

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MEETING MINUTES from REGULAR MEETING on SEPTEMBER 8, 2026

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 8th day of September 2026 at 6:00 p.m. at the ESD Armory, 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Comm. Cylynne Callicutt (Treasurer) and Pete Parish (Secretary). Comm. Stroder (Asst Treasurer) was not in attendance.
- Quorum was established. The meeting was called to order at 6:05 pm.

2. Citizen Comments and Announcements

- Comm. Latta shared detailed guidelines from NCOEM and NCSO regarding the handling of burn ban violations.
- Comm. Latta shared update from TEEX on increasing reimbursement rates.

3. Review and approve minutes from the March 10, 2026, regular meeting

- Minutes of the August 11th Regular Meeting were discussed. Motion by Comm. Parish to approve the minutes, second by Comm. Younger, motion pass unanimously.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The July 2026 Treasurer's report was reviewed by Comm. Callicutt and accepted as presented.
- Discussed the Powell ESD TFS slip in unit grant. Chief McNeese shared that Specialty Fire is currently estimating deliver in November or December 2026.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submissions. Expenses for the month totaled \$33,080.41. Transaction report in notebook.
- Comm. Callicutt awaiting an additional invoice from Atmos Energy.

6. Review VFD's monthly fire reports

- Comm. Parish shared the consolidated run rate and man hour report for August 2026. There was a significant increase in calls in the month related to grass fires and burn ban violations. (KVFD +40% MoM, Powell VFD +60% MoM). Accepted as presented.
- Chief McNeese shared that the Powell department wanted to transfer a 13-gallon gas can to the Kerens department.
- Discussed multiple medical calls in Kerens related to an infant. KVFD shared that KPD also responded to the calls and they looked to KPV to report to CPS.
- Chief Speak shared that the batteries on tanker 5561 had been replaced.

7. Discussion, review and possible action regarding ESD Powell fire apparatus bids

- Chief McNeese indicated that they were currently leaning toward Steele Fire Apparatus.
- It was requested that it be confirmed that they were part of the HGAC Buy Board. Provided Chief McNeese on contact information for HGAC.
- Requested details and costs associated with leading Steele proposal.

8. Discussion and possible action regarding the 2026-2027 NCESD1 budget

- Comm. Latta reviewed the updated 2026-2027 departmental budgets and NCESD1 administrative budget.
- Comm. Younger made a motion to approve the budgets as presented, Comm. Callicutt seconded, motion passed unanimously.

9. Discussion and possible action to adopt the NCESD1 tax rate of \$0.0446 per \$100 property valuation, consisting of a debt rate of \$0.00 per \$100 valuation and a maintenance and operation rate of \$0.0446 per \$100 valuation.

- Comm. Latta shared that there was a YoY increase to the tax base due to the new solar farms.
- Discussed the possibility of being classified as a “large taxing entity” over \$500,000 and the additional requirements and responsibilities.

10. Discussion and possible action regarding the 2026-2027 NCESD1 provider service contracts

- New additions to contract, including examples of provider required documents.
- NCESD1 service area boundaries as specified in the contracts.

11. Discussion and possible action regarding current and new fire station project

ESD/KVFD new facility project, building permit status

- Comm. Latta still awaiting approved building permit from the City of Kerens.

Station overhead door and operator request for bids

- Comm. Latta shared the final language for the public bid notice.

12. Discussion and possible action regarding open action items.

ESD Powell VFD 501c3 update

- Chief McNeese shared that all required paperwork had been received.
- The new department has \$23,345 in their starting funds.

Labels for NCESD1 purchased equipment

- Comm. Latta shared examples and pricing for equipment labels.
- Comm. Parish made a motion to approve the purchase of 400 labels, Comm. Younger seconded, motion pass unanimously.

Software system interconnecting and tracking three VFD departments

- Annual contract and billing to start in October 2026.
- Comm. Parish shared the information required from each department to set up their new accounts. Once department accounts set up, they should begin entering data on personnel, apparatus and equipment.
- Once entered, goal is to begin logging incidents in ResponseMaster in December 2026.

Welcome to Kerens Sign Location on ESD property

- Comm. Latta is scheduling another meeting with the mayor.

13. Adjourn Meeting 7:45 pm

Pete Parish – Secretary