



Thurlaston Parish Council

Minutes of Thurlaston Parish Council Meeting 1/2024/2025 held on Monday 10th March 2025 at 7pm in the Village Hall

Present: Parish Councillors: Holger Allroggen (HA) Chair
Robert Ashford (RA)
Gary Smith (GS)
Andrew Fairgrieve (AF)

Parish Clerk: Sylvia Jacques (SJ)

Present: Residents 10.

Rugby Borough Councillors: Isabell McKenzie, Dale Keeling, John Keeling.

1. The Chair welcomed all to the meeting.
2. Declarations of Pecuniary Interests or Non-Pecuniary Interests. None.
3. Apologies and Acceptance for Absence. Lee White, TPC, Jon Bennett RBC, Jill Simpson Vince RBC.
4. Borough and County Councillors report: Isabelle McKenzie reported that the timetable for the revised Local Plan will be with Council on 19th March for decision then out for consultation on 24th March for 8 weeks. All documents are uploaded onto the RBC website. There will be a final consultation to the Inspector in early 2026. Final comments will be to the Inspector only not to RBC Councillors.

RA spoke of safeguarded land but this seems to have been pre-decided for development with Tritax. This will be 6 hectares for public land with financial assistance. This side of the road in Thurlaston, the development with Richborough will not be going ahead. Traffic not allowed through Dunchurch from Thurlaston (Tritax site) on Coventry Road. 3.5k houses to be on Lodge Farm site. Housing levels down under Labour. WDC taking over from Coventry. Not enough small business units. HEDNA numbers given – massive hike. Immense pressure to give business land, Iron Mountain have 4 units, some office space, Head office moving here. Potsford Dam Relief Road now to be built. See this as causing traffic congestion. Needs a traffic survey for feasibility. Supposed to be open sessions for discussion.

Residents had the opportunity to ask some questions during the session. Noise and Light pollution to the village was discussed. One area near the M45/A45 near Thurlaston was identified for possible development as a wood/copse. This is WCC land. Dale Keeling, County Councillor will make enquiries and report back. As there is no Fire Station proposed, this area could also be used as woodland/copse. RA with the new objectives and numbers is approaching Ashley Bowes, barrister, and will also pursue a traffic survey.

5. Residents Matters:

Brian Coleman reported on the Heritage asset. See report at end. The grant of £350 has been used. Although interest in the project no one is willing to take the lead. TPC agreed to the safe keeping of the Archives. BC to pursue Timeline.

6. Approval of Minutes:

Meeting held on Monday 13th January 2025. Proposed by HA and seconded by AF (Approved).

6a – Tritax The list of projects has been sent through, awaiting confirmation of receipt and approval.

7. Finance & Clerk (SJ):

a) To note I/E transactions on spreadsheet 2024/25. Figures discussed and agreed.

b) Cheque payments and signatures – formal proposal to pay invoices, proposed by HA and seconded by RA and approval given.

8. Planning Subcommittee (RA):

The latest position on planning applications can be found at <http://www.rugby.gov.uk/planning-portal> or [citizens portal](http://www.rugby.gov.uk/citizens-portal) [planning](http://www.rugby.gov.uk/planning-portal).

Whilst the TPC will review all new and changing applications, we would encourage residents to themselves review and report back to TPC regarding any planning applications that are of a concern, or, that you would like the TPC to take particular interest in. All planning applications are posted onto the website with the link to the planning portal, see above.

Planning Report - RA

Trees in Main Street to be removed – query plan.

New planning application received for another name to be displayed next to the Iron Maiden signs. Reject.

Work started behind the Old Forge on Main Street. A Flat Pack House.

9. Policy and Procedures (HA/SJ):

To note the revised TPC Documents & Policies summary catalogue and review schedule (version 12) SJ has now found all the relevant sites to access this information.

10. ICT (LW): LW to update

(a) TPC website – The new website along with changes are in progress, TPC members have asked for certain changes and are being implemented (March 2025)

(b) New hard drive purchased for the downloading of documents from old website to the new one. This hard drive will also be used for historical documents that are not in use but maybe required in the future

(c) LW created a new Policies and documents due date matrix, this will be shared prior to the meeting

(d) Revise some of the profile pictures, AF sent profile however some feedback is that some photo's will need to be re-taken

11. Councillors' reports – for any other items not covered elsewhere on the agenda (All):
GS is working on the production of new maps for grass cutting and houses in village. Will let Clerk have copies.
Resurfacing of Stocks Lane, copse end. Asked that LW sources the contractor to have the area specified cleared of all the debris.

12. Items for Future Consideration (All):
 - a) Discussed the Youth Ambassador role. A letter drop will be organised. (AF) A meeting will be arranged in the near future. Shelved for the immediate future.
 - b) Walter Harvey has been a Trustee of the Newcombe and Spiers Almshouses in Dunchurch for 12 years and wishes to step down at the end of the year. The position is a gift of Thurlaston Parish Council and the Committee expressed their thanks for his long service. A new appointee has met with Walter and the role has been outlined. Polly Hall has agreed to the appointment and TPC are happy to elect her to serve as a Trustee on the Committee. This was proposed by HA and seconded by RA and carried unanimously.
 - c) A letter is to be sent to the CEO of Severn Trent Water regarding the damage to the village verges during the recent problems with the pumping station in Church Lane. The verges in Church Lane and on Main Street are all damaged as well as Patience field. The water problem has been identified as being a problem from the Tritax site and the clerk will make contact and ask for this to be addressed urgently.

Meeting closed at 21.15pm.

The next Parish Council meeting will be the APM to be held at 7pm, on Thursday 8th May 2025 followed by the TPC meeting and AGM on Monday 12th May 2025 .

Signed by.....Chair Holger Allroggen Dated.....

Current Open Work List.

Ref	Due By	Owner	Action	Progress	Status
2021.039	Nov-22	SJ	Clerk to produce list of main contacts in her work.	Ongoing	Open
2022.056	Jan-23	SJ	To apply to Cllr Howard Roberts for a grant to cover the costs for a cobblestone kerb at the junction of Church Lane and Main St.	SJ has spoken to Cllr Dale Keeling and he will look into this matter.	Open
2024.004	Mar 24	SJ/TPC	SJ to sort Policies and Procedures, identify ones needing and update.	Contact WALC/NALC	Open
2024.011	Oct 24	LW	LW to source contractor for Stocks Lane project and to check with WCC hardcore and STW to raise drain.	LW to source contractor and clear site.	Open
2024.013	Oct 24	LW	To arrange a meeting with the web designer and the TPC	To be arranged	Open
2024.014	Oct 24	GS	GS to update map – populate outline map – potential site for trees and send to Tritax.	A map to show village housing and lighting.	Open
2024.019	Oct 24	SJ	Obtain quotes for Tritax projects	Sent details of list to Tritax with quotes	Open
2024.020	Oct 24	GS	Map to show houses in village with verges. GS to contact RBC tree man to discuss Tritax tree planting.	Update required	Open
2024.021	Oct 24	AF	Letter to be sent out to each resident for Youth ambassador role. Arrange a meeting with interested parties and two Councillors and Parish Clerk in new year.	Update required	Open
2024.022	Jan 25	SJ	Advertise Trustee position for Almshouses on Net	Done and appointed	Close
2025.001	Mar 25	SJ	Organise payment to VH	April 2025	Open
2025.002	Jan 25	SJ	Second quote for Pergola at VH	Done	Close
2025.003	Jan 25	SJ	Purchase of dog bin	Await approval Tritax	Open
2025.004	Apl 25	DK	WCC Field for Woodland M45/A45		New
2025.005	April 25	HA/SJ	Letter to CEO STW		Open
2025.006	April 25	SJ	Letter to Tritax re Water problem		New
2025.007	April 25	AF?	Photos for new website		New

Thurlaston Parish Council

Heritage Asset

March 2025. (One year on).

Since March 2024 the objective has been to hand over the management of the “archives” to another, with the intention of preserving the records of Thurlaston and to promote the heritage of the village.

Further to the Parish Council meetings March, July and September 2024, the following report covers the receipt and spend of the WCC Grant (£350), the achievements of the grant criteria, the progress to date, and likely future activities.

The Grant was received in August 2024 with a spend time limit of 6 months. An account has just been submitted to TPC for reimbursement. There are some outstanding purchases still to be made and the grant balance can be carried over. The grant conditions required a logging of volunteer’s hours during this period, and at the end February 2025 this stands at 150 hours.

The Grant required certain criteria to be met and these are broadly covered below. An online form has been completed within 2 weeks.

End of Project Report. (response categories set by WCC)

Number of new volunteers:- **8**

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Approximate number of volunteers hours contributed.

1. 150hours

Total number of people who have potentially benefitted because of the project **200**.

People have benefitted from a sense of inclusion, appreciation of past lifestyles, community cohesion and a sense of pride in the village.

There has been no match funding applied for yet pending the development of a digitised format for the asset.

The future of the project is dependent on the overall ownership and management of the Thurlaston Heritage project. However, there are some sub-projects to be pursued e.g. *Village timeline* to be expressed in a creative format using the research material achieved recently, the continuation of interviewing long-term residents for their *stories*, a *geological project*, etc

2. Additional Progress

During the project period certain categories have been explored and documented.

Properties. A resident who has collected the Estate Agents sale brochures for Thurlaston properties for 30 years has donated the collection to the archive and displays the trends of properties in that time

Past Residents. Some residents have collected over many years the remembrance service leaflets of 60 residents and again this has been incorporated and shows trends and memories of these folk and the village.

Village Pantomimes. We have collected the words music and lyrics written and presented in the village, of three productions. Maps. An assortment of maps of all ages have been assembled and a resident has expressed an interest in developing this asset

Village Census documents. Have been collected in one file.

In addition to the tangible developments with this asset it should be recorded that contact and lines of communication have been established over the past 6 months. With the following

- Stretton Heritage Group
- Warwickshire Records Office
- Warwickshire Heritage and Culture organisation • Cotesbach Estate and educational Trust.
- Rugby Library (3 consultations)
- Braunston Heritage Society
- Boughton House Buccleuch (Heritage Trust)
- WCAVA (Volunteer agency)
- Rugby High School
- Warwickshire County Council Community staff.
- Iron Mountain.
- Rugby Local History Society.

The storage cupboard facilities have been extended, and added protection made against deterioration. Indexing needs an upgrade.

A decision is still required for:-

- 1. Digitisation of the asset**
- 2. Asset Management**

3. Brian Coleman March 2025