

NAVARRO COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MEETING MINUTES from REGULAR MEETING on MARCH 10, 2026

A Regular meeting of the Navarro County Emergency Services District #1 Board was held on the 10th day of March 2026 at 6:00 p.m. at the Keren's Library, 121 S. Colket Street, Kerens, TX 75144.

1. Call to order and establish quorum

- Commissioners present included Brett Latta (President), Greg Younger (Vice-President), Comm. Betsy Stroder (Asst. Treasurer) and Pete Parish (Secretary). Comm. CyLynne Callicutt (Treasurer) was absent.
- Quorum was established. The meeting was called to order at 6:05 pm.

2. Citizen Comments and Announcements

- Colby Karhan, candidate for Navarro County Judge, attended the meeting.
- Comm. Latta shared he had reached out to Garry Dennis, president of Henderson County ESD6 and 2026 SAFE-D president.
- Comm. Latta detailed and thanks Chief McNeese and members of his company for performing engine gasket repairs on Tanker 4660 to get it back into operation.

3. Review and approve minutes from the February 10, 2026 regular meeting

- Minutes of the February 10th Regular Meeting were presented. Motion by Comm. Younger to approve the minutes, second by Comm. Stroder, motion pass unanimously.

4. Discussion, review, and possible action on Treasurer's report and Budget

- The February 2026 Treasurer's report was reviewed and accepted as presented.
- The Powell ESD department asked to move \$3,500 budgeted for AEDs to purchase new radios to replace existing, failing units. The request was tabled until April and the Board asked Chief McNeese to bring additional details on AEDs and radios at the department.

5. Discussion and possible action on Paying of ESD and VFD Expense

- Comm. Latta and Stroder reviewed current ESD expenses submissions. Expenses for the month totaled \$65,493.09. Transaction report in notebook.
- Motion to approve payment of the expenses as presented made by Comm. Parish, seconded by Comm. Younger, motion passed unanimously.

6. Review VFD's monthly fire reports

- Comm. Parish shared the consolidated run rate and man hour report. No notable activities this month. Burn ban was lifted on March 9 and reinstated March 23.

7. Discussion and possible action regarding dry fire hydrant and location

- Chief McNeese reviewed a model of a dry fire hydrant used to access water from a lake or other body of water.
- Comm. Latta has reached out to the Tarrant Regional Water District (TRWD) to get their thoughts on using such a device at Richland-Chambers.

8. Discussion and possible action regarding current and new fire station project

ESD/KVFD New facility project, bid process paperwork to Carlton for legal review

- Update to plans to add door on the east side for ADA compliance.

Interior painting of ESD/Armory – project completed – tripod and “ARMORY” painted

- No discussion this month.

Architectural drawings (revised 2-28-26), geotechnical report and survey posted on NCESD#1 website

- No discussion this month.

9. Discussion and possible action regarding sales and use tax proposed handout/flyer – update on process – posting on NCESD#1 website

- Comm. Latta presented a draft flyer that has been approved by the Carlton attorneys.

10. Discussion and possible action regarding Open Action Items

Walk-in Vault & ESD/Armory side door locks - update

- ESD records will be moved into the vault once repairs complete

Front sidewalk, walkway, doorway steps and fire hydrant bollards

- No discussion this month

New 35' flagpole and repair Powell flagpole & pole light, update

- Discussion on options to light the flagpole at night. No action taken.

2026-2027 Budget request packets at May 2026 Regular meeting

- No discussion this month.

ESD Powell VFD – Texas Open Meetings Act update - Curtis

- No discussion this month.

Active 911 Service mapping issues - Google

- No discussion this month.

Placement of signs on ESD/Armory tripod – folding burn ban – 4’x4’ burn ban signs

- Comm. Latta presented two samples of proposed burn ban signs to be placed by each department in their areas. Strong preference for the “ACM” over the “core” board.
- Motion to purchase one test sign for each department made by Comm. Younger, seconded by Comm. Parish, motion passed unanimously.

Texas Forest Service 2604 Grant Program – Round 3, 2, 1 - update

- Comm. Latta provided an update on the current stage of all outstanding grant requests.
- Discussed current Powell truck grant. Motion made by Comm. Parish to allow the department to work with the HGACBuy for budgetary pricing, seconded by Comm. Younger, motion passed unanimously.
- Discussed request from previous months to schedule a special meeting to allow the Powell department to share their needs with all the commissioners. Comm. Latta declined to schedule the meeting.

Daston Corp invoice for email addresses and Google workspace – update

- Comm. Parish shared a summary of the Google email address currently in existence that drove the bulk of last month's billing. It was decided that most could be eliminated, but only after the past emails were archived (i.e., forwarded to new Navarro County emails).
- Details on email retention timeframes by type were shared.
- The importance of only using the new Navarro County emails for public information archiving was discussed. All commissioners to stop using personal emails and old Google NCESD1 email and archive past emails as soon as possible.

Software system interconnecting and tracking three VFD departments

- Based on discussions at the Safe-D conference, Comm. Parish expressed concerns about the current level of department records using various spreadsheets.
- Comm. Parish presented a summary of the nine major providers of Fire Records Management software in the U.S. and suggested that the board consider paying for basic licenses for each department.
- More research required, but we will focus on those vendors who focus on smaller, volunteer departments.

7. Adjourn Meeting 8:06 pm

Pete Parish – Secretary