

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MEETING MINUTES from REGULAR MEETING on MAY 12, 2026

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 12th day of May 2026 at 6:00 p.m. at the ESD Armory, 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Comm. Cylvonne Callicutt (Treasurer) and Comm. Betsy Stroder (Asst. Treasurer) and Pete Parish (Secretary).
- Quorum was established. The meeting was called to order at 6:00 pm.

2. Citizen Comments and Announcements

- Comm. Latta spoke to public feedback on the recent Sales & Use Tax Election. Powell residents lean against the measure to allow the City of Powell to be able to use the available tax measure for municipal purposes.
- Comm. Latta spoke about pending legislation in the state house to establish some form of minimum training requirements for volunteer firefighters.

3. Review and approve minutes from the March 10, 2026 regular meeting

- Minutes of the April 14th Regular Meeting were presented. Motion by Comm. Parish to approve the minutes, second by Comm. Younger, motion pass unanimously.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The April 2026 Treasurer's report was reviewed by Comm. Callicutt and accepted as presented.
- Comm. Callicutt shared the county tax check for February was received and accounts now balanced.
- Comm. Callicutt shared the annual State Comptroller Report was submitted.
- Discussed moving \$25K to Powell budget line 395 for TRS grant for new bunker gear. Motion made by Comm. Parish to move the funds, seconded by Comm. Callicutt, motion passed unanimously.
- Discussion of Powell TRS grant for new slip-on unit. Grant was for \$45K and current quote for new desired unit is \$82,597. Board asked for additional quotes to be sourced. Tabled for next month.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submissions. Expenses for the month totaled \$26,303.33. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Younger, seconded by Comm. Stroder, motion passed unanimously.

6. Review VFD's monthly fire reports

- Comm. Parish shared the consolidated run rate and man hour report for April 2026. No notable activities this month. No questions. Accepted as presented.

7. Discussion and possible action regarding ESD Powell VFD returning to Powell VFD, an incorporated 501C3 VFD

- Citizen, John Jackson, questioned if the old 501c3 still existed. Comm. Latta assured him it did.
- Discussion of pros and cons of the action. Pros focused on reduced liability to the NCESD1 board and decreased workload on NCESD1 Treasurer. Pros for the Powell department would be increased flexibility in their accounts payable process and the opportunity to participate in the annual Poker Run fundraising event.
- Comm. Latta working to confirm that TFS truck grant could be transferred to new entity if change made before new truck is purchased. It was agreed that no action should be taken if it puts the \$300K truck grant at risk.
- Subject tabled for further discussion.

8. Discussion and possible action regarding current and new fire station project

ESD/KVFD New facility project, bid process paperwork to Carlton for legal review.

- Final bid package completed by attorneys. Board to review and vote to begin bid process in June.

Grinding, concrete sealer and wax floors in specific ESD Armory rooms and halls.

- Comm. Latta shared a bid of \$9,000 had been received for the work. Comm. Latta working to source additional bids. Subject tabled for future discussion.

9. Discussion and possible action regarding sales and use tax canvas of votes.

- Comm. Callicutt made a motion to adopt the Order Canvassing the Returns and Declaring the Results of the May 2, 2026 Election final, seconded by Comm. Stroder. Comm. Latta, Parish, Callicutt and Stroder voted in favor. Comm. Younger voted against. Motion passed.
- Comm. Parish to sign and send notarized copy of canvas summary to Carlton.

10. Discussion and possible action regarding one board member replying to email requests. Contact all commissioners removed from webpage.

- No discussion on the topic this month.

11. Discussion and possible action regarding Open Action Items

ESD/Armory carpet in ESD meeting and ESD office installed.

- Work to be completed by May 13.

New 35' flagpole and repair Powell flagpole & pole light, update

- Work on Powell department flagpole to be removed from the flagpole work order. The citizens of Powell will assume the responsibility to repair the Powell flagpole.

2026-2027 Budget request packets at May 2026 Regular meeting

- Comm. Latta distributed the desired budget submission spreadsheet to each department chief.
- Need to add "self funded" income column to each department to standardize on format used by 287 RC department.

Software system interconnecting and tracking three VFD departments

- Comm. Parish provided an updated summary document.
- In April, compiled a summary of the nine major U.S. providers of fire records management software. Recommended to focus on a short-list of three smaller providers based on simplified approach for smaller departs and more affordable pricing models
- Working with NCSO dispatch on details for potential PSAP integration. NCSO attempted a similar effort with Barry VFD and determined the level of effort was too great unless multiple departments in the County utilized the same software.
- Comm. Parish to reach out Barry VFD chief for details on their current reporting process.
- Additional information to be shared at June meeting.

Mowing at Armory

- Comm. Younger solicited multiple bids that different in frequency and costs. Comm. Younger to define a desired monthly/weekly schedule get updated bids.
- Comm. Younger made a motion to approve \$350 per month for mowing in the interim, Comm. Stroder seconded. Motion pass unanimously.

Survey of Powell Fire Station and City Hall

- Formal survey completed and shows no boundary issues.

7. Adjourn Meeting 7:32 pm

Pete Parish – Secretary