

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
Minutes from REGULAR MEETING on OCTOBER 14, 2025

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 14th day of October 2025 at 6:00 p.m. in the ESD #1 offices located at 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Cylynne Callicutt (Treasurer), Betsy Stroder (Asst. Treasurer) and Pete Parish (Secretary).
- Quorum was established. The meeting was called to order at 6:00 pm.

2. Citizen Comments and Announcements

- Thanks were given to all three departments for their cooperation and support to one another. Noted recent joint training day as a prime example.
- Chief Speaks noted that there is a mobile phone push-to-talk application call "Zello" that is used by some departments to monitor dispatch calls. Zello.com website states that Zello is 100% free for First Responders.

3. Review and approve minutes from the September 9, 2025 regular meeting

- Minutes of the September 9th Regular Meetings were presented. Motion by Comm. Parish to approve the minutes, second by Comm. Younger, motion passed with Comm. Stroder abstaining since she was not at last month's meeting.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The September 2025 Treasurer's report was reviewed and accepted as presented.
- Comm. Callicutt noted that October officially marked the end of our fiscal year.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submission. Expenses for the month totaled \$ 84,730.91. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Younger, seconded by Comm. Parish, motion passed unanimously.

6. Review VFD's monthly fire reports

- No notable call activities this month. Approved as presented.
- Chief McNeese updated everyone on recent maintenance activities at ESD1 Powell.
 - o Work to repair valves on tanker truck #4560 for an estimated cost of \$2,200.
 - o Check truck #4651 which is experiencing low pressure insufficient to use CAFS.
 - o Also had an electrician replace and add new LED lighting fixtures in the station.

7. Discussion and possible action regarding Service Provider Agreements

- KVFD and 287 R/C – Discussed language in clause 11.11(titles, categories and ranks of personnel). It was decided to remove the clause going forward.
- NCESD1 Powell – Discussed need for background checks. Comm. Stroder confirmed that they can be done through the Texas Department of Public Safety for \$10.
- Updated contracts to be presented and signed at the November regular meeting.

8. Discussion and possible action regarding current and new Fire Station Project

- NCESD1 legal counsel working on bid package for construction of the new Fire Station.
- Comm. Younger getting rebid from Al's Paint on interior painting of the Armory.

9. Discussion and possible action regarding Open Action Items

ESD Armory front door and windows.

- Comm. Younger reported that all work was completed.

ESD Armory/Fire Station fire hydrant

- Comm. Latta reported that all work by the City of Kerens to install the new hydrant was completed.

ESD Armory front walkway and steps, new 35' flagpole

- Comm. Latta getting bids

ESD1 Powell TFS truck grant

- Chief McNeese will update the board on plans next month.

ESD equipment tags, labels or marking

- Comm. Latta to explore options

Active/Inactive Volunteer Department Personal

- Discussion amongst chiefs indicated that general guidelines are that "active" members must participate in a department meeting or incident in a three month period.
- Chiefs to provide updated department rosters to the Board each month.

Sales and Use Tax Election

- Currently targeting May 2026

NCESD1 Commissioner email addresses

- Comm. Latta to send details to commissioners on new Navarro County email address.

NCESD1 Website Domain Registration

- Comm. Parish to reach out to former chief Kuta on details on "NCESD1.com" domain name registration. Important to retain existing domain to support the existing website.

10. Executive Session Pursuant to the Texas Code Section 551.074 to discuss personnel.

- Entered Executive Session at 7:38
- Exited Executive Session at 7:50

11. Consideration of action taken on Executive Session Pursuant to the Texas Code Section 551.074 to discuss personnel.

- None needed.
- Chief McNeese updated that Clay Foreman has stepped down due to medical need.

12. Adjourn Meeting 7:51 pm

Pete Parish – Secretary