

# PASTORAL COUNCIL MINUTES



Date: May 8, 2025

Time: 6:00 PM

## In Attendance

Present: Andrew Boyd, Samantha Hough, Jenna Vallette, Vanessa Pribil, Grant Carruthers, Spencer Oliva, Fr. Andrzej Wyrostek, Deacon Greg Sass, Angela Howard, Lorinda Collings, Katie Harwood

Guest: Seminarian Blase Gebes and Kaylynn Paule with a presentation

Prayer: The meeting opened with a prayer led by Fr. Andrzej and closed with a prayer led by Deacon Greg.

## Commission/Committee Updates

The meeting began with Kaylynn Paule proposing an Eagle Scout project. She is wondering if there is a project at the parish she can complete. She has until December 2026. Fr. Andrzej noted some ideas including that a flag pole project was proposed several years ago to move the flag pole to a more prominent space, it was not completed. Additionally, adding lights at the street entrances to the parking lot with aid in night time visibility and be very value added. It was determined the council would come up with ideas and respond to Kaylynn shortly.

## Worship

The Tabernacle was restored to the altar area. We have new cantors and more children involved.

## Stewardship

Wine and Cheese resumes May 17th. We are also considering a Wine and Cheese on June 28th for Fr. Andrzej's Silver Jubilee with breakfast on the 29th.

## Discipleship

Discipleship met last week. Overall it was a good year. Goals were set for next year. One is to focus on the Year of Hope and on Stewardship. Mary will work toward finishing the level 2 atrium.

## Evangelization

Mother's Day Tea on 5/10, Catholic Jeopardy that evening. This summer there will be the Corpus Christi procession on 6/2. There will also be movie nights, a Pentecost Party, a Salute to Seniors, VBS, Steubenville, a parish retreat, and a meeting for those reading the Bishop's Book Club recommendations. It was noted the Steubenville students raised \$600 at the garage sale.

## Administration

The current focus is on preparing the proposed budget and addressing any current budget questions or concerns.

## Building Committee

There will be a new storage shed installed next week.

## Finance

The quarter three budget numbers are in. There is \$403,665 in the building fund. The budget is shaping up well for the end of the financial year. We received a check for \$118,000 to fix the windows in the future. This will be transferred to the building fund; the window money will be a restricted fund in the building savings account. There will be a Finance Council meeting on 5/17 to approve the budget and the Pastoral Council will meet on 6/12 to concur.

## Fatima Relics

Fr. Andrzej will pick up relics of the children of Fatima, Jacinta and Francisco Marto, from Fatima in Portugal. The Fatima reliquary will be placed in the former Holy Family Chapel along with a statue of Fatima. This should be especially meaningful to young families and we will pray Jacinta and Francisco will look after the children of our parish and lead all to Jesus. An official presentation of the relics will take place in July, likely on July 12, the Feast of the Assumption of Mary.

## New Business

Spencer Oliva and Fr. Andrzej will attend a retreat at Terra Sancta this fall for the Cursillo movement. Cursillo looks to encourage study, piety, and action.

We will be reaching out to retired people and stay at home individuals to attract extra adorers.

We are actively looking for a new OCIA leader.

## Upcoming Events

Diocesan Corpus Christi Procession, June 22nd at 3 PM, Cathedral OLPH  
Father Andrzej's 25th Jubilee, June 28-29

Next Meeting: June 12th, budget approval meeting

Our Lady of the Black Hills  
**Balance Sheet**  
Consolidated - March 2025

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	Current Year
<b>ASSET</b>	
<b>CURRENT ASSETS</b>	
<b>CASH ON HAND</b>	
Checking	\$241,773.06
<b>INVESTMENTS</b>	
<b>INVESTMENTS</b>	
Contingency Educ Fund	26,844.48
Building Maint. Savings	403,665.25
Building - Insurance	118,000.00
Subtotal Building Maint. Savings	521,665.25
Subtotal Investments	548,509.73
<b>PROPERTY AND EQUIPMENT</b>	
<b>PROPERTY AND EQUIPMENT</b>	
Land	66,376.00
Land Improvements	83,448.79
Accum Depre/Land Improv	8,007.83
Buildings & Improvements	665,023.24
Furniture and Equipment	263,426.28
Religious Articles	19,148.03
Subtotal Property And Equipment	1,105,430.17
<b>TOTAL ASSETS</b>	<u><u>\$1,895,712.96</u></u>
<b>LIABILITIES</b>	
<b>AMOUNTS HELD FOR OTHERS</b>	
<b>AMOUNTS HELD - GENERAL</b>	
St. Vincent de Paul	\$1,375.00
Piedmont Food Pantry	2,174.22
Mass Intention Stipends	95.00
KC Memorial	1,731.14
Held for Others - General	10,485.32
Subtotal Amounts Held - General	15,860.68
<b>AMOUNTS HELD - NATIONAL</b>	
Retired Religious Collctn	50.00
<b>AMOUNTS HELD - DIOCESAN</b>	
Misc. Diocesan Collect	
Catholic Social Serv Cllc	640.00
Adopt a Seminarian	6,957.93
Priest Retirement Collctn	2,259.91
Subtotal Amounts Held - Diocesan	9,857.84
<b>TOTAL LIABILITIES</b>	<u>25,768.52</u>
<b>FUND BALANCE</b>	
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Fund Balance	\$1,869,944.44

*Our Lady of the Black Hills*  
**Balance Sheet**  
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	Current Year
TOTAL FUND BALANCE	1,869,944.44
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,895,712.96</u>

*Our Lady of the Black Hills*  
**Income and Expense Statement**  
Consolidated - March 2025

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	Current Period	Current Budget	Year to Date	Year to Date Budget	YTD Budget Difference
<b>INCOME</b>					
<b>CONTRIBUTIONS</b>					
CONTRIBUTIONS & DONATIONS	\$39,056.32	\$46,558.33	\$397,636.44	\$361,624.97	\$36,011.47
BUILDING FUND INCOME	675.23	2,833.33	157,351.92	25,499.97	131,851.95
<b>Subtotal Contributions</b>	<b>39,731.55</b>	<b>49,391.66</b>	<b>554,988.36</b>	<b>387,124.94</b>	<b>167,863.42</b>
<b>PARISH INCOME</b>					
PARISH PRGRMS & FUND RAIS	5,226.76	633.34	32,516.63	18,200.06	14,316.57
<b>Subtotal Parish Income</b>	<b>5,226.76</b>	<b>633.34</b>	<b>32,516.63</b>	<b>18,200.06</b>	<b>14,316.57</b>
<b>REIMBURSEMENT</b>					
REIMBURSEMENT	0.00	0.00	7,400.00	7,000.00	400.00
<b>INVESTMENT INCOME</b>					
INTEREST & INVSTMNT INCOM	22.87	1,262.50	4,779.42	3,862.50	916.92
<b>Subtotal Investment Income</b>	<b>22.87</b>	<b>1,262.50</b>	<b>4,779.42</b>	<b>3,862.50</b>	<b>916.92</b>
<b>MISCELLANEOUS INCOME</b>					
FACILITY & MISC INCOME	50.00	33.33	50.00	299.97	-249.97
<b>TOTAL INCOME</b>	<b>45,031.18</b>	<b>51,320.83</b>	<b>599,734.41</b>	<b>416,487.47</b>	<b>183,246.94</b>
<b>EXPENSES</b>					
<b>SALARY/BENEFITS</b>					
SALARY AND BENEFITS	\$21,407.82	\$21,877.90	\$209,152.85	\$208,201.10	-\$951.75
<b>Subtotal Salary/benefits</b>	<b>21,407.82</b>	<b>21,877.90</b>	<b>209,152.85</b>	<b>208,201.10</b>	<b>-951.75</b>
<b>OFFICE EXPENSES</b>					
OFFICE EXPENSES	1,934.80	1,295.81	14,892.31	11,662.29	-3,230.02
<b>Subtotal Office Expenses</b>	<b>1,934.80</b>	<b>1,295.81</b>	<b>14,892.31</b>	<b>11,662.29</b>	<b>-3,230.02</b>
<b>LITURGY EXPENSES</b>					
LITURGY EXPENSES	408.90	1,487.50	16,756.17	18,887.50	2,131.33
<b>Subtotal Liturgy Expenses</b>	<b>408.90</b>	<b>1,487.50</b>	<b>16,756.17</b>	<b>18,887.50</b>	<b>2,131.33</b>
<b>SERVICES TO PARISHIONERS</b>					
SERVICES TO PARISHIONERS	257.06	116.67	2,718.17	2,170.03	-548.14
<b>Subtotal Services To Parishioners</b>	<b>257.06</b>	<b>116.67</b>	<b>2,718.17</b>	<b>2,170.03</b>	<b>-548.14</b>
<b>HOUSEHOLD EXPENSES</b>					
HOUSEHOLD EXPENSES	573.06	558.34	5,819.35	5,025.06	-794.29
<b>Subtotal Household Expenses</b>	<b>573.06</b>	<b>558.34</b>	<b>5,819.35</b>	<b>5,025.06</b>	<b>-794.29</b>
<b>TRAVEL EXPENSES</b>					
TRAVEL EXPENSES	569.90	500.00	5,524.00	4,500.00	-1,024.00
<b>Subtotal Travel Expenses</b>	<b>569.90</b>	<b>500.00</b>	<b>5,524.00</b>	<b>4,500.00</b>	<b>-1,024.00</b>
<b>EQUIPMENT &amp; BUIDLING</b>					
EQUIP/BLDG/GRNDS MNTC&REP	3,369.33	4,038.33	34,613.10	37,394.97	2,781.87
<b>Subtotal Equipment &amp; Buidling</b>	<b>3,369.33</b>	<b>4,038.33</b>	<b>34,613.10</b>	<b>37,394.97</b>	<b>2,781.87</b>
<b>ASSESSMENTS/DONATIONS</b>					

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	Current Period	Current Budget	Year to Date	Year to Date Budget	YTD Budget Difference
ASSESSMENTS & DONATIONS	0.00	0.00	56,389.56	59,355.00	2,965.44
Subtotal Assessments/donations	0.00	0.00	56,389.56	59,355.00	2,965.44
FAITH FORMATION PROGRAMS					
FAITH FORMATION	6,015.23	3,416.68	30,002.11	31,650.15	1,648.04
Subtotal Faith Formation Programs	6,015.23	3,416.68	30,002.11	31,650.15	1,648.04
PARISH ACTIVITIES					
PARISH ACT & FUND RAISING	300.00	441.66	5,698.81	5,974.94	276.13
Subtotal Parish Activities	300.00	441.66	5,698.81	5,974.94	276.13
MISCELLANEOUS EXPENSES					
MISCELLANEOUS EXPENSES	0.00	208.33	6,362.51	8,874.97	2,512.46
CAPITAL PURCHASES					
ANNUAL LAND IMPROVEMENTS	0.00	345.83	30,609.47	20,362.47	-10,247.00
Subtotal Capital Purchases	0.00	345.83	30,609.47	20,362.47	-10,247.00
TOTAL EXPENSES	34,836.10	34,287.05	418,538.41	414,058.48	-4,479.93
EXCESS INCOME/EXPENSES	\$10,195.08	\$17,033.78	\$181,196.00	\$2,428.99	\$178,767.01