

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MEETING MINUTES from REGULAR MEETING on JUNE 9, 2026

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 9th day of June 2026 at 6:00 p.m. at the ESD Armory, 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Comm. Cylynne Callicutt (Treasurer) and Comm. Betsy Stroder (Asst. Treasurer) and Pete Parish (Secretary).
- Quorum was established. The meeting was called to order at 6:00 pm.

2. Citizen Comments and Announcements

- Chief Bush asked if we could move the NCESD1 monthly meeting to the second Monday of every month so that it doesn't conflict with the monthly Kerens City Council meeting.
- Several citizens commented favorably on the new Armory flagpole.

3. Review and approve minutes from the March 10, 2026, regular meeting

- Minutes of the May 12th Regular Meeting were presented. Motion by Comm. Parish to approve the minutes, second by Comm. Younger, motion pass unanimously.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The May 2026 Treasurer's report was reviewed by Comm. Callicutt and accepted as presented.
- This month's check from Navarro County reflected two negative numbers which caused issues with QuickBooks. Comm. Callicutt was able to create a work around for this instance.
- Comm. Callicutt shared the completed annual audit. Comm. Latta to share with the Navarro County Commissioners Court.
- Discussed TFS Fire & Rescue Equipment Grant. All expenses for qualifying equipment to be reimbursed by TFS. Motion made by Comm. Callicutt to move \$25K from ESD contingency account to line 320, seconded by Comm. Younger, motion passed unanimously.
- Chief Bush referenced a potential move within the Kerens department budget. He will send a formal email request.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submissions. Expenses for the month totaled \$7,804.25. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Younger, seconded by Comm. Stroder, motion passed unanimously.

6. Review VFD's monthly fire reports

- Comm. Parish shared the consolidated run rate and man hour report for May 2026. No notable activities this month. No questions. Accepted as presented.

7. Discussion and possible action regarding ESD Powell VFD returning to Powell VFD, an incorporated 501C3 VFD

- Comms. Younger and Latta confirmed that the current TFS truck grant would transfer to the new 501c3 entity if created.
- Citizen John Jackson confirmed the Secretary of State office that the previous Powell VFD entity does still exist, but its 501c3 status expired in 2015.
- Comm. Latta shared he spoke to an attorney and a CPA and recommended that it would be best to establish a new 501c3 entity.
- Motion made by Comm. Younger that NCESD1 move forward return the ESD Powell department to an incorporated 501c3 VFD, motion seconded by Comm. Callicutt, Comms. Latta, Younger and Callicutt voted in favor, Comm. Parish voted against until such time that Powell Dept. confirmed they would be able to support, Comm. Stroder abstained, motion passed.
- Discussion of NCESD1 providing funds to the ESD Powell department to engage legal and financial counsel to explore the feasibility of such a move and to cover filing costs of such action. Motion made by Comm. Younger to provide up to \$5K, seconded by Comm. Callicutt, motion passed unanimously.

8. Discussion and possible action regarding current and new fire station project

ESD/KVFD New facility project

- Comm. Latta to post newspaper notice of formal request for bids on June 10.

Grinding, concrete sealer and wax floors in specific ESD Armory rooms and halls.

- Comms. Latta and Younger shared new bids of \$8,324, \$10,000 and \$14,000 to complete the work.
- Motion made by Comm. Younger to accept the bid of \$8,324, seconded by Comm. Callicutt, Comms. Latta, Younger, Callicutt and Stroder voted in favor, Comm. Parish voted against, motion passed.
- Work to begin in two weeks and be completed two weeks following.

9. Discussion and possible action regarding Powell ESD department surplus/salvage transfer request.

- Chief McNeese presented a request to surplus a variety of old fire hose, PPE, tools and equipment (summary attached). Motion made by Comm. Younger, seconded by Comm. Stroder, motion passed unanimously.

10. Discussion and possible action regarding termination of legal representation by Ken P. Campbell of Burns, Anderson, Jury and Brenner L.L.P.

- Motion made by Comm. Younger to terminate legal representation by Ken P. Campbell, seconded by Comm. Callicutt, motion passed unanimously.

11. Discussion and possible action regarding Open Action Items

2026-2027 Budget request packets

- Kerens department submitted their request.
- 287 RC and Powell ESD departments still working on theirs.
- Budget workshop scheduled for Tuesday, July 14 beginning at 3:00 pm.

ZOLL AEDs for ESD Armory and Powell ESD department

- No discussion.

Software system interconnecting and tracking three VFD departments

- Capt. Cagle of NCSO Dispatch shared the departments position to only focus integration efforts if multiple VFDs in Navarro County used common platform. Based on recommendation by Capt. Cagle, Comm. Parish reached out to Chief Hall of the Barry VFD.
- Barry VFD has contracted with ResponseMaster fire records management software out of Whitehouse TX. Chief Hall spoke favorably of their overall experience. Still working to implement software fully within their department.
- ResponseMaster not previously identified in initial vendor search. Based on review of their website, discussion with Chief Hall and NCSO integration position, Comm. Parish recommended focusing efforts on ResponseMaster.
- Comm. Parish to schedule initial exploratory discussion and demonstration with ResponseMaster.

Mowing at Armory

- No discussion.

Survey of Powell Fire Station and City Hall

- No discussion.

7. Adjourn Meeting 7:41 pm

Pete Parish – Secretary