

LAURELDALE BOROUGH HALL
January 5, 2026

Mayor Cherlynn Martin called the re-organization meeting of the Laureldale Borough Council to order at 7:00 PM. The Mayor declared all offices vacant and called for the roll call of council members: Rick Heffner, Jeff Calpino, and Dean Borrell. The Mayor then called newly elected council members to come forward and present their certificates of election and be sworn into office.

Judge Colleen Dugan Schearer then administered the Oath of Office to newly elected council members: Janet Hess, Beth Young, and Heather Sustello.

Mayor Martin then asked the secretary to call the roll of the entire council, answering the call of the roll was: Rick Heffner, Jeff Calpino, Janet Hess, Beth Young, Heather Sustello, and Dean Borrell. Newly elected council member, Nytza Santiago was not in attendance.

Mayor Martin called for nominations for council president for a two (2) year term. Jeff Calpino nominated Rick Heffner. Rick Heffner was awarded the position of Council President. Carried.

Mayor Martin called for nominations for council vice-president for a two (2) year term. Beth Young nominated Janet Hess. Janet Hess was awarded the position of Council Vice-President. Carried.

Mayor Martin called for nominations for council president pro-tem for a two (2) year term. Rick Heffner nominated Jeff Calpino. Jeff Calpino was awarded the position of Council President Pro-Tem. Carried.

Mayor Martin declared the council re-organized and turned the meeting over the newly elected president Rick Heffner, who called the meeting to order.

The updated by-laws were adopted on a motion by Dean Borrell and seconded by Beth Young. Carried.

Motion by Janet Hess seconded by Beth Young to appoint the Law Firm of Alexander Elliker for a two (2) year term. Carried.

Motion by Beth Young seconded by Heather Sustello to appoint Systems Design Engineering as the Borough engineer and Commercial Codes Inspector for a two (2) year term. Carried.

Motion by Beth Young seconded by Janet Hess to continue banking at Mid Penn Bank. Carried.

Motion by Dean Borrell seconded by Beth Young to retain Municipal Retirement Trust as trustee and actuary for the pension plan. Carried.

Motion by Jeff Calpino seconded by Heather Sustello to appoint Herbein+Company as auditors. Carried.

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Motion by Heather Sustello seconded by Dean Borrell to appoint Joshua Levengood as Secretary/Treasurer, Building Inspector, Code Enforcement Officer, Plumbing Inspector, Electric Inspector, Mechanical Inspector, BCO, Zoning Officer, Pension Administrator, Emergency Management Coordinator and Right-To-Know Officer for two (2) years. Carried.

Motion by Beth Young seconded by Heather Sustello to retain Janet Hess as Health Officer for two (2) years. Carried. Janet Hess abstained from the vote.

Motion by Heather Sustello seconded by Dean Borrell to appoint Berks E.I.T. Bureau as collector for the earned income and occupational privilege taxes for two (2) years. Carried.

Motion by Janet Hess seconded by Heather Sustello to appoint Berkheimer Associates to collect mercantile/business taxes for two (2) years. Carried.

Motion by Dean Borrell seconded by Beth Young to appoint Berks County Tax Claim Bureau to collect delinquent real estate taxes. Carried.

Motion by Heather Sustello seconded by Beth Young to appoint and re-appoint Laureldale Borough Boards and Commissions. Carried.

Motion by Dean Borrell seconded by Heather Sustello to continue the membership of the Berks County UCC Board of Appeals. Carried.

Borough Council went into an executive session at 7:28PM to discuss a legal/personnel issue.

Borough Council reconvened public portion of the meeting at 8:24PM.

Motion by Heather Sustello seconded by Beth Young to adjourn the meeting at 8:25PM. Carried.

Respectfully submitted,

Elizabeth Sholl
Assistant Secretary