LAURELDALE BOROUGH
3406 Kutztown Rd.
Laureldale, PA 19605
Monday, October 12, 2026

The regular monthly meeting of the Laureldale Borough Council was called to order at 7:00PM in person by President Rick Heffner with a pledge to the American Flag. The following council members were present: Rick Heffner, Janet Hess, Jeff Calpino, Beth Young, Nytza Santiago, Heather Sustello, and Dean Borrell. Also in attendance were Borough Manager Josh Levengood, Solicitor Alex Elliker, Public Works Supervisor Bill Kutz, and Police Chief Doug Goeltz.

Motion by Dean Borrell and seconded by Beth Young to approve the minutes of the previous workshop and council meetings. Carried.

SOLICITOR

Solicitor, Alex Elliker, had no report to give. This was filed on a motion by Dean Borrell and seconded by Jeff Calpino. Carried.

President Rick Heffner reported on the following:

- September bills were paid from the General Fund in the amount of $273,212.43.
- September bills were paid from the Sewer Fund in the amount of $20,357.53.

COMMUNICATIONS

Balance/Bank Statements September
September Revenue & Expense Report
Monthly Check Recap Report of September
Kunkel's Saw Mower Invoice
No Nonsense Neutering Contract 2027
Police Schedule
Letter Systems Design regarding Easton General Contractors Final Payment
Safety Net Sanctuary Animal Control Service Agreement 2027
Letter of Intent to Retire from Office Tom Link

Councilor Hess reported on behalf of the Finance Committee

Motion by Dean Borrell and seconded by Heather Sustello to accept the report of the Finance Committee. Carried.

Councilor Young reported on behalf of the Parks and Recreation Committee

Motion by Beth Young and seconded by Dean Borrell to sign the contract with Safety Net Sanctuary for 2027 in the amount of $2000.00. Carried.

Motion by Heather Sustello and seconded by Nytza Santiago to accept the report of the Parks and Recreation Committee. Carried.

Councilor Sustello reported on behalf of the Law Committee.

Motion by Dean Borrell and seconded by Nytza Santiago to accept the report of the Law Committee. Carried.

Councilor Borrell reported on behalf of the Public Works Committee.

Motion by Beth Young and seconded by Jeff Calpino to accept the report of the Public Works Committee. Carried.

Councilor Santiago reported on behalf of the Property and Supply Committee.

Motion by Nytza Santiago and seconded by Beth Young to purchase a new zero turn tractor from Kunkle's Saw and Mower in the amount of $9604.00. Carried.

Motion by Dean Borrell and seconded by Beth Young to accept the report of the Property and Supply Committee. Carried.

Councilor Calpino reported on behalf of the Public Health Committee.

Motion by Jeff Calpino and seconded by Dean Borrell to make the final payment to Easton Contractors in the amount of $9602.32 upon satisfactory completion of the balance of the work. Carried.

Motion by Jeff Calpino and seconded by Heather Sustello to hire Robert Souders as a probationary full-time officer, subject to all other terms of the Association Contract. Carried.

Motion by Dean Borrell and seconded by Beth Young to accept the report of the Public Health Committee. Carried.

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ENGINEER

Engineer report read by Josh Levengood.

Storm Water Permitting- SDE submitted the Annual MS4 Report to DEP which was due by September 30, 2026.

PA Small Water and Sewer Program Grant- Sanitary Sewer Rehabilitation Project- SDE issued the Notice of Award to Mr. Rehab at a cost of $130,341.05 based on their COSTARS proposal. Bonds and Insurance were received and sent to the Solicitor for review. SDE will set up a Pre-Construction meeting in December with the Contractor and the Borough Staff. The work is anticipated to start in January, 2027, weather permitting.

Motion by Janet Hess and seconded by Jeff Calpino to accept the report of the Engineer. Carried.

Police Chief, Doug Goeltz read the report of the mayor. This was filed on a motion by Dean Borrell and seconded by Heather Sustello. Carried.

Fire Chief Bill Kutz reported on behalf of Central Fire Co. This was filed on a motion by Beth Young and seconded by Heather Sustello. Carried.

President Rick Heffner read the report of the Tax Collector. Total taxes collected in September were $5056.93. This was filed on a motion by Dean Borrell and seconded by Heather Sustello. Carried.

Borough Manager Josh Levengood read the report of the Building and Plumbing Inspector for September. This was filed on a motion by Jeff Calpino and seconded by Dean Borrell. Carried.

Motion by Janet Hess and seconded by Beth Young to authorize and approve the pay bills. Carried.

NEW BUSINESS

Beth Young reminded residents that the Borough Trunk or Treat will be held at the Dominic Manzella Park on Sunday, October 18, 2026, from 1PM to 4PM.

Janet Hess gave an update on the status of the measles virus in PA and Berks County.

David & Diane Gibson from 3426 Montclair Ave. addressed council with concerns regarding events in their neighborhood.

Brenda Conrad from 2001 Myrtle addressed council regarding the conduct of residents during council meetings.

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Borough Council went into an executive session at 7:27PM to discuss a personnel/legal issue.

Borough Council reconvened public portion of the meeting at 8:45PM.

Motion by Heather Sustello and seconded by Beth Young to adjourn the meeting at 8:46PM. Carried.

Respectfully Submitted

Elizabeth Sholl
Assistant Secretary