

LAURELDALE BOROUGH
 3406 Kutztown Rd.
 Laureldale, PA 19605
 Monday, May 12, 2025

The regular monthly meeting of the Laureldale Borough Council was called to order at 7:00PM in person by President Rick Heffner with a pledge to the American Flag. The following council members were present: Janet Hess, Jeff Calpino, Beth Young, Heather Sustello, Bethany Pursell, and Dean Borrell. Also present were Borough Manager Josh Levengood, Mayor Donald Raifsnider, Jr., Engineer Keith Showalter, Solicitor Alex Elliker, Public Works Supervisor William Kutz, and Police Chief Brian Horner.

Motion by Beth Young and seconded by Heather Sustello to approve the minutes of the previous workshop and council meetings. Carried.

SOLICITOR

Solicitor, Alex Elliker, had nothing to report for the meeting. This was filed on a motion by Heather Sustello and seconded by Beth Young. Carried.

Council President Rick Heffner reported on the following:

- April bills paid from the General fund in the amount of \$206,473.38
- April bills paid from the Sewer fund in the amount of \$9,181.15

COMMUNICATION

April Revenue & Expense report

Tax collector's monthly report

McCarthy Engineering for Muhlenberg School District – Phase 3

Systems Design Engineering for Muhlenberg School District – Phase 3

Councilor Hess reported on behalf of the Finance Committee.

Motion by Janet Hess and seconded by Beth Young to hire Brianna Porquin as a part-time playground assistant at a rate of \$19 per hour. Carried.

Motion by Heather Sustello and seconded by Beth Young to accept the report of the Finance Committee. Carried.

There was no report to give for the Law Committee. This was filed on a motion by Jeff Calpino and seconded by Beth Young. Carried.

Councilor Borrell reported on behalf of the Public Works Committee.

Motion by Heather Sustello and seconded by Beth Young to accept the report of the Public Works Committee. Carried.

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Councilor Young reported on behalf of the Property and Supply Committee.

Motion by Janet Hess and seconded by Dean Borrell to accept the report of the Property and Supply Committee. Carried.

Councilor Calpino reported on behalf of the Public Health Committee.

Motion by Jeff Calpino and seconded by Dean Borrell to conditionally approve the phase 3 plans for the Muhlenberg School District as recommended by the planning committee. The property improvement agreement needs to be signed by all parties. Carried.

Motion by Jeff Calpino and seconded by Beth Young to appoint Edgar Kirlin as part-time deputy codes officer. Carried.

Motion by Jeff Calpino and seconded by Dean Borrell to enter into an agreement with the Muhlenberg School District for the subdivision and land development agreement, stormwater improvements agreement, sewer relocation improvements agreement and sewer relocation easement agreement all subject to solicitor review. Carried.

Motion by Beth Young and seconded by Heather Sustello to accept the report of the Public Health Committee. Carried.

Councilor Pursell reported on behalf of the Parks and Recreation Committee.

Motion by Dean Borell and seconded by Beth Young to accept the report of the Parks and Recreation Committee. Carried.

ENGINEER

Engineer report read by Keith Showalter.

Community Park Restroom Grant Project- Mr. Showalter reported SDE is waiting for a schedule from the Contractor for the final restoration work and will coordinate inspection with the Borough Staff. SDE will also coordinate activation of the new fire hydrant that was installed with the Muhlenberg Township Authority.

Motion by Dean Borrell and seconded by Jeff Calpino to accept the report of the engineer. Carried.

Mayor, Donald Raifsnider, Jr., read the Mayor's report for April. This was filed on a motion by Dean Borrell and seconded by Heather Sustello. Carried.

Fire Chief, David Feltenberger read the report from Central Fire Co. for April. This was filed on a motion by Beth Young and seconded by Dean Borrell. Carried.

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Total taxes collected in April were \$730,855.56. This was filed on a motion by Heather Sustello and seconded by Beth Young. Carried.

Borough Manager, Josh Levengood, read the report of the Building and Plumbing Inspector for May. This was filed on a motion by Jeff Calpino and seconded by Beth Young. Carried.

Motion by Heather Sustello and seconded by Janet Hess to authorize and approve to pay bills. Carried.

Health Officer Janet Hess updated the public and council on the measles outbreak in PA.

Nytza Santiago at 3415 Noble St. asked questions regarding the hiring of the playground assistant and the deputy codes officer.

Council went into executive session at 7:20PM to discuss a legal/personnel issue.

Council reconvened the public meeting at 7:51PM.

Motion by Jeff Calpino and seconded by Janet Hess to hire Gabe Kier at \$15 per hour as part-time summer help. Carried.

Motion by Jeff Calpino and seconded by Heather Sustello to hire Joe Young at \$20 per hour as full-time street employee. Carried.

There being no other business to discuss, the meeting was adjourned at 7:52 on a motion by Dean Borrell and seconded by Heather Sustello. Carried.

Respectfully submitted on behalf of Borough Manager,

Elizabeth Sholl