

LAURELDALE BOROUGH
3406 Kutztown Rd.
Laureldale, PA 19605
Monday, October 13, 2025

The regular monthly meeting of the Laureldale Borough Council was called to order at 7:00PM in person by President Rick Heffner with a pledge to the American Flag. The following council members were present: Rick Heffner, Janet Hess, Jeff Calpino, Beth Young, and Dean Borrell. Bethany Pursell and Heather Sustello were not in attendance. Also present were Borough Manager Josh Levengood, Mayor Donald Raifsnider, Jr., Engineer Keith Showalter, Solicitor Alex Elliker, and Public Works Supervisor Bill Kutz.

Resident, Brenda Conrad from 2001 Myrtle St. addressed council with concerns about the traffic pattern at Elizabeth Ave. and Montclare St. She also noted that the streetlights on Myrtle were not working. Office staff will contact Met-ed regarding the lighting problem.

Motion by Jeff Calpino and seconded by Beth Young to approve the minutes of the previous committee meeting and council meeting. Carried.

SOLICITOR

Solicitor, Alex Elliker, had no report to give. This was filed on a motion by Jeff Calpino and seconded by Beth Young. Carried.

President Rick Heffner reported on the following:

- September bills were paid from the General Fund in the amount of \$380,989.80.
- September bills were paid from the Sewer Fund in the amount of \$19,102.72.

COMMUNICATIONS

Balance/Bank Statements for September
September Revenue & Expense Report
Monthly Check Recap for September
Resolution 2025-10

Councilor Hess reported on behalf of the Finance Committee.

Motion by Dean Borrell and seconded by Beth Young to accept the report of the Finance Committee. Carried.

Motion by Beth Young and seconded by Jeff Calpino to hire Joshua Kantner as a full-time streets' employee. Carried.

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Councilor Borrell reported on behalf of the Public Works Committee.

Motion by Dean Borrell and seconded by Janet Hess to adopt resolution 2025-10 regarding the 2026 police contributions for the pension plan. Carried.

Motion by Jeff Calpino and seconded by Beth Young to accept the report of the Public Works Committee. Carried.

Councilor Young reported on behalf of the Property and Supply Committee.

Laureldale Borough Trunk or Treat will be held on Friday, October 17th from 6-8PM.

Motion by Beth Young and seconded by Janet Hess to accept the resignation of Alfred Correnti effective October 3, 2025. Carried.

Motion by Dean Borrell and seconded by Jeff Calpino to accept the report of the Property and Supply Committee. Carried.

Councilor Calpino reported on behalf of the Public Health Committee.

Motion by Jeff Calpino and seconded by Dean Borrell to purchase a zero-turn lawnmower for the street department from Kunkel's Saw & Mower in the amount of \$9944.00. Carried.

Motion to sign the contract with the Laureldale Police Association was tabled until after an Executive Session of the Council Meeting.

Motion by Dean Borrell and seconded by Beth Young to accept the report of the Public Health Committee. Carried.

Motion by Beth Young and seconded by Dean Borrell to accept the resignation of part-time police officer Craig Johnson effective October 2, 2025. Carried.

ENGINEER

Storm Water Permitting- Mr. Showalter reported SDE submitted the Annual MS4 Report to DEP which was due by September 30, 2025. A copy of the report was provided to the Borough Manager.

Community Park Restroom Building Grant Project- Mr. Showalter reported bids were received via PennBid and reviewed the preliminary bid results. Bid results were as follows:

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Contract A (General)- The apparent lowest responsible bidder is Easton General Contractors (Easton, PA) with a Total Bid Amount \$188,084.00. There were a total of 8 bidders with bids ranging from \$188,084 to \$461,831.

Contract B (Plumbing, HVAC, and Mechanical): The apparent lowest responsible bidder is John G. Membrino Construction (Hereford, PA) with a Total Bid Amount \$35,062. There were a total of 4 bidders with bids ranging from \$35,062 to \$192,888.

Contract C (Electrical): The apparent lowest responsible bidder is Tri Vet Company, Inc. (Pine Grove, PA) with a Total Bid Amount \$37,600. There were a total of 3 bidders with bids ranging from \$37,600 to \$153,000.

Mr. Showalter indicated SDE will notify the apparent low bidders and request additional information for review by SDE and the Solicitor for awarding of the Contracts at the November Council meeting.

Motion by Beth Young and seconded by Dean Borrell to accept the engineer report. Carried.

Mayor Donald Raifsnider, Jr., read the mayor's report for September. This was filed on a motion by Dean Borrell and seconded by Beth Young. Carried.

Fire Chief David Feltenberger read the report from Central Fire Co. for September. This was filed on a motion by Beth Young and seconded by Jeff Calpino. Carried.

President Rick Heffner read the report of the Tax Collector. Total property taxes collected in September 2025 were \$9627.27. This was filed on a motion by Janet Hess and seconded by Dean Borrell. Carried.

Borough Manager Josh Levengood read the report for the Building and Plumbing Inspector for September. This was filed on a motion by Jeff Calpino and seconded by Beth Young. Carried.

Motion by Janet Hess and seconded by Beth Young to authorize and approve to pay bills. Carried.

NEW BUSINESS

Reminder that trick or treat night is October 31, 2025, from 5PM-9PM.

Borough Hall was used by the Mayor for a wedding ceremony on October 11, 2025.

Borough Council went into an executive session at 7:30PM to discuss a legal/personnel issue.

Borough Council reconvened public portion of the meeting at 7:35PM.

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Motion by Jeff Calpino and seconded by Dean Borrell to sign the contract with the Laureldale Police Association for 2026-2028. Carried.

Motion by Beth Young and seconded by Jeff Calpino to adjourn the meeting at 7:36PM. Carried.

Respectfully submitted,

Elizabeth Sholl
Assistant Secretary