

# Philadelphia Watch Trade Show

## Vendor Agreement

**Event Dates:** December 18–19, 2026 (Friday/Saturday)

**Event Location:** The Greater Philadelphia Expo Center, Oaks, PA Hall D

**Organizer:** Estate Trader Show Promotions LLC

This Vendor Agreement ("Agreement") is made and entered into as of the date of signature by and between:

**Estate Trader Show Promotions LLC** ("Show Promoter"), and

**Vendor** ("Vendor"), whose details are provided below.

### 1. Event Details

**Set-Up:** December 18, 2026 | 8:00 AM – 11:00 AM

**Show Hours:**

December 18, 2026 – Friday: 11:00 AM – 7:00 PM

December 19, 2026 – Saturday: 10:00 AM – 6:00 PM

**Breakdown:** December 19, 2026 | 6:00 PM – 9:00 PM

**Venue:** The Greater Philadelphia Expo Center, 100 Station Avenue, Oaks, PA Hall D

### 2. Vendor Space: (All 2 Days)

Standard Booth (10×10 ft): \$225 each

Corner Booth (10×10 ft): \$300 and then \$225 for a second next to it– Limited Supply Available.

Vendors must stay within their assigned space and not obstruct aisles or neighboring booths.

Vendors can order additional booth services (electricity, Wi-Fi, tables, chairs, etc.) at:

<https://phillyexpocenter.com/order-booth-services/>

**Total Booth Fee :** \$\_\_\_\_\_

### 3. Payments & Cancellations

Vendor must pay in full upon signing this Agreement. Payment may be made by [check / credit card / electronic transfer — specify method].

No refunds will be given for cancellations after November 26, 2026.

### 4. Concierge Service (Optional)

Vendors may purchase a Concierge Service for an additional fee of \$25 per day, which includes:

Booth coverage for short breaks (e.g., restroom breaks).

Assistance with food orders and delivery to Vendor's booth (food cost not included).

☐ Yes, I would like to purchase the Concierge Service for:

☐ December 18, 2026

☐ December 19, 2026 (Check all that apply)

**Total Concierge Fee:** \$\_\_\_\_\_

**Christmas Show (Only) \$100 – Free Customer Gift wrap for your customer sales.**

**Initial:\_\_\_\_\_ Add to your total.**

## **5. Vendor Responsibilities**

**Authenticity:** Vendor guarantees all merchandise is authentic; counterfeit goods are strictly prohibited.

**Show Hours:** Vendor must be available and open throughout the entirety of the Show on both days. Leaving early is not permitted.

**Cleanliness & Safety:** Booth space must be kept clean, free of hazards, and comply with venue regulations.

**Licensing & Permits:** Vendor is responsible for any necessary sales permits and tax obligations.

**Security:** Show Promoter will provide security, but Vendor is solely responsible for their merchandise and booth safety.

## **6. Liability & Hold Harmless Agreement**

Vendor agrees to indemnify, defend, and hold harmless Estate Trader Show Promotions LLC, The Greater Philadelphia Expo Center, and their affiliates, officers, employees, and contractors from any and all liability, claims, damages, injuries, losses, or expenses arising from:

1. Vendor's participation in the event, including but not limited to personal injury, property damage, or financial losses.
2. The sale or display of counterfeit or unauthorized merchandise.
3. Any violations of federal, state, or local laws.

Vendor assumes full responsibility for their merchandise, booth setup, and any accidents, theft, or damages that occur within their rented space.

## **7. Insurance Requirement**

Vendor is encouraged to carry liability insurance covering their participation in the event. Show Promoter is not responsible for loss, theft, or damage of Vendor's property.

## **8. Termination & Removal**

Show Promoter reserves the right to remove any Vendor found violating this Agreement without refund. This includes, but is not limited to:

- Selling counterfeit or unauthorized goods.
- Engaging in fraudulent or unethical business practices.
- Failing to maintain a safe and clean booth space.

## **9. Governing Law**

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. Any disputes shall be resolved in a court of competent jurisdiction in Philadelphia County, PA.

## 10. Agreement & Signature

By signing below, Vendor agrees to the terms of this Agreement.

**Vendor Name:** \_\_\_\_\_

**What Type of Merchandise:** \_\_\_\_\_

**Brands/Manufacturers:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Title / Authorized Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

☐ Yes, I have read and agree to the terms of this contract.

**Vendor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Show Promoter (Estate Trader Show Promotions LLC):**

**Authorized Representative:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_