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BUSINESS COMPLIANCE

Arizona LLC Compliance Checklist

Keep an Arizona LLC's records and administrative obligations organized. This checklist covers routine review points; your industry, tax treatment and other operating states may add requirements.

1 Review the Commission record

- ☐ Check entity status in the Arizona Corporation Commission's Arizona Business Center. Review the legal name, principal address and member or manager details.
- ☐ Maintain a statutory agent and current contact information. File appropriate changes and monitor official correspondence.
- ☐ Follow the ACC approval letter's publication instructions and retain evidence. Keep articles, amendments and the operating agreement in company records.
- ☐ Arizona LLCs do not file ACC annual reports. Separately monitor attestation notices: ACC has announced an existence-attestation policy; confirm current implementation and respond by any notice deadline.

2 Maintain financial and tax records

- ☐ Use separate business banking and accurate bookkeeping. Document owner contributions, distributions, loans and significant company decisions.
- ☐ Confirm the LLC's federal and state tax treatment, return obligations and any elections with a tax adviser. LLC status alone does not determine all tax filings.
- ☐ Check applicable TPT, withholding, local and professional licenses. Calendar tax filings, payments and license renewals that apply to your activity.

3 Review changes and ongoing risks

- ☐ Recheck obligations after ownership, address, hiring or activity changes, or expansion into another state. Review contracts and insurance with qualified advisers.
- ☐ Under current FinCEN rules, U.S.-created entities are exempt from federal BOI reporting. A foreign-country entity registered in the U.S. may still have obligations; verify current rules before acting.

Review this checklist after major changes and at least annually as an internal practice. Keeping records separate and current supports sound administration; it does not guarantee personal liability protection.

Find gaps before they become problems

Urban AZ Financial's Business Compliance Check can help identify recordkeeping, administrative and financial organization priorities.

[Start My Business Compliance Check >](#)

Sources • Reviewed October 10, 2026: [ACC business FAQs](#) | [ACC policy notices](#) | [Arizona business taxes](#) | [FinCEN BOI rules](#)

General education, not legal or individualized tax advice. Consult an attorney for legal rights, agreements and liability questions. Rules and implementation may change.