



AFL North East Border Female Football League AFLNEB – Advisory Group Statement of Purposes

October 2021

1. Introduction

That the AFL North East Border Female Football League (NEB FFL) Governance is the responsibility of the AFL North East Border Commission who shall appoint an Advisory Group annually to provide operational and strategic direction and recommendations to the Commission on the development of the NEB FFL and the female football concept.

The Rationale being:

- The AFLNEB Regional Commissions authority and jurisdiction adequately addresses the governance and decision-making requirements of the NEB FFL.
- An Advisory Group will provide relevant local knowledge and advice through AFLNEB management to the Commission
- An Advisory group shall be best informed to develop and make recommendations to the Commission on the development of the NEB FFL and the female football concept.

This Advisory Group will consist of members appointed by the AFLNEB Commission and shall function in good faith to achieve its Purpose in accordance with established timeframes which could reasonably be expected. The Advisory group shall be independent from club representatives and will make informed decisions without prejudice or bias and uphold the integrity of the competition and its clubs.

2. NEB FFL Advisory Group Purposes

The purposes of the “NEB FFL Advisory Group” shall be to liaise with the AFLNEB Commission on the conduct of NEB FFL Management and Governance practices and shall:

Monitor & Recommend

- To monitor the environment, development and implementation of the NEB FFL and the female football concept
- To make recommendations to the AFLNEB Commission on the development of the NEB FFL and the female football concept.

Consult

- To consult with NEB FFL stakeholders on matters specific to the NEB FFL at an operational level
- To consult with AFLNEB Management and provide local knowledge and advice on matters specific to the NEB FFL at an operational level.

Assess and Evaluate

- To assess, evaluate and liaise with AFLNEB on the Governance of the NEB FFL for the benefit of progressing female football.

3. NEB FFL Advisory Group:

The NEB FFL Advisory Group shall comprise:

- no more than 5 individuals with a minimum of 3 who shall be AFLNEB Management
- one AFLNEB representative shall act as a Chairman for the purpose of meetings





- The Secretarial function of the NEB FFL Advisory Group shall be provided by AFLNEB staff as required.

The NEB FFL Advisory Group shall be appointed by the AFLNEB Commission and;

- Comprise no more than 5 suitably skilled individuals.
- May also call upon additional individuals from time to time assist them in carrying out their functions.
- Advisory Group members may only be altered by a resolution of the AFLNEB Commission.

The NEB FFL Advisory Group shall be appointed for a 12-month period only.

4. The role of the Chairman of the NEB FFL Advisory Group

The Chairman's responsibilities include:

- Liaison with AFLNEB Management
- Chairing of NEB FFL Advisory Group meetings
- Confirmation of meeting agendas and minutes.

5. Jurisdiction of the NEB FFL Advisory Group and its Members:

The NEB FFL Advisory Group members shall be made aware of their responsibilities under Statement of Purpose and that:

- They are expected to consult broadly and be appropriately informed on all agenda items
- They will uphold confidentiality as may be required from time to time
- They declare all conflicts of interests as they may arise
- They make evidenced based recommendations for Rules and NEB FFL operational matters relevant to the development of female football in the region
- They have no authority to comment on behalf of the NEB FFL Advisory Group without prior approval of the AFLNEB Region General Manager.

6. Quorum and Voting

A quorum of the NEB FFL Advisory Group shall comprise of:

- at least 3 delegated NEB FFL Advisory Group members of which 2 must be representative from AFLNEB.

Substitute representatives where an appointed Member is unavailable shall be an AFLNEB Staff member

7. Appointment and Meeting Frequency

The NEB FFL Advisory Group shall be appointed at the AFLNEB Annual General Meeting in February annually, or a date as determined by the AFLNEB Commission, for a period, concluding at the Annual General Meeting the following year.

Unless by agreement, the NEB FFL Advisory Group shall meet monthly.

8. Recording of Proceedings

An agenda together with documents that relate to the NEB FFL Advisory Group purpose will be forwarded to panel members a minimum of 5 days prior to a meeting by AFLNEB Management.





All meetings are to be minuted by the NEB FFL Advisory Group Secretary and are to be tabled at the next Region Commission and considered prior to the next scheduled NEB FFL Advisory Group Meeting.

AFLNEB Commission meeting Agenda items and motions regarding the Governance and Operations of the NEB FFL shall be made available to the NEB FFL Advisory Group.

10. Responsibility of the AFLNEB Commission and Management:

The AFLNEB Commission shall:

- Accept Monthly reports on the NEB FFL matters from AFLNEB Management
- Provide Governance and decision making on behalf of the NEB FFL
- Determine expenditure requests for NEB FFL and the female football concept not identified in the budget
- Only determine operational matters which cannot be adequately resolved at Management and Advisory Group level.

The AFLNEB Management shall:

- Provide operational and managerial function of the NEB FFL
- Only approve NEB FFL expenditure where consistent with the budget
- Liaise with the NEB FFL Advisory Group on operational matters and decision making
- Act as Secretary for the NEB FFL Advisory Group
- Provide the NEB FFL Advisory Group with reporting on AFLNEB Commission determinations relevant to regional and NEB FFL matters.

11. Communications

No Advisory Group member shall make any public comment in relation to the NEB FFL Advisory Group which is not endorsed and recorded as an action from the NEB FFL Advisory Group or AFLNEB.

At times agreed to by the NEB FFL Advisory Group, public statements shall be issued to ensure transparency and information as required to meet the purpose of the NEB FFL Advisory Group.

The NEB FFL Advisory Group may delegate authority to individuals to make comments which shall be consistent with the public statement.