

Welcome to Grafton Nursery

We are delighted to welcome you and your child to Grafton Nursery. This booklet provides all the key information you need to help your child settle in and have a happy, successful start.

Nursery School Uniform

- White and Red polo shirt (we advise red as it hides the stains better!)
- Black or grey trousers/shorts/ joggers
- Grey skirt, pinafore dress, or trousers
- Black or grey tights
- **Black trainers only (no white, no laces)**
- Red and white check summer dress/skirt
- Red jumper, sweatshirt, or cardigan
- School colour headscarf (if applicable)
- **Red book bag only – NO backpacks** (Please include a spare set of uniform in your child's bag)
- Please provide a **water bottle every day**
- **Label all items of clothing** (You could use stickers or stamps!)

Jewellery & Appearance

To maintain a safe and appropriate environment:

- Only **stud earrings** allowed
- Only **religious necklaces or bangles** permitted
- Watches allowed (**no smartwatches**)
- No:
 - Nail varnish
 - Temporary tattoos
 - False nails
 - Make-up

If a child arrives wearing inappropriate items:

- Parents will be contacted and children may change into spare clothes if needed



School Times

Full Time	Morning Session (AM)	Afternoon Session (PM)
8:30am – 3:30pm	8:30am – 11:30am	12:30pm – 3:30pm
Wraparound: 2:30pm – 3:30pm	Gates open: 8:30am – 8:40am	Gates open: 12:30pm – 12:35pm
Gates open: 8:30am – 8:40am	Home time: Gates open 11:20am, close 11:30am	Home time: Doors open 3:20pm, close 3:30pm
Home time: Doors open 3:20pm, close 3:30pm		

Important Notes

- Please arrive on time – gates close promptly
- **No nursery provision on the last day of term** as we cannot offer both AM and PM sessions on that day.



Cool Milk (School Milk Scheme)

Cool Milk
www.coolmilk.com

Children under 5 are entitled to **free milk each day** at Nursery through Cool Milk.

How to register

- Parents need to **register their child online**
👉 <https://customers.coolmilk.com/V2/register/>

Important Information

- Milk can only be provided to children who are **registered with Cool Milk**
 - The school receives a list of registered children and uses this to organise daily milk
 - If your child is not registered, unfortunately we are unable to provide milk
 - Milk is free until your child turns 5
 - After age 5, milk is available at a small cost
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Full timers	Reading Books	Breakfast Club
<p>Nursery – Full Time Session:</p> <p>We offer a full-time nursery place from 8:30am to 3:30pm.</p> <p>This includes:</p> <ul style="list-style-type: none"> ● 8:30am – 2:30pm: Covered by the 30 hours government-funded childcare ● 2:30pm – 3:30pm: Optional wraparound care, charged at £5 per day (£25 per week) <p>Fees and Payments</p> <ul style="list-style-type: none"> ● Wraparound care is optional; however, if you opt in, fees are payable regardless of attendance, including in cases of illness or absence. ● If you choose to opt out of wraparound care, no charges will apply for this session. ● Parents must confirm at the start of each term whether their child will attend until 3:30pm. ● This arrangement cannot be changed during the term. ● All payments must be made in advance. ● Payments are made via Arbor App. <p>No Charges Apply For:</p> <ul style="list-style-type: none"> ● INSET days ● Bank holidays ● School closures <p>Lunch time Autumn Term 1: Packed lunch required / Autumn Term 2: Option to book school dinner.</p>	<p>Reading books are changed weekly</p> <p>Bring book bags daily</p> <p>Books are changed Thursday and sent home Friday</p>	<p>7:30am – 8:30am</p> <p>Doors close at 8:20am</p> <p>Cost: £4 per session</p> <p>Must be booked online</p>

Communication

We use the Arbor Parent App for most communication:

- Receive updates and important information
- Message the school directly
- One login works for multiple children

Please note:

- Check the school website regularly for additional information, including the “Who’s Who” section to help you identify the right member of staff
- You can also email the school office; they will forward your message to the appropriate teacher or staff member

Chain of Communication (for concerns and complaints)

If you have a concern, please always start with the person closest to your child. If the issue is not resolved, you can move to the next stage:

1. Key Worker
2. Class Teacher
3. Year Group Leader (YGL)
4. Phase Lead
5. Senior Leadership Team (SLT)
6. Headteacher (Mrs Bana)



Class Dojo (Learning Updates)



ClassDojo

We use **Class Dojo** as a secure, social media–style platform to share your child’s learning and experiences in Nursery.

What is Class Dojo?

A private online platform used by schools to share updates with families

Works like a **closed social media page for the class.**

Please note: We use the **free version** of Class Dojo, so there is no cost to parents

How it works

You will be **invited by the class teacher** to join

Only **parents/carers have access**

You can view the **Class Story feed**, where we post:

- Photos of learning and play
- Group activities
- Special “wow” moments

Important Information

You may see photos of **other children in the class**

Access is **strictly limited to invited parents/carers only**

Posts are **view only** (no commenting or messaging)

Only children with **photo permission** will be included. You can update permissions via the Arbor app



Early Years Pupil Premium Funding

If your child is in early years education, your early years provider (the school) could be eligible for extra funding to help support your child

Benefits could include:

- Costing of trips
- Staff training
- Resources

Eligibility:

- Income Support
- income-based Jobseeker’s Allowance
- income-related Employment and Support Allowance
- support under part six of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Universal Credit - your household income must be less than £7,400 a year after tax, not including any benefits you get



What Does 'Nursery Ready' Mean?

Being **Reception Ready** means your child is developing the independence, confidence, and key skills they need to settle happily and learn successfully when they start school.

There are lots of simple, fun and everyday things you can do at home to help your child feel ready for this exciting next step! ✨



Toileting Independence

Toilet trained and can use the toilet with a little help to pull up and down trousers

Wipes properly and washes hands afterwards



Getting Dressed

Puts on their own coat independently

Elasticated trousers will help children have independence when toileting.



Talk, Talk, Talk!

Can ask for help!

Begin to talk in short sentences

Builds vocabulary through real conversations

Has time to think and respond — listening is just as important as talking!



Early Maths Skills

Sing number songs

Point out numbers in the environment

Count practical items at home

Talk about shapes and colours



Loving Books and enjoying stories

Listens to and joins in with familiar stories

Talks about characters, predicts what might happen next, and asks questions

Enjoys books and storytime every day

Sings rhymes and songs daily — great for memory and rhythm



Naps, Dummies and Bottles

Be able to drink from a water bottle or open cup - we do not allow dummies and bottles in nursery

Be able to stay awake for the whole session!



Literacy

Recognise their name

Begins to write some letters in their name



Developing Fine Motor Skills

Practise cutting with child-safe scissors

Play with playdough, tweezers, pegs, and threading activities

Encourage drawing, mark-making, using small objects and building with blocks

Uses a spoon and encourage them to attempt to peel their own fruit

Eats food independently



Intimate



Care Plan

At the age of 3, it is expected that children can control and attend to toileting needs most of the time (Birth to 5 Matters). However, we recognise that children will have 'accidents' and may need support to be changed. Some children may require changing on a regular basis due to medical needs.

Staff who can change the child:

Nursery team

- Miss Cregan
- Miss Bucktrout
- Mrs Nightingale
- Any covering support staff
- Any permanent member of school staff

Staff will always follow safeguarding policies and procedures.

How and where will the child be changed?

- In the nursery toilet area, with privacy maintained by staff.
- The child may be changed while standing.
- Children will be encouraged to wipe independently where appropriate.
- Staff may assist with cleaning intimate areas using baby wipes to ensure the child is clean and comfortable.
- Staff will wear gloves and aprons to maintain hygiene standards.
- Two members of staff will be present when a child is wet or soiled.
- If the child is wet due to water play, one member of staff may carry out the change.

Who will provide resources?

Parents are responsible for providing wipes and a change of clothes in the child's school bag, and for replenishing these as needed.

How will changing occasions be recorded?

All changes will be recorded in the Nursery Personal Care Log.

How will wet/soiled clothes be dealt with?

Clothes will be placed in a tied carrier bag and sent home.

Minimum number of changes agreed?

As needed

Other comments:

- The child will be encouraged to use the toilet regularly.

I agree with the Nursery Intimate Care Plan. I understand that if I do not consent, I will be required to come in and change my child, even if they are wet from water play and not due to soiling.

Parents signature _____

Nursery staff *A.Cregan / S.Nightingale / V.Bucktrout /*

Dear Parents and Carers,

At Grafton, we believe that children learn best through **play, exploration, and real-life experiences**. In the Early Years, this means engaging in a wide range of activities that are hands-on, often messy, and frequently take place outdoors.

Learning Through Play

Children in the Early Years Foundation Stage (EYFS) develop their curiosity, creativity, and critical thinking through active play. This can involve:

- Sand, water, and mud play
- Painting, gluing, and messy crafts
- Gardening, digging, and exploring nature
- Construction and small world activities

As a result, **your child will likely come home messy** from time to time. Please understand that this is a sign of active, meaningful learning – and lots of fun!

Outdoor Learning

Outdoor learning is a vital part of our curriculum. Unless the weather is deemed **unsafe** (e.g. thunderstorms, high winds, extreme temperatures), your child will be outside every day. Outdoor play supports:

- Physical development
- Mental well-being
- Language and social skills
- An appreciation for nature

We go outside in **all weathers**, so it is essential that your child is dressed appropriately each day.

Please Provide:

- A **waterproof coat**
- A **warm hat and scarf** in cold weather
- Spare clothes in case your child gets wet or muddy (to be kept inside red book bag)

We will do our best to keep your child warm and comfortable, but some mess and dirt is part of the experience!

By signing this EYFS home school agreement, you acknowledge and support our approach to learning through play and outdoor experiences.

Parent/Carer Name: _____

Signature: _____

Date: _____