

**NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**Minutes from REGULAR MEETING on SEPTEMBER 9, 2025**

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 9<sup>th</sup> day of September 2025 at 6:00 p.m. in the ESD #1 offices located at 805 NE 2nd St, Kerens, TX 75144.

**1. Call to order and establish quorum**

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Cylynne Callicutt (Treasurer), and Pete Parish (Secretary). Commissioner Betsy Stroder (Asst. Treasurer) was unable to attend.
- Quorum was established. The meeting was called to order at 6:02 pm.

**2. Citizen Comments and Announcements**

- None this month.

**3. Review and approve minutes from the August 11, 2025 regular meeting, and the Budget Workshop and Special Meeting of August 28, 2025**

- Minutes of the three meetings were presented. Motion by Comm. Younger to approve the minutes, second by Comm. Callicutt, motion passed unanimously.

**4. Discussion, review, and possible action on Treasurer's report and Budget**

- The July 2025 Treasurer's report was reviewed and accepted as presented.
- Comm. Callicutt updated that we will be closing all remaining accounts at Producers Bank in Powell (formerly Powell State Bank).

**5. Discussion and possible action on Paying of ESD and VFD Expense**

- Comm. Callicutt reviewed current ESD expenses submission. Expenses for the month totaled \$ 43,952.49. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Parish, seconded by Comm. Younger, motion passed unanimously.

**6. Review VFD's monthly fire reports**

- No notable activities this month. Approved as presented.

**7. Discussion and possible action regarding the appointment of Curtis McNeese from interim Fire Chief to ESD Powell Fire Chief.**

- Motion made by Comm. Parish to appoint Curtis McNeese as new ESD Powell Fire Chief, seconded by Comm. Callicutt, motion passed unanimously.

## **8. Discussion and possible action regarding current and new Fire Station Project**

- Comm. Latta shared that architect has updated the new station plans to reflect brick wainscoting on the front of the station.
- Comm. Latta to begin working with legal counsel to develop formal request for bid package.
- Comm. Younger shared that electrical work in the armory was completed and light fixtures have been updated with new LED bulbs.
- Two new transfer switches were installed to support future back-up generator.

## **9. Discussion and possible action regarding Open Action Items**

- **Access Commercial Plumbing – sand pit and tie into 6" sewer line**
  - Comm. Younger shared that all work has been completed.
- **Status on cameras and recorders on ESD Powell trucks**
  - Chief McNeese committed that he will work to get the new equipment installed.
- **USPS PO Box 177, Kerens TX 75144**
  - Comm. Latta shared details on the new PO box in the Kerens post office.
  - The NCESD1 website has been updated.
- **Gas range/oven at ESD Armory**
  - Comm. Younger shared that the unit was delivered to the armory kitchen.
- **ESD Armory front door and resealing glass panels**
  - Comm. Latta shared that the work was completed. Also replaced the broken shower door in the bathroom.
- **Recently approved ESD Powell VFD TFS truck grant**
  - Chief McNeese said more information to be provided once Bill Kilgore returns from vacation.
  - Comm. Latta noted that the ~\$268K grant would be sufficient to acquire a new large grass truck with CAFs.
- **NCESD Commissioner email addresses**
  - Comm. Latta proposed working with the Navarro County IT department to create new generic email addresses for each board position. Will also investigate the ability to create a group distribution email address.
  - Motion made by Comm. Callicutt, seconded by Comm. Younger, motion passed unanimously.

## **10. Adjourn Meeting 6:46 pm**

Pete Parish – Secretary