

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
Minutes from REGULAR MEETING on SEPTEMBER 9, 2025

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 9th day of September 2025 at 6:00 p.m. in the ESD #1 offices located at 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Cylynne Callicutt (Treasurer), and Pete Parish (Secretary). Commissioner Betsy Stroder (Asst. Treasurer) was unable to attend.
- Quorum was established. The meeting was called to order at 6:02 pm.

2. Citizen Comments and Announcements

- None this month.

3. Review and approve minutes from the August 11, 2025 regular meeting, and the Budget Workshop and Special Meeting of August 28, 2025

- Minutes of the three meetings were presented. Motion by Comm. Younger to approve the minutes, second by Comm. Callicutt, motion passed unanimously.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The July 2025 Treasurer's report was reviewed and accepted as presented.
- Comm. Callicutt updated that we will be closing all remaining accounts at Producers Bank in Powell (formerly Powell State Bank).

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submission. Expenses for the month totaled \$ 43,952.49. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Parish, seconded by Comm. Younger, motion passed unanimously.

6. Review VFD's monthly fire reports

- No notable activities this month. Approved as presented.

7. Discussion and possible action regarding the appointment of Curtis McNeese from interim Fire Chief to ESD Powell Fire Chief.

- Motion made by Comm. Parish to appoint Curtis McNeese as new ESD Powell Fire Chief, seconded by Comm. Callicutt, motion passed unanimously.

8. Discussion and possible action regarding current and new Fire Station Project

- Comm. Latta shared that architect has updated the new station plans to reflect brick wainscoting on the front of the station.
- Comm. Latta to begin working with legal counsel to develop formal request for bid package.
- Comm. Younger shared that electrical work in the armory was completed and light fixtures have been updated with new LED bulbs.
- Two new transfer switches were installed to support future back-up generator.

9. Discussion and possible action regarding Open Action Items

- **Access Commercial Plumbing – sand pit and tie into 6” sewer line**
 - Comm. Younger shared that all work has been completed.
- **Status on cameras and recorders on ESD Powell trucks**
 - Chief McNeese committed that he will work to get the new equipment installed.
- **USPS PO Box 177, Kerens TX 75144**
 - Comm. Latta shared details on the new PO box in the Kerens post office.
 - The NCESD1 website has been updated.
- **Gas range/oven at ESD Armory**
 - Comm. Younger shared that the unit was delivered to the armory kitchen.
- **ESD Armory front door and resealing glass panels**
 - Comm. Latta shared that the work was completed. Also replaced the broken shower door in the bathroom.
- **Recently approved ESD Powell VFD TFS truck grant**
 - Chief McNeese said more information to be provided once Bill Kilgore returns from vacation.
 - Comm. Latta noted that the ~\$268K grant would be sufficient to acquire a new large grass truck with CAFs.
- **NCESD Commissioner email addresses**
 - Comm. Latta proposed working with the Navarro County IT department to create new generic email addresses for each board position. Will also investigate the ability to create a group distribution email address.
 - Motion made by Comm. Callicutt, seconded by Comm. Younger, motion passed unanimously.

10. Adjourn Meeting 6:46 pm

Pete Parish – Secretary