

LAURELDALE BOROUGH
3406 Kutztown Rd.
Laureldale, PA 19605
Monday, November 10, 2025

The regular monthly meeting of the Laureldale Borough Council was called to order at 7:00PM in person by President Rick Heffner with a pledge to the American Flag. The following council members were present: Rick Heffner, Janet Hess, Jeff Calpino, Beth Young, and Dean Borrell. Bethany Pursell and Heather Sustello. Also present were Borough Manager Josh Levensgood, Mayor Donald Raifsnider, Jr., Engineer Keith Showalter, Solicitor Alex Elliker, and Public Works Supervisor Bill Kutz.

There were no comments for the public on agenda items.

Motion by Heather Sustello and seconded by Jeff Calpino to approve the minutes of the previous committee meeting and council meeting. Carried.

SOLICITOR

Solicitor, Alex Elliker, had no report to give. This was filed on a motion by Janet Hess and seconded by Dean Borrell. Carried.

President Rick Heffner reported on the following:

- October bills were paid from the General Fund in the amount of \$261,241.58.
- October bills were paid from the Sewer Fund in the amount of \$14,866.93.

COMMUNICATIONS

Balance/Bank Statements for October
October Revenue & Expense Report
Monthly Check Recap for October

Councilor Hess reported on behalf of the Finance Committee.

Motion by Janet Hess and seconded by Bethany Pursell to advertise the 2026 budget. Carried

Motion by Dean Borrell and seconded by Beth Young to accept the report of the Finance Committee. Carried.

Councilor Sustello had no report to give for the law committee. This was filed on a motion by Dean Borrell and seconded by Beth Young. Carried

Councilor Borrell reported on behalf of public works. This was filed on a motion by Beth Young and seconded by Heather Sustello. Carried

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Councilor Young reported on behalf of property and supply. This was filed on a motion by Bethany Pursell and seconded by Dean Borrell. Carried

Councilor Calpino gave the report on public health. This was filed on a motion by Heather Sustello and seconded by Dean Borrell. Carried

Jeff Calpino made a motion to proceed with the phase 2 study with Liberty Environmental seconded by Dean Borrell. Carried

Jeff Calpino made a motion to hire Easton General Contractors (Easton, PA) with a Total Bid Amount \$188,084.00 for the construction of the ADA bathrooms at Dominic Manzella Park seconded by Janet Hess. Carried.

Jeff Calpino made a motion to hire John G. Membrino Construction for HVAC, plumbing and mechanical work in the amount of \$35,062.00 for the Dominic Manzella bathroom project seconded by Heather Sustello. Carried.

Jeff Calpino made a motion to hire Tri Vet Company Inc. for electrical work for the Dominic Manzella Park project in the amount of \$37,600 seconded by Dean Borrell. Carried.

Heather Sustello made a motion to accept the report of Jeff Calpino seconded by Dean Borrell.

Councilor Pursell gave the report on parks and recreation. This was filed on a motion by Heather Sustello and seconded by Dean Borrell.

Borough Engineer, Keith Showalter issued the following report filed on a motion by Jeff Calpino and seconded by Dean Borrell.

ENGINEER

Community Park Restroom Building Grant Project- Mr. Showalter indicated they have received bonds and insurance documents from the Contractors and will review with the Borough Solicitor prior to issuance of the Notice of Award and Notice to Proceed for the project. Mr. Showalter stated they will be scheduling a Pre-Construction meeting in the very near future and will coordinate with the Borough Staff.

Local Share Grant Applications and PA Small Water and Sewer Grant Application- Mr. Showalter reported that the Borough has several grant applications for several stormwater and sanitary sewer rehabilitation projects pending review and the Commonwealth Financing Authority is scheduled to meet on November 18, 2025. It is anticipated that grant awards will be announced.

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Mayor Donald Raifsnider, Jr., read the mayor's report for October. This was filed on a motion by Dean Borrell and seconded by Beth Young. Carried.

Fire Chief David Feltenberger read the report from Central Fire Co. for October. This was filed on a motion by Beth Young and seconded by Heather Sustello. Carried.

There was no report given by the tax collector for October 2025. This was filed on a motion by Janet Hess and seconded by Dean Borrell. Carried.

Borough Manager Josh Levensgood read the report for the Building and Plumbing Inspector for October. This was filed on a motion by Dean Borrell and seconded by Beth Young. Carried.

Motion by Heather Sustello and seconded by Jeff Calpino to authorize and approve to pay bills. Carried.

Janet Hess reported on Covid, measles and the importance of vaccinations.

NEW BUSINESS

December 13th there will be a Santa parade with Central Fire Company and house decorating prizes will be issued. There will be cookies and hot chocolate at Central Fire Company following the parade.

Borough Council went into an executive session at 7:19PM to discuss a legal/personnel issue.

Borough Council reconvened public portion of the meeting at 7:31PM.

Motion by Jeff Calpino and seconded by Dean Borrell to issue incentive pay for the Borough employees for 2025.

Motion by Heather Sustello and seconded by Dean Borrell to adjourn the meeting at 7:32PM. Carried.

Respectfully submitted,

Joshua Levensgood
Borough Manager
Secretary/Treasurer