

PASTORAL COUNCIL MINUTES

Date: September 11, 2025

Time: 6:00 PM



In Attendance

Present: Andrew Boyd, Jeremy Thompson, Jenna Vallette, Vanessa Pribil, Kelli Siemieniak, Grant Carruthers, Spencer Oliva, Ann Labeau, Fr. Andrzej, Deacon John Osnes, Deacon Greg Sass, Deacon Phillip Thompson, Lorraine Ptacek, Angela Howard, Lorida Collings, Katie Harwood

Prayer: The meeting opened with a prayer led by Deacon Phillip and closed with a prayer led by Deacon Greg.

Commission/Committee Updates

Worship

We are continuing the good work of the parish and looking toward the new parish 'Grateful Concert' rather than Christmas concert that the kids will perform. This will be held on November 23rd. Ringers & Singers will begin 10/8.

Stewardship

Wine and Cheese resumes on September 20th. We need a new coordinator for Wine & Cheese night. Please send anyone you feel would be a good fit to Katie in the office.

Discipleship

We meet on October 30th.

Evangelization

We had a full summer of events. Faith Formation will kick off next week. We will have a monthly parish meal on the first Wednesday of the month that there is faith formation. We will have Rosary and cupcakes for Pope Leo on Sept. 14th. On October 15th there will be a Fatima night with a movie and craft after praying the Rosary.

Administration

No report was given.

Building Committee

Jeremy reported we need to replace the window in the basement. Tony Palli, maintenance, is working on having the window replaced.

Fr. Andrzej reported on a new project, adding office space. He noted the office space is tight and he has no intention of taking on a large scale building project. Thus, he would like to split the library into two spaces, an office and a library/meeting space. He noted it could be done with a wall that does not reach the ceiling to avoid electrical and HVAC issues, a cost estimate is coming. Discussion ensued. It was noted that placing the wall is a 'a small fix for a bigger issue.' Deacon John suggested creating an office space in the St. Michael's classroom. The staff felt that was not an ideal solution due to safety and hospitality. Deacon John then suggested the library could move to the St. Michael's classroom; it was feared if the library was off of the main path it would have less utilization, additionally, we cannot afford to lose classroom or meeting space. Discussion ensued and Fr. Andrzej and Deacon John went to measure the library space. Grant C. noted he can do CAD drawings for the space to demonstrate how it would look and where to place the wall to allow for meeting space and office space. He will present the drawings at the next meeting and discussion will follow.

New Business

Please consider hosting a trunk for the Trunk or Treat on 10/26 following 11 AM Mass.

First Saturday was a success and all are encouraged to attend First Saturdays. First Saturdays are request of Our Lady of Fatima. Confessions are at 7:30AM, Mass at 8AM, and Adoration from 8:30-9:30AM.

Fr. Andrzej will be gone for two weeks to attend Spiritual Direction school at Sioux Spiritual Center.

Upcoming Events

Fall Festival is November 1-2.

Deacon Greg closed the meeting with a prayer.

Future Meeting Dates (2nd Thursday):

10/9, 11/6, 12/11, 1/8, 2/12, 3/12, 4/9, 5/14, and 6/11.

Our Lady of the Black Hills					
Budgets					Approved
		Actual	Budget	Actual	5.22.25
		FY 23/24	FY 24/25	9 mn. Mar.	Budget
				FY 24/25	FY 25/26
INCOME					
2655	Adopt a Seminarian	6578	6500	5,394.49	6500
2656	Priest Retirement	3768	4000	520.41	4000
CONTRIBUTIONS					
4105	Envelope Collections	444,248.26	408,000.00	350,968.80	460,000.00
4110	Plate Collection	46,215.40	46,000.00	29,500.37	39,400.00
4120	Student Collection				
4121	1st envelope collection	662.30	700.00	1,690.00	1,500.00
4122	Fee Offset Online Collect	293.73	300.00	-13.21	300.00
4131	Solemnity of Mary	634.00	600.00	1,264.00	800.00
4132	Easter Collection	8,552.00	8,500.00	370.00	9,000.00
4133	Acension Thursday	650.00	100.00	0.00	0.00
4134	Assumption	778.00	500.00	1,005.00	800.00
4135	All Saints	516.00	500.00	1,332.60	800.00
4136	Immaculate Conception	528.30	500.00	980.00	800.00
4137	Christmas Collection	6,051.00	7,000.00	8,753.50	9,500.00
4201	Memorials	1,075.00	1,200.00	1,008.00	1,000.00
4204	Merchandise Donations	1,218.84	500	777.38	800.00
Building Fund Income					
4301	Building Fund Collection	169,936.83	\$25,000.00	157,351.92	25,000.00
Subtotal		681,359.66	509,900.00	554,988.36	560,200.00
Parish Income					
4526	Votive Light Income	1,768.78	1,500.00	847.03	1,500.00
4506	Coffee/Donuts Income	194.26	200.00	61.00	200.00
4511	Funeral Income	1,248.68	1,200.00	2,480.00	1,600.00
4512	Wedding Income	445.00	500.00	0.00	0.00
4513	Bulletin Ad income	4,175.00	4,200.00	3,750.00	4,200.00
4520	Adult Education	156.00	0.00	170.00	0.00
4522	Faith Formation Income	250.00	0.00	200.00	0.00
4521	MiddleSchool/High Schoc	9,275.08	6,000.00	10,282.10	6,000.00
4554	Fall Festival	13,393.14	12,500.00	14,726.50	14,500.00
4510	Parish Activities	200.00	0	0.00	0
Subtotal		31,105.94	26,100.00	32,516.63	28,000.00
Investment Income					
4705	Interest & Dividends	6,671.34	5,000.00	1,610.17	5,000.00
4711	Checking/Savings Interes	193.18	150.00	169.25	150.00
Subtotal		6,864.52	5,150.00	1,779.42	5,150.00
Miscellaneous Income					
4601	Reimbursements	7,184.19	7,000.00	7,400.00	7,000.00
4810	Facility Use Contribution	1,460.00	400.00	50.00	500.00
Subtotal		8,644.19	7,400.00	7,450.00	7,500.00
TOTAL INCOME		727,974.31	548,550.00	596,734.41	611,350.00

Our Lady of the Black Hills					
Budgets					
				Actual	Approved
		Actual	Budget	9 mn. Mar.	5.22.25
		FY 23/24	FY 24/25	FY 24/25	Budget
					FY 25/26
EXPENSES					
SALARY/BENEFITS					
Subtotal		252,102.54	273,432.56	209,152.85	319,844.00 3%
OFFICE EXPENSES					
6510	Office Supplies	2,812.64	2,300.00	1,632.70	2,300.00
6511	Paper	712.33	1,200.00	1,919.17	1,500.00
6600	Computer Expenses	1,470.22	1,500.00	261.44	1,500.00
6603	IT/Contract Services	0.00	250.00	531.72	500.00
6602	Computer software	199.18	250.00	239.48	300.00
6700	Postage	1,860.06	2,500.00	1,772.25	2,500.00
6750	Printing and Copying	1,931.11	1,500.00	2,631.94	3,000.00
6771	Bank Charges	365.05	400.00	432.60	500.00
6772	Online Fees	4,516.69	4,000.00	3,621.85	4,500.00
6780	Advertising	0.00	1,000.00	223.11	1,000.00
6800	Dues and Memberships	468.00	550.00	100.00	550.00
6850	Subscriptions and books	598.01	1,000.00	1,526.05	1,200.00
Subtotal		14,933.29	16,450.00	14,892.31	19,350.00
Liturgy Expenses					
7011	Worship Aids	182.96	500.00	0.00	0.00
7013	Breaking Bread	2,077.72	2,500.00	2,117.16	2,200.00
7050	Liturgical Supplies	6,319.38	4,600.00	4,184.41	4,600.00
7051	Wine	0.00	350.00	887.24	800.00
7052	Altar Bread	1,165.55	1,100.00	926.13	1,200.00
7053	Candles	5,057.67	5,200.00	3,756.72	5,200.00
7100	Choir Expenses	228.44	1,000.00	574.21	1,000.00
7102	Copyright Fees	1,280.63	1,500.00	654.29	1,500.00
7180	Liturgical Maintenance	0.00	200.00	0.00	0.00
7200	Special Events	2,907.81	3,000.00	1,840.85	3,000.00
7215	Advent Furnishings	150.00	500.00	0.00	0.00
7220	Easter Furnishings	562.13	1,500.00	1,210.25	1,500.00
7215	Christmas Furnishings	2,062.86	1,000.00	326.96	500.00
7250	Baptismal Supplies	385.48	300.00	277.95	350.00
7301	Parish Library Exp.	0.00	100.00	0.00	0.00
Subtotal		22,380.63	23,350.00	16,756.17	21,850.00
SERVICES TO PARISHIONERS					
7425	Contrib Envelopes expens	1,472.73	1,400.00	830.79	1,450.00
7475	Calendars	588.42	620	699.71	500
7477	Volunteer Screening	1,600.00	500.00	1,187.67	3,000.00
7510	Table and Food Expense	7,275.22	6,500.00	5,734.73	7,000.00
7530	Household supplies	0.00	200.00	84.62	200.00
Subtotal		10,936.37	9,220.00	8,537.52	12,150.00
TRAVEL EXPENSES					
7603	Adult Travel	601.20	600.00	426.90	600.00
7604	Priest Mileage	5,096.70	5,400.00	5,097.10	7,000.00
Subtotal		5,697.90	6,000.00	5,524.00	7,600.00

3-staff moved
to full time

Our Lady of the Black Hills						
Budgets					Approved	
				Actual	5.22.25	
		Actual	Budget	9 mn. Mar.	Budget	
		FY 23/24	FY 24/25	FY 24/25	FY 25/26	
Equipment & Building						
7711	Electricity	13,618.48	13,800.00	9,718.73	13,800.00	
7725	Telephone	1,609.10	1,500.00	1,454.39	1,650.00	
7750	Water/Sewer	485.75	450.00	349.75	460.00	
7775	Gas/Fuel	2,370.07	3,600.00	2,201.26	3,000.00	
7726	On Line fee	1,172.10	1,200.00	810.00	1,200.00	
7730	Garbage Service	3,191.74	3,000.00	2,588.52	3,200.00	
7712	Cell Phone Expense	960.00	960.00	720.00	960.00	
7777	Rectory Expenses	2,084.76	500.00	1,266.14	1,500.00	
7800	Equip Lease & Maint cont	12,605.58	10,000.00	8,353.39	11,000.00	
7810	Rectory Equip. & Maint.	1,144.78	1,000.00	0.00	500.00	
7840	General Plant Expenses	6,420.48	7,200.00	3,755.93	7,000.00	
7845	Cleaning Contract	0.00	0.00	0.00	0.00	
7850	Grounds Maintenance	3,194.59	2,000.00	1,935.23	2,300.00	
7850-00	Landscaping Committee	0.00	1,000.00	0.00	1,000.00	
7860	Equipment Repairs	422.19	750.00	849.76	900.00	
7870	Building Repairs	288.72	1,500.00	0.00	1,000.00	
7900	Property & Liability Insu	24,709.00	28,000.00	0.00	28,000.00	
7950	Workers Comp. Insuranc	609.00	1,050.00	610.00	1,000.00	
Subtotal		74,886.34	77,510.00	34,613.10	78,470.00	
ASSESSMENTS/DONATIONS						
8510	Diocesan Assessment	3,861.10	5,900.00	2,855.32	5,000.00	
8520	Catholic Schools	38,415.00	39,000.00	37,079.24	39,000.00	
8550-00	Sister Parish Donation	13,000.00	16,455.00	16,455.00	16,948.00	
8560	Adopt a Sem-parish gift	200.00		0.00	0.00	
Subtotal		55,476.10	61,355.00	56,389.56	60,948.00	
Religious Ed Programs						
9040	Vacation Bible School	667.57	2,000.00	896.42	2,000.00	
9010	Grade School Rel. Ed.	2,245.94	3,000.00	3,174.00	3,500.00	
9100	Atrium Level I & II & !!!	688.43	2,000.00	867.43	2,000.00	
9110	Cathecist Good Shepherd	4,731.08	5,000.00	867.97	3,500.00	
9130	Confirmation Retreats	1,346.54	3,000.00	2,636.93	3,500.00	
9135	Confirmation Expenses	1,701.06	1,500.00	1,310.55	1,700.00	
9200	Adult Religious Education	3,712.16	5,000.00	5,939.92	6,500.00	
9240	Wine & Cheese		1,500.00	1,247.45	1,700.00	
9250	RCIA	1,829.82	2,000.00	1,831.98	2,000.00	
9300	Marriage Prep Cost	300.00	500.00	150.00	300.00	
9410	Teacher Appreciation	241.59	1,500.00	326.25	600.00	
9403	High School/Middle School	17,759.24	8,000.00	5,173.73	7,000.00	
9404	First Rec./First Communio	808.62	2,000.00	810.15	2,000.00	
9411	Eucharistic Revival	1,282.81	1,500.00	925.00	500.00	
9450	Stewardship/Evanga.	4,030.66	4,500.00	3,944.33	5,500.00	
Subtotal		41,345.52	43,000.00	30,102.11	42,300.00	
Parish Activities						
9510	Parish Activities	1,663.31	4,000.00	539.70	2,000.00	
9530	Fall Festival Expense	1,837.80	2,000.00	2,013.31	2,400.00	
9520	Coffe & Donuts Expense	110.22	300.00	51.16	200.00	

Our Lady of the Black Hills					
Budgets				Actual	Approved
		Actual	Budget	9 mn. Mar.	5.22.25
		FY 23/24	FY 24/25	FY 24/25	Budget
				FY 24/25	FY 25/26
9519	Funeral Expense	725.92	1,000.00	3,094.64	3,500.00
Subtotal		4,337.25	7,300.00	5,698.81	8,100.00
Miscellaneous Expenses					
9903	Gifts	1,513.29	9,000.00	6,362.51	9,000.00
9951	Transfer of Funds				
Subtotal		1,513.29	9,000.00	6,362.51	9,000.00
Capital Purchase/Furniture					
9990	Annual Equip/Furniture	0.00	5,400.00	1,873.37	1,738.00
9987	Annual Building/Improven	5,686.50	16,000.00	26,544.16	
9984	Annual Land Improvements		0.00	1,242.34	30,000.00
	Annual Rel. Acticles Purc	7,000.00	0.00		
9988	Annual Rectory Improvern	3,500.55	0.00	849.60	
9994	Annual Vestment Purchas	0.00	0		
Subtotal		16,187.05	21,400.00	30,509.47	31,738.00
TOTAL EXPENSES		499,796.28	548,017.56	418,538.41	611,350.00
EXCESS INCOME/EXPENSE		228,178.03	532.44	181,196.00	0.00
				Living the	
				Mission	30000 parking
				Payments	lot
					1738. misc