

LAURELDALE BOROUGH
3406 Kutztown Rd.
Laureldale, PA 19605
Monday, May 11, 2026

The regular monthly meeting of the Laureldale Borough Council was called to order at 7:00PM in person by President Rick Heffner with a pledge to the American Flag. The following council members were present: Rick Heffner, Janet Hess, Jeff Calpino, Beth Young, Nytza Santiago, Heather Sustello, and Dean Borrell. Also in attendance were Mayor Cherylynn Martin, Borough Manager Josh Levengood, Solicitor Alex Elliker, Engineer Keith Showalter, and Public Works Supervisor Bill Kutz.

Amber Cobbs from 3200 Chestnut St addressed Borough Council regarding missed trash and Met-Ed shutting down the street to replace poles leading to the trash company unable to collect trash.

Gail Schwab from 3212 Chestnut St addressed council regarding collection of paint cans and where she can dispose of them. She also informed Council that the property at 2001 Myrtle Ave. has become an eyesore with the truck on jacks and the amount of tractors and parts in the yard.

James Kocher from 3200 Chestnut St addressed council regarding neighbors that are burning leaves in their yard. He also inquired about zoning regulations of the alleyways behind his property.

James Stankiewicz from 3519 Oak St asked Council for an update on the progress of the violations at 3525 Oak St.

Motion by Dean Borrell and seconded by Heather Sustello to approve the minutes of the previous workshop and council meetings. Carried.

SOLICITOR

Solicitor, Alex Elliker, had no report to give. This was filed on a motion by Beth Young and seconded by Nytza Santiago. Carried.

President Rick Heffner reported on the following:

- April bills were paid from the General Fund in the amount of \$280,239.97
- April bills were paid from the Sewer Fund in the amount of \$34,424.11

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COMMUNICATIONS

Balance/Bank Statement for April

April Revenue & Expense Reports

Monthly Check Recap for April

City of Reading Memo regarding reconciliation of FY 2024 Revenues from Laureldale Borough under the New Intermunicipal Agreement.

Change order #1 from Tri Vet Contracting for Community Park Restroom project.

System Design letter for payment application No. 5 for Community Park Restroom Project

Copy of Resolution #2026-03

Councilor Hess reported on behalf of the Finance Committee.

Motion by Nytza Santiago and seconded by Beth Young to accept the report of Finance Committee. Carried.

Councilor Sustello had no report to give for the Law Committee. This was filed on a motion by Beth Young and seconded by Janet Hess. Carried.

Councilor Borrell reported on behalf of the Public Works Committee.

Motion by Dean Borrell and seconded by Beth young to sign the MOU with Muhlenberg School District regarding police coverage. Nytza Santiago abstained the vote. Carried.

Motion by Heather Sustello and seconded by Beth Young to accept the report of the Public Works Committee. Carried.

Councilor Santiago reported on behalf of the Property and Supply Committee.

Motion by Nytza Santiago and seconded by Dean Borrell to approve updates to the Chapter 20 Trash and Recycling ordinances to comply with DEP requirements so the Borough qualifies for the 902 Recycling grant. Carried.

Motion by Nytza Santiago and seconded by Jeff Calpino to approve the purchase of a 4-gas confined space meter for the sewer department in the amount of \$1746.10. Carried.

Motion by Beth Young and seconded by Heather Sustello to accept the report of the Property and Supply Committee. Carried.

Councilor Calpino reported on behalf of the Public Health Committee.

Motion by Jeff Calpino and seconded by Dean Borrell to sponsor Albright Center of Excellence in Local Government for 2026 in the amount of \$250.00. Carried.

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Motion by Jeff Calpino and seconded by Dean Borrell to approve resolution 2026-03 to enter into the cooperative purchasing agreement with the Berks County cooperative purchasing council. Carried.

Motion by Jeff Calpino and seconded by Heather Sustello to approve the hiring of Rebecca Piotti as a playground leader for the summer playground program. Carried.

Motion by Jeff Calpino and seconded by Dean Borrell to approve payment #5 for Easton General Contractors and change order #1 for TriVet Contractors in the amount of \$22,466.20. Carried.

Motion by Nytza Santiago and seconded by Dean Borrell to accept the report of the Public Health Committee. Carried.

Councilor Young reported on behalf of the Parks and Recreation committee.

Motion by Heather Sustello and seconded by Nytza Santiago to accept the report of the Parks and Recreation committee. Carried.

ENGINEER

Community Park Restroom Building Grant Project- Mr. Showalter stated the status of construction and payment to Contractors were covered under previous Council member reports. SDE is coordinating inspection of the work with the Borough Staff.

Muhlenberg School District Phase 5 Land Development Plan/Improvements – Mr. Showalter reported SDE received a copy of plans for the Phase 5 Land Development Plan which involves the Junior High Building within the Borough. SDE is reviewing the plans and will provide a review letter. A Planning Commission meeting is being coordinated with the Borough Manager and SDE will attend.

Motion by Heather Sustello and seconded by Nytza Santiago to accept the report of the Engineer. Carried.

Mayor Cherylynn Martin reported on behalf of the Police Department. This was filed on a motion by Dean Borrell and seconded by Beth Young. Carried.

Fire Chief Bill Kutz read the report of Central Fire Fire Co. for April. This was filed on a motion by Beth Young and seconded by Dean Borrell. Carried.

President Rick Heffner read the report of the Tax Collector. Total taxes collected in April were \$84,793.48. This was filed on a motion by Heather Sustello and seconded by Beth Young. Carried.

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Borough manager Josh Levensgood read the report of the Building and Plumbing Inspector for April. This was filed on a motion by Jeff Calpino and seconded by Dean Borrell. Carried.

Motion by Dean Borrell and seconded by Janet Hess to authorize and approve to pay bills. Carried.

NEW BUSINESS

Janet Hess gave an update on the current status of the measles and hantavirus in the states.

Patrick Shannon from 3420 Raymond St. asked council if there were any ordinances regarding the condition and installation of sidewalks in the Borough. He will be stopping in the office to obtain a copy of the ordinances that he's looking for.

Borough Council went into an executive session at 8:00PM to discuss legal/personnel issues.

Borough Council reconvened public portion of the meeting at 8:20PM.

Motion by Heather Sustello and seconded by Dean Borrell to adjourn the meeting at 8:41PM. Carried.

Respectfully submitted,

Elizabeth Sholl
Assistant Secretary