chair called for nominations for presiding member.

Carlene Drummond was nominated by Richard Kidd, seconded by Michelle Jarvis as interim presiding member until the next board meeting on 7 October 2025



Election of interim presiding member

That Carlene Drummond be elected as interim presiding member until the board's next meeting on 7 October 2025.

Decision Date: 19 Sept 2025
Mover: Richard Kidd
Second: Michelle Jarvis
Outcome: Approved

1.5 Confirm email motion to co-opt Adam Martin



Confirm email motion to co-opt Adam Martin

That the Timaru Girls' High School board co-opt Adam Martin on to the board for the purpose of continuing the work started on the employment matter brought to the board's attention on 8 August 2025. Adam Martin is being co-opted for his historical knowledge and experience in this matter and will remain on the board until an outcome on this matter is reached.

Decision Date: 19 Sept 2025
Mover: Michelle Jarvis
Seconder: Erica Bailey
Outcome: Approved

1.6 Review timing of board meetings

It was agreed that the timing of board meetings would change from 4 pm to 5.15 pm.

2. Correspondence

2.1 Fundraising application - rowing



Re-approve TGHS Rowing fundraising application

That the request to apply to Pub Charity and Trust Aoraki for funding to replace the TGHS Rowing safety motorboat approved by the board on 25 February 2025 be re-approved due to the time lag between the original approval and the application being lodged.

Decision Date: 19 Sept 2025
Mover: Erica Bailey
Seconder: Adam Martin
Outcome: Approved

3. In committee business

3.1 Briefing on staff employment issue

4. Close Meeting

4.1 Close the meeting

Next meeting: Board of Trustees - 7 Oct 2025, 5:15 pm

Formally close the meeting.

Signature: _____

Burnmond

Date: _____

7/10/2025