

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MEETING MINUTES from REGULAR MEETING on APRIL 14, 2026

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 14th day of April 2026 at 6:00 p.m. at the ESD Armory, 805 NE 2nd St, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Comm. Cylynne Callicutt (Treasurer) and Comm. Betsy Stroder (Asst. Treasurer) and Pete Parish (Secretary).
- Quorum was established. The meeting was called to order at 6:01 pm.

2. Citizen Comments and Announcements

- Comm. Latta and Younger attended the recent City of Kerens “meet the candidate” event and spoke about the upcoming ESD#1 Sales and Use Tax election.
- Colby Karhan, candidate for Navarro County Judge, attended the meeting.

3. Review and approve minutes from the March 10, 2026 regular meeting

- Minutes of the March 10th Regular Meeting were presented. Motion by Comm. Younger to approve the minutes, second by Comm. Parish, motion pass unanimously.

4. Discussion, review, and possible action on Treasurer’s report and Budget

- The March 2026 Treasurer’s report was reviewed by Comm. Callicutt and accepted as presented.
- Comm. Callicutt shared the annual State Comptroller Report was submitted.
- Comm. Callicutt shared the packet for the annual audit packet has been completed and will be submitted next week.
- Comm. Callicutt shared the county tax check for February had not been received yet.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Callicutt reviewed current ESD expenses submissions. Expenses for the month totaled \$27,777.34. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Younger, seconded by Comm. Parish, motion passed unanimously.

6. Review VFD’s monthly fire reports

- Comm. Parish shared the consolidated run rate and man hour report for March 2026. No notable activities this month. No questions.

7. Discussion and possible action regarding ESD Powell VFD returning to Powell VFD, an incorporated 501C3 VFD

- Comm. Latta shared liability concerns by ESD#1 board members.
- Comm. Latta shared concerns about the deed for the Powell VFD station property.
- Comm. Parish shared concerns about the administrative impact on the Powell depart given current staffing and impact on current TRS truck grant. Questioned the timing of the conversion and suggested a more detailed plan and timeline be developed.
- Subject tabled for future discussion.

8. Discussion and possible action regarding current and new fire station project

ESD/KVFD New facility project, bid process paperwork to Carlton for legal review

- No discussion this month.

Carpet bid for ESD office and ESD admin meeting room.

- Comm. Latta shared a bid of \$5,400 to recarpet the areas.
- Comm. Parish shared concerns about further armory refurbishment spend given other vehicle, equipment and tools opportunities.
- Motion by Comm. Younger to approve the spend for new carpeting, seconded by Comm. Callicutt. Comm. Latta, Younger, Callicutt and Stroder voted to approve. Comm. Parish voted against. Motion passed.

Grinding, concrete sealer and wax floors in specific ESD Armory rooms and halls.

- Comm. Latta shared a bid of \$9,000 had been received for the work.
- It was decided to seek additional bids. Subject tabled for future discussion.

9. Discussion and possible action regarding sales and use tax proposed handout/flyer – update on process – posting on NCESD#1 website

- Comm. Latta shared the importance of VFD members to promote the upcoming election.

10. Discussion and possible action regarding one board member replying to email requests. Contact all commissioners removed from webpage.

- It was decided that all correspondence be directed to the President who would then distribute them as appropriate to other board members.
- Comm. Parish to direct our website vendor, Clicktunity, to update the “Contact Us” web form to send requests to the president’s Navarro County email address.

11. Discussion and possible action regarding Open Action Items

ESD/Armory side door locks - update

- No discussion this month.

New 35' flagpole and repair Powell flagpole & pole light, update

- Comm. Younger shared the order has been backordered due to lighting availability.

2026-2027 Budget request packets at May 2026 Regular meeting

- Comm. Latta to share a copy of the desired budget submission spreadsheet.

Active 911 Service mapping issues - Google

- Comm. Latta shared that mapping issues with Google Maps is believed to be resolved.

Placement of signs on ESD/Armory tripod – folding burn ban – 4’x4’ burn ban signs

- No discussion this month.

Software system interconnecting and tracking three VFD departments

- Comm. Parish had reached out to NCSO Dispatch to get additional information on PSAP system integration capabilities.

ESD Powell Zoll AED Plus update

- No discussion this month.

Discussion and possible action on a wall mounted AED at Armory

- Comm. Latta shared a bid of \$925 received.
- Motion by Comm. Parish to approve the spend for the AED, seconded by Comm. Younger, Motion passed unanimously.

7. Adjourn Meeting 8:25 pm

Pete Parish – Secretary